

**APPROVED MINUTES OF THE
LAW ENFORCEMENT COMMITTEE MEETING HELD
November 13, 2019 – 2:30 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**

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**EOC Room; Law Enforcement Center
555 W. Overlook Dr., ELLSWORTH, WI**

2019 - 08

1) Meeting Convened

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:30 p.m.

1a) Those Present

A quorum was established with 5 members present.

Members present:

Jon Aubart	District #3
Ruth Wood	District #4
Cecil Bjork	District #5
Scott Bjork	District #7
Dale Auckland	District #12

Absent/Excused:

Also present: Steve Albarado-Chief Deputy Sheriff, Jamie Feuerhelm-County Clerk, Jason Matthys-AC, Herm Kreig-Lt. Patrol, Wade Strain-Lt. Investigators, Kerry Feuerhelm-Clerk of Court, Dave Wilkins-Jerry's Towing, & Dan Thom-Melstrom Towing.

1b) Public Comment

None

2) Agenda Adopted

Motion by S. Bjork/D. Auckland to adopt agenda as presented; motion carried unanimously.

3) Approve Minutes

Motion by C. Bjork/S. Bjork to approve minutes of the Oct. 9th, 2019 meeting as presented; motion carried unanimously.

4) Discuss costs for vehicle tows

Supervisor S. Bjork introduced individuals from two towing companies. D. Wilkins indicated that the price of steel has dropped to \$40 to \$75/ton & with the cost of doing business towing companies are losing money when called upon to tow vehicles to keep the highways cleared & safer. He requested that the County would consider a policy that could help alleviate that financial burden. Committee discussed growing concern for vehicles being left on roadways &/or not be claimed once towed, & not being able to recoup those costs because the vehicles have little value. Chief Deputy S. Albarado stated that he would have discussions with staff & others involved & bring back some ideas or suggestions next meeting.

5) Medical Examiner's Monthly Report & Statistics

Chairman J. Aubart announced that the ME was at a conference & gave brief review of the written report indicating that the numbers were up in nearly all categories, which would almost certainly drive the budget into deficit.

6) Discuss Mental Health issues in the Jail and in the field

Chief Deputy S. Albarado indicated the Dept. still deals with such issues on a weekly basis. He added that he is working in conjunction with Ron Kiesler in Human Services on a grant that could possibly bring more dollars to help with this issue in the way of additional counseling hours. He thought they may know the status of obtaining the grant by January.

7) **Discuss/Take action on security concerns & inmate transport issues**

Chief Albarado indicated that there was nothing new to report at this time. No action taken.

8) **Update from Jail/Sheriff's Dept./Dispatch Facility Project**

Chief Albarado reported that they are still waiting for the new larger monitors in Master Control, but would be installed as soon as the company was available to do so. Also, that the retention pond on the east side of the facility was repaired by the Highway Dept. & looks very good.

9) **Future agenda items**

- Items 5 to 8
- vehicle towing

10) **Closed Session**

Motion by S. Bjork/R. Wood to convene into closed session at 3:06 p.m. pursuant to §19.85(1)(c) WI Stats for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Medical Examiner annual evaluation. Motion carried unanimously by roll call vote.

11) **Open Session**

Committee returned into open session at 3:35 p.m. by motion of S. Bjork/R. Wood; motion carried unanimously by roll call vote. Motion by D. Auckland/R. Wood to give the Medical Examiner a favorable performance evaluation and recommend wage step increase as appropriate; motion carried unanimously.

12) **Next Meeting Date**

Wednesday, Dec. 11th, 2019; 2:30 p.m. in EOC Room of LEC facility.

13) **Adjourn**

Motion to adjourn at 3:36 p.m. by S. Bjork/D. Auckland; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

PIERCE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING AGENDA
Wednesday, November 13, 2019 – 2:30 p.m.
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 10/09/19	Members
4.	Discuss costs for vehicle tows	Sheriff's Dept.
5.	Medical Examiner's Monthly Report & Statistics	J. Worsing
6.	Discuss mental health issues in the jail & in the field	Sheriff's Dept.
7.	Discuss/Take action on security concerns & inmate transport issues	Members
8.	Update from Jail/Sheriff's Dept. Facility Project	Chair
9.	Future agenda items	Members
10.	Committee will convene into closed session pursuant to §19.85(1)(c) WI Stats for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Medical Examiner annual evaluation	CLOSED SESSION
11.	Committee will return to open session and take action on closed session item, if required	OPEN SESSION
12.	Next meeting date (second Wed: Dec. 11 th ; 2:30 p.m.)	Members
13.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

jrf (11/07/19)

**APPROVED MINUTES OF THE
LAW ENFORCEMENT COMMITTEE MEETING HELD
October 9, 2019 – 2:30 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**

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**EOC Room; Law Enforcement Center
555 W. Overlook Dr., ELLSWORTH, WI**

2019 - 07

1) Meeting Convened

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:30 p.m.

1a) Those Present

A quorum was established with 5 members present.

Members present:

Jon Aubart	District #3
Ruth Wood	District #4
Cecil Bjork	District #5
Scott Bjork	District #7
Dale Auckland	District #12

Absent/Excused:

Also present: Steve Albarado-Chief Deputy Sheriff, John Worsing-Medical Examiner, Jamie Feuerhelm-County Clerk, Jason Matthys-AC, Herm Kreig-Lt. Patrol, Wade Strain-Lt. Investigators, Gary Brown-Emergency Management Director, & Megan Erwin-Register in Probate.

1b) Public Comment

Supervisor S. Bjork stated that he had discussions with towing companies & an issue of increasing concern has arisen. If a vehicle was not claimed or bill not paid the towing company could get a couple hundred dollars for the vehicle to help cover the cost of the tow. With the diminishing prices of steel companies those same vehicles may only bring a price of \$50. Clerk directed to add item to next agenda.

2) Agenda Adopted

Motion by C. Bjork/S. Bjork to adopt agenda as presented; motion carried unanimously.

3) Approve Minutes

Motion by R. Wood/S. Bjork to approve minutes of the Aug. 14, 2019 meeting as presented; motion carried unanimously.

4) Discuss/Take Action on funding for communication towers & shelters

S. Albarado explained that there are growing concerns at the Elmwood, Prescott, & River Falls tower sites. All are approx. 25 to 30 years old. The buildings are deteriorating significantly & are too small to contain all the necessary modern equipment & still keep the area from overheating. Chief Albarado presented photos to the group of the different sites. J. Matthys added that there were options for replacing the buildings with new, used, or refurbished buildings. More research continues & a funding source will need to be identified to move forward. No action taken.

5) Discuss/Take Action on the Level B team contract

G. Brown explained that the State indicates that it is mandatory for a county to designate a Level B HAZ MAT team. Options include creating their own or contracting with another entity. Currently the Menomonie fire

department has that distinction & will charge \$500 annually for counties to contract for that service. Chairman J. Aubart expressed deep concerns about the contract, & the State's unfunded mandate. He indicated that he felt the contract needed further scrutinization by Corp. Counsel before be agreed to & signed. No action taken.

