

Town of Spring Lake
Monthly Meeting Minutes
Tuesday, December 11, 2018

Call to order: Chairman Johnson called the meeting to order at 7:00 pm.

Pledge of Allegiance

Public present: Jeremy Johnson, Christian Nelson

Board members present: Chairman Richard Johnson, Supervisor 1 Mike Jacobson, Supervisor 2 Tim Anderson, Treasurer Sarah Stein and Clerk Donna Borgschatz.

1. **Approve posted agenda** – Motion to approve posted agenda by Jacobson, seconded by Anderson. Unanimous approval, motion carried.
2. **Minutes of last meeting.** Motion by Jacobson, seconded by Anderson to approve the minutes from the November 13th monthly meeting. Unanimous approval, motion carried.
3. **Paying of bills.** Postponed to end of meeting. Motion by Jacobson, seconded by Anderson to pay the bills as submitted. Unanimous Approval.
4. **Treasurer's report.** Checkbook balance of \$67,850.73; reserve account balance of \$29,102.64. Borgschatz said that after paying December bills (except Dec. 15 payroll, state and federal withholding and retirement) the checkbook balance is \$57,949.88. She also mentioned that the bill from FAA for the box culvert engineering requirements has not been received yet. Motion by Jacobson, seconded by Anderson to approve the Treasurer's report. Unanimous approval, motion carried.
5. **Elmwood Fire and Ambulance Report** – nothing to report
6. **Spring Valley Area Emergency Services Report:** Next meeting will be February 20, 2019 at 7pm.
7. **Road/Town Hall Report**
 - Will be getting boom mower back from Weston next week.
 - Cutting trees with Martel and Gilman
 - Will be mixing the salt/sand together from CMC and Dunn County.
 - New pick-up truck may be in next week. Then the plow and liner will be installed before we pick it up.
 - Xtreme Tree Shark removed the stumps.
 - Jeremy needs someone to fill in for him for January 18-19 and February 9-10.

Old Business

1. **Box Culvert Project update** – consultant services from FAA are still being worked on. Will have them before January meeting.
2. **Closing 740th Ave. update** – Chairman Johnson inquired about the cost of litigation, would be \$4,000 or more. Motion by Jacobson, seconded by Anderson to suspend the abandonment of 740th Ave. at this time. Unanimous approval; motion carried.
3. **Building permit update** – Chairman Johnson talked with Todd Dolan about our concerns regarding building permits on accessory buildings, unattached garages. Todd told Johnson that he is issuing permits based on the Town of Spring Lake Ordinance 2017-001. The Town of Spring Lake would need to amend this ordinance in order to change how things are done. Discussion about how the Town's intent is to make sure that any structure that would be inhabited follows the UDC. Their intent was that accessory structures, unattached garages, etc. did not need to follow UDC. Borgschatz will contact Dolan to have him attend February meeting to see what needs to be changed in the ordinance.
4. **Election Day Emergency Response Plan** – motion by Jacobson, seconded by Anderson to table until January meeting. Unanimous approval; motion carried.
5. **Resolution 2018-006 Change Planning Commission to 3 Member** – Motion by Jacobson, seconded by Anderson to approve Resolution 2018-006. Unanimous approval; motion carried.

New Business

1. **Sale of town pick-up truck** – truck needs to be cleaned inside and out. List it for sale by bids with the right to refuse any and all offers; sold as is, no warranty. To be listed on Craigslist, Spring Valley items for sale Facebook page, post in Spring Valley and Elmwood businesses. Will park it in the Spring Valley Sewage parking lot. Jeremy to be the contact.
2. **Set caucus date** – Motion by Jacobson, seconded by Anderson to hold the Town of Spring Lake caucus on January 8, 2019 at the Town Hall at 7pm. Unanimous approval; motion carried.
3. **Set next meeting date** – January 8, 2019 following the caucus.

Adjourn Motion to adjourn by Jacobson, seconded by Anderson. Unanimous approval. Meeting adjourned at 8:09 pm.

Respectfully submitted:
Donna Borgschatz, Clerk

Town of Spring Lake
Budget Hearing
Tuesday, November 13, 2018

Call to order: Chairman Richard Johnson called the meeting to order at 7:02 pm.

Pledge of Allegiance

Public present: Jeremy Johnson, Roxy Peterson, Christian Nelson

Board members present: Chairman Richard Johnson, Supervisor 1 Mike Jacobson, Supervisor 2 Tim Anderson, Treasurer Sarah Stein, and Clerk Donna Borgschatz

Motion by Jacobson, seconded by Anderson to approve 2017 Budget Hearing Minutes.

Jacobson thanked Roxy and Gary Peterson for taking care of the cemetery.

Chairman Johnson began by going over the proposed budget line by line. He gave explanations wherever there were changes. Jacobson explained that the seal coating budget is the last expense added to the proposed budget. We total up all the other expenses and subtract that amount from our income. The balance goes to the seal coating budget.

Amend 2019 proposed budget as follows:

- Change line #185 Sealcoating to \$88,035
- Change line #187 Total Highway & St. Const. to \$159,035
- Change line #195 Employee Federal W/H to \$11,000
- Change line #203 Highway Maintenance to \$1,000
- Change line #211 Total Highway & St. Maint. to \$126,012

Chairman Johnson asked if there were any questions. There were none.

Motion by Roxy Peterson, seconded by Anderson to approve the amended 2019 Budget. Unanimous approval, motion carried.

Adjourn Motion to adjourn 2019 budget meeting by Jacobson, seconded by Anderson. Motion carried. Meeting adjourned at 7:40 pm.

Respectfully submitted:

Donna Borgschatz

Clerk

Town of Spring Lake
Monthly Meeting Minutes
Tuesday, November 13, 2018

Call to order: Chairman Johnson called the meeting to order at 7:41 pm.

Pledge of Allegiance

Public present: Jeremy Johnson, Roxy Peterson, Christian Nelson

Board members present: Chairman Richard Johnson, Supervisor 1 Mike Jacobson, Supervisor 2 Tim Anderson, Treasurer Sarah Stein and Clerk Donna Borgschatz.

1. **Approve posted agenda** – Motion to approve posted agenda by Jacobson, seconded by Anderson. Unanimous approval, motion carried.
2. **Minutes of last meeting.** Motion by Jacobson, seconded by Anderson to approve the minutes from the October 9th monthly meeting. Unanimous approval, motion carried.
3. **Paying of bills.** Postponed to end of meeting. Motion by Jacobson, seconded by Anderson to pay the bills as submitted. Unanimous Approval.
4. **Treasurer's report.** Checkbook balance of \$46,672.51; reserve account balance of \$28,602.64. Motion by Jacobson, seconded by Anderson to approve the Treasurer's report. Unanimous approval, motion carried.
5. **Elmwood Fire and Ambulance Report** – Board of Directors annual meeting was held on Oct. 17.
 - **Fire Department**
 - Financial Report: income just under \$130,000. Paid off brush truck.
 - Fire Chiefs Report: currently have 28 members; 19 runs, 13 mutual aid, 16 auto aid. Raised \$22,000 at annual chicken dinner. Need to replace some fire hoses for a cost of \$1,600.
 - Rob Bowen has been approved as Fire Chief.
 - Officer wages will be increased: Chief to \$300 per month; Assistant Chief to \$200 per month; and Training Officer to \$100 per month.
 - Will be purchasing a Thermal Imaging Camera (\$7,500) from Fund Raiser account.
 - Will be purchasing 5 Carbon Cylinders (\$4,090)
 - Will be purchasing new tank for gator (\$8-\$10,000) from donation account.
 - Approved 2018-2019 working budget. Spring Lake's share will be \$7,446, an increase of \$136.
 - **Ambulance**
 - Financial Report: checkbook balance as of 9/30/18, \$16,167.30; Act 102 Account, \$8,871.38; Treasury Account, \$45,685.69; Donation Account, \$12,548.92
 - Approved 2018-2019 working budget. Spring Lake's share will be \$4,026
 - Ambulance Service Chief's Report: currently have 15 EMT's, one EMR and 2 drivers. Will be starting a CPR class to be offered in the community.
 - Collin Gilles has been approved as Ambulance Chief.
 - Renee Obermueller has been approved as Training Officer.
 - Approved purchase of new mannequin and new kit to replace outdated mannequin used for CPR certification, cost \$4,500. Also approved purchase of an additional mannequin that is more lifelike. Cost of this mannequin is also \$4,500. Total new purchase would be \$9,000 to come from donation account and funding assistance from the state.
6. **Spring Valley Area Emergency Services Report:** meeting was held November 12. Next meeting will be February 20, 2019 at 7pm.
 - **Fire Department**
 - Financial Report: checking, \$52,702.73; savings, \$35,294.47
 - Approval of 2019-2020 Fire Officer Election: Fire Chief – Michael Fitzjarrell; Asst. Fire Chief – Nathan Sorenson; 1st Deputy Chief – Tod Jorgenson; 2nd Deputy Chief – Jacob Gilles; Captain – Thomas Boyer; Lieutenant – Jeremy Hannack.
 - 68 fire runs to date
 - Requested an update from the Village of Spring Valley as to when the meeting room flooring will be replaces. Village President Marsha Brunkhorst said she would check into it and report back.
 - **Ambulance**
 - Financial Report: Checking: \$15,535.74; ACT-102: \$6,203.27; Money Market: \$14,737.59
 - 197 EMS runs to date

