

MEETING AGENDA
PIERCE COUNTY PARKS COMMITTEE
Wednesday - August 26, 2020 - 8:30 a.m.
County Board Room - Pierce County Courthouse
414 West Main Street - Ellsworth, WI

#	Action	Presenter
1.	Call to order	Chair
2.	Public comment: Parks Committee will receive public comments on any issue not related to agenda items, discussion by committee members may take place but no action will be taken on any item raised	Chair
3.	Discuss/take action on April 30, 2020 minutes	Members
4.	Park report: a) Park operation status pertaining to Covid19	Schoepp
5.	Discuss/take action on Park Department policy for the use of an EpiPen during an emergency	Schoepp
6.	Discuss /take action on the Parks Department 2020 budget proposal for: parks, snowmobile trails, shooting range and capital improvements plan	Schoepp
7.	Next meeting date	Members
8.	Adjourn	Members
Questions regarding this agenda may be made to Scott Schoepp at 715-639-5611.		
Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.		

A quorum of County Board supervisors may be present.

SS (08/15/20)

MEETING AGENDA - PIERCE COUNTY PARKS COMMITTEE

Thursday – April 30, 2020 – 9:00 a.m..

County Board Room - Pierce County Courthouse

414 West Main Street - Ellsworth, WI

#	Action	Presenter
1.	Call to order	Acting Chairperson
2.	Election of Temporary Chairperson	Acting Chairperson
3.	Election of Chairperson	Temporary Chairperson
4.	Election of Vice-Chairperson	Chairperson
5.	Public comment: Parks Committee will receive public comments on any issue not related to agenda items, discussion by committee members may take place but no action will be taken on any item raised	Members
6.	Discuss/take action on February 25, 2020 minutes	Members
7.	Discuss/take action on bids obtained for the Big River Storm Damage Bridge Grant	Schoepp
8.	Update on status of park operations in response to the Covid-19 pandemic	Schoepp
9.	Next meeting date	Members
10.	Adjourn	Members
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A quorum of County Board supervisors may be present.

(04/24/20)

Minutes of the Pierce County Parks Committee
February 25, 2020 – 9:00 a.m.
County Board Room
Pierce County Courthouse – Ellsworth, WI

Committee Members Present: Dean Bergsens, Scott Bjork, Kevin Coulson, Rodney Gilles, and Dan Reis

Others Present: Jason Matthys, Scott Schoepp and Travis Campbell

Chairman D. Reis called the meeting to order at 9:00 a.m.

Public Comment

Chairman D. Reis called for public comment. No public comment was provided.

Minutes

The August 30, 2019 minutes were presented. Motion by R. Gilles, second by S. Bjork to approve the August 30, 2019 minutes as provided. Motion passed with all in favor.

Discuss/take action on quotes obtained for a new pickup as approved in the 2020 budget

S. Schoepp provided the committee with a list of the quotes received. Seven dealerships were sent a specification sheet along with a quote request form. Four dealerships responded with quotes that ranged from \$25,470 to \$30,350. S. Schoepp explained that the Dodge Ram 1500 price from Ewald Automotive Group was the lowest quote received. That vehicle comes standard with a drop in bed liner, so \$575 could be saved by not opting to have the spray-in bed liner, thus lowering the price to \$24,895. Discussion took place regarding using the dealers within Pierce County. The price differences were too substantial and were over the budgeted amount for that consideration. Motion by D. Bergsens, second by S. Bjork to accept the lowest quote provided from Ewald Automotive Group for the Ram 1500 with accessories 2, 3, & 4 for \$24,895 and authorize the County Park Superintendent to finalize the purchase. Motion passed with all in favor.

Discuss/take action on snowmobile grant submission request by the Pierce County Snowmobile Council

S. Schoepp provided a grant project request list from the Pierce County Snowmobile Council. Each year the county applies for the normal snowmobile trail maintenance grant. This is the basic funding allocation for the program and is based on the number of miles of funded trail we provide in the county. The council requests that the county apply for additional special project grants as well. The request this year includes a bridge rehabilitation project for a bridge on Burkhardt Creek and the other is a new bridge in Esdaile which is part of a trail re-route project. The other two requests are development grants for club trails to be converted to funded trails. Motion by S. Bjork, second by D. Bergsens to direct S. Schoepp to apply for the grants as presented. Motion passed with all in favor.

Discuss/take action on 2019 Parks Department annual report

S. Schoepp presented the 2019 Parks Department annual report. Total park revenues were down from 2018. S. Schoepp stated that this can be primarily attributed to the extremely late spring and extended periods of flooding at the Trenton Island Boat Landing; which was closed for over 12 weeks. The snowmobile program had 3 grant projects in 2019. Motion by R. Gilles, Second by S. Bjork to approve the 2019 Parks Department annual report as presented. Motion passed with all in favor.

Park Report

S. Schoepp updated the committee on the Big River storm damage grant project. He was successful in obtaining the grant and the DNR is still determining what type of permit will be required for the project. He is working on the bid specifications but cannot finalize them until it is known what permits are needed. S. Schoepp also updated the committee on the final 2018-2019 snowmobile trail maintenance supplemental claim. Final expenses totaled \$128,000 and the county has been reimbursed by the Pierce County Snowmobile Council for the cost overruns that were not reimbursed by the state.

Closed Session - Performance Evaluation

Chairman D. Reis read the closed session language verbatim. Motion by S. Bjork, second by D. Bergseng to convene into closed session at 9:36 a.m. pursuant to §19.85(1)(c) Wisconsin Stats.

Roll call vote taken with all members voting yes.

Motion carried. Motion by S. Bjork, second R. Gilles to convene back to open session. Roll call vote taken with all members voting yes. Motion by S. Bjork, Second by K. Coulson, to provide the Park Superintendent with a favorable performance review and grant a pay scale step increase if eligible.

Motion carried with all in favor.

Next Meeting Date

The next meeting date was set for April 30th at 9:00 a.m.

Motion by S. Bjork, second by R. Gilles to adjourn. Motion carried.

Respectfully Submitted by Travis Campbell, Assistant County Park Superintendent

MEETING AGENDA
PIERCE COUNTY PARKS COMMITTEE
Tuesday – February 25, 2020 – 9:00 a.m.
County Board Room - Pierce County Courthouse
414 West Main Street - Ellsworth, WI

#	Action	Presenter
1.	Call to order	Chair
2.	Public comment: Parks Committee will receive public comments on any issue not related to agenda items, discussion by committee members may take place but no action will be taken on any item raised	Chair
3.	Discuss/take action on August 30, 2019 minutes	Members
4.	Discuss/take action on quotes obtained for a new pickup as approved in the 2020 budget	Schoepp
5.	Discuss/take action to declare 2002 Ford surplus property and authorize it to be sold	Schoepp
6.	Discuss/take action on snowmobile grant submission requests from the Pierce County Snowmobile Council	Schoepp
7.	Discuss/take action on 2019 Parks Department Annual Report	Schoepp
8.	Park report a. Update on Big River storm damage bridge grant b. Update on final snowmobile trail maintenance supplemental claim for 2018 -2019	Schoepp
9.	Parks Committee will convene into closed session pursuant to Section 19.85 (1)(c) Wis. Stats., for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: For the purpose of conducting an annual performance evaluation of the County Park Superintendent	Members
10.	Committee will return to open session and take action on closed session item, if required	Members
11.	Next meeting date	Members
12.	Adjourn	Members
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A quorum of County Board supervisors may be present.

SS (02/14/20)