6) **Discuss/Take Action to approve application for reimbursement GAL fees**

M. Erwin explained that there is a federal program that will allow counties to recover some of the funds expended for Guardian Ad Litem fees. She added it doesn't cover all those costs but certainly higher than what the County can recover on their own. Motion by R. Wood/S. Bjork to approve & authorize the application for federal funds to assist with GAL fees; motion carried unanimously.

7) **Discuss Medical Examiner's Report, & Statistics**

ME J. Worsing provided statistical information for the month. He estimated that generally that it may be a 12 to 14% increase over the previous year. No action taken.

8) **Discuss Mental Health issues in the Jail and in the field**

Chief Deputy S. Albarado indicated things were status quo, nothing new to report.

9) **Discuss/Take action on security concerns & inmate transport issues**

G. Brown stated that a walk through metal detector was added to the courts funded by the Security Budget. Chief Albarado indicated that it worked very well, saved time & was less intrusive. No action taken.

10) **Update from Jail/Sheriff's Dept./Dispatch Facility Project**

Chief Albarado reported that the HVAC & heating project had been completed & is functioning. Also that Master Control project is still awaiting three more monitors from the vendor before that project can be completed. Lastly, that the erosion problem near retention pond was going to be repaired by the Highway Dept. yet this fall.

11) **Future agenda items**

- Items 7 to 10
- Level B Haz Matt team
- vehicle towing

12) **Next Meeting Date**

Wednesday, Nov. 13th, 2019; 2:30 p.m. in EOC Room of LEC facility.

13) **Adjourn**

Motion to adjourn at 3:35 p.m. by S. Bjork/D. Auckland; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

PIERCE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING AGENDA
Wednesday, October 9, 2019 – 2:30 p.m.
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 08/14/19	Members
4.	Discuss/Take Action on funding for communication towers & shelters	Sheriff's Dept.
5.	Discuss/Take Action on the Level B team contract	G. Brown
6.	Discuss/Take Action to approve application for reimbursement GAL fees	M. Erwin
7.	Medical Examiner's Report & Statistics	J. Worsing
8.	Discuss mental health issues in the jail & in the field	Sheriff's Dept.
9.	Discuss/Take action on security concerns & inmate transport issues	Members
10.	Update from Jail/Sheriff's Dept. Facility Project	Chair
11.	Future agenda items	Members
12.	Next meeting date: Second Wednesday; Nov. 13 th	Members
13.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

jrf (10/02/19)

** CANCELED **

**PIERCE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING AGENDA
Wednesday, September 11, 2019 – 2:30 p.m.
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum. 1b) Committee will receive public comment not related to agenda items.	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 08/14/19	Members
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7.		
8.	Medical Examiner's Report & Statistics	J. Worsing
9.	Discuss/Take action on security concerns & inmate transport issues	Members
10.	Update from Jail/Sheriff's Dept. Facility Project	Chair
11.	Future agenda items	Members
12.	Next meeting date (second Wed: Oct. 9th)	Members
13.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

(09/09/19)

**APPROVED MINUTES OF THE
LAW ENFORCEMENT COMMITTEE MEETING HELD
August 14, 2019 – 2:30 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**

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**EOC Room; Law Enforcement Center
555 W. Overlook Dr., ELLSWORTH, WI**

2019 - 06

1) Meeting Convened

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:30 p.m.

1a) Those Present

A quorum was established with 4 members present; 1 excused.

Members present:

Jon Aubart	District #3
Ruth Wood	District #4
Cecil Bjork	District #5
Scott Bjork	District #7

Absent/Excused:

Dale Auckland	District #12
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Also present: Nancy Hove Sheriff, Steve Albarado-Chief Deputy Sheriff, John Worsing-Medical Examiner, Jamie Feuerhelm-County Clerk, Jason Matthys-AC, Herm Kreig-Lt. Patrol, Kerry Feuerhelm-Clerk of Court, Gary Brown-Emergency Management Director, Sean Froelich-District Attorney, Deb Feuerhelm-DA Office Manager, & Megan Erwin-Register in Probate.

1b) Public Comment

Chair J. Aubart stated that he read the State's jail inspection report & noted that it was considerably shorter than in previous years & overall a very good report on how the jail is operating.

2) Agenda Adopted

Motion by C. Bjork/S. Bjork to adopt agenda as presented; motion carried unanimously.

3) Approve Minutes

Motion by R. Wood/S. Bjork to approve minutes of the June 12, 2019 meeting as presented; motion carried unanimously.

4) Discuss/Take action on the Clerk of Court 2020 Budget

Clerk of Court K. Feuerhelm explained that the budget was higher primarily because of some higher profile jury trials scheduled for later this year & next. Also because of some capital improvements that need to be done to improve the PA system & make courtrooms functional be for the Digital Court Reporter system. Motion by C. Bjork/S. Bjork to approve Clerk of Court's 2020 Budget as presented with capital improvements; motion carried unanimously.

5) Discuss/Take Action on 2020 District Attorney's Office Budget

DA S. Froelich presented proposed budget for DA's Office noting increases for personnel costs & health insurance due to new employee. Overall an approximate 5% increase. Supervisor C. Bjork asked if Mr. Froelich thought the department was adequately staffed. S. Froelich indicated that he thought another Assistant DA was still needed. Motion by S. Bjork/C. Bjork to approve District Attorney's Office 2020 Budget as presented; motion carried unanimously.

6) Discuss/Take action on the Emergency Management 2020 Budget

G. Brown presented proposed budget for Emergency Management. He requested an additional \$500 be added to Contractual Services in order to fund a contract with Menomonie Fire Dept. to serve as the Hazardous Materials Response team for Pierce County, a mandate by the State he was recently informed of. Chair J. Aubart expressed his displeasure in paying an entity \$500 for what would be in essence a phone call. Other charges would be forthcoming if this entity were to actually respond to an event in Pierce County. G. Brown explained that any charges or costs associated with an event of this nature would be charged back to the entity responsible for the spill. Motion by S. Bjork/R. Wood to approve Emergency Management 2020 Budget as presented with the additional \$500 for Contractual Services; motion carried unanimously.

7) Discuss/Take Action on 2020 Register in Probate Budget

M. Erwin presented proposed budget for RIP Office. She explained that there were few changes from previous year & she is researching additional cost efficiencies as she learns the position. Motion by C. Bjork/R. Wood to approve Register in Probate 2020 Budget as presented; motion carried unanimously.

8) Discuss/Take Action on 2020 Sheriff's Dept. Budget

Sheriff N. Hove presented proposed budget for Sheriff's Dept. She indicated that the budget increased approx. 2% from previous year noting that a contract with Motorola for service to the radio equipment increased from \$60,000 to \$108,000 being the main contributor to the increase. Motion by C. Bjork/S. Bjork to approve Sheriff's Dept. 2020 Budget as presented; motion carried unanimously.

