

**LAW ENFORCEMENT COMMITTEE MEETING
AGENDA**

Thursday, December 6, 2012

4:00 p.m.

**EOC Conference Room
124 North Oak Street
Ellsworth, WI 54011**

#	Action	Presenter
1	Call to order	Chairman
2	Determine if Quorum is Present	Chairman
3	Adopt Agenda	Chairman
4	Approve minutes from November 1, 2012 meeting	Chairman
5	Public Comment	Chairman
6	Training Request-Sheriff Admin Staff for Law Enforcement Management & Executive Conference in January 2013	Sheriff
7	Discuss DLR/KKE Jail Remodel Update	Sheriff
8	Discuss Sheriff 2014 Staffing Plan	Sheriff
9	Future Agenda Items	Chairman
10	Set Next Meeting Date	Chairman
11	Adjourn	Chairman

Questions regarding this agenda may be made to Teresa Rhiel at 715-273-6813

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information to make a request, contact the Administrative Coordinator at 715-273-6851

A quorum of Board Supervisors may be present.

Cancelled

**Law Enforcement Committee Meeting Minutes
November 1, 2012**

Meeting called to order by Chairman Ross at 4:00 p.m.

Members Present: Jim Ross, Jon Aubart, Jerry Kosin, Scott Bjork
Absent: Ken Snow

Others Present: Sheriff Nancy Hove, Chief Deputy Jason Matthys, Lieutenant Wade Strain, Lieutenant Mike Waltz, Lieutenant Mike Knoll, Corporation Counsel Brad Lawrence, Administrative Coordinator Jo Ann Miller, Gary Brown, Ron Bartels, Terry Shafer

Determine of Quorum Present: Yes

Adopt Agenda: Motion by Aubart, seconded by Kosin, carried agenda adopted

Public Comment: None

Discuss and take action on Aid to Firefighter Grant: Terry Shafer representing the Pierce County Firefighters Association discussed the Aid to Firefighter Grant. The project cost is \$1,296,500.00 and the grant award is \$1,000,000.00 leaving \$296,500.00 as the Applicant Share. Association is asking for \$200,000.00 from County toward the Applicant Share. Association would like to gift the equipment to the county excluding pagers. Timeline for completion of upgrade is late 2013. Resolution will be written up between Corporate Counsel Brad Lawrence and Terry Shafer from the Fire Association. Motion made by Bjork to forward request by Fire Association to support and not exceed \$200,000.00 to F&P, seconded by Aubart, carried

Update on the DLR/KKE Jail remodel: Sheriff advised the \$2500.00 request to go forward on the remodel update by DLR/KKE is still going through the committee stage

Update on Sheriff 2014 Staffing Plan: Sheriff advised she is in process of contacting other counties reference gathering the information on civilian dispatch. Updated information will be given at December LEC meeting

Motion by Aubart/Bjork, to convene in closed session at 4:30 p.m., pursuant to §19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Verizon Equipment Location Lease. Motion carried unanimously by roll call vote. Motion by Kosin/Bjork to return to open session at 4:45 p.m. Motion carried unanimously by roll call vote.

Motion by Aubart/Kosin to approve Verizon adding the requested new antennas and a generator, increasing the rent to \$1,000 per month, that costs for any required structural modifications to accommodate the new equipment shall be the responsibility of Verizon, and an annual escalator of 3.5%, and to recommend approval to the Finance & Personnel Committee.

Discuss and take action on construction of walls in garage and office of jail: Sheriff informed committee that the library of the jail has been moved out into the garage, as well as records, which are required to be secured. Sheriff is asking for a chain link fence to be erected in garage area of Sheriff's Department to secure the area and for payment to come from Jail Assessment Fund. A bid of \$2482.00 from Century Fence was secured on a 30 day bid. Motion made by Bjork to forward request on fencing up to and not exceed \$2482.00 on to F&P and for money to come from jail assessment fund. Two more bids will be required also. Kosin, seconded, carried.

Discussion on office space in jail to include securing the nurse area and Jail Administrator. Budgeted in 2013 Maintenance budget and will recommended for building committee to go ahead with this process.

Future Agenda Items: DLR/KKE jail remodel update, 2014 Sheriff Staffing plan update

Next Meeting: Thursday December 6, 2012 4:00 p.m.

Motion to Adjourn: Motion by Aubart, seconded by Bjork, carried adjourned

LAW ENFORCEMENT COMMITTEE MEETING

AGENDA-Amended

Thursday, November 1, 2012

4:00 p.m.

