

**Pierce County Fair Committee Meeting**  
**Pierce County Courthouse – County Board Room**  
**November 12, 2019**

**Call to Order** - The meeting was called to order by Chairperson Dan Reis at 11: 00 a.m. Other Committee members present were Jerry Kosin, Bob Traynor, Dean Bergseng, LeRoy Peterson and Robert Mercord. Ann Webb, Matt Kelly, April Daniels, Jerry Forss, Jason Matthys, Jamie Feuerhelm, Dale Auckland, Scott Bjork, Jack Hines and Bill Emery were also present.

**Approved Agenda** – Motion made by B. Mercord/B. Traynor to approve the agenda as presented. Motion carried.

**Public Comment** – D. Bergseng mentioned a possible future entertainment act that he had seen, the Eclectic Barn Boys. A. Webb asked him to get their information, so she may contact them.

**Review/Approve minutes from September 10, 2019 meeting** – B. Traynor/B. Mercord made a motion to approve the minutes from the September 10, 2019 meeting as presented. Motion carried.

**Discuss/Take Action on recommendation on 2020 Non-Fair time Fairgrounds Rental Rates** – A. Webb presented the 2019 Fairground Building & Grounds usage and rentals history that she and J. Forss put together. J. Matthys, A. Webb, and M. Kelly recommended to the committee that they recommend to the Building Committee that the Fairground Building & Grounds rental rates be kept the same as 2019 except raise the Grandstand rental 5%. D. Bergseng/B. Mercord made a motion to recommend to the Building Committee that the Fairground Building & Grounds rental rates be kept the same as 2019 except raise the Grandstand rental 5% due to the increase in grandstand improvements. Motion carried.

**Discuss/Take Action on room and banquet fees for potential convention honoree-** An individual was nominated by the Pierce County Fair and may be honored as a VIP award winner at the 2020 Wisconsin Association of Fairs convention. They will be honored at a banquet that finishes very late in the evening. Webb asked if the board would approve covering the honoree, a guest and A. Webb's expenses for the banquet and two rooms for one night if they indeed win. Motion made by B. Traynor/D. Bergseng to approve the authorization of attendance at the banquet and additional hotel night. Motion carried.

**Discuss/Take Action on 2020 Demo Derby during Fair-** A. Webb received the signed contract with the fair selling tickets. No action was needed.

**Update from Friends of the Fair on Raffle-** J. Hines reported that their goal for the raffle was \$7000.00. They made \$6999.90. He also asked if Friends of the Fair would be covered under the Fair's insurance. A. Webb is to check into this with Jason Fey and report back.

**Manager Report** –

- **District Meeting Results-**A. Webb reported that the District Meeting that we hosted went well and we had 55 people that attended.
- **Wifi connectivity at Fairgrounds-** J. Matthys spoke that Northfield Wifi came out to the fairgrounds and would be rolling out the Wifi in 3 different phases. It will be operational by summer. Northfield Wifi will operate it for the first year to be sure that all is working correctly.

**Future Agenda Items** – 2020 Fair Entertainment, Spring District Meeting, Friends of the Fair survey and future project funding.

**Confirm next meeting dates** – February 11, 2020 2:30pm in county board room.

**Adjourn** – Motion D. Bergseng/B. Mercord to adjourn the meeting at 11:33 a.m. Motion carried.

**PIERCE COUNTY FAIR COMMITTEE  
MEETING AGENDA  
Tuesday, November 12, 2019 11:00 a.m.  
County Board Room, Pierce County Courthouse, 414 W. Main St., Ellsworth, WI**

#	Action	Presenter
1	Call to order	Chair
2	Approved Printed Agenda	Chair
3	Public Comment	Chair
4	Review/approve minutes of September 10th, 2019 meeting	Chair
5	Discuss/take action on recommendation on 2020 Non-Fair time Fairgrounds Rental Rates	Webb
6	Discuss/take action on room and banquet fees for potential convention honoree	Webb
7	Discuss/take action on 2020 Demo Derby during Fair	Webb
8	Update from Friends of the Fair on raffle	Hines/ Emery
9	Manager Report <ul style="list-style-type: none"> <li>• District Meeting results</li> <li>• Wifi connectivity at fairgrounds</li> </ul>	Webb
10	Future agenda items	Members
11	Confirm next meeting date	Members
12	Adjourn	Members

Questions regarding this agenda may be made to Ann Webb at 715-273-6874.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.