9) Discuss towers & tower shelters for 2020-2021

Sheriff N. Hove explained that three of the tower shelters are basically near the end of their serviceable life. She added that besides being very old the structures are leaking & water getting on very expensive equipment. Also that they are too small to house the modern equipment needed which causes other problems such as over heating & technician access. She suggested that at some point in the not too distant future, the towers themselves would need to be replaced as well. She estimated the cost to replace the tower shelters alone would be approx. \$100,000 each. She concluded that the plan was to begin budgeting for their replacement next year to be included in the 2021 Budget. No action taken.

10) Discuss/Take Action to establish compensation for Deputy Medical Examiners

ME J. Worsing explained that compensation for Deputy ME must be done via resolution through the County Board. In discussions with the AC & Finance Director the plan was to do an incremental increase over two years. Motion by C. Bjork/R. Wood to approve compensation for Deputy Medical Examiners & create resolution to present to County Board for the same recommending approval; motion carried unanimously.

11) Discuss/Take Action on 2020 Medical Examiner's Office Budget

ME J. Worsing presented proposed budget for Medical Examiner's Office. Motion by C. Bjork/S. Bjork to approve ME Office 2020 Budget as presented; motion carried unanimously.

12) Discuss Wisconsin Coroner/Medical Examiner Technical Advisory Board Appointment

ME J. Worsing announced that he was appointed to the Wisconsin Coroner/Medical Examiner Technical Advisory Board. A group of 17 members chosen State wide to investigate/review certain types of deaths. No action taken.

13) Discuss Medical Examiner's Report, & Statistics

ME J. Worsing provided statistical information for the month. He added that generally he estimated that costs run about 4% higher than previous year. Thus far this year, due to amount of additional calls & work, he estimated that it may be closer to 10 to 12 % increase in nearly every category. No action taken.

14) Discuss Mental Health issues in the Jail and in the field

Deputy Chief S. Albarado stated that mental health continues to be an issue & the list of inmates requesting counseling services many times are still not able to receive those services due to the time constraints on available counseling hours.

15) Discuss/Take action on security concerns & inmate transport issues

Sheriff Hove announced that there is a new Transportation Officer & would be a new Court Security Officer soon. Nothing more to report.

16) Update from Jail/Sheriff's Dept./Dispatch Facility Project

Project to remedy the issues with jail kitchen heating & cooling have been completed. The electrical project for Master Control was also completed. Installation of new monitors estimated to happen sometime this far due to backlog of work for vendor.

17) CLOSED SESSION

Motion by R. Wood/S. Bjork to convene into closed session at 3:23 p.m. pursuant to §19.85(1)(c) WI Stats for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Consider recommending a bonus for exemplary work performed by a represented Sheriff's Office employee on an extended work assignment. Motion carried unanimously by roll call vote.

18) OPEN SESSION

Motion by C. Bjork/R. Wood to return to open session at 3:32 p.m.; motion carried unanimously by roll call vote. No action taken.

19) Future agenda items

- Items 13 to 16

20) Next Meeting Date

Wednesday, Sept. 11th, 2019; 2:30 p.m. in EOC Room of LEC facility.

21) Adjourn

Motion to adjourn at 3:33 p.m. by S. Bjork/R. Wood; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

**PIERCE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING AGENDA
Wednesday, August 14, 2019 – 2:30 p.m.
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 06/12/19	Members
4.	Discuss/Take Action on 2020 Clerk of Court Budget	K. Feuerhelm
5.	Discuss/Take Action on 2020 District Attorney's Office Budget	S. Froelich
6.	Discuss/Take Action on 2020 Emergency Management Budget	G. Brown
7.	Discuss/Take Action on 2020 Register in Probate Budget	M. Erwin
8.	Discuss/Take Action on 2020 Sheriff's Dept. Budget	Sheriff's Dept.
9.	Discuss towers & tower shelters for 2020-2021	Sheriff's Dept.
10.	Discuss/Take Action to establish compensation for Deputy Medical Examiner	J. Worsing
11.	Discuss/Take Action on 2020 Medical Examiner's Office Budget	J. Worsing
12.	Discuss Wisconsin Coroner/Medical Examiner Technical Advisory Board Appointment	J. Worsing
13.	Medical Examiner's Report & Statistics	J. Worsing
14.	Discuss mental health issues in the jail & in the field	Sheriff's Dept.
15.	Discuss/Take action on security concerns & inmate transport issues	Members
16.	Update from Jail/Sheriff's Dept. Facility Project	Chair
17.	Committee will convene into closed session pursuant to §19.85(1)(c) WI Stats for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Consider recommending a bonus for exemplary work performed by a represented Sheriff's Office employee on an extended work assignment.	CLOSED SESSION
18.	Committee will return to open session and take action on closed session item, if required	OPEN SESSION
19.	Future agenda items	Members
20.	Next meeting date: Second Wednesday; Sept. 11 th	Members
21.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

jrf (08/01/19)

** CANCELED **

**PIERCE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING AGENDA
Wednesday, July 10, 2019 – 2:30 p.m.
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum. 1b) Committee will receive public comment not related to agenda items.	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 06/12/19	Members
4.	Discuss towers & tower shelters for 2020-2021	Sheriff's Dept.
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6.		
7.		
8.	Medical Examiner's Report & Statistics	J. Worsing
9.	Discuss/Take action on security concerns & inmate transport issues	Members
10.	Update from Jail/Sheriff's Dept. Facility Project	Chair
11.	Future agenda items	Members
12.	Next meeting date (second Wed: Aug. 14th)	Members
13.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

(07/08/19)

**APPROVED MINUTES OF THE
LAW ENFORCEMENT COMMITTEE MEETING HELD
June 12, 2019 – 2:30 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**

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**EOC Room; Law Enforcement Center
555 W. Overlook Dr., ELLSWORTH, WI**

2019 - 05

1) Meeting Convened

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:30 p.m.

1a) Those Present

A quorum was established with 5 members present.

Members present:

Jon Aubart	District #3
Ruth Wood	District #4
Cecil Bjork	District #5
Scott Bjork	District #7
Dale Auckland	District #12

Absent/Excused:

Also present: Nancy Hove Sheriff, Steve Albarado-Chief Deputy Sheriff, John Worsing-Medical Examiner, Jamie Feuerhelm-County Clerk, Jason Matthys-AC, Herm Kreig-Lt. Patrol, Ali Verges-Lt. Jail Administrator, Terri Woodland-Deputy Clerk of Court, Wade Strain-Lt. Investigators, Gary Brown-Emergency Management Director, & Rachel Helgeson-Press (PCH).