EOC Conference Room

124 North Oak Street

Ellsworth, WI 54011

#	Action	Presenter
1	Call to order	Chairman
2	Determine if Quorum is Present	Chairman
3	Adopt Agenda	Chairman
4	Approve minutes from October 4, 2012 meeting	Chairman
5	Public Comment	Chairman
6	Discuss and take action on Aid to Firefighter Grant	Chairman
7	DLR/KKE Jail Remodel Update	Sheriff
8	Sheriff 2014 Staffing Plan	Sheriff
9	Committee will convene into closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. For the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Verizon Equipment Location Lease (Elmwood Tower)	Mike Knoll
**10	Committee will return to open session and take action on closed session items, if required	Committee
**11	Discuss and take action on construction of walls in garage and office of jail	Sheriff
12	Future Agenda Items	Chairman
13	Set Next Meeting Date	Chairman
14	Adjourn	Chairman

Questions regarding this agenda may be made to Teresa Rhiel at 715-273-6813

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A quorum of County Board Supervisors may be present.

** Amended Items / Amended 10/26/12

Law Enforcement Committee Meeting Minutes-Draft
October 4, 2012

Meeting called to order by Chairman Ross at 4:00 p.m.

Members Present: Jim Ross, Jon Aubart, Jerry Kosin, Scott Bjork, Ken Snow

Others Present: Sheriff Hove, Chief Deputy Matthys, Lt. Strain, Clerk of Court Feuerhelm, Administrative Coordinator Jo Ann Miller, Corporate Counsel Brad Lawrence, Jail Inspector Brand Hompe, Jason Schulte

Determine if Quorum Present: Yes

Adopt Agenda: Motion by Aubart, seconded by Kosin, carried Agenda Adopted.

Approve Minutes from September 6, 2012 LEC Meeting: Motion by Kosin, seconded by Aubart, carried approved.

Discuss and take action on request by Clerk of Court Feuerhelm to travel to Clerk of Court Conference in Appleton: Motion by Aubart, seconded by Kosin, carried, approved.

Discuss and take action on Used Vehicle Purchase Policy: Administrative Coordinator Jo Ann Miller discussion change to used vehicle purchase policy. Motion by forward change to Finance and Personnel made by Snow, seconded by Kosin, carried.

Jail Inspector Brad Hompe discussed existing Jail concerns and the need for them to be addressed by the County. Inspector Hompe discussed the lack of jail staff on duty, lack of required space, inability to separate into classification within the jail, supervision in jail, the Significant Community Safety issues and Significant Jail Liability due to the lack of action by the board to rectify the continuing jail issues. Inspector Hompe conveyed that the continuation of not addressing these issues by the County Board only increases the liability on the county for not acting on the issues. Federal Guidelines are not being met and the Jail Inspector conveyed the need for these solutions to be met and for the board to set a timeline and act on rectifying the Jail needs.

Aid to Firefighter Grant was discussed by Chair Ross. Board is still waiting on equipment costs from Terry Shafer and also asks a copy of the actual grant to be provided to the committee. All action was deferred by the committee until the next meeting date.

Discuss and take action to authorize DLR to perform assessment to determine approximate cost to remodel current jail and addition of Dispatch Center at a cost for assessment not to exceed

\$2500.00 with assessment cost to be paid from Jail Assessment Fund. Motion by Bjork to approve to be forwarded to F&P, seconded by Snow, approved carried.

Future Agenda Items: Aid to Firefighter Grand, 2014 Staffing Plan, DLR/KKE Remodel Update

Next Meeting date: Thursday November 1, 2012 at 4:00 p.m.

Adjourn: Motion to adjourn by Snow, seconded by Kosin, carried.

LAW ENFORCEMENT COMMITTEE MEETING

AGENDA-AMENDED

Thursday, October 4, 2012

4:00 p.m.

EOC Conference Room

124 North Oak Street

Ellsworth, WI 54011

#	Action	Presenter
1	Call to order	Chairman
2	Determine if Quorum is Present	Chairman
3	Adopt Agenda	Chairman
4	Approve minutes from September 6, 2012 meeting	Chairman
5	Public Comment	Chairman
6	Discuss and take action on travel request by Clerk of Court	Peg Feuerhelm
**7	Discuss and take action on Used Vehicle Purchase Policy	Jo Ann Miller
**8	Jail Inspector *Existing Jail Concerns; a) Lack of personnel b) State Code Requirements c) Current Jail Mechanical Needs, etc.	Brad Hompe
9	Discuss and take action on use of contingency funds for Aid to Firefighter Grant	Chair Ross
**10	Discuss and take action to authorize DLR to perform assessment to determine approximate cost to remodel current jail at a cost for the assessment not to exceed \$2500.00 with said assessment cost to be paid from the Jail Assessment Fund	Sheriff
11	Future Agenda Items	Chairman
12	Set Next Meeting Date	Chairman
13	Adjourn	Chairman

Questions regarding this agenda may be made to Teresa Rhiel at 715-273-6813

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A quorum of County Board Supervisors may be present.

