



AGENDA

PIERCE COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

October 14, 2020 | 12:00 p.m.

*Pierce County Jail & Sheriff's Office | Emergency Operations Center
555 West Overlook Drive | Ellsworth, WI 54011*

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Wednesday, September 9, 2020

PUBLIC COMMENT

BUSINESS ITEMS

1. Clerk of Court to Become Voting Member

REQUEST FOR FUTURE AGENDA ITEMS

ANNOUNCEMENTS AND CORRESPONDENCE

ADJOURN

DATE OF NEXT MEETING

The next CJCC (Executive Committee) Meeting is Wednesday, November 4, 2020 at 12 p.m. at the Pierce County Courthouse, Annex Conference Room. The next CJCC full Council meeting is scheduled for Wednesday, November 18, 2020 at 12 p.m. Pierce County Jail & Sheriff's Office, Emergency Operations Center.

A quorum of the Pierce County Board of Supervisors (County Board) may be present at this meeting. Therefore, this notice also serves as a notice of a meeting of the County Board for the purpose of obtaining information relating to subjects listed above for use at future County Board meetings.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Administrative Coordinator at 715-273-6851.



AGENDA
PIERCE COUNTY
CRIMINAL JUSTICE COORDINATING COUNCIL

September 9, 2020 | 12:00 p.m.

*Pierce County Jail & Sheriff's Office | Emergency Operations Center
555 West Overlook Drive | Ellsworth, WI 54011*

Via Google Meet | meet.google.com/ogx-upvp-its
Join by Phone: : (US) +1 636-742-1217; PIN: 655 800 785#

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Wednesday, February 12, 2020

PUBLIC COMMENT

BUSINESS ITEMS

1. TAD Grant Application Process Pending – S. Brill
 - a. State of Wisconsin CJCC Reports Review & Discussion
 - b. Discuss & Take Action: TAD Grant Letter of Support
2. Update on Court Operations and Moving Forward after Covid

REQUEST FOR FUTURE AGENDA ITEMS

ANNOUNCEMENTS AND CORRESPONDENCE

ADJOURN

DATE OF NEXT MEETING

The next CJCC (Executive Committee) Meeting is Wednesday, October 7 at 12 p.m. at the Pierce County Courthouse, location to be determined. The next CJCC full Council meeting is Wednesday, October 14 at 12 p.m. Pierce County Jail & Sheriff's Office, Emergency Operations Center.

A quorum of the Pierce County Board of Supervisors (County Board) may be present at this meeting. Therefore, this notice also serves as a notice of a meeting of the County Board for the purpose of obtaining information relating to subjects relating to subjects listed above for use at future County Board meetings.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Administrative Coordinator at 715-273-6851.



AGENDA
PIERCE COUNTY
CRIMINAL JUSTICE COORDINATING COUNCIL

August 12, 2020 | 12:00 p.m.

*Pierce County Courthouse | Court Room of the Honorable Judge Boles
414 West Main Street | Ellsworth, WI 54011*

*Via Zoom | **Zoom Meeting ID:** 914 9471 3069 **Passcode:** 518086*

<https://wicourts.zoom.us/j/91494713069?pwd=RC9uWUUrOVdnRFNrMm54REMyREN1QT09>

Join Zoom Meeting by Phone: 651-372-8299

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Wednesday, February 12, 2020

PUBLIC COMMENT

BUSINESS ITEMS

1. Discuss COVID and Current Functioning; County Operations Startup
2. TAD Grant Application Process Pending and Updates – S. Brill
 - a. Discuss & Take Action: TAD Grant Letter of Support

REQUEST FOR FUTURE AGENDA ITEMS

1. Onyx Sober Living Facilities

ANNOUNCEMENTS AND CORRESPONDENCE

ADJOURN

DATE OF NEXT MEETING

The next CJCC (Executive Committee) Meeting is Wednesday, September 2, 2020 at 12 p.m. at the Pierce County Courthouse, County Board Room. The next CJCC full Council meeting is Wednesday, September 9, 2020 at 12 p.m.; location to be determined.