A quorum of County Board supervisors may be present

October 28, 2019

**Pierce County Fair Committee Meeting**  
**Pierce County Courthouse – County Board Room**  
**September 10, 2019**

**Call to Order** - The meeting was called to order by Vice Chairperson LeRoy Peterson at 2:30 p.m. Other Committee members present were Jerry Kosin, Bob Traynor, Dean Bergseng and Robert Mercord. Chairperson Dan Reis was excused. Ann Webb, Matt Kelly, April Daniels, Bill Emery, Jack Hines, Jason Matthys and Dale Auckland were also present.

**Approved Agenda** – Motion made by B. Mercord/B. Traynor to approve the agenda as presented. Motion carried.

**Public Comment** – Jack Hines representing the Friends of the Fair encouraged everyone to support their raffle and buy a book of raffle tickets to help with fairgrounds improvements. D. Bergseng spoke about the Tractor pull that was held the previous weekend. He was very impressed. M. Kelly also spoke about the Tractor pull. There were 25 states represented. It was an impressive pull. Pullers said that we're one of the best facilities they have pulled at.

**Review/Approve minutes from August 13, 2019 meeting** – J. Kosin/B. Mercord made a motion to approve the minutes from the August 13, 2019 meeting as presented. Motion carried.

**Attendance at District II Fall Meeting** – A. Webb presented to the committee that we will be hosting the District II meeting on Wednesday, October 9<sup>th</sup>. She invited the Fair Committee to attend. They would need to RSVP by September 27.

**Discuss/take action on State Convention** –The State Fair Convention is in Wisconsin Dells on January 5-8, 2020. The committee approved travel for the three fair and fairground staff to attend the convention. A. Webb asked for authorization to register three people for three rooms for three nights. Motion made by B. Traynor/D. Bergseng to approve the authorization. Motion carried. A discussion would happen at a later meeting if an award winner won about banquet tickets and additional rooms for one more night.

**Manager Report – 2019 Fair Reports:** A. Webb presented various reports from the 2019 Fair. Budget performance report was reviewed. Manager Webb is comfortable that revenue expectations will be met, expenses will remain within the proposed limit. Webb is very happy with 2019 budget considering bad weather on Saturday afternoon which is usually the busiest day of the Fair. Other fair reports were reviewed which listed attendance, grandstand events, Demo Derby, motocross, beer garden, ATM, carnival, wood carving and first aid calls. Beer garden hours will be adjusted for the 2020 Fair. Facebook/social media/snap chat results were reported on by A. Daniels. There is a huge shift in advertising needs now with social media. **2020 Fairgrounds projects:** M. Kelly reported on the proposed projects for 2020 would include 1/3 of the round barn foundation, fencing, roof on poultry/rabbit barn and miscellaneous reoccurring maintenance items. **Friends of Fair update:** Jack Hines covered this under public comment. **Demo Derby update:** A. Webb reported that no payment from the Funsters had been received as of the time of the meeting even though the contract indicated it was due. Jason Fey is to draft the 2020 Demo Derby contract with a few changes. Since the Funsters are always short of help, the Fair will offer to purchase and sell the tickets that are to be sold at the fairgrounds on the Saturday of the derby. Money will be turned over to them that day. The contract will be offered until November 12, 2019 at 10:00 a.m. **Limited Office Hours:** A. Webb indicated that her remaining hours for the year as well as A. Daniels will be very limited. They will be in approximately 2 days per week.

**Fair Manager Performance Review – Closed Session** – A motion was made by J. Kosin/B. Traynor at 3:26 p.m. to convene into closed session. Roll call vote carried with all members in favor.

**Return to Open Session** – Motion by B. Traynor/D. Bergseng to return to open session at 3:42 p.m. Motion carried by roll call vote with all members in favor. A motion was made by B. Traynor/D. Bergseng to issue the Fair Manager a Meets Standards Plus Job Performance Review and any applicable step increase. Motion carried.

**Future Agenda Items** – 2020 Non Fair building rental rates. 2020 Demo Derby Contract

**Confirm next meeting dates** – November 12<sup>th</sup>, 2019 11:00 a.m.

**Adjourn** – Motion by D. Bergseng/ B. Traynor to adjourn the meeting at 3:46 p.m. Motion carried.

**PIERCE COUNTY FAIR COMMITTEE  
MEETING AGENDA  
Tuesday, September 10, 2019 2:30 p.m.  
County Board Room, Pierce County Courthouse, 414 W. Main St., Ellsworth, WI**