** Amended Items

**LAW ENFORCEMENT COMMITTEE
SPECIAL MEETING AGENDA
Tuesday, September 11, 2012 at 2:30 p.m.
EOC Conference Room, Pierce County Courthouse Annex
124 N. Oak Street
Ellsworth, WI 54011**

#	Action	Presenter
1	Call to order	Chair
2	Discuss and take action on presentation by Motorola regarding Aid to Firefighter's Grant (county wide simulcast radio system)	Members
3	Adjourn	Members

Questions regarding this agenda may be made to Sheriff Hove at 715-273-5051.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.

A quorum of County Board supervisors may be present.

August 31, 2012 svl

Law Enforcement Committee Meeting Minutes-Draft

September 6, 2012

Meeting called to order by Vice Chairman Aubart at 4:00 p.m.

Members Present: Jon Aubart, Ken Snow, Scott Bjork, Jerry Kosin

Others Present: Sheriff Hove, Chief Deputy Matthys, Lt. Wade Strain, Lt. Mike Waltz, Peg Feuerhelm, Gary Brown, Sue Dzubay, Deb Feuerhelm, Dee Novak, Jo Ann Miller-Administrative Coordinator

Determine if Quorum Present: Yes

Adopt Agenda: Motion to move Item 12 Emergency Management 2013 Review to Item 11 ahead of Sheriff 2013 Budget Review. Motion by Ken Snow, seconded by Jerry Kosin, carried. Motion to Adopt Agenda by Ken Snow, seconded by Jerry Kosin, carried Agenda Adopted.

Approve Minutes from August 2, 2012 LEC Meeting: Motion by Ken Snow, seconded by Jerry Kosin, carried.

Public Comment: None

Training Requests: None

Discuss and take action on District Attorney 2013 Budget Review. Deb Feuerhelm presented District Attorney 2013 Budget for review by LEC. Motion to accept and forward to Finance & Personnel Committee by Snow, seconded by Bjork, carried

Discuss and take action on Probation 2013 Budget Review. Dee Novak presented Probate 2013 Budget for review by LEC. Motion to accept and forward to Finance & Personnel Committee by Snow, seconded by Kosin, carried.

Discuss and take action on Medical Examiner 2013 Budget Review. Sue Dzubay presented Medical Examiner 2013 Budget for review by LEC. Motion to accept and forward to Finance & Personnel Committee by Kosin, seconded by Bjork, carried.

Discuss and take action on Clerk of Court 2013 Budget for review by LEC. Peg Feuerhelm presented Clerk of Court 2013 Budget for review by LEC. Motion to accept and forward to Finance and Personnel Committee by Bjork, seconded by Kosin, carried

Discuss and take action on Emergency Management 2013 Budget Review. Gary Brown presented 2013 Budget for review by LEC. Motion to accept and forward to Finance and Personnel by Kosin, seconded by Bjork, carried

Discuss and take action on Sheriff 2013 Budget Review. Sheriff Hove presented 2013 Budget for review by LEC. Discuss personnel requests within Budget. Sheriff request for Court Officer to stay in 2013

Budget Development of staffing plan for 2014 Dispatch/Jail to be presented at later meeting. Request for Patrol Deputy tabled. Motion to accept and forward to Finance and Personnel Committee by Bjork, seconded by Snow, carried.

Future Agenda Items: Jail Inspector, Aid to Fire Firefighter Grant, Jail Improvements, Sheriff Staffing Plan, Used Vehicle Purchase Agreement, Training

Set next meeting date: Thursday October 4, 2012 4:00 p.m.

Adjourn: Motion to adjourn by Kosin, seconded by Bjork, carried

LAW ENFORCEMENT COMMITTEE MEETING

AGENDA-Amended

Thursday, September 6, 2012

4:00 p.m.