1b) Public Comment

Sheriff Hove stated the budget was experiencing some strain primarily because of staff turn-over & the subsequent staff shortage having to pay others overtime to fill all shifts. Also that the Village of Elmwood is currently without a chief of police & that Spring Valley's chief was leaving the chief position soon. She added that this would place additional stress on the department to cover those areas until a new chief is hired.

2) Agenda Adopted

Motion by R. Wood/D. Auckland to adopt agenda as presented; motion carried unanimously.

3) Approve Minutes

Motion by S. Bjork/D. Auckland to approve minutes of the May 8, 2019 meeting as presented; motion carried unanimously.

4) Discuss/Take action on the Clerk of Court 2020 personnel requests

T. Woodland indicated that she believed Clerk of Court Kerry Feuerhelm was not requesting any new personnel for 2020. Motion by C. Bjork/S. Bjork to approve Clerk of Court's 2020 personnel request with no changes from previous year; motion carried unanimously.

5) Discuss/Take action on the Clerk of Court 2020 Staffing Plan

No change to staffing plan suggested. Motion by C. Bjork/S. Bjork to approve Clerk of Court's 2020 Staffing Plan indicating no changes; motion carried unanimously.

6) Discuss/Take action on the Emergency Management 2020 personnel requests

G. Brown indicated that he was not requesting any new personnel for 2020. Motion by R. Wood/D. Auckland to approve Emergency Management's 2020 personnel request with no changes from previous year; motion carried unanimously.

7) Discuss/Take action on the Emergency Management 2020 Staffing Plan

No change to staffing plan suggested. Motion by D. Auckland/S. Bjork to approve Emergency Management's 2020 Staffing Plan indicating no changes; motion carried unanimously.

8) Discuss/Take action on bids for electrical work in Master Control

Chief S. Albarado explained that project was previously approved & three bids have now been received. They were as follows: B&B Electric in the amount of \$5800.00; Matt's Electric in the amount of \$1219.64; Walter's Electric in the amount of \$918.00. Motion by D. Auckland/S. Bjork to accept bid from Walter's Electric in the amount of \$918 & proceed with project; motion carried unanimously.

9) Discuss/Take action to accept & create revenue line items for grants received

Lt. H. Kreig explained that the Sheriff's Dept. received two more grants, these in the amount of \$4000 each for various programs the Department is involved. By direction of Finance Director he requested two revenue line items be created to receive & track such grants. Motion by S. Bjork/D. Auckland to accept grants, create revenue line items within the Department for deposit of the grants, & forward to Finance & Personnel Committee recommending approval; motion carried unanimously.

10) Discuss/Take action on request to waive fees for records request for state research grants

ME J. Worsing explained that he received a request for full reports on five different cases from the Bureau of Labor Statistics/OSHS Program; U.S. Department of Labor; Wisconsin State Laboratory of Hygiene. He further explained that he calculated the cost of copies & other data being requested, according to County Board Resolution, & sent that estimate on to the requestor. They felt the estimate was too high & were making a formal request to waive those fees. He indicated that he had discussed with Corporate Counsel and Mr. Lawrence indicated he was not in favor of waiving the fees, but the Committee would need to consider & decide what to do. Motion by C. Bjork/R. Wood to deny the request from State to waive the fees for records requested from the Medical Examiner's Office; motion carried unanimously.

11) Discuss Medical Examiner's Report, & Statistics

ME J. Worsing provided statistical information for the month. He added that he estimated that costs are running as he estimated at an increase of approx. 4% from last year. No action taken.

12) Discuss Mental Health issues in the Jail and in the field

Chairman J. Aubart distributed information about legislation that was being considered that would add more rooms or beds for mental health patients at Sacred Heart Hospital in Eau Clair, WI. He urges members as well as those present to contact their legislators & encourage them to support legislation that would help out with this issue. Chief S. Albarado stated that mental health in the jail is an ongoing struggle. Lt. A. Verges concurred adding that staff has to deal with such issues on a daily basis. No action taken.

13) Discuss/Take action on security concerns & inmate transport issues

AC J. Matthys indicated that the maintenance department is looking to add a paved area next to the current elevation at the Courthouse that would allow 2 – 3 law enforcement vehicles to pull-in &/or park for drop offs. No action taken.

14) Update from Jail/Sheriff's Dept./Dispatch Facility Project

AC J. Matthys stated the tower upgrades are nearly completed & testing is being done. Chief S. Albarado indicated that the kitchen heat/ac issue, now project, will begin soon as will the upgrades to the dispatch area. No action taken.

15) **CLOSED SESSION**

Motion by D. Auckland/S. Bjork to convene into closed session at 3:11 p.m. pursuant to Sec. 19.85(1) (e) Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting of other specified public business, whenever competitive or bargaining reasons require a closed session: Consideration of entering into a lease Agreement with Northfield WiFi for tower space on the Ellsworth Tower. Motion carried unanimously by roll call vote.

16) **OPEN SESSION**

Motion by D. Auckland/S. Bjork to return to open session at 3:22 p.m.; motion carried unanimously by roll call vote.

Motion by D. Auckland/R. Wood to approve Northfield WiFi to occupy specified space on the Ellsworth Communications Tower and equipment shelter pursuant to an approved agreement by the Finance & Personnel Committee; motion carried unanimously.

17) **Future agenda items**

- Staffing issues

18) **Next Meeting Date**

Wednesday, July 10, 2019; 2:30 p.m. in EOC Room of LEC facility.

19) **Adjourn**

Motion to adjourn at 3:24 p.m. by S. Bjork/D. Auckland; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

PIERCE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING AGENDA
Wednesday, June 12, 2019 – 2:30 p.m.
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 05/08/19	Members
4.	Discuss/Take action on the Clerk of Court 2020 personnel requests	T. Woodland
5.	Discuss/Take action on the Clerk of Court 2020 Staffing Plan	T. Woodland
6.	Discuss/Take action on the Emergency Management 2020 personnel requests	G. Brown
7.	Discuss/Take action on the Emergency Management 2020 Staffing Plan	G. Brown
8.	Discuss/Take action on bids for electrical work in Master Control	S. Albarado
9.	Discuss/Take action to accept & create revenue line items for grants received	Sheriff's Dept.
10.	Discuss/Take action on request to waive fees for records request for state research grants	J. Worsing
11.	Medical Examiner's Report & Statistics	J. Worsing
12.	Discuss mental health issues in the jail & on the street	Sheriff's Dept.
13.	Discuss/Take action on security concerns & inmate transport issues	Members
14.	Update from Jail/Sheriff's Dept./Dispatch Facility Project	Chair
15.	Committee will convene into closed session pursuant to Sec. 19.85(1) (e) Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting of other specified public business, whenever competitive or bargaining reasons require a closed session: Consideration of entering into a lease Agreement with Northfield WiFi for tower space on the Ellsworth Tower	CLOSED SESSION
16.	Committee will return to open session and take action on closed session item, if required	OPEN SESSION
17.	Future agenda items	Members
18.	Next meeting date: Second Wednesday; July 10 th	Members
19.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

jrf (06/05/19)

**APPROVED MINUTES OF THE
LAW ENFORCEMENT COMMITTEE MEETING HELD
May 8, 2019 – 2:30 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**

}

**EOC Room; Law Enforcement Center
555 W. Overlook Dr., ELLSWORTH, WI**

2019 - 04

1) Meeting Convened

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:30 p.m.