#	Action	Presenter
1	Call to order	Chair
2	Approved Printed Agenda	Chair
3	Public Comment	Chair
4	Review/approve minutes of August 13th, 2019 meeting	Chair
5	Discuss/take action on hosting/attendance to District II Fall meeting – October 9, 2019	Webb
6	Discuss/take action on attendance to State Convention in Wisc. Dells – January 5-10 <sup>th</sup> , 2020	Webb
7	Manager Report <ul style="list-style-type: none"> <li>• 2019 Fair report</li> <li>• 2020 Fairgrounds projects update by Matt</li> <li>• Friends of Fair update</li> <li>• Demo Derby update</li> <li>• Limited Office hours</li> </ul>	Webb
8	Committee will convene into closed session pursuant to Sec. 19.85(1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Fair Manager annual performance review.	Closed Session: Fair Manager Evaluation
9	Committee will return to open session and take action on closed session item, if required.	Open Session
10	Future agenda items	Members
11	Confirm next meeting date	Members
12	Adjourn	Members

Questions regarding this agenda may be made to Ann Webb at 715-273-6874.

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A quorum of County Board supervisors may be present

August 28, 2019

**Pierce County Fair Committee Meeting**  
**Pierce County Courthouse – County Board Room**  
**August 13, 2019**

**Call to Order** - The meeting was called to order by Vice Chairperson LeRoy Peterson at 2:30 p.m. Other Committee members present were Jerry Kosin, Bob Traynor, Dean Bergseng and Robert Mercord. Chairperson Dan Reis was excused. Ann Webb and April Daniels were also present.

**Approved Agenda** – Motion made by B. Traynor/Bob Mercord to approve the agenda as presented. Motion carried.

**Public Comment** – D. Bergseng asked for a fairgrounds update and 2020 projects by Matt at next meeting and was asking if there would be lime put in the Arena Barn next year. J. Kosin asked for some clarification on the tractor/truck pull.

**Review/Approve minutes from February 19th, 2019 meeting** – B. Traynor/Bob Mercord made a motion to approve the minutes from the February 19th, 2019 meeting as presented. Motion carried.

**Discuss/take action on 2020 Fair Budget**– Budget revenue and expenses information was provided by Manager Webb with a zero percent increase over the 2019 budget. The increase is a \$1171 in personnel costs. Otherwise operating expenses were kept at a 0% increase as instructed. Motion by J. Kosin/B. Mercord to approve budget as submitted and forward on for approval. Motion carried

**Manager Report** – A. Webb presented a brief 2019 Fair Report. 1) Dispelled the rumors that PETA was present at the fair. 2) We had 1.75” rain on Monday of the Fair during Rabbit & Chicken check-in and 1.9” on Saturday of the Fair during the Demo Derby. 3) Beer Garden Supervisors Kreibichs had a health scare which prevented them from being here. Tom and Ginny Huber as a favor stepped in as Beer Garden Supervisors. 4) Updated the Committee on how the Derby performed. B. Traynor recommended that their contract be sent out soon and be due back by November 1<sup>st</sup>. 5) Bob Traynor commended Matt and his crew on how beautiful the grounds were, manure being pushed up good and that the llama changes worked out ok.

**Future Agenda Items** – 2019 Fair Reports, attendance and hosting District meeting October 9 and the State Convention in January, Projected Fair projects.

**Confirm next meeting dates** – Tuesday, September 10<sup>th</sup> at 2:30pm in the County Board Room

**Adjourn** – Motion by J. Kosin/D. Bergseng to adjourn the meeting at 2:24 p.m. Motion carried.

**PIERCE COUNTY FAIR COMMITTEE**  
**MEETING AGENDA**  
**Tuesday, August 13, 2019 2:30 p.m.**  
*County Board Room, Pierce County Courthouse, 414 W. Main St., Ellsworth, WI*

#	Action	Presenter
1	Call to order	Chair
2	Approved Printed Agenda	Chair
3	Public Comment	Chair
4	Review/approve minutes of February 19th, 2019 meeting	Chair
5	Discuss/take action on 2020 Fair Budget	Webb
6	Manager Report <ul style="list-style-type: none"> <li>• Brief 2019 Fair report</li> </ul>	Webb
7	Future agenda items	Members
8	Confirm next meeting date	Members
9	Adjourn	Members

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A quorum of County Board supervisors may be present

August 1, 2019

**Pierce County Fair Committee Meeting**  
**Pierce County Courthouse – County Board Room**  
**February 19, 2019**

**Call to Order** - The meeting was called to order by Chairperson Dan Reis at 2:30 p.m. Other Committee members present were Jerry Kosin, Bob Traynor, LeRoy Peterson and Robert Mercord. Dean Bergseng was excused. Ann Webb, April Daniels, Matt Kelly, AC Jason Matthys and Dale Auckland were also present.