A quorum of the Pierce County Board of Supervisors (County Board) may be present at this meeting. Therefore, this notice also serves as a notice of a meeting of the County Board for the purpose of obtaining information relating to subjects relating to subjects listed above for use at future County Board meetings.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Administrative Coordinator at 715-273-6851.



AGENDA

PIERCE COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

June 10, 2020 | 12:00 p.m.

*Pierce County Jail & Sheriff's Office | Emergency Operations Center
555 West Overlook Drive | Ellsworth, WI 54011*

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Wednesday, February 12, 2020

PUBLIC COMMENT

BUSINESS ITEMS

1. Appoint J. Weber for Liaison Position – J. Boles
2. CJCC Membership Discussion & Attendance
3. Discuss COVID-19 and County Operations Startup
4. TAD Grant Application Process Pending
 - a. State of Wisconsin CJCC Reports Review & Discussion
5. Quality Improvement (QI) and PDSA Cycle Presentation & Discussion – A. Snyder

REQUEST FOR FUTURE AGENDA ITEMS

ANNOUNCEMENTS AND CORRESPONDENCE

ADJOURN

DATE OF NEXT MEETING

The next CJCC (Executive Committee) Meeting is Wednesday, August 5, 2020 at 12 p.m. at the Pierce County Courthouse, Jury Room. The next CJCC full Council meeting is Wednesday, August 12, 2020 at 12 p.m. Pierce County Jail & Sheriff's Office, Emergency Operations Center.

A quorum of the Pierce County Board of Supervisors (County Board) may be present at this meeting. Therefore, this notice also serves as a notice of a meeting of the County Board for the purpose of obtaining information relating to subjects relating to subjects listed above for use at future County Board meetings.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Administrative Coordinator at 715-273-6851.



AGENDA

PIERCE COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

May 13, 2020 | 12:00 p.m.

*Pierce County Jail & Sheriff's Office | Emergency Operations Center
555 West Overlook Drive | Ellsworth, WI 54011*

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Wednesday, February 12, 2020

PUBLIC COMMENT

BUSINESS ITEMS

REQUEST FOR FUTURE AGENDA ITEMS

ANNOUNCEMENTS AND CORRESPONDENCE

ADJOURN

DATE OF NEXT MEETING

The next CJCC (Executive Committee) Meeting is Wednesday, June 3, 2020 at 12 p.m. at the Pierce County Courthouse, Jury Room. The next CJCC full Council meeting is Wednesday, June 10, 2020 at 12 p.m. Pierce County Jail & Sheriff's Office, Emergency Operations Center.

A quorum of the Pierce County Board of Supervisors (County Board) may be present at this meeting. Therefore, this notice also serves as a notice of a meeting of the County Board for the purpose of obtaining information relating to subjects relating to subjects listed above for use at future County Board meetings.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Administrative Coordinator at 715-273-6851.



AGENDA

PIERCE COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

April 8, 2020 | 12:00 p.m.

*Pierce County Jail & Sheriff's Office | Emergency Operations Center
555 West Overlook Drive | Ellsworth, WI 54011*

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Wednesday, February 12, 2020

PUBLIC COMMENT

BUSINESS ITEMS

1. Appoint J. Weber for Liaison Position – J. Boles
2. CJCC Membership Discussion & Attendance
3. Quality Improvement (QI) and PDSA Cycle Presentation & Discussion – A. Snyder

REQUEST FOR FUTURE AGENDA ITEMS

ANNOUNCEMENTS AND CORRESPONDENCE

ADJOURN

DATE OF NEXT MEETING

The next CJCC (Executive Committee) Meeting is Wednesday, May 6, 2020 at 12 p.m. at the Pierce County Courthouse, Jury Room. The next CJCC full Council meeting is Wednesday, May 13, 2020 at 12 p.m. Pierce County Jail & Sheriff's Office, Emergency Operations Center.