1a) Those Present

A quorum was established with 5 members present.

Members present:

Absent/Excused:

Jon Aubart	District #3
Ruth Wood	District #4
Cecil Bjork	District #5
Scott Bjork	District #7
Dale Auckland	District #12

Also present: Nancy Hove Sheriff, Steve Albarado-Chief Deputy Sheriff, John Worsing-Medical Examiner, Jamie Feuerhelm-County Clerk, Herm Kreig-Lt. Patrol, Ali Verges-Lt. Jail Administrator, Carol DeWolf-Register in Probate, Kerry Feuerhelm-Clerk of Court, & Rachel Helgeson-Press (PCH).

1b) Public Comment

None.

2) Agenda Adopted

Motion by D. Auckland/S. Bjork to adopt agenda as presented; motion carried unanimously.

3) Approve Minutes

Motion by C. Bjork/D. Auckland to approve minutes of the Mar. 13, 2019 meeting as presented; motion carried unanimously.

4) Discuss/Take action on the DA Office 2020 personnel requests

Clerk Feuerhelm indicated that he was told the DA is making no new personnel requests or staffing plan changes for 2020. Motion by C. Bjork/D. Auckland to approve District Attorney's no changes for new 2020 personnel requests; motion carried unanimously.

5) Discuss/Take action on the DA's Office 2020 Staffing Plan

No change to staffing plan suggested. Motion by S. Bjork/R. Wood to approve DA's 2020 Staffing Plan indicating no changes; motion carried unanimously.

6) Discuss/Take action on the RIP Office 2020 personnel requests

C. DeWolf distributed documents detailing changes to the deputy RIP position. She offered two suggestions to increasing the hours of the deputy. First from a .6 FTE to .8 FTE, in essence 60 % of full time to 80%. Second was to increase it to 1.0 FTE making it a full time position. Committee not in favor of making the position full-time at this juncture. Motion by S. Bjork/R. Wood to approve request to increase Deputy RIP position from .6 FTE to .8

FTE; motion carried unanimously.

7) Discuss/Take action on the Register in Probate 2020 Staffing Plan

C. DeWolf presented 2020 RIP Staffing Plan. Committee noted that Deputy position indicated .6 FTE & recommended it be changed to coincide with previous action. Motion by D. Auckland/S. Bjork to approve RIP 2020 Staffing Plan with Deputy position defined as a .8 FTE position; motion carried unanimously.

8) Discuss/Take action to accept & make line items for Traffic Safety Grant

Lt. H. Kreig explained that the Sheriff's Dept. received or would receive a few different grants for various programs the Department is involved. The amount would be several thousand dollars & revenue line items would need to be created to receipt the grants. Motion by S. Bjork/D. Auckland to accept grants & create the appropriate number of revenue line items within the Department for deposit of the grants; motion carried unanimously.

9) Discuss/Take action on the Sheriff's Office 2020 personnel requests

Chief S. Albarado explained that the Department was not requesting any new personnel but is requesting that two additional Sergeants be identified & assigned to supervise Dispatch & Patrol. Motion by C. Bjork/S. Bjork to approve Sheriff's Office 2020 personnel requests with two additional Sergeants; motion carried unanimously.

10) Discuss/Take action on the Sheriff's Office 2020 Staffing Plan

Chief S. Albarado explained that the 2020 Staffing Plan would be the same as the previous year with exception of the distinction of the two Sergeants defined in previous agenda item. Motion by S. Bjork/D. Auckland to approve 2020 Staffing Plan for Sheriff's Office; motion carried unanimously.

11) Discuss/Take action on the ME Office 2020 personnel requests

ME J. Worsing explained that no new personnel are being requested but that he was requesting a change to the Deputy Medical Examiners' fee schedule. He submitted salary analysis of the position & stated that the position is paid based on the type & number of activities they perform. He added that the pay for these activities has not changed for 14 to 19 years & believed it was time to update them, making them more comparable to what is being paid for the same position in the surrounding region. Motion by S. Bjork/R. Wood to approve 2020 personnel requests for Medical Examiner's Office; motion carried unanimously.

12) Discuss/Take action on the ME Office 2020 Staffing Plan

ME J. Worsing explained that the only change of the Staffing Plan from the previous year was the pay concerning Deputy Medical Examiners. Motion by C. Bjork/S. Bjork to approve 2020 Staffing Plan for Medical Examiner's Office with revised pay schedule for Deputy ME's; motion carried unanimously.

13) Discuss Medical Examiner's Report, & Statistics

ME J. Worsing provided statistical information for the month. He added that he estimated that costs are running as he estimated at an increase of approx. 4% from last year. No action taken.

14) Discuss Mental Health issues in the Jail and in the field

Chief S. Albarado explained that they are still dealing with a number of different mental health related issues from week to week. He added that a mental health therapist is at the jail ten hours a week, which he indicated is not nearly enough time to meet the need. No action taken.

15) Discuss/Take action on security concerns & inmate transport issues

Chief S. Albarado reported that there is discussion about adding a metal detector in the Courthouse but all the details are still being vetted. No action taken.

16) Update from Jail/Sheriff's Dept./Dispatch Facility Project

Chairman J. Aubart stated he thought this issue could be concluded & asked if there were still issues being dealt

with for the project. Chief S. Albarado reported that former Chief Matthys should weigh in on the issue relating to the heat/cooling issue in the kitchen, but other issues look to be resolved. No action taken.

17) CLOSED SESSION

Motion by S. Bjork/D. Auckland to convene into closed session at 3:32 p.m. pursuant to §19.85(1)(c) WI Stats for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Consider whether to authorize staff to negotiate a bonus with LAW for exemplary work performed by a represented Sheriff's Office employee on an extended work assignment. Motion carried unanimously by roll call vote.

18) OPEN SESSION

Motion by D. Auckland/S. Bjork to return to open session at 3:45 p.m.; motion carried unanimously by roll call vote.

Motion by S. Bjork/R. Wood to authorize the Sheriff &/or Sheriff's Dept. staff to negotiate with LAW union for appropriate pay compensation for exemplary work performed by Department employee while assisting City of Prescott Police Dept. for several months; motion carried unanimously.

19) Future agenda items

- None submitted.

20) Next Meeting Date

Wednesday, June 12, 2019; 2:30 p.m. in EOC Room of LEC facility.