7. **Road/Town Hall Report**

- Mowing complete. Finished in the snow. Chairman Johnson mentioned that we are gaining back the town's Right-of-way.
- Trucks are ready for winter.
- Xtreme Tree Shark should be here the week of 11/19/18.
- Tractor is working really well. The tires were a good investment.
- Boom mower is currently in Weston.
- New guardrail by Adam Esanbock will be done in the Spring.
- Roxy Peterson mentioned that Rusty Schlosser leaves bales in the town Right-of-way. Jeremy said he told Rusty that he needs to mow and bale within 1 week after Jeremy has mowed. Explained that this was a safety issue.

Old Business

1. **Box Culvert Project update** – consultant services from FAA are to be completed and delivered to the Town of Spring Lake by November 30, 2018. The invoice will be sent in December.
2. **Closing 740th Ave. update** – Chairman Johnson talked to a WTA attorney, there is no such thing as a "No Maintenance Road" in the state of Wisconsin. Enselmo's indicated at earlier meeting that they would start litigation if we continued to try to close the road. Chairman Johnson said he would talk to Loberg to see what the cost would be of taking the road abandonment to court.
3. **Planning Commission Members** – will add resolution to reduce the Planning Commission from 5 members to 3 members on the December agenda.
4. **New Town Pick-up update** – Motion by Jacobson, seconded by Anderson to purchase a comparable Ford 350 and Boss V plow due to the unavailability of the previously approved Chevy 3500. The V plow is to be installed at Ellsworth Ford. Unanimous approval; motion carried.

New Business

1. **Building Permit issues** – Christian Nelson stated he was having difficulty getting in touch with Todd Dolan (All Croix Inspections) in regards to what Christian needed to do to build his small pole shed. Office staff told Christian to the UDC (Uniform Dwelling Code). Christian said the UDC says that outbuildings are exempt; he is looking for clarification from Todd. Christian was charged double fees because he had already poured the footings before getting a building permit. Another resident, Mary Ann Jensen, also had complaints about the building permit costs for the detached garage she is building. Chairman Johnson said that the town board would be looking into these issues and get them straightened out. He will talk to Todd Dolan and Pierce County. The Town of Spring Lake will go back to issuing all permits except for new residential and commercial structures.
2. **2019 Tax Cover Letter** – discussion and changes made to tax cover letter. Will also send a copy of the Town of Spring Lake Permits and Fees sheet and the Town of Spring Lake Home Construction Check List with each tax bill.
3. **Election Day Emergency Response Plan** – Borgschatz explained that the Wisconsin Elections Board wants each municipality to have an Election Day Emergency Response Plan. Discussion and action tabled until December meeting to give board members a chance to read the proposed response plan.
4. **Set next meeting date** – the next meeting will be Tuesday, December 11 at 7pm.

Adjourn Motion to adjourn by Jacobson, seconded by Anderson. Unanimous approval. Meeting adjourned at 8:58 pm.

Respectfully submitted:
Donna Borgschatz, Clerk

Town of Spring Lake
Monthly Meeting Minutes
Tuesday, October 9, 2018

Call to order: Chairman Johnson called the meeting to order at 7:00 pm.

Pledge of Allegiance

Public present: Jeremy Johnson, Adam Adank, Mick Anselmo, Michael Anselmo, Troy Eggen

Board members present: Chairman Richard Johnson, Supervisor 1 Mike Jacobson, Supervisor 2 Tim Anderson, Treasurer Sarah Stein and Clerk Donna Borgschatz.

1. **Approve posted agenda** – Motion to approve posted agenda by Jacobson, seconded by Anderson. Unanimous approval, motion carried.
2. **Minutes of last meeting.** Motion by Anderson, seconded by Jacobson to approve the minutes from the September 11th monthly and closed session meetings. Unanimous approval, motion carried.
3. **Paying of bills.** Postponed to end of meeting. Motion by Jacobson, seconded by Anderson to pay the bills as submitted. Unanimous Approval.
4. **Treasurer’s report.** Checkbook balance of \$81,647.04; reserve account balance of \$28,102.64. Motion by Jacobson, seconded by Anderson to approve the Treasurer’s report. Unanimous approval, motion carried.
5. **Elmwood Fire and Ambulance Report** – nothing to report
6. **Spring Valley Area Emergency Services Report:** Next meeting will be November 12.
 - o Motion by Jacobson, seconded by Anderson to adopt Resolution 2018-005, Spring Valley Fire Department 2019 Budget Approval. Unanimous approval, motion carried.
7. **Road/Town Hall Report**
 - o Jeremy recommends waiting until Spring to put gravel on Cemetery road. Everyone agrees. Jacobson will talk to Dwight Johnson in regards to the Spring Lake Lutheran Church side of the cemetery.
 - o Starting to prepare trucks for winter.
 - o Has 1 road left to patch whenever it stops raining.
 - o Wants to mow 1 more time.
 - o Discussion in regards to Tractor Central invoice; charges still appearing for repairs made on loaner tractor. Repairs were not related to anything the Township did. Tractor was given to us with the problem existing. Jacobson will talk to Dave Prestebak (Tractor Central).
 - o Need new traffic signs: “No Thru Traffic Over 8 Ton” to go on 890th Ave from Highway 29 to Highway 128; “Trucks Entering” for 110th St. south of K&D Trucking.

Old Business

1. **Clean-up Day Recap** – we took in \$316; paid P.I.G. \$1,443
2. **Box Culvert Project update** – received signed copy of contract from FAA. Jacobson received an updated map with culvert locations.
3. **Closing 740th Ave. update** – Chairman Johnson indicated that the Township would like to turn 740th Ave. into a private driveway. Easement would be given from Scott Wood and Rosemary Maier to Anselmo Living Trust and Joann Eggen. Mick Anselmo inquired how the abandonment came about. He stated he has owned the property for 26 years and is the only access to the property. Anselmo wants the road to stay open. Chairman Johnson responded that it doesn’t make sense to have a .25-mile road that ends with a locked gate. The Township has no way to turn their equipment around. Anselmo said he is willing to give the Township the code for his lockbox on the gate. Jacobson said that the reason the abandonment was brought forward is that if the road was to remain open, it would need to be brought up to standards. This would cost the Township approximately \$20,000. He also said that if easement hadn’t been given by Woods and Maier, the Township would not have considered abandonment of 740th Ave. Anselmo asked that the road stay open, but be posted as a “No Maintenance Road”. Jacobson said he liked that idea; need to see if we can do that. Chairman Johnson will talk with the WTA to see if we can make 740th Ave. a “No Maintenance Road”. Anselmo gave the Township the lockbox code and also gave the Township verbal permission to give the code to the Fire Department as well.

New Business

1. **Discuss/take action on Conditional Use Permit/Building Permit and Certified Survey Map for Adam Adank** – the Town of Spring Lake Planning Commission recommends that the Conditional Use Permit and Certified Survey Map be approved. Motion by Jacobson, seconded by Anderson to approve the Certified Survey Map for Adam Adank. Unanimous approval, motion carried.

Adam will contact the Army Corp. of Engineering to see if they will allow him to use the existing field driveway as his driveway to his property. There is already a culvert there. If not, Adam may need to use 250th St to put in a driveway. Adam needs a Conditional Use Permit from Pierce County in order to build a twin-home on his property. Motion by Jacobson, seconded by Anderson to approve Conditional Use Permit for Adam Adank. Unanimous approval, motion carried.