A quorum of the Pierce County Board of Supervisors (County Board) may be present at this meeting. Therefore, this notice also serves as a notice of a meeting of the County Board for the purpose of obtaining information relating to subjects relating to subjects listed above for use at future County Board meetings.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Administrative Coordinator at 715-273-6851.



AGENDA

PIERCE COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

March 18, 2020 | 12:00 p.m.

*Pierce County Jail & Sheriff's Office | Emergency Operations Center
555 West Overlook Drive | Ellsworth, WI 54011*

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Wednesday, February 12, 2020

PUBLIC COMMENT

BUSINESS ITEMS

1. Appoint J. Weber for Liasion Position – J. Boles
2. CJCC Membership Discussion & Attendance
3. Quality Improvement (QI) and PDSA Cycle Presentation & Discussion – A. Snyder

REQUEST FOR FUTURE AGENDA ITEMS

ANNOUNCEMENTS AND CORRESPONDENCE

ADJOURN

DATE OF NEXT MEETING

The next CJCC (Executive Committee) Meeting is Wednesday, April 1, 2020 at 12 p.m. at the Pierce County Courthouse, Jury Room. The next CJCC full Council meeting is Wednesday, April 8, 2020 at 12 p.m. Pierce County Jail & Sheriff's Office, Emergency Operations Center.

A quorum of the Pierce County Board of Supervisors (County Board) may be present at this meeting. Therefore, this notice also serves as a notice of a meeting of the County Board for the purpose of obtaining information relating to subjects relating to subjects listed above for use at future County Board meetings.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Administrative Coordinator at 715-273-6851.



MEETING MINUTES
PIERCE COUNTY
CRIMINAL JUSTICE COORDINATING COUNCIL

February 12, 2020 | 12:00 p.m.

*Pierce County Jail & Sheriff's Office | Emergency Operations Center
555 West Overlook Drive | Ellsworth, WI 54011*

CALL TO ORDER: J. Boles called the meeting to order at 12:09 p.m. at the Pierce County Jail & Sheriff's Office. A membership quorum was present.

ROLL CALL

Member		Status
Joseph D. Boles	Pierce County Circuit Court Judge	Present
Jorv Gavic	Pierce County Court Commissioner	Present
Jon Aubart	County Board	Present
Nancy Hove	Sheriff	Excused
Sean Froelich	District Attorney	Absent
Ron Schmidt	Human Services Director	Present
Joy Lynn George	Youth Services Supervisor	Present
Samantha Brill	Human Services Court Services Worker	Excused
AZ Snyder	Public Health Director	Present
Liesl Nelson	Public Defender	Absent
Mark Lemke	Probation and Parole Supervisor	Present
Gordon Young	Police Chief – River Falls Police Dept.	Excused
Eric Ladwig	Police Chief – Ellsworth Police Dept.	Present
Eric Michaels	Police Chief – Prescott Police Dept.	Absent
Brad Lawrence	Pierce County Corporation Counsel	Present

Liaison		Status
Jason Matthys	Pierce County Administrative Coordinator	Present
Mary Jo Sutton	Member of the community at large	Present
Samantha Bluhm	Community Medical Systems	Present
Halle Hatch	Member of the community at large; Bakke Norman	Present
Open	Member from University of Wisconsin – River Falls	-
Mike Knoll	Member of local advocacy group – SCV SART	Present
Alena Taylor	Member of local advocacy group – Turningpoint	-
Kathryn VanDusartz	Member of local advocacy group – NAMI	Present
Susan Burr	Pierce County Victim Witness Coordinator	-
Mary Kelly	Pierce County Drug Court Coordinator	Present
Jeff Muszynski	Local Bar Association member	-
Open	Member from the ministry within Pierce County	-
John Worsing	Pierce County Medical Examiner	Present

Others in attendance: S. Capparelli, G. Gust, S. Olinger, T. Thompson, B. Warren, J. Weber



MEETING MINUTES
PIERCE COUNTY
CRIMINAL JUSTICE COORDINATING COUNCIL

APPROVAL OF MINUTES

1. Wednesday, January 15, 2020

M. Lemke motioned to approve the previous minutes, seconded by J.L. George; motion carried.

PUBLIC COMMENT

1. J. Boles introduces Julie Weber, practicing attorney in the county, and welcomes her to the meeting as a guest. J. Weber hopes to join the CJCC as a Liaison moving forward and plans to attend and participate in meetings in the future.