21) Adjourn

Motion to adjourn at 3:47 p.m. by C. Bjork/D. Auckland; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

**PIERCE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING AGENDA
Wednesday, May 8, 2019 – 2:30 p.m.
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 03/13/19	Members
4.	Discuss/Take action on the DA Office 2020 personnel requests	S. Froelich
5.	Discuss/Take action on the DA's Office 2020 Staffing Plan	S. Froelich
6.	Discuss/Take action on the RIP Office 2020 personnel requests	C. DeWolf
7.	Discuss/Take action on the Register in Probate 2020 Staffing Plan	C. DeWolf
8.	Discuss/Take action to accept & make line items for Traffic Safety Grant	Sheriff's Dept.
9.	Discuss/Take action on the Sheriff's Office 2020 personnel requests	Sheriff's Dept.
10.	Discuss/Take action on the Sheriff's Office 2020 Staffing Plan	Sheriff's Dept.
11.	Discuss/Take action on the ME Office 2020 personnel requests	J. Worsing
12.	Discuss/Take action on the ME Office 2020 Staffing Plan	J. Worsing
13.	Medical Examiner's Report & Statistics	J. Worsing
14.	Discuss mental health issues in the jail & on the street	Sheriff's Dept.
15.	Discuss/Take action on security concerns & inmate transport issues	Members
16.	Update from Jail/Sheriff's Dept./Dispatch Facility Project	Chair
17.	Committee will convene into closed session pursuant to §19.85(1)(c) WI Stats for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Consider whether to authorize staff to negotiate a bonus with LAW for exemplary work performed by a represented Sheriff's Office employee on an extended work assignment.	CLOSED SESSION
18.	Committee will return to open session and take action on closed session item, if required	OPEN SESSION
19.	Future agenda items	Members
20.	Next meeting date: Second Wednesday; June 12 th	Members
21.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

jrf (05/01/19)

** CANCELED **

**PIERCE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING AGENDA
Wednesday, April 10, 2019 – 2:30 p.m.
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum. 1b) Committee will receive public comment not related to agenda items.	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 03/13/19	Members
4.		
5.		
6.		
7.		
8.	Medical Examiner's Report & Statistics	J. Worsing
9.	Discuss/Take action on security concerns & inmate transport issues	Members
10.	Update from Jail/Sheriff's Dept. Facility Project	Chair
11.	Future agenda items	Members
12.	Next meeting date (second Wed: May8th)	Members
13.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

(04/05/19)

**APPROVED MINUTES OF THE
LAW ENFORCEMENT COMMITTEE MEETING HELD
March 13, 2019 – 2:30 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**

}

**EOC Room; Law Enforcement Center
555 W. Overlook Dr., ELLSWORTH, WI**

2019 - 03

1) Meeting Convened

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:30 p.m.

1a) Those Present

A quorum was established with 4 members present; 1 excused.

Members present:

Jon Aubart District #3
Cecil Bjork District #5
Scott Bjork District #7
Dale Auckland District #12

Absent/Excused:

Ruth Wood District #4

Also present: Nancy Hove Sheriff, Lt. Steve Albarado-Chief Deputy Sheriff, John Worsing-Medical Examiner, Jamie Feuerhelm-County Clerk, Herm Kreig-Lt. Patrol, Wade Strain-Lt. Investigators, & Rachel Helgeson-Press (PCH).

1b) Public Comment

None.

2) Agenda Adopted

Motion by D. Auckland/S. Bjork to adopt agenda as presented; motion carried unanimously.

3) Approve Minutes

Motion by S. Bjork/D. Auckland to approve minutes of the Feb. 13, 2019 meeting as presented; motion carried unanimously.

4) Discuss/Take action to open & approve bids for law enforcement vehicles

Sheriff Hove informed Committee that only one bid was received by the bidding deadline. Bid received by Cernohous Chevrolet of Prescott, WI in the amount of \$37,550/vehicle. Sheriff Hove indicated that because of the cost the Department would only purchase four instead of five vehicles. Motion by C. Bjork/S. Bjork to approve bid from Cernohous Chev in the amount of \$37,550/vehicle; motion carried unanimously.

5) Discuss/Take action on wages of temporary employees

Sheriff Hove explained that currently temporary employees are on a wage grid that accelerates quicker than the scale for permanent employees. She suggested that temporary employees that work in the fields of dispatch, patrol, & corrections without field training be paid \$16/hr., & once they have completed field training the rate would increase to \$18/hr. Temporary employees that work as laundry, bailiff, or any other function that does not require a field training program will be compensated according to the wage scale so defined in the Pierce Co. Personnel Policy; Article V, B, 2, c, 1), a). Motion by D. Auckland/S. Bjork to approve wage adjustments for temporary employees so identified above, & forward a resolution to Finance & Personnel Committee recommending approval; motion carried unanimously.

6) **Discuss/Take action on 2019 proposed fee structure for Office of the Medical Examiner**

ME J. Worsing presented the proposed increase to the ME Office fee structure for 2019. He added that fees are only allowed to increase by the cost of living percentage determined by the State. Motion by S. Bjork/D. Auckland to approve proposed 2019 fee structure for the Office of the Medical Examiner & forward to Finance/Personnel Committee recommending approval; motion carried unanimously.

7) **Discuss/Take action to authorize Medical Examiner to be on Advisory Council Membership of the American Board of Medicolegal Death Investigators**

ME J. Worsing informed Committee that his name was submitted to be chosen to serve on an Advisory Council for American Board of Medicolegal Death Investigators. One person is selected from each state. It is also required to travel to Baltimore, Maryland annually for certification. Committee felt this may be good recognition for the County & allows for cross-country training & insight. Committee directed J. Worsing to bring item back if he was selected for the position. No action taken.

8) **Discuss Medical Examiner's Report, & Statistics**

ME J. Worsing provided statistical information for the month. He added that he estimated that costs may increase 4 – 5 % from last year. No action taken.

9) **Discuss Mental Health issues in the Jail and in the field**

Nothing to report at this time.

10) **Discuss/Take action on security concerns & inmate transport issues**

Chief S. Albarado reported that all first appearances would be done by video. No action taken.

11) **Update from Jail/Sheriff's Dept./Dispatch Facility Project**

Chief S. Albarado reported that the heat/cooling issue in the kitchen looks to be resolved soon. No action taken.

12) **Future agenda items**

- None submitted.

13) **Next Meeting Date**

Wednesday, April 10, 2019; 2:30 p.m. in EOC Room of LEC facility.

14) **CLOSED SESSION**

Motion by D. Auckland/S. Bjork to convene into closed session at 2:45 p.m. pursuant to §19.85 (1)(d) Wis. Stats. for the purpose of considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention: Annual Jail Inspection pursuant to §59.54 (15) Wis. Stats. Motion carried unanimously by roll call vote.

15) **OPEN SESSION**

Motion by S. Bjork/D. Auckland to return to open session at 3:19 p.m.; motion carried unanimously by roll call vote. No further action taken.