EOC Conference Room

124 North Oak Street

Ellsworth, WI 54011

#	Action	Presenter
1	Call to order	Chairman
2	Determine if Quorum is Present	Chairman
3	Adopt Agenda	Chairman
4	Approve minutes from August 2, 2012 meeting	Chairman
5	Public Comment	Chairman
6	Training Request	Committee
7	Discuss and take action on District Attorney 2013 Budget Review	John O'Boyle
8	Discuss and take action on Probate 2013 Budget Review	Dee Novak
9	Discuss and take action on Medical Examiner 2013 Budget Review	Sue Dzubay
10	Discuss and take action on Clerk of Court 2013 Budget Review	Peg Feuerhelm
11	Discuss and take action on Sheriff 2013 Budget Review	Sheriff
12	Discuss and take action on Emergency Management 2013 Budget	Gary Brown
13	Future Agenda Items	Chairman
14	Set Next Meeting Date	Chairman
15	Adjourn	Chairman

Questions regarding this agenda may be made to Teresa Rhiel at 715-273-6813

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A quorum of County Board Supervisors may be present.

**LAW ENFORCEMENT COMMITTEE
MEETING AGENDA
Tuesday, August 28, 2012 at 2:30 p.m.
EOC Conference Room, Pierce County Courthouse Annex
124 N. Oak Street
Ellsworth, WI 54011**

#	Action	Presenter
1	Call to order	Chair
2	Discuss and take action on presentation by E.F. Johnson Co. regarding Aid to Firefighter's Grant (county wide simulcast radio system)	Members
3	Adjourn	Members

Questions regarding this agenda may be made to Sheriff Hove at 715-273-5051.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.

A quorum of County Board supervisors may be present.

August 24, 2012 bdl

Law Enforcement Committee Meeting Minutes-Draft

August 2, 2012

Meeting Called to order by Chair Ross at 4:00

Members Present: Jim Ross, Jerry Kosin, Jon Aubart

Others Present: Sheriff Hove, Chief Deputy Matthys, Lt. Knoll, Administrative Coordinator Jo Ann Miller, County Board Chairman Jeff Holst

Determine if Quorum Present: Yes

Adopt Agenda: Motion by Aubart, seconded by Kosin, carried

Approve minutes from July 12, 2012 LEC meeting: Motion by Kosin, seconded by Aubart, carried

Public Comment: Jon Aubart thanked Pierce County Sheriff's Department for assistance provided to River Falls PD in the past several weeks.

Training Request: None

Discuss and take action on Mutual Aid Agreement During Fatality Incident; Medical Examiner Dzubay clarified the issue of liability insurance on members from other counties coming in and after checking with the AEGIS the determination is that each county involved in the agreement maintains liability insurance on their employees. Motion by Aubart to approve agreement and send onto full County Board for approval, Kosin seconded, carried

Discuss and Take Action on 2013 Personnel Request by Sheriff, Aubart makes motion to forward on to County Board Approval, Kosin seconded, carried

Sheriff gave update on personnel status at Sheriff's Department and where overtime budget stands at this time. Due to retirements, sick leave fill ins and several incidents Sheriff advised committee members of the standing overtime and that there will be an overage in this area on the budget.

Discussion on policy for purchase of used vehicles. After discussion among committee members and members present decision to have the Sheriff draft a used vehicle exception to be presented at the 09/16/12 LEC meeting.

Discuss and take action on Traffic Safety Grant. Chief Deputy Matthys presented information regarding Traffic Safety Grant that the Sheriff's Department has been awarded. The Grant is a

\$4000.00 grant with a 25% match with estimated 550 hours. Close date on grant is 09/30/12 and will run to late December. The grant money will be used to go toward card readers for squad cars. Motion to accept grant made by Aubart, Kosin seconded, carried

Update on Aid to Firefighter Grant: Lt. Knoll explained they are analyzing what can be re-used on existing equipment or if new is needed. Final prices from vendors is still forthcoming.

Lt. Knoll provided committee with a list of jail mandates that will be forthcoming

Discussion on DLR/KKE; no new updates waiting on bids to look at the plumbing in the jail

Future Agenda Items: DLR/KKE, Aid to Firefighter Grant, Used Vehicle Purchase Resolution, Pria Mandates, 2013 Budgets, Training Requests.

Next Meeting Set for Thursday September 6, 2012 @ 4:00 p.m.

Adjourn: Motion by Kosin, Seconded by Aubart, carried

LAW ENFORCEMENT COMMITTEE MEETING

AGENDA

Thursday, August 2, 2012

4:00 p.m.