2. **Replace Planning Commission Member** – Easten Larson and Rod Webb have resigned from the Planning Commission. There are no names at this time to appoint to the committee.
3. **Resolution to extend loan for Western Star Truck** - Motion by Jacobson, seconded by Anderson to adopt Resolution 2018-004, Extend Loan with First Bank of Baldwin. Unanimous approval, motion carried. Chairman Johnson will work with Sylvan Erickson at First Bank of Baldwin to secure loan extension.
4. **Resolution and set public hearing date to abandon 740th Ave** – tabling the abandonment of 740th Ave. while investigating other options.
5. **Discuss/take action on guardrail for 850th Ave.** – Motion by Jacobson, seconded by Anderson to put guardrail on 850th Ave and purchase the materials from Highway Construction Products. Unanimous approval, motion carried.
6. **Discuss/take action on new pick-up truck for Town** – current Town truck is only a ½ ton pickup; can't use it to plow, pull hot box or sprayer. Jacobson enquired if having a pick-up was beneficial in reducing the usage of our dump trucks. Jeremy replied that in the 4 years he has been here, he has put 50,000 miles on the pick-up. This has not only saved mileage and wear/tear on the dump trucks, but also better gas mileage which has saved us in fuel costs. If we put a plow on the pick-up, we would be able to access our dead-end roads better than we can with the dump trucks. Also, would be able to use the truck to plow the Town Hall, Spring Lake Lutheran Church, and Spring Lake Cemetery instead of dump trucks. We would also be able to pull the hot box and sprayer with the new truck. This would reduce the miles put on the dump trucks and make patching the roads easier for the Road Supervisor. There is a Municipal Discount program available to us to purchase a new truck.

There are 2 dealership proposals, both using the Municipal Discount available to the Township. Proposal 1 is from Flagship Ford in Baldwin for a 2019 Ford F350 4x4 SD, regular cab, long box, 1-ton truck. Retail price for is \$43,615. The cost for Spring Lake would be \$31,075 plus license plates. Proposal 2 is from Keyes Chevrolet in Menomonie for a 2018 Chevy Silverado 3500HD 4X4, regular cab, long box, 1-ton truck. Retail price is 44,125. The cost for Spring Lake would be \$33,235 plus license plates. Discussion and comparison of options on pick-ups. Discussion about V plow for pick-up. Motion by Jacobson, seconded by Anderson to purchase the Chevy Silverado from Keyes Chevrolet and Snowdog V Plow using existing funds. Unanimous approval, motion carried. Since the truck would be under warranty for 3 years, the plan would be to purchase a new Town truck and V plow every 3 years using the Municipal Discount. We would be able to sell old truck/plow for almost what we paid for it.

7. **2019 Budget planning** – Discussed and prepared budget proposal for 2019. Motion by Jacobson, seconded by Anderson to accept 2019 budget proposal as prepared to present at Budget Hearing on November 13.
8. **Set next meeting date** – the next meeting will be Tuesday, November 13 following the Budget Hearing at 7pm.

Adjourn Motion to adjourn by Anderson, seconded by Jacobson. Unanimous approval. Meeting adjourned at 9:13 pm.

Respectfully submitted:
Donna Borgschatz, Clerk

Town of Spring Lake
Monthly Meeting Minutes
Tuesday, September 11, 2018

Call to order: Chairman Johnson called the meeting to order at 7:02 pm.

Pledge of Allegiance

Public present: Jeremy Johnson, Rod Gilles (Pierce County Supervisor), Matt Gundry (FAA)

Board members present: Chairman Richard Johnson, Supervisor 1 Mike Jacobson, Supervisor 2 Tim Anderson, Treasurer Sarah Stein and Clerk Donna Borgschatz.

1. **Approve posted agenda** – Under “Old Business”, add Western Star loan; under “New Business” add Guardrail for 7 Pines. Motion to approve amended posted agenda by Jacobson, seconded by Anderson. Unanimous approval, motion carried.
2. **Minutes of last meeting.** Motion by Anderson, seconded by Jacobson to approve the minutes from the August 21st monthly meeting. Unanimous approval, motion carried.
3. **Paying of bills.** Postponed to end of meeting. Motion by Jacobson, seconded by Anderson to pay the bills as submitted. Unanimous Approval.
4. **Treasurer’s report.** Checkbook balance of \$72,765.95; reserve account balance of \$27,582.35. Motion by Jacobson, seconded by Anderson to approve the Treasurer’s report. Unanimous approval, motion carried.
5. **Elmwood Fire and Ambulance Report** – special meeting held on June 18
 - Roof repair/replacement contractor estimates received included the following:
 - Paul Sheet Metal. Estimate for repairs that are similar to the original roof (rock ballasts) are \$18, 474.00 or mechanical roof \$29,400.00.
 - Pax Building Systems. Estimates for hip roof (trusses and steel) are \$50,400. This estimate does not include any costs to move power lines, reinstall electrical wires, water pipes or other utilities attached to the current roof.
 - Eau Claire Roofing. Estimate includes 20 year mechanically fastened roof for \$26,300, with options to add layer of ½ dens-deck \$33,000, or 60-mil roofing system for \$34,000.
 - Motion to proceed with Eau Claire Roofing proposal
 - Chicken Feed fund raiser was held on September 8.
6. **Spring Valley Area Emergency Services Report:** Jacobson attended meeting on August 22. Next meeting will be November 12.
 - Fire Department
 - 2019 budget: The total for Spring Lake will be \$15,014.40 for 2019, an increase of \$934.20.
 - Financial report: Checking: \$109,819.91; Savings: \$35,269.44
 - DNR Grant- 50/50 Five new pagers at \$200.00 each with grant, without grant \$550.00. Results in Mid-Oct.
 - AFG Grant- Update, they have started to award, SVAFD has heard nothing yet Continuing to pursue AFG Grant for purchase of replacement SCBA’s.
 - Ambulance
 - 2019 budget: The total for Spring Lake will be \$4,054, same as last year. (\$14.50 per person capita)
 - Financial report: Checking: \$14,814.78; ACT-102: \$5,647.75; Money Market: \$11,157.94
 - Currently have 28 staff and 5 students. Five new students are starting EMT class through CVTC this fall.
 - Compeer Grant- \$3,000.00 for enhancing the training room. Results in Mid-Sept.
 - . runs to date: 130
7. **Road/Town Hall Report**
 - New tractor her. Drives like a car. Fluid has been put in tires by Farm Country Tire.
 - Have been patching for the last few days.
 - Bridges have been sealed.
 - Chairman monitoring cattle in road on 770th; will inform the cattle owner that they need to repair the fence.

Old Business

1. **John Deere Tractor update** – New tractor is here. Fenders won’t work with this tractor. Going to put Power Guard on this tractor; cost is approximately \$12,000. We will keep the tires when we trade next time. Will try to stay under 300 hours per year.

2. **Box Culvert Project update** – Matt Gundry from FAA attended tonight’s meeting. Matt said someone did their homework in preparing the RFP; kudos to you. He said this makes the proposal easier to do. Jacobson explained that this is a cost sharing project with Pierce County. Chairman Johnson mentioned that pipes need to be 36” or greater to be considered for cost sharing. Matt said that FAA will coordinate with Pierce County Land Conservation in designing the culvert replacements. Will be based on 25-year storm. FAA will be able to meet the November 30, 2018 deadline stated in RFP. Discussion about material options. Matt is leaving a boiler plate contract with special provisions based on our RFP for the Town of Spring Lake to review, sign, and mail back. Matt will come back before the bid letting.
3. **Closing 740th Ave. update** – Chairman Johnson worked with Bob Loberg on letter to Joann Eggen, Michael Enseldo and Marie Anselmo. Borgschatz sent certified letter on Aug. 27 to each person. Chairman Johnson will let Loberg know that letters were sent and see if we can proceed.
4. **Western Star loan** – Chairman Johnson spoke with Sylvan Anderson from 1st Bank of Baldwin. Anderson said the Town of Spring Lake will need to pass a resolution to extend the note for 3 years. The interest rate will be 3.5% for the extended note.

Johnson also enquired about a large loan for the culvert project estimated at \$600,000. Sylvan said it wouldn’t be a problem; interest rate would be 4-4.5% for 10-year loan. Borgschatz will obtain updated information about State Funded loan for next meeting.

New Business

1. **Discuss/take action on building permit requests by Adam Adank and Austin Jacobson** – motion by Johnson, seconded by Anderson to approve Austin Jacobson’s building permit request. Supervisor Jacobson abstained. Motion carried. Will inform Austin Jacobson to contact All Croix Inspection for building permit.

Adam Adank did not attend the meeting.

2. **Set date for 2019 budget preparation** – add to agenda for October 9th meeting.
3. **Pursuant to WI State Statute 19.85 1(c), go into closed session to discuss/review and take action if necessary, in regards to employee performance.** Motion by Jacobson, seconded by Anderson at 8:12 pm.
4. **Reconvene into open session.** – motion by Jacobson, seconded by Anderson, to reconvene into open session at 8:28 pm.
5. **Set next meeting date** – the next meeting will be Tuesday, October 9 at 7pm.