BUSINESS ITEMS

1. Discuss & Take Action: H. Hatch to Join CJCC as Community Liaison

Council members discuss H. Hatch joining the CJCC as a Member of the Community at Large. J. Boles appoints H. Hatch to the position and welcomes her as a Liaison.

2. Discuss & Take Action: CJCC Coordinator Contract Renewal

The recommendation to submit the CJCC Coordinator contract for renewal to the Law Enforcement Committee for approval is made by J. Aubart, seconded by J. Gavic; motion carried.

3. Presentation from Dunn County Human Services – S. Olinger

Sara Olinger introduces herself – managing Behavior Health – and her staff, Greer Gust – Behavior Therapist, and Tricia Thompson – Education and Employment Specialist. S. Olinger hands out information to accompany her presentation to the Council, introducing Coordinated Specialty Care – and the First Episode of Psychosis [FEP] Team. This program will treat adolescents and young adults experiencing symptoms of psychosis within Pierce County. She notes that Pierce County has been a large part of the effort to initiate this and wishes to recognize the work done to help this process succeed.

S. Olinger describes the referral process and source(s) for clients, noting that probation has been the largest referral source to date, although she and her team recommend that families of clients be the first to reach out regarding services. M. Lemke asks about turnaround time for clients to be served following referral, S. Olinger responds that clients typically receive a primary phone call within 72 hours, and that the treatment process begins within 10 days. She also notes that the response time to these cases is the priority; the team hopes to address the client at the time of the crisis, as well as twice more within 48 hours. The goal is to eliminate the waiting period prior to treatment.



MEETING MINUTES
PIERCE COUNTY
CRIMINAL JUSTICE COORDINATING COUNCIL

S. Olinger defines psychosis in relation to adolescents/young adults and describes the onset of symptoms and possible causes. She discusses case load and team member roles within the program. J. Weber requests clarification on the age range, and S. Olinger responds that adolescents and young adults between the ages of 15 and 25 will be served, and that there is a strict cut off regarding Intake for individuals over the age of 25 – they would be referred to adult services. S. Olinger notes that she and her team provide information to clients, such as crisis hotline numbers, and other forms of support, but will primarily care for clients directly.

J. Boles speaks highly of this opportunity and hopes that it will assist in preventing Mental Health cases from entering the Criminal Justice System. The Council thanks S. Olinger and her team for their time and information.

4. Quality Improvement (QI) and PDSA Cycle Discussion – A. Snyder
a. Part II of Mapping Activity

Council Members suggest moving this agenda item to the next Full Council Meeting Agenda in order to provide adequate time to address the topic.

REQUEST FOR FUTURE AGENDA ITEMS

1. Quality Improvement (QI) and PDSA Cycle Discussion – A. Snyder
a. Part II of Mapping Activity

ANNOUNCEMENTS AND CORRESPONDENCE

1. None presented.

DATE OF NEXT MEETING

Members discuss an upcoming conflict with the schedule, M. Kelly notes that there is an IDIP training planned for the next CJCC Meeting date currently scheduled (March 11), that will require the attendance of herself, S. Brill, J. Boles and possibly others. Discuss moving the March meeting to March 18 to allow for greater attendance. J. Gavic motions to reschedule the meeting, seconded by B. Lawrence; motion carried.

The next CJCC (Executive Committee) Meeting is Wednesday, March 4, 2020 at 12 p.m. at the Pierce County Courthouse, Jury Room. The next CJCC full Council meeting is scheduled for Wednesday, March 18, 2020 at 12 p.m. Pierce County Jail & Sheriff's Office, Emergency Operations Center.