16) **Adjourn**

Motion to adjourn at 3:20 p.m. by D. Auckland/S. Bjork; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

PIERCE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING AGENDA
Wednesday, March 13, 2019 – 2:30 p.m.
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 02/13/19	Members
4.	Discuss/Take action to open & approve bids for law enforcement vehicles	Sheriff's Dept.
5.	Discuss/Take action on wages of temporary employees	Sheriff's Dept.
6.	Discuss/Take action on 2019 proposed fee structure for Office of the Medical Examiner	J. Worsing
7.	Discuss/Take action to authorize Medical Examiner to be on Advisory Council Membership of the American Board of Medicolegal Death Investigators	J. Worsing
8.	Discuss Medical Examiner's Report, & Statistics	J. Worsing
9.	Discuss mental health issues in the jail & in the field	Members/Staff
10.	Discuss/Take action on security concerns & inmate transport issues	Members
11.	Update from Jail/Sheriff's Dept./Dispatch Facility Project	Members/Staff
12.	Future agenda items	Members
13.	Next meeting date: Second Wednesday; Apr. 10 th	Members
14.	Committee will convene into closed session pursuant to §19.85 (1)(d) Wis. Stats. for the purpose of considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention: Annual Jail Inspection pursuant to §59.54 (15) Wis. Stats.	CLOSED SESSION
15.	Committee will return to open session and take action on closed session items, if required	OPEN SESSION
16.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

jrf (03/07/19)

**APPROVED MINUTES OF THE
LAW ENFORCEMENT COMMITTEE MEETING HELD
February 13, 2019 – 2:30 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**

}

**EOC Room; Law Enforcement Center
555 W. Overlook Dr., ELLSWORTH, WI**

2019 - 02

1) Meeting Convened

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:30 p.m.

1a) Those Present

A quorum was established.

Members present:

Jon Aubart	District #3
Ruth Wood	District #4
Cecil Bjork	District #5
Scott Bjork	District #7
Dale Auckland	District #12

Absent/Excused:

None

Also present: Nancy Hove Sheriff, Lt. Steve Albarado-Chief Deputy Sheriff, John Worsing-Medical Examiner, Jamie Feuerhelm-County Clerk, Herm Kreig-Lt. Patrol, Gary Brown-EM Director, Jerry Forss-Maintenance Supervisor, Carole DeWolf-Register in Probate, & Glory Luebker-Ellsworth Ford.

1b) Public Comment

None.

2) Agenda Adopted

Motion by S. Bjork/C. Bjork to adopt agenda as presented; motion carried unanimously.

3) Approve Minutes

Motion by C. Bjork/D. Auckland to approve minutes of the Jan. 9, 2019 meeting as amended; motion carried unanimously.

4) Discuss/Take action to open & approve bids for law enforcement vehicles

Sheriff Hove introduced G. Luebker of Ellsworth Ford to the Committee. She informed the Committee that Ellsworth Ford was not able to get a bid in by the deadline due to some corporate changes & questioned whether a bid could still be submitted. Committee directed Sheriff Hove to contact Corp. Counsel to get further legal direction as to how to proceed. Motion by C. Bjork/D. Auckland to amend the agenda to switch item #4 with item #13; motion carried unanimously.

13) Update from Jail/Sheriff's Dept./Dispatch Facility Project

Chief S. Albarado reported that there was nothing further to update at this time. No action taken.

5) Discuss Maintenance Dept. proposed solution for addressing jail kitchen heat

Maintenance Supervisor J. Forss explained to Committee that a solution has been proposed to remedy the heating issue in the jail kitchen. He submitted a proposal from Trane in the amount of \$23,334 to address the issue. He informed Committee that the Building Committee would be taking up the issue at its next meeting on Feb. 19th. No

action taken.

6) Discuss/Take action on travel/training request for EM Director to National Radiological Conference in Orlando, FL

EM Director G. Brown informed Committee that this is an annual conference that he attends every year & is funded by Xcel Energy. Motion by S. Bjork/R. Wood to approve travel/training request for Emergency Management Director to attend National Radiological Conference in Orlando, Florida; motion carried unanimously.

4) Discuss/Take action to open & approve bids for law enforcement vehicles

With information obtained from Corp. Counsel the Committee desired to take up the subject of item #4. Motion by R. Wood/D. Auckland to move item #4 subsequently moved to #13 previously to be the next item of discussion & action; motion carried unanimously. Supervisor C. Bjork expressed concern about delaying the opening of bids to accommodate another bidder. Sheriff Hove indicated that there may be more than just that issue at hand to consider & further direction from legal counsel would be prudent. Motion by S. Bjork/D. Auckland to delay the opening of the vehicle bids for Sheriff's Dept. until the next meeting to get further legal counsel. Also to notify those submitting bids that the opening of the bids has been delayed & to verify bid prices would remain the same until the next meeting. Motion carried with 4 in favor & 1 opposed (C. Bjork).

7) Discuss/Take action to renew CJCC Coordinator services contract

Chairman J. Aubart stated that the CJCC Coordinator contract actually falls under the Clerk of Court budget & needs to be renewed annually. Motion by C. Bjork/D. Auckland to approve the renewal of the CJCC Coordinator services contract; motion carried unanimously.

8) Discuss/Take action on 2018 Probate Office budget deficit

Register in Probate C. DeWolf explained that the primary reason for the deficit, as in several years past, is the under budgeting for legal fees which are paid to Guardian ad Litem attorneys in guardianship & juvenile court cases. She added that the deficit is \$7,872.42 but under direction from County Finance Director that number should be rounded to a number without cents. Motion by C. Bjork/S. Bjork to recommend transfer from County Contingency or General Fund to cover deficit in Register in Probate budget for 2018 in the amount of \$7,873 & forward to Finance & Personnel Committee for approval; motion carried unanimously.

9) Discuss/Take action on State Debt Collection program

Register in Probate C. DeWolf indicated that the Clerk of Court office was approved to use this program & has had very positive results thus far. She was seeking the same authorization to use the program in the Register in Probate department to assist in collection of unpaid fees. Chairman J. Aubart stated that he thought the program should be made available to all County departments where such a program would be feasible for them to implement. He suggested taking the issue to the Finance & Personnel Committee to endorse such a program for County-wide use. Motion by R. Wood/D. Auckland to approve/authorize the Register in Probate to contract with the State Debt Collection program; motion carried unanimously.

10) Discuss Medical Examiner's Report, & Statistics

ME J. Worsing provided statistical information for the month. He added that the new system allowed the office to run a number of different reports as well as the collection of various data. No action taken.

11) Discuss Mental Health issues in the Jail and in the field

Chief S. Albarado stated that mental health issues in the jail remain a significant concern. He gave examples of a couple current situations that jail staff are having to contend with. He added that they are doing all they can to address the issue the best they can, such as additional training for staff, but conceded that this still does not address the core issues. No action taken.

12) **Discuss/Take action on security concerns & inmate transport issues**

Nothing to report at this time.