Adjourn Motion to adjourn by Jacobson, seconded by Anderson. Unanimous approval. Meeting adjourned at 8:33 pm.

Respectfully submitted:
Donna Borgschatz, Clerk

Town of Spring Lake
Special Meeting Minutes
Tuesday, August 28 2018

Call to order: Chairman Johnson called the meeting to order at 7:00 pm.

Pledge of Allegiance

Electors present: None

Board members present: Chairman Richard Johnson, Supervisor 1 Michael Jacobson, Supervisor 2 Tim Anderson. Treasurer Sarah Stein & Clerk Donna Borgschatz were not required and their absence was excused.

1. **Approve posted agenda.** Motion to approve agenda by Anderson, seconded by Jacobson. Unanimous approval.
2. **RFP Award for Box Culverts/Drainage Design:**
 - ❖ Johnson explained the Town of Spring Lake had received six bids for the Box Culvert/Drainage Design Project.
 - ❖ The bids received ranged from \$21,670.00 up to \$83,850.00.
 - ❖ After reviewing the qualifications and bids, we focused on the lowest two, which were FAA (Fleming Andre Associates) at \$21,670.00 and CORRE, Inc. at \$22,250.00.
 - ❖ Both proposals were well-done with great qualifications, but the Board thought FAA had done a more thorough job and had also included the 'Bidding' process in their quote.
 - ❖ We also discussed removing the Box Culvert replacement on 850th Avenue (just East of County Road B/7 Pines) and substituting the Box Culvert on 50th Street, just North of the 850th Avenue intersection.
 - ❖ Motion made by Jacobson, seconded by Anderson, to award the RFP project to FAA with the removal of the one culvert on 850th Avenue and replacing it with the culvert on 50th Street. Unanimous Approval.
 - ❖ Jacobson to notify all six engineering firms that submitted proposals of our decision and thank them for their submissions.

Adjourn: Motion to adjourn by Jacobson, seconded by Anderson. Unanimous approval. Meeting adjourned at 7:39 pm.

Respectfully submitted:

Mike Jacobson

Supervisor #1

Town of Spring Lake-Pierce County Wisconsin

Town of Spring Lake
Monthly Meeting Minutes
Tuesday, August 21, 2018

Call to order: Chairman Johnson called the meeting to order at 7:34pm.

Pledge of Allegiance

Public present: Jeremy Johnson, Dan Gustafson (Cooper Engineering), Chris Ehlert (KL Engineering)

Board members present: Chairman Richard Johnson, Supervisor 1 Mike Jacobson, Supervisor 2 Tim Anderson, Treasurer Sarah Stein and Clerk Donna Borgschatz.

1. **Approve posted agenda** - Motion to approve posted agenda by Jacobson, seconded by Anderson. Unanimous approval, motion carried.
2. **Minutes of last meeting.** Motion by Jacobson, seconded by Anderson to approve the minutes from the July 10th monthly meeting. Unanimous approval, motion carried.
3. **Paying of bills.** Postponed to end of meeting. Motion by Jacobson, seconded by Anderson to pay the bills as submitted. Unanimous Approval.
4. **Treasurer's report.** Checkbook balance of \$78,048.53; reserve account balance of \$27,082.35. Borgschatz mentioned that we received the August Settlement in the amount of \$101,531.86 on August 17. Motion by Jacobson, seconded by Anderson to approve the Treasurer's report. Unanimous approval, motion carried.
5. **Elmwood Fire and Ambulance Report** – Board of Directors bi-annual meeting was held on April 18. Chicken Feed fund raiser will be held on September 8.
 - Fire Department
 - Financial report as of March 31: checkbook balance \$46,650.67; donation/auxiliary savings balance \$26,277.84
 - 20 Fire runs as of March 31
 - Purchased 6 Wildfire fire helmets, 6 hand-held water shutoff valves and 2 Motorola radios with the 2017 DNR grant.
 - Received 3 contractor bids for flat-roof repair or replacement: Pax Building Services bid \$55,000; Paul's Sheet Metal & Roofing Inc. bid \$29,419; Eau Claire Roofing bid \$26,300. Will be accepting the bid from Eau Claire Roofing; contract not signed yet.
 - Ambulance
 - Financial report as of March 31: checkbook balance \$35,950.95; ACT 102 \$1,663.76; Treasury \$28,133.28; Donation Account \$8,541.89
6. **Spring Valley Area Emergency Services Report:** next meeting, August 22. 2019 Budget will be addressed.
 - Fire Department
 - Financial report as of March 31: checkbook balance \$62,516.09; savings balance \$42,240.16
 - 20 Fire runs as of March 31
 - Continuing to pursue AFG Grant for purchase of replacement SCBA's.
 - Ambulance
 - Financial report as of March 31: checkbook balance \$17,181.26; ACT 102 \$5,647.75; Money Market \$191,660.20
 - New truck scheduled to arrive 1st or 2nd week of May
 - Currently have 26 staff and 4 students
 - Dr. Wilhelm has retired as the service Medical Director resulting in hiring Medical Direction with Regions Hospital EMS at cost of \$2,000/ year.
7. **Road/Town Hall Report**
 - Ordered more Crossbow; should be here in 2-3 weeks.
 - Punctured front tire on tractor. Farm Country replaced tire; submitting the cost under field hazard warranty
 - Will be sealing bridges.
 - Completed the 2nd round of mowing with the loaner tractor; have put on 140-150 hours so far.
 - Culvert has been installed by Richardson's house. Jay did the excavating for free; Spring Lake paid for the culvert.
 - Xtreme Tree Shark was originally scheduled to come in July; due to their workload, they are now coming late October or early November

Old Business

1. **John Deere Tractor update** – Our tractor is in. We are adding removable front fenders to it. Looking into purchasing the PowerGard protection plan. We should have possession of the tractor within the next 2 weeks.
2. **Closing 740th Ave. update** – Chairman Johnson has been trying to reach Michael Anselmo and Joanne Eggen. Anselmo's voicemail box is full and there is no answer at the Eggen number. Johnson thinks we should mail them a letter but will check with Bob Loberg first.

New Business

1. Open Request for Proposals

- Mead & Hunt – received letter thanking us for the opportunity but they are too busy.
- Ayres - received letter thanking us for the opportunity but they are too busy.
- Corre Inc. – design services bid of \$22,250.
- KL Engineering – design services bid not to exceed \$37,600.
- Cooper Engineering - design services bid of \$46,500.
- Short, Elliot, Hendrickson - design services bid of \$83,850.
- JT Engineering - design services bid of \$64,800.
- FAA (Fleming Andre Associates) Consulting Engineers - design services bid not to exceed \$21,670.
- Cedar Corporations – did not receive any response.

Chairman Johnson told Dan (Cooper Engineering) and Chris (KL Engineering) that the Town of Spring Lake would like to have all 8 structures replaced in one season. What do you think of that? Both men thought it was an aggressive schedule but could be done.

Jacobson will be talking with Chad Johnson (Pierce County) to see where we are at. There will be a special meeting on Tuesday, August 28 at 7pm to make the final decision.

Jacobson asked Dan and Chris if either of them felt any of our culverts were an imminent danger to the public.

Dan said there was one culvert he wouldn't walk in. Chris said there is no imminent danger.

2. **Set Fall Clean-up day** – September 29th. Jeremy will talk to Adam to see if he will work.
3. **Set next meeting date** – the next meeting will be Tuesday, September 11 at 7pm.

Adjourn Motion to adjourn by Jacobson, seconded by Anderson. Unanimous approval. Meeting adjourned at 8:39 pm.

Respectfully submitted:
Donna Borgschatz, Clerk

Town of Spring Lake
Monthly Meeting Minutes
Tuesday, July 10, 2018

Call to order: Chairman Johnson called the meeting to order at 7:08 pm.

Pledge of Allegiance

Public present: Jeremy Johnson

Board members present: Chairman Richard Johnson, Supervisor 1 Mike Jacobson, Supervisor 2 Tim Anderson, Treasurer Sarah Stein and Clerk Donna Borgschatz.