ADJOURN: Motion was made by J.L. George, seconded by A. Snyder to adjourn the meeting at 12:55 p.m. Motion carried.



AGENDA

PIERCE COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

February 12, 2020 | 12:00 p.m.

*Pierce County Jail & Sheriff's Office | Emergency Operations Center
555 West Overlook Drive | Ellsworth, WI 54011*

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Wednesday, January 15, 2020

PUBLIC COMMENT

BUSINESS ITEMS

1. Discuss & Take Action: H. Hatch to Join CJCC as Community Liaison
2. Discuss & Take Action: CJCC Coordinator Contract Renewal
3. Presentation from Dunn County Human Services – S. Olinger
4. Quality Improvement (QI) and PDSA Cycle Discussion – A. Snyder
 - a. Part II of Mapping Activity

REQUEST FOR FUTURE AGENDA ITEMS

ANNOUNCEMENTS AND CORRESPONDENCE

ADJOURN

DATE OF NEXT MEETING

The next CJCC (Executive Committee) Meeting is Wednesday, March 4, 2020 at 12 p.m. at the Pierce County Courthouse, Jury Room. The next CJCC full Council meeting is Wednesday, March 11, 2020 at 12 p.m. Pierce County Jail & Sheriff's Office, Emergency Operations Center.

A quorum of the Pierce County Board of Supervisors (County Board) may be present at this meeting. Therefore, this notice also serves as a notice of a meeting of the County Board for the purpose of obtaining information relating to subjects relating to subjects listed above for use at future County Board meetings.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Administrative Coordinator at 715-273-6851.



MEETING MINUTES
PIERCE COUNTY
CRIMINAL JUSTICE COORDINATING COUNCIL

January 15, 2020 | 12:00 p.m.

*Pierce County Jail & Sheriff's Office | Emergency Operations Center
555 West Overlook Drive | Ellsworth, WI 54011*

CALL TO ORDER: Judge J. Boles called the meeting to order at 12:02 p.m. at the Pierce County Jail & Sheriff's Office. A membership quorum was present.

ROLL CALL

Member		Status
Joseph D. Boles	Pierce County Circuit Court Judge	Present
Jorv Gavic	Pierce County Court Commissioner	Absent
Jon Aubart	County Board	Present
Nancy Hove	Sheriff	Present
Sean Froelich	District Attorney	Absent
Ron Schmidt	Human Services Director	Present
Joy Lynn George	Human Services Juvenile Court Intake Worker	Present
Samantha Brill	Human Services Court Services Worker	Present
AZ Snyder	Public Health Director	Present
Liesl Nelson	Public Defender	Absent
Mark Lemke	Probation and Parole Supervisor	Present
Gordon Young	Police Chief – River Falls Police Dept.	Present
Eric Ladwig	Police Chief – Ellsworth Police Dept.	Absent
Eric Michaels	Police Chief – Prescott Police Dept.	Absent
Brad Lawrence	Pierce County Corporation Counsel	Present

Liaison		Status
Jason Matthys	Pierce County Administrative Coordinator	-
Mary Jo Sutton	Member of the community at large	-
Samantha Bluhm	Community Medical Systems	Present
Open	Member of the community at large	-
Open	Member from University of Wisconsin – River Falls	-
Mike Knoll	Member of local advocacy group – SCV SART	-
Alena Taylor	Member of local advocacy group – Turningpoint	-
Kathryn VanDusartz	Member of local advocacy group – NAMI	-
Susan Burr	Pierce County Victim Witness Coordinator	-
Mary Kelly	Pierce County Drug Court Coordinator	-
Jeff Muszynski	Local Bar Association member	-
Open	Member from the ministry within Pierce County	-
John Worsing	Pierce County Medical Examiner	-

Others in attendance: S. Capparelli, H. Hatch, B. Warren



MEETING MINUTES
PIERCE COUNTY
CRIMINAL JUSTICE COORDINATING COUNCIL

APPROVAL OF MINUTES

1. Wednesday, November 13, 2019

S. Brill motioned to approve the previous minutes with an amendment to page 3, paragraph 1 regarding her TAD Grant update. She asked that language be changed from 'pre-charge' cases to 'deferred judgement of conviction' cases. Pending this correction, approval was seconded by G. Young; motion carried.