EOC Conference Room

124 North Oak Street

Ellsworth, WI 54011

#	Action	Presenter
1	Call to order	Chairman
2	Determine if Quorum is Present	Chairman
3	Adopt Agenda	Chairman
4	Approve minutes from July 12, 2012 meeting	Chairman
5	Public Comment	Chairman
6	Training Request	Committee
7	Discuss and Take Action on Mutual Aid Agreement During Fatality Incident	Medical Examiner Sue Dzubay
8	Discuss and Take Action on Personnel Request for 2013	Sheriff
9	Discuss 2012 Personnel	Sheriff
10	Discuss and Review 2013 Sheriff Budget	Sheriff
11	Discuss and Take Action on Traffic Safety Grant	Chief Deputy Matthys
12	Update on Aid to Firefighter Grant	Lt. Knoll
13	Discuss Jail Mandates	Lt. Knoll
14	Discuss DLR/KKE Report	Chairman
15	Future Agenda Items	Chairman
16	Set Next Meeting Date	Chairman
17	Adjourn	Chairman

Questions regarding this agenda may be made to Teresa Rhiel at 715-273-6813

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A quorum of County Board Supervisors may be present.

Law Enforcement Committee Meeting Minutes-Approved

July 12, 2012

Meeting Called to order by Chair Ross at 4:00

Members Present: Jim Ross, Ken Snow, Jerry Kosin, Scott Bjork

Others Present: Sheriff Hove, Chief Deputy Matthys, Lt. Waltz, Lt. Strain, Lt. Knoll, Administrative Coordinator Jo Ann Miller, Clerk of Court Peg Feuerhelm

Determine if Quorum Present: Yes

Adopt Agenda: Motion by Ken Snow, seconded by Scott Bjork, carried

Approve minutes from June 7, 2012 LEC meeting: Motion by Ken Snow, seconded by Scott Bjork, carried

Public Comment: Sheriff Hove thanked the volunteers on the Scott Meyer search. Chair Ross commended Sheriff Department on search and also assistance provided to River Falls PD on recent events

Training Request: None

Personnel Request 2013: Sheriff provided hand out with request of 2013 personnel, asking for court officer. State Mandate recommends 2 court officers per court room. Asking for 1 as Sheriff's Department does not have enough staff to cover court officer position at this time as Sheriff is already running at minimum staffing level. Also asking for 1 Male Deputy/Dispatch/Jailer/Floater and 1 Female Deputy/Dispatch/Jailer/Floater. Committee advised of added state / federal mandates coming and are preparing for these mandate with the added staffing. Also asking for 1 Patrol Deputy.

Discuss and Take Action on Position Description for Confidential Administrative Assistant to Sheriff. Asking for revision of job description. Motion by Ken Snow, seconded by Scott Bjork, carried.

Discuss and Take Action to authorize follow up on jail needs items:

Plumbing: Leaking Plumbing in majority of jail areas

HVAC: Entire upstairs of Jail on a different HVAC system

Electrical: Electrical dates back to the 1960's and there is an interference with the custom electrical doors, creating risk in jail if electrical failure. Motion made by Scott Bjork, seconded by Jerry Kosin to make contact with Building Chair Rice to have issue put on Building Committee Agenda, carried

Handicap entrance to Jail: A complaint was received on handicap accessibility during the construction to courthouse. Issue was addressed by Sheriff and Maintenance with new mapping and signage posted.

Update on Aid to Firefighter Grant: Lt. Knoll advised still working on gathering information from bids.

DLR/KKE Report: Will be added to future agenda

Future Agenda Items: Discuss and take action on 2013 Personnel request, DLR/KKE Report, training requests, Discuss 2012 Sheriff personnel update.

Set Next Meeting Date: August 2, 2012 at 4:00 p.m.

Adjourn: Motion by Ken Snow, seconded by Scott Bjork, carried

**AMENDED
LAW ENFORCEMENT COMMITTEE MEETING
AGENDA-Amended
Thursday, July 12, 2012
*4:00 p.m.
EOC Conference Room
124 North Oak Street
Ellsworth, WI 54011**

#	Action	Presenter
1	Call to order	Chairman
2	Determine if Quorum is Present	Chairman
3	Adopt Agenda	Chairman
4	Approve minutes from June 7, 2012 meeting	Chairman
5	Public Comment	Chairman
6	Training Request	Committee
7	Personnel Request for 2013	Sheriff
8	Discuss 2012 Personnel	Sheriff
**9	Discuss and take action on position description for confidential administrative assistance	Sheriff
***10	Discuss and take action to authorize follow up on jail needs items: a. Plumbing b. HVAC c. Electrical d. Doors	Sheriff
11	Handicap entrance to Jail	Sheriff
12	Update on Aid to Firefighter Grant	Lt. Knoll
13	DLR/KKE