1. **Approve posted agenda** - Motion to approve posted agenda by Jacobson, seconded by Anderson. Unanimous approval, motion carried.
2. **Minutes of last meeting.** Motion by Jacobson, seconded by Anderson to approve the minutes from the June 12th monthly meeting. Unanimous approval, motion carried.
3. **Paying of bills.** Postponed to end of meeting. Motion by Jacobson, seconded by Anderson to pay the bills as submitted. Unanimous Approval.
4. **Treasurer's report.** Checkbook balance of \$65,995.68; reserve account balance of \$26,063.30. Motion by Jacobson, seconded by Anderson to approve the Treasurer's report. Unanimous approval, motion carried.
5. **Elmwood Fire and Ambulance Report** – nothing to report
6. **Spring Valley Area Emergency Services Report:** Next meeting was changed from July 18th to August 22nd, 2018. This will allow both the fire department and ambulance to have their budgets available for review/approval.
7. **Road/Town Hall Report**
 - Used loaner tractor to do mowing.
 - Scott Construction will be here in a couple of weeks to do the seal coating. Roads have been marked. Most of the patching is complete; need to patch what has popped up since patching done earlier this summer.
 - Flat tire on tractor; repaired within an hour.
 - Chairman Johnson received a phone call from Todd at 27/7 Communications in regards to a fiber optic cable that is bare. Chairman Johnson gave Jeremy Johnson's number for Todd to communicate with.
 - Chairman Johnson talked about how the wild parsnips in our ditches are being reduced by our spraying. Jeremy plans to spray again sometime this summer.
 - Tim Boardman is cleaning up property that he purchased. He has a lot of tires that need to be removed. Tim Anderson will talk to Tim Boardman about getting the tires to Pierce County.
 - Spring Lake Church needs crush rock hauled from CMC. Jeremy will haul and spread rock. Spring Lake Church will reimburse Town of Spring Lake.

Old Business

1. **John Deere Tractor update** – Factory delivery date is August 24th. Setup will need to be done before tractor is delivered to us. Should be able to get 2nd mowing done with loaner. By ordering new tractor earlier this year, we saved 10% price increase due to steel tariffs.
2. **Box culvert replacement update** – Jacobson has been in contact with Chad Johnson from Pierce County. Chad has completed a Request for Proposals (RFP) for the Town of Spring Lake to send out to engineering firms. Jacobson will electronically send each engineering firm a copy of the RFP. Each interested firm is to send sealed proposals for professional services to provide design consultation and other services concerning the replacement of 8 box culverts. The sealed proposals need to be submitted by August 14th, 2018. The project will be completed during the 2019 construction season and will be 100% funded by the Town of Spring Lake, with eligible structures submitted for County Bridge Aid (cost sharing). Chad estimates the cost of the design and permits to be approximately \$12,000.
3. **Closing 740th Ave. update** – Chairman Johnson talked with adjoining landowner Scott Wood. Scott has agreed to give an easement to Dennis & Joanne Eggen. Rosemary Meier has previously agreed to the easement. Chairman Johnson will inform Bob Loberg that all landowners have now agreed to the easement and will ask what the next step is.
4. **Replace Planning Commission Member** – Motion by Jacobson, seconded by Anderson to replace Planning Commission Member Bill Klanderman with Becky Esanbock. Unanimous approval; motion carried.

New Business

1. **Transportation Resolution 2018-001** – the WTA requested that municipalities pass a resolution to urge the Governor and Legislature to agree upon a long term, sustainable solution to adequately fund Wisconsin’s transportation system. Motion by Jacobson, seconded by Anderson to approve Transportation Resolution 2018-001. Unanimous approval; motion carried.
2. **2018/2019 Propane Contract** – Motion by Jacobson, seconded by Anderson to approve the 2018/2019 Propane Contract from Synergy Cooperative for 3000 gallons of propane at \$1.29 per gallon.
3. **Set next meeting date** – Due to election on August 14th, the next meeting will be Tuesday, August 21 at 7pm.

Adjourn Motion to adjourn by Jacobson, seconded by Anderson. Unanimous approval. Meeting adjourned at 7:39 pm.

Respectfully submitted:
Donna Borgschatz, Clerk

Town of Spring Lake
Monthly Meeting Minutes
Tuesday, June 12, 2018

Call to order: Chairman Johnson called the meeting to order at 7:04 pm.

Pledge of Allegiance

Public present: Jeremy Johnson

Board members present: Chairman Richard Johnson, Supervisor 1 Mike Jacobson, Supervisor 2 Tim Anderson, and Clerk Donna Borgschatz. Treasurer Sarah Stein has a preapproved absence.

1. **Approve posted agenda** - Motion to approve posted agenda by Jacobson, seconded by Anderson. Unanimous approval, motion carried.
 2. **Minutes of last meeting.** Motion by Jacobson, seconded by Anderson to approve the minutes from the May 8th monthly meeting. Unanimous approval, motion carried.
 3. **Paying of bills.** Postponed to end of meeting. Motion by Jacobson, seconded by Anderson to pay the bills as submitted. Unanimous Approval.
 4. **Treasurer's report.** Checkbook balance of \$86,175.72; reserve account balance of \$26,063.30. Motion by Jacobson, seconded by Anderson to approve the Treasurer's report. Unanimous approval, motion carried.
 5. **Elmwood Fire and Ambulance Report** – Received 3 bids for a new roof for the fire hall. Will hold a special meeting, date to be determined.
 6. **Spring Valley Area Emergency Services Report:** Next meeting will be July 18th, 2018.
 7. **Road/Town Hall Report**
 - Need new 24" culvert by Carly Hines property.
 - Jay Richardson driveway off of 790th needs maintenance. Jay will excavate ditch if Jeremy helps and we seed.
 - West side of Township has been sprayed for noxious weeds. Will do East side on Wednesday.
 - Patching completed on 11 or 12 roads; will continue patching again when patching material is available.
1. Scott Construction seal coating bid is \$80,993
- 190th St. (690th – Gravel) .29 miles x 15-18 ft - \$4,580
 - 690th Ave (W2149 – East to corner) 1 mile x 20-22 ft - \$19,725
 - 710th Ave (intersection of 170th to 150th) .48 miles x 21-22 ft - \$9,925
 - 710th Ave (Hwy G – North to corner) 1.10 miles x 20-21 ft - \$20,407
 - 130th St (Hwy G – Gravel) .25 miles x 15-16 ft - \$3,542
 - 50th St (45th – N7849) 1.38 miles x 21-22 ft - \$25,784
 - 50th St (Hill warning sign – 2017 chip seal) .34 miles x 20-21 ft - \$6,030
- Having some electrical issues in Town Hall office.
 - Town of Cady holding a public hearing on June 21 at 7pm for zoning plan

Old Business

1. John Deere Tractor update – Still on course to get new tractor in August. Loaner tractor only has 2 rear remotes, no fluid in tires, goes 10mph slower, and is missing hood ornament (no other noticeable damage).
2. **Box culvert replacement update** – RFP (Request for Proposal) should be ready Friday or Monday. Chad will email to Jacobson.
3. **Closing 740th Ave. update** – No new information.
4. **Clean-up Day update** – The total cost from P.I.G. was \$1,799. This included 3 roll-offs, tractor tire, 5 tv's, air conditioner, dishwasher, stereo, 2 dehumidifiers, 2 microwaves, refrigerator. The cost for the public notice was \$150, labor was \$40. The total expense was \$1,989. We brought in \$434 in fees and \$60 from recycling for a total intake of \$494.

New Business

1. **BOR Alternates** – Gary Peterson will serve as a Board of Review alternate. Roxanne Peterson will be available to serve as Board of Review alternate if needed.
2. **Replace Planning Commission Member** – Possibly Mark Nyeggen. Will also talk to Gary and Roxanne Peterson to see if they would be interested.
3. **Western Star Loan** – Chairman Johnson will talk to 1st Bank of Baldwin to see if we can get a new 3-year loan.
4. **Xtreme Shark** – they will be coming the end of July to remove tree stumps from trees cut down earlier this year. Cost is approximately \$3,000.

5. **Revise Ordinance 03-1008** ATV Route Ordinance – Motion by Jacobson, seconded by Anderson to approve changes to Ordinance 03-1008 AT Ordinance. Unanimous approval, motion carried

6. **Set next meeting date** – July 10 at 7pm.

Adjourn Motion to adjourn by Jacobson, seconded by Anderson. Unanimous approval. Meeting adjourned at 7:58 pm.

Respectfully submitted:
Donna Borgschatz, Clerk

Town of Spring Lake
Monthly Meeting Minutes
Tuesday, May 8, 2018

Call to order: Chairman Johnson called the meeting to order at 7:01 pm.

Pledge of Allegiance

Public present: Jeremy Johnson, Larry Johnson (PC ATV Assoc.), Melissa Thomas (Scott Construction)

Board members present: Chairman Richard Johnson, Supervisor 1 Mike Jacobson, Supervisor 2 Tim Anderson, Treasurer Sarah Stein and Clerk Donna Borgschatz.