14) **Future agenda items**

- Medical Examiner Statistics & Report, mental health issues, security concerns, update on Jail/Sheriff's Dept. /Dispatch Facility Project.
- Squad bids

15) **Next Meeting Date**

Wednesday, March 13, 2019; 2:30 p.m. in EOC Room of LEC facility.

16) **Adjourn**

Motion to adjourn at 3:29 p.m. by D. Auckland/S. Bjork; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

PIERCE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING AGENDA
Wednesday, February 13, 2019 – 2:30 p.m.
Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 01/09/19	Members
4.	Discuss/Take action to open & approve bids for law enforcement vehicles	Sheriff's Dept.
5.	Discuss Maintenance Dept. proposed solution for addressing jail kitchen heat	J. Forss
6.	Discuss/Take action on travel/training request for EM Director to National Radiological Conference in Orlando, FL	G. Brown
7.	Discuss/Take action to renew CJCC Coordinator services contract	Chair
8.	Discuss/Take action on 2018 Probate Office budget deficit	C. DeWolf
9.	Discuss/Take action on State Debt Collection program	C. DeWolf
10.	Discuss Medical Examiner's Report, & Statistics	J. Worsing
11.	Discuss mental health issues in the jail & in the field	Members/Staff
12.	Discuss/Take action on security concerns & inmate transport issues	Members
13.	Update from Jail/Sheriff's Dept./Dispatch Facility Project	Members/Staff
14.	Future agenda items	Members
15.	Next meeting date: Second Wednesday; Mar. 13 th	Members
16.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

jrf (02/07/19)

**APPROVED MINUTES OF THE
LAW ENFORCEMENT COMMITTEE MEETING HELD
January 9, 2019 – 2:30 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**

}

**County Board Room; Courthouse
414 W. Main St., ELLSWORTH, WI**

2019 - 01

1) Meeting Convened

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:30 p.m.

1a) Those Present

A quorum was established.

Members present:

Jon Aubart	District #3
Ruth Wood	District #4
Cecil Bjork	District #5
Scott Bjork	District #7
Dale Auckland	District #12

Absent/Excused:

None

Also present: Nancy Hove Sheriff, Lt. Steve Albarado-Jail Administrator, John Worsing-Medical Examiner, Jason Matthys-Admin. Coord., Jamie Feuerhelm-County Clerk, Sean Froelich-DA, & Kerry Feuerhelm-Clerk of Court.

1b) Public Comment

None.

2) Agenda Adopted

Motion by S. Bjork/D. Auckland to adopt agenda as presented; motion carried unanimously.

3) Approve Minutes

Supervisor C. Bjork questioned what the Committee was authorized to approve under item #5. Chairman J. Aubart indicated minutes should reflect approval of the item & in addition the action to forward to the Finance & Committee recommending approval. Clerk noted the changes.

Motion by C. Bjork/S. Bjork to approve minutes of the Dec. 12, 2018 meeting as amended; motion carried unanimously.

4) Discuss/Take action on Ordinance 18-xx Create Article XI to Chapter 176 of the Pierce County Code-Possession of Drug Paraphernalia

DA S. Froelich gave more detail on proposed ordinance which he thought would give more flexibility & consistency on the matter. Motion by S. Bjork/D. Auckland to approve & forward to Finance & Personnel Committee recommending approval as presented; motion carried unanimously.

5) Discuss/Take action on raising Sheriff's Office fees

Sheriff N. Hove presented updated list of fees with recommended changes. She explained that booking fee was for sentenced inmates, not necessarily overnight or weekend bookings. The other fees she was requesting a slight increase. Motion by S. Bjork/D. Auckland to approve increased Sheriff's Office fees & forward to Finance & Personnel Committee recommending approval as presented; motion carried unanimously.

6) Discuss/Take action to add camera monitors in master control at LEC

Lt. S. Albarado explained that the current arrangement is one 32" monitor to watch approx. 80 cameras. He stated that not only is this inefficient, it places considerable strain on staff tasked with monitoring so many areas. He presented a proposal that would install six 50" monitors reducing stress on staff & making the operation far more efficient. Cost to do so estimated at \$28,200 which included installation & electrical work. He recommended that funds from the Jail Assessment Fund could be used for such purposes. Motion by R. Wood/S. Bjork to approve project to add monitors in the jail's master control & to use Jail Assessment funds to cover costs, & forward to Finance & Personnel Committee recommending approval as presented; motion carried unanimously.

7) Discuss ME software initiation update

ME J. Worsing indicated that the new software was installed & working well but will take time for staff to learn the new format. He added that the initial data entry stage takes longer because it requires more data than the old system, but the software creates multiple reports from that entry without have to re-enter & create multiple reports as did the old system. No action taken.

8) Discuss Medical Examiner's Report, Statistics, & Annual Report

ME J. Worsing provided statistical information for the month and year of 2018. No action taken.

9) Discuss Mental Health issues in the Jail and in the field

Sheriff N. Hove indicated it's still a significant issue & Lt. S. Albarado concurred. Each gave multiple examples of what jail staff & Sheriff's Dept. must deal with on a daily basis. They both felt like the current situation is not good for the County & very stressful on staff. No action taken.

10) Discuss/Take action on security concerns & inmate transport issues

Nothing to report at this time.

11) Update from Jail/Sheriff's Dept./Dispatch Facility Project

AC J. Matthys indicated that there were a few small items that needed to be completed or cleared up but that he anticipated that would be completed soon. No action taken.

12) Future agenda items

- Medical Examiner Statistics & Report, mental health issues, security concerns, update on Jail/Sheriff's Dept. /Dispatch Facility Project.
- Squad bids
- CJCC contract

13) Next Meeting Date

Wednesday, February 13, 2019; 2:30 p.m. in EOC Room of LEC facility.

14) Adjourn

Motion to adjourn at 3:24 p.m. by C. Bjork/R. Wood; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

**PIERCE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING AGENDA
Wednesday, January 9, 2019 – 2:30 p.m.
Pierce County Courthouse –County Board Room; 414 W. Main St. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 12/12/18	Members
4.	Discuss/Take action on Ordinance 18-xx Create Article XI to Chapter 176 of the Pierce County Code-Possession of Drug Paraphernalia	Members/L. Nelson
5.	Discuss/Take action on raising Sheriff's Office fees	Sheriff's Dept.
6.	Discuss/Take action to add camera monitors in master control at LEC	Sheriff's Dept.
7.	Discuss ME software initiation update	J. Worsing
8.	Discuss Medical Examiner's Report, Statistics, & Annual Report	J. Worsing
9.	Discuss mental health issues in the jail & in the field	Members/Staff
10.	Discuss/Take action on security concerns & inmate transport issues	Members
11.	Update from Jail/Sheriff's Dept./Dispatch Facility Project	Members/Staff
12.	Future agenda items	Members
13.	Next meeting date: Second Wednesday; Feb. 13 th	Members
14.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

jrf (01/02/19)