**Approved Agenda** – Motion made by Bob Traynor/LeRoy Peterson to approve the agenda as presented. Motion carried.

**Public Comment** –None

**Review/Approve minutes from November 13th, 2018 meeting** – Jerry Kosin/LeRoy Peterson made a motion to approve the minutes from the November 13th, 2018 meeting as presented. Motion carried.

**Discuss/take action on 2019 Fairground Entertainment**– A. Webb presented a revised 2019 Fair proposed entertainment breakdown. When discussing the Grandstand entertainment, the expectations of the Funsters in regards to the Demo Derby used for 2018 are still in effect for the 2019 Fair. Motion made by Bob Traynor/Jerry Kosin to approve the 2019 Pierce County Fair proposed entertainment. Motion carried.

**Discuss/take action on attendance to District II spring meeting in Chippewa County on April 2<sup>nd</sup>**- A. Webb, Fair Manager, requested authorization for A. Webb & A. Daniels to attend. The registration fee is usually \$15 per person. Jerry Kosin/Bob Traynor made a motion to approve travel to the District II spring meeting as requested. Motion carried

**Update on Friends of the Fair future projects** – None, no representative present.

**Manager Report** – 1) A. Webb introduced April Daniels as the new Office Specialist started on January 2<sup>nd</sup>. 2) AC Matthys spoke about progress in trying to secure Wifi connectivity at the Fairgrounds. He will keep the committee up to date as information becomes available. 3) A. Webb spoke about seeking more volunteers for the Tractor/Truck Pull Advisory Group. Several volunteers have stepped down. She's seeking 5-6 new members that are younger to come on board. 4) The Fair Office is making progress on the new two year fairbook, securing judges and sponsors for plaques and trophies. 5) J. Kosin asked Groundkeeper Kelly status on updating the PA in Grandstands. Kelly responded that updates will happen in the spring as weather permits.

**Future Agenda Items** – Wifi Connectivity

**Confirm next meeting dates** – None scheduled, will be determined as needed before fair.

**Adjourn** – Motion by Bob Traynor/LeRoy Peterson to adjourn the meeting at 3:21 p.m. Motion carried.

**PIERCE COUNTY FAIR COMMITTEE  
MEETING AGENDA  
Tuesday, February 19, 2019 2:30 p.m.  
County Board Room, Pierce County Courthouse, 414 W. Main St., Ellsworth, WI**

#	Action	Presenter
1	Call to order	Chair
2	Approved Printed Agenda	Chair
3	Public Comment	Chair
4	Review/approve minutes of November 13th, 2018 meeting	Chair
5	Discuss/take action on 2019 Fair Entertainment	Webb
6	Discuss/take action on attendance to District II spring meeting in Chippewa County on April 2nd	Webb
7	Update from Friends of the Fair on future projects	Hines/ Emery
8	Manager Report <ul style="list-style-type: none"> <li>• Introduce new office specialists</li> <li>• Wifi connectivity at the Fairgrounds</li> <li>• Tractor/truck pull advisory group</li> <li>• New Fairbook/Office activity</li> </ul>	Webb
9	Future agenda items	Members
10	Confirm next meeting date	Members
11	Adjourn	Members

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A quorum of County Board supervisors may be present

February 12, 2019

**REVISED**

**PIERCE COUNTY FAIR COMMITTEE  
MEETING AGENDA**

**Tuesday, February 12, 2019 2:30 p.m.**

**County Board Room, Pierce County Courthouse, 414 W. Main St., Ellsworth, WI**

<b>#</b>	<b>Action</b>	<b>Presenter</b>
1	Call to order	Chair
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3	Public Comment	Chair
4	Review/approve minutes of November 13th, 2018 meeting	Chair
5	Discuss/take action on 2019 Fair Entertainment	Webb
6	Discuss/take action on attendance to District II spring meeting in Chippewa County on April 2nd	Webb
7	Update from Friends of the Fair on future projects	Hines/ Emery
8	Manager Report <ul style="list-style-type: none"><li>• Introduce new office specialists</li><li>• Wifi connectivity at the Fairgrounds</li><li>• Tractor/truck pull advisory group</li><li>• New Fairbook/Office activity</li></ul>	Webb
9	Future agenda items	Members
10	Confirm next meeting date	Members
11	Adjourn	Members

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January 30, 2019