1. **Approve posted agenda** - Motion to approve posted agenda by Jacobson, seconded by Anderson. Unanimous approval, motion carried.
2. **Minutes of last meeting**. Motion by Jacobson, seconded by Anderson to approve the minutes from the April 17th monthly meeting and the April 23rd special meeting. Unanimous approval, motion carried.
3. **Paying of bills**. Postponed to end of meeting. Motion by Jacobson, seconded by Anderson to pay the bills as submitted. Unanimous Approval.
4. **Treasurer's report**. Checkbook balance of \$100,418.70; reserve account balance of \$25,563.30. Motion by Jacobson, seconded by Anderson to approve the Treasurer's report. Unanimous approval, motion carried.
5. **Elmwood Fire and Ambulance Report** – Meeting was held on April 18th; Anderson has not received a copy of the minutes yet. They are getting bids for a new roof for the fire hall. Anderson will attend May 9th meeting.
6. **Spring Valley Area Emergency Services Report:** Meeting was held on April 18th, 2018.
 - Fire Department
 - Account balances: checking \$62,516.09; savings \$42,240.16
 - Continuing to pursue AFG Grant for purchase of replacement SCBA's. Bottles for SCBA's will expire in 2018 not 2019 as originally thought. Purchased 5 bottles from Oshkosh Fire/PD and will purchase 21 bottles from Dalmation using funds from the savings account. The purchase of the 21 bottles was approved at the meeting.
 - Ambulance
 - Account balances: checking, \$17,181.26; ACT-102, \$5,647.75; Money Market, \$191,660.20
 - New ambulance is scheduled to arrive 1st or 2nd week of May.
 - Currently have 26 staff and 4 students
 - Dr. Wilhelm has retired as the service Medical Director. Hired Regions Hospital EMS for medical direction at a cost of \$2,000 per year.
7. **Road/Town Hall Report**
 - Road bans were removed May 7
 - Starting to patch. Bought 1 load of patch so far.
 - Chairman Johnson said Hunczak/Hackel CUP requests are on the May 16th Pierce County Land Management agenda. Steve Traynor, a neighbor who received a notice about the meeting, called Chairman Johnson to ask what the CUP requests were about. Johnson explained; Traynor plans to attend meeting.

Old Business

1. John Deere Tractor update – Dave has not gotten back to Jacobson. Our current tractor has been sold because of all the features we have on it. Our new tractor is backlogged until August. Tractor Central will bring us a tractor that is comparable (must have triple rear remotes) to use until our new one arrives. Dave will also give us estimates to repair the hood on current tractor. Jacobson will follow-up with Dave.
2. **Box culvert replacement update** – Jeremy talked to Chad about the box culverts. Chad said that it would cost \$8,000 - \$10,000 for an engineer to look at all 8 box culverts and come up with the hydraulics for all of them. Pierce County cost sharing would be 50% on entire cost of culverts with pipes greater than 36". The town has to pay up front and is then reimbursed by the county. Chad is going to get proposal information to Jacobson. Board agrees we need to have the engineering done.
3. **Closing 740th Ave. update** – No new information.

New Business

1. **Pierce County ATV Association request to extend hours of riding ATV's/UTV's** – Larry stated that St. Croix County ATV/UTV trails are open 24 hours a day, 7 days a week, year round. Pierce County ATV Association is looking to see if the Town of Spring Lake will approve trails to be open the same. Motion by

Jacobson, seconded by Anderson to approve the ATV/UTV trails be open 24 hours a day, 7 days per week, all year long. Unanimous approval. Motion Carried.

2. **Road Tour Results** – Scott Construction will do spot repair on 150th St. going North when they do this years projects. Jacobson told Melissa Thomas that we would like our seal coating to be done by mid to late August. He also asked if this was the best price, she said it would need to be discussed with Chase. If Chase can give better price, new project proposal would be given. Motion by Jacobson, seconded by Anderson to have Scott Construction sealcoat the following roads at best project proposal price:

- 190th St. (690th – Gravel) .29 miles x 15-18 ft
- 690th Ave (W2149 – East to corner) 1 mile x 20-22 ft
- 710th Ave (intersection of 170th to 150th) .48 miles x 21-22 ft
- 710th Ave (Hwy G – North to corner) 1.10 miles x 20-21 ft
- 130th St (Hwy G – Gravel) .25 miles x 15-16 ft
- 50th St (45th – N7849) 1.38 miles x 21-22 ft
- 50th St (Hill warning sign – 2017 chip seal) .34 miles x 20-21 ft

Unanimous approval. Motion carried

3. **Set next meeting date** – June 12 at 7pm.

Adjourn Motion to adjourn by Jacobson, seconded by Anderson. Unanimous approval. Meeting adjourned at 8:24 pm.

Respectfully submitted:
Donna Borgschatz, Clerk

Town of Spring Lake
Special Meeting Minutes
Monday, April 23 2018

Call to order: Chairman Johnson called the meeting to order at 6:00 pm.

Pledge of Allegiance

Public present: Denise Hackel

Board members present: Chairman Richard Johnson, Supervisor 1 Mike Jacobson, Supervisor 2 Tim Anderson, and Clerk Donna Borgschatz. Treasurer Sarah Stein was not needed at this meeting.

1. **Approve posted agenda** - Motion to approve posted agenda by Jacobson, seconded by Anderson. Unanimous approval, motion carried.

Old Business

1. **Hackel/Hunczak Conditional Use Permit** – After working with Pierce County Land Management, it was determined that Denise Hackel and Bob Hunczak need 2 Conditional Use Permits (CUP). The first CUP is for 2 accessory residences on their 31.6 acre parcel. The second CUP is for an Agritourism business they are operating on the same parcel.

Accessory Residence CUP – Currently on the property is a dome home with 2 bedrooms; 1 bedroom is being used as an office and will not be used as a bedroom. There is also a 1-bedroom apartment over a garage (garage is now being used as an Activity Center for the Agritourism business). Denise and Bob want to add a 2 bedroom, single-wide mobile home for their daughter to live in on the same parcel. The second bedroom of the mobile home will not be used as a bedroom. The septic system (mound) is configured for 3 bedrooms (total of 6 people) and will be used for the dome home, apartment and mobile home. Motion by Jacobson, seconded by Anderson to approve the CUP for the accessory residences with the following conditions: no more than 6 people total living in any of the residences at any time; building inspector is to inspect the activity center as well as the new single-wide mobile home. Unanimous approval; motion carried.

Agritourism Business CUP – currently has 5 employees, all working part-time. Clients use porta-potties. The business provides therapeutic services for mentally challenged people and field trips for schools; is not open to the public. Motion by Jacobson, seconded by Anderson to approve CUP for Agritourism Business.

Adjourn Motion to adjourn by Jacobson, seconded by Anderson. Unanimous approval. Meeting adjourned at 6:32 pm.

Respectfully submitted:
Donna Borgschatz, Clerk

Town of Spring Lake
Monthly Meeting Minutes
Tuesday, April 17, 2018

Call to order: Chairman Johnson called the meeting to order at 7:41 pm.

Pledge of Allegiance

Public present: Jeremy Johnson, Ted (CMC), Faye Jones, Roxy Peterson, Gary Peterson, Butch Wentlandt

Board members present: Chairman Richard Johnson, Supervisor 1 Mike Jacobson, Supervisor 2 Tim Anderson, Treasurer Sarah Stein and Clerk Donna Borgschatz.

1. **Approve posted agenda** - Motion to approve posted agenda by Jacobson, seconded by Anderson. Unanimous approval, motion carried.
2. **Minutes of last meeting.** Motion by Jacobson, seconded by Anderson to approve the minutes from the March 13th monthly meeting. Unanimous approval, motion carried.
3. **Paying of bills.** Postponed to end of meeting. Motion by Jacobson, seconded by Anderson to pay the bills as submitted. Unanimous Approval.
4. **Treasurer's report.** Checkbook balance of \$103,351.65; reserve account balance of \$25,063.30. Motion by Anderson, seconded by Jacobson to approve the Treasurer's report. Unanimous approval, motion carried.
5. **Elmwood Fire and Ambulance Report** – Next meeting will be April 18th, 2018.
6. **Spring Valley Area Emergency Services Report:** Next meeting will be April 18th, 2018.
7. **Road/Town Hall Report**
 - Have prices from 3 different vendors to replace box culvert on 890th Ave. Weiser Concrete cost \$27,399 for precast concrete box culvert and tapered end sections for a 6' tall x 10' wide concrete replacement; CMC cost would be \$26,052 for the sections for a 6' tall x 10' wide concrete replacement; CMC cost for a 72" cattle pass pipe would be \$12,666; Contech cost would be \$9,280 for a galvanized, ribbed, steel manufactured cattle pass pipe that is 10' 11" span x 7' 1" rise. There would also be a \$500 load charge. We would need a crane to set the concrete sections (additional cost). Jeremy stated next step is to write up requirements to publish for bids.
 - Picked up a belly blade to go on the Western Star.
 - Anderson gave permission for the pines along his road to be taken down to reclaim the Town's right-of-way.