PUBLIC COMMENT

1. J. Boles welcomes guest Halle Hatch to the CJCC as a practicing attorney with Bakke Norman in Family and Criminal Law. H. Hatch introduces herself, noting that she grew up in Ellsworth and is interested in continuing her work as a defense attorney within our community. She hopes to join the CJCC as a Community Liaison in order to become more involved with the criminal justice system, as well as to learn how she can better serve the community through her practice. Council members welcome her to the meeting.
2. G. Young shares that he was recently invited by New Richmond staff to speak about a sponsored bill. He will testify on behalf of law enforcement to speak upon the bill. G. Young describes that any hospital willing to participate would pay 80% of the costs for holding patients while the county would cover the remaining 20% of the cost; he notes that municipalities would see significant savings, as the current costs are already tremendous. G. Young believes that there will be enough votes to move the process forward and is anticipating the participation of local hospitals.
3. A. Snyder announces that the health department in Pierce County has been awarded a grant that brought an in-kind donation of NARCAN supply and training. She plans to focus on libraries, first responders, law enforcement, fire departments, etc. for the first round of NARCAN training and supply. A. Snyder encourages anyone who is interested in learning more or being trained to reach out.
4. N. Hove announces that Spring Valley Police Department recently appointed a new Chief of Police. Elmwood Police also recently hired a new Chief. Members discuss inviting the chiefs to future CJCC meetings.

BUSINESS ITEMS

1. Announcement of SAMHSA Family Treatment Court Grant Opportunity – J. Boles
J. Boles begins, he received notification of a Family Treatment Court Grant and was excited to pass along the news. He did speak with R. Schmidt about submitting for this grant, and notes that R. Schmidt informed him of an issue with Pierce County's registration for submitting grants such as this. J. Boles also notes that the Department of Health and Human



MEETING MINUTES
PIERCE COUNTY
CRIMINAL JUSTICE COORDINATING COUNCIL

Services will likely need to head the effort if the grant request were to be successful. J. Aubart asks what the registration process entails for Pierce County. R. Schmidt begins, Pierce County must register and become certified prior to submitting a request for the grant. The head of the program could not guarantee that the request for registration would be passed within six weeks, and R. Schmidt notes that the grant deadline is the beginning of February. He continues, there will likely be multiple opportunities for this grant in the future, but the process would be too rushed to attempt submission now. R. Schmidt plans to complete registration for future grant opportunities and assemble a team to head the process.

2. Update from Strategic Planning Ad Hoc Group

A. Snyder begins, the Strategic Planning Group recently met to discuss how to move forward in facilitating the process of Quality Improvement within our county functioning. Most of the group's discussion surrounded how to present the QI information to the full Council and then how to move forward. A. Snyder suggest presenting the QI and PDSA information to the CJCC Members present today, as well as next meeting when additional members will be in attendance.

a. Quality Improvement (QI) and PDSA Cycle Presentation – A. Snyder

A. Snyder begins, the goal of this information is to assist Pierce County CJCC Members in focusing on a systems-wide approach to achieving goals in a way that prevents perpetuating a cycle of blame. She begins with the PDSA Cycle (Plan, Do, Study, Act) and describes the process. A. Snyder explains the Planning process, including drafting a problem statement, an aim statement, and developing a theory of change. Next, implementing the change requires data collection and a work plan; necessary aspects of this include accountability, deadlines, specifics and consistent communication. A. Snyder describes the work necessary for this process to be successful, and how to determine whether the plan is implemented or deconstructed for further improvement.