Old Business

1. **Box culvert replacement update** – Jeremy will talk to Chad about culvert hydraulics.
2. **Closing 740th Ave. update** – Rosemary Meier has already stated that she would be willing to sign an easement for Eggen's to access their property. Pierce County surveyed the properties adjoining 740th Ave. The property lines for Meier and Woods goes up the middle of the road. Chairman Johnson spoke with Woods in regards to closing 740th Ave. Woods indicated he would probably sign an easement. Chairman Johnson will talk to Woods again to see if he decided to sign an easement.

New Business

1. Discussion/Action on Planning Commission Recommendations –

- ❖ Schilling CSM – Planning Commission recommended approval. Schilling needs to bring form for Town Recommendation from Pierce County Land Management so Town can approve.
- ❖ Shields (pre-built shed) – does not need building permit.
- ❖ Hunczak/Hackel CUP – The Comprehensive Plan defers to Pierce County on any issues not covered by the plan, so no action was taken. The Town of Spring Lake board needs more information; decision to be made at next meeting. Pierce County Zoning will also be looking at the home business on this parcel as well.
- ❖ Schneider New House – Planning Commission recommended approval to build the house. Schneider will obtain building permit from All Croix Inspections.

2. **County Materials CUP** – Lime sales have not been good; have a stock pile with over 100,000 ton and it is taking up a lot of space. CMC would like to have 50 acres open instead of the approved 40 acres. Motion by Jacobson, seconded by Anderson to approve expansion from 40 to 50 open acres during reclamation. Unanimous approval, motion carried.

3. **WTA Annual Meeting Update** – Chairman Johnson attended meeting. He is recertified for Board of Review. He mentioned that there are grants available for broadband expansion.

4. **Road Signs for 200th St** – motion by Jacobson, seconded by Anderson to split the cost of 2 shared road signs for Doug Blegen Dr. and 200th St. with the Village of Spring Valley. Unanimous approval, motion carried.

5. **Set Spring Road Tour Date** – Spring Road Tour will be Thursday, May 3 at 2pm starting at the Town Hall.

6. **Set next meeting date** – May 8 at 7pm.

Adjourn Motion to adjourn by Jacobson, seconded by Anderson. Unanimous approval. Meeting adjourned at 8:50 pm.

Respectfully submitted:
Donna Borgschatz, Clerk

Town of Spring Lake
Annual Meeting Minutes
Tuesday, April 17th, 2018

Call to order: Chairman Richard Johnson called the meeting to order at 7:13 pm.

Pledge of Allegiance

Public present: Rod Webb, Faye Jones, Roxy Peterson, Gary Peterson, Butch Wentlandt, Bill Klanderman, Ted Peterson (CMC).

Board members present: Chairman Richard Johnson, Supervisor 1 Mike Jacobson, Supervisor 2 Tim Anderson, Treasurer Sarah Stein and Clerk Donna Borgschatz.

- 1. Minutes of 2017 Annual meetings.** Motion by Jacobson, seconded by Webb to approve the minutes from the April 18th, 2017 meeting. Unanimous Approval.
- 2. Go Over 2017 Expenditures.** Chairman Johnson discussed the 2017 expenditures page by page, with explanations for any area that had any unusual expense (i.e. equipment sale). Motion by Klanderman, seconded by Jones to approve the 2017 expenditures. Unanimous Approval.
- 3. 2018 Possible Expenditures.**
 - Box Culvert replacement – We will do 1 replacement in 2018; will try to get a loan to do the remaining culverts in 2019. Wentlandt asked if the project will be published. Chairman Johnson said it would. Wentlandt recommended to publish request for bids in Wisconsin Builder publication. Webb said that Chad Johnson is supposed to be sizing each of our culverts needs.
 - Try to seal coat 5-6 miles in 2018.
- 4. Set Date for 2018 Annual Meeting to be held in 2019.** April 16th, 2019 at 7:00 p.m.

Concerns/Comments

- Jones asked when Spring Clean-up day is. Jacobson responded that it is May 12.
- Webb said that the care of our roads is so great now compared to past years.
- Ted Peterson said that there is a tree on State Highway 128 that needs to be brought down, you can see through it. Jacobson responded that it is Pierce County's responsibility.

Adjourn: Motion to adjourn by Jacobson, seconded by Anderson. Unanimous Approval. Meeting adjourned at 7:39 pm.

Respectfully submitted:
Donna Borgschatz
Clerk

Town of Spring Lake
Monthly Meeting Minutes
Tuesday, March 13, 2018

Call to order: Chairman Johnson called the meeting to order at 7:02 pm.

Pledge of Allegiance

Public present: Jeremy Johnson, Peter Coyne (SV School Board), Jim Schneider

Board members present: Chairman Richard Johnson, Supervisor 2 Tim Anderson, and Clerk Donna Borgschatz. Supervisor 1 Mike Jacobson was excused for a prior work commitment; Treasurer Sarah Stein was excused for family commitment.

1. **Approve posted agenda** - Motion to approve posted agenda by Anderson, seconded by Richard Johnson. Unanimous approval, motion carried.
2. **Minutes of last meeting.** Motion by Anderson, seconded by Richard Johnson to approve the minutes from the February 13th monthly meeting. Unanimous approval, motion carried.
3. **Paying of bills.** Postponed to end of meeting. Motion by Anderson, seconded by Richard Johnson to pay the bills as submitted. Unanimous Approval.
4. **Treasurer's report.** Checkbook balance of \$101,531.38; reserve account balance of \$24,545.69. Motion by Chairman Johnson, seconded by Anderson to approve the Treasurer's report. Unanimous approval, motion carried.
5. **Elmwood Fire and Ambulance Report** – nothing new to report.
6. **Spring Valley Area Emergency Services Report:** Next meeting will be April 18th, 2018.
7. **Road/Town Hall Report**
 - Put up road bans on March 12.
 - Cut trees by Crandall's
 - Looking for an old, pick-up truck plow to mount on tractor to help push snow back to restrict snow drifts.
 - Wing fixed on new truck.
 - Jeremy wants to get "tree cutting" portable signs.
 - Chairman Johnson reported that the bridge inspections need to be done; will have Pierce County Highway Department do the inspections.
 - Chairman Johnson received copies of logging notices.

Old Business

1. **John Deere tractor trade** – New tractor has been ordered. Should be here in 3-4 months.
2. **Box culvert replacement update** – Still have not heard from Contech in regards to the hydraulics needed for all box culverts to be replaced. Want to get 1 culvert done this year; discussion in regards to which culvert to do first. Motion by Anderson, seconded by Chairman Johnson to replace the box culvert on 890th Ave. west of address W701. Need to draw up specs and requirements for bid.
3. **Closing 740th Ave. update** – Chairman Johnson went to the Register of Deeds office and found that there is no easement currently on either abstract. County surveyor found that Wood 's parcel does include part of the road. Chairman Johnson will talk with Scott Wood about giving an easement to Eggen's.

New Business

1. **Set Spring Clean-up day** – Jacobson will get roll-off's ordered. Date will be Saturday, May 12th. Jeremy will check with Adam to see if he would work it.
2. **Set Open Book and Board of Review Dates** – Open Book will be June 6th from 4-6pm; Board of Review will be June 18 from 6-8pm.
3. **Planning Commission Committee** – Motion by Chairman Johnson, seconded by Anderson to amend the Planning Commission appointments as follows: Bob Richardson, 1 -year term starting May 1, 2018 and ending April 30, 2019; Easton Larson and Bill Klanderma, 2-year term starting May 1, 2018 and ending April 30, 2020; Faye Jones and Rod Webb, 3-year terms starting May 1, 2018 and ending April 30, 2021. Unanimous approval. Motion carried.
4. **WTA Annual Meeting** – will be held in Eau Claire on March 24, 2018. Chairman Johnson will attend; Anderson will be out of town. Borgschatz will check with Jacobson to see if he wants to attend.
5. **Set next meeting date** – April 17, 2018 at following the annual meeting that starts at 7pm.

Public Comments

- Peter Coyne wanted to remind the board that there would be 2 listening sessions in regards to what to do with the Spring Valley Elementary School. The School Board is looking for the community's input on what they would like to see done. The sessions are on March 14 & 15 beginning at 7pm.
- Chairman Johnson reported that the County Materials Corporation(CMC) conditional use permit (CUP) was renewed. CMC would like to increase the maximum allowable unclaimed acres from 40 to 50 acres. Since this would be a CUP modification, CMC will need to get a recommendation from the Town of Spring Lake. CMC will be attending the April meeting for this purpose.