A crucial factor in the assessment of the QI process is that the outcome is measurable. A. Snyder notes that while this process can improve a system, it has also been shown to build respect and trust within system departments.

b. Discuss QI Survey to be Distributed to CJCC Members

See Part I of CJCC Mapping Activity. Following the discussion, A. Snyder briefly describes a Quality Improvement survey, to be sent to all CJCC members following completion of the mapping activity and notes that this will assist the Council and the Strategic Planning Group in deciding on a project for improvement within the system moving forward.



MEETING MINUTES
PIERCE COUNTY
CRIMINAL JUSTICE COORDINATING COUNCIL

c. Part I of CJCC Mapping Activity

CJCC Members refer to the enlarged Systems Map and describe their departments' role in/on the map. They are additionally asked to briefly describe any barriers or issues within the department functioning. N. Hove discusses the first entry point (Law Enforcement), including investigation, probable cause, booking and jail or release. She notes that a current issue within this point on the map is the hospitalization of inmates/defendants. G. Young adds that it would be helpful for law enforcement officers to be able to determine whether an individual's case should be sent on to the District Attorney's office or diverted.

Moving forward, members acknowledge that the next entry point (Pre-Arrest) should be discussed by the prosecution. A representative from the District Attorney's office was not present to discuss, so Council members agree to pass over this for now.

Members discuss information and details required to make decisions in moving a defendant through the map/system and why this is necessary to appropriately address cases. Discussion surrounds the first entry point(s) to the system and members agree that properly addressing these first steps is crucial in order to set up a defendant for the rest of the system.

A. Snyder notes the time; this discussion will continue at the next full Council meeting.

REQUEST FOR FUTURE AGENDA ITEMS

1. Discuss & Take Action: H. Hatch to Join CJCC as Community Liaison
2. Sara Olinger – Dunn County Human Services to Attend CJCC & Presentation
3. Part II of CJCC Mapping Activity

ANNOUNCEMENTS AND CORRESPONDENCE

1. None presented.

DATE OF NEXT MEETING

The next CJCC (Executive Committee) Meeting is Wednesday, February 5, 2020 at 12 p.m. at the Pierce County Courthouse, Jury Room. The next CJCC full Council meeting is Wednesday, February 12, 2020 at 12 p.m. Pierce County Jail & Sheriff's Office, Emergency Operations Center.

ADJOURN: Motion was made by R. Schmidt, seconded by J.L. George, to adjourn the meeting at 1:01 p.m. Motion carried.



AGENDA

PIERCE COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

January 15, 2020 | 12:00 p.m.

*Pierce County Jail & Sheriff's Office | Emergency Operations Center
555 West Overlook Drive | Ellsworth, WI 54011*

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Wednesday, November 13, 2019

PUBLIC COMMENT

BUSINESS ITEMS

1. Announcement of SAMHSA Family Treatment Court Grant Opportunity – J. Boles
2. Update from Strategic Planning Ad Hoc Group
 - a. Quality Improvement (QI) and PDSA Cycle Presentation – A. Snyder
 - b. Discuss QI Survey to be Distributed to CJCC Members
 - c. Part I of CJCC Mapping Activity

REQUEST FOR FUTURE AGENDA ITEMS

1. Presentation on Nine-County Grant - Sara Olinger, Dunn County Behavioral Health
2. Part II of CJCC Mapping Activity

ANNOUNCEMENTS AND CORRESPONDENCE

ADJOURN

DATE OF NEXT MEETING

The next CJCC (Executive Committee) Meeting is Wednesday, February 5, 2020 at 12 p.m. at the Pierce County Courthouse, Jury Room. The next CJCC full Council meeting is Wednesday, February 12, 2020 at 12 p.m. Pierce County Jail & Sheriff's Office, Emergency Operations Center.

A quorum of the Pierce County Board of Supervisors (County Board) may be present at this meeting. Therefore, this notice also serves as a notice of a meeting of the County Board for the purpose of obtaining information relating to subjects relating to subjects listed above for use at future County Board meetings.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Administrative Coordinator at 715-273-6851.