Adjourn Motion to adjourn by Richard Johnson, seconded by Anderson. Unanimous approval. Meeting adjourned at 7:50 pm.

Respectfully submitted:
Donna Borgschatz, Clerk

Town of Spring Lake
Monthly Meeting Minutes
Tuesday, February 13, 2018

Call to order: Chairman Johnson called the meeting to order at 7:00 pm.

Pledge of Allegiance

Public present: Jeremy Johnson, Rick Talford

Board members present: Chairman Richard Johnson, Supervisor 2 Tim Anderson, Treasurer Sarah Stein and Clerk Donna Borgschatz. Supervisor 1 Mike Jacobson was excused for a prior work commitment.

1. **Approve posted agenda** - Motion to approve posted agenda by Anderson, seconded by Richard Johnson. Unanimous approval, motion carried.
2. **Minutes of last meeting**. Motion by Anderson, seconded by Richard Johnson to approve the minutes from the January 9th monthly meeting. Unanimous approval, motion carried.
3. **Paying of bills**. Postponed to end of meeting. Motion by Anderson, seconded by Richard Johnson to pay the bills as submitted. Unanimous Approval.
4. **Treasurer's report**. Checkbook balance of \$447,338.65; reserve account balance of \$24,045.69. Borgschatz mentioned that the checkbook balance reflects tax collections and that we need to pay the county, school districts and technical college their portion of the February tax settlement. Motion by Anderson, seconded by Richard Johnson to approve the Treasurer's report. Unanimous approval, motion carried.
5. **Elmwood Fire and Ambulance Report** – Anderson attended. Discussed job training. Anderson mentioned that Elmwood Fire and Elmwood Ambulance have their monthly meetings at different times.
6. **Spring Valley Area Emergency Services Report:** met January 17, 2018 at 7pm. Chairman Johnson attended. Next meeting will be April 18th, 2018.
 - **Fire Department**
 - Financial report: checking account balance of \$66,211.47; savings account balance \$34,830.23.
 - 58 Fire Calls in 2017.
 - Applying for AFG Grant for SCBAs
 - Review of By-Laws – Discussion about current bylaws needing to be updated. Motion to keep corporation bylaws as main umbrella with Fire and EMS branching out. Fire to keep current bylaws and EMS to create new
 - **Ambulance**
 - Financial report: checking account balance of \$5,288.27; ACT-102 account balance \$5,647.75; money market account balance of \$184,117.56.
 - 217 EMS Calls in 2017.
 - New ambulance is ahead of schedule with possible delivery March 2018.
 - Applying for AFG Grant to apply towards two new monitors.
7. **Road/Town Hall Report**
 - Ordered more salt/sand, 150 ton.
 - Will be cutting down trees when weather permits. Jack Crandall would like the wood.
 - Took 4-wheel drive out and it is running well.

Old Business

1. **John Deere tractor trade or PowerGard** – email report from Jacobson stating that Jeremy and Jacobson met with Dave Prestebak. Tractor Central has come to an understanding that we want a new tractor every two years. The new proposed tractor is set up with Nokkia tires (like the grader) per the request of Jeremy. We have about 500-600 hours every two years, so we would be looking at \$10,000.00 - \$12,000 every two years to always have a new tractor with warranty. Tractor Central gave us a quote of \$20.99 per hour to trade our current tractor for new JD Tractor and loader. Motion by Richard Johnson, seconded by Anderson to trade current JD tractor and loader for new JD 6130M cab Tractor and JD 640R Standard Farm Loader. It will take 3-4 months for new tractor. Borgschatz to inform Jacobson that the trade agreement has been signed. Unanimous approval. Motion carried.
2. **Box culvert replacement update** – Jeremy noted that if we want to replace box culverts this year that we need to get specs to potential vendors so they can bid on the job. Discussion on whether we will only have time to replace 1 box culvert or if we can get a loan to do all. Will we need the box culvert by Hulback and Tully's to be a cattle pass as that is how it is being used now.
3. **Closing 740th Ave. update** – Chairman Johnson will go to the Register of Deeds office to see if Scott Woods has an easement on this property or if he owns part of it. It is not cost effective to keep this road open.

New Business

1.. **Set next meeting date** – March 13, 2018 at 7pm.

Public Comments

- Rick Talford attended tonight's meeting to introduce himself. He is running un-opposed for District 10 County Board Supervisor. If elected, he intends to attend the Town's meeting quarterly so we can let him know if issues/needs that need to be taken to the County level. He wants to be our voice. Plans to campaign door-to-door in Ward 1 of the Town of Spring Lake. In the future, he hopes to run for State Senator. He commended us for saying the Pledge of Allegiance. Borgschatz gave him a copy of the ward map.

Adjourn Motion to adjourn by Richard Johnson, seconded by Anderson. Unanimous approval. Meeting adjourned at 7:34 pm.

Respectfully submitted:
Donna Borgschatz, Clerk

Town of Spring Lake
Monthly Meeting Minutes
Tuesday, January 9, 2018

Call to order: Chairman Johnson called the meeting to order at 7:00 pm.

Pledge of Allegiance

Public present: Jeremy Johnson

Board members present: Chairman Richard Johnson, Supervisor 1 Mike Jacobson, Supervisor 2 Tim Anderson, Treasurer Sarah Stein and Clerk Donna Borgschatz.

1. **Approve posted agenda** - Motion to approve posted agenda by Jacobson, seconded by Anderson. Unanimous approval, motion carried.
2. **Minutes of last meeting.** Motion by Jacobson, seconded by Anderson to approve the minutes from the December 12th monthly meeting. Unanimous approval, motion carried.
3. **Paying of bills.** Postponed to end of meeting. Motion by Jacobson, seconded by Anderson to pay the bills as submitted. Unanimous Approval.
4. **Treasurer's report.** Checkbook balance of \$49,237.31; reserve account balance of \$23,019.08. Stein to start moving \$500 per month to reserve account. Motion by Jacobson, seconded by Anderson to approve the Treasurer's report. Unanimous approval, motion carried.
5. **Elmwood Fire and Ambulance Report** – nothing to report.
6. **Spring Valley Area Emergency Services Report:** next meeting is January 17, 2018 at 7pm. Jacobson unavailable to attend; Chairman Johnson will attend in his absence.
7. **Road/Town Hall Report**
 - Boom mower is still in Weston.
 - Sold used tires for \$600.
 - Set for snowfall.
 - Hope to cut down trees tomorrow along the right-of-way of Scott Woods' property. Scott will remove the cut down logs.
 - No chains for the front tires of truck; can cut down old grader chains to fit.
 - Jeremy will get pricing for extended warranty for Western Star.
 - Pierce County Zoning administrator sent Chairman Johnson copies of letters sent to Jim & Deb Moe for not having pumping report submitted for their 3,000-gallon holding tank since 7-14-2015. Holding tank to be pumped when full or at least once a year. Another letter was sent to Barbara Supri letting her know that PC Zoning had a complaint of a junk, dismantled, inoperable or unlicensed vehicle being stored in public view. She was asked to get into compliance with Pierce County Code Chapter 225.

Old Business

1. **John Deere tractor trade or PowerGard** – Jacobson talked with Dave Prestebak (Tractor Central). Prestebak said that he would have someone contact Jeremy to arrange a date/time to meet. Tractor Central may have a new prospective buyer for our current tractor. Prospective buyer will contact Jeremy for a date/time to see the tractor in person. Tractor Central said they would either match or beat the trade-in offer from Frontier Ag & Turf. Will discuss/take action in February.
2. **Box culvert replacement update** – still have not received responses. Jacobson to contact Mattison again.
3. **Closing 740th Ave. update** – Chairman Johnson talked with Scott Wood who says he owns land to the middle of 740th. Jacobson is going to do a GIS search to verify parcel lines.

New Business

1. **Approve Planning Commission appointments** – Motion by Jacobson, seconded by Anderson to renew the Planning Commission appointments as follows: Bob Richardson, 1 -year term ending April 30, 2018; Easton Larson, 2-year term ending April 30, 2019; Faye Jones and Rod Webb, 3-year terms ending April 30, 2020. Unanimous approval. Motion carried.
2. **Set next meeting date** – February 13, 2018 at 7pm.

Adjourn Motion to adjourn by Jacobson, seconded by Anderson. Unanimous approval. Meeting adjourned at 7:36 pm.

Respectfully submitted:
Donna Borgschatz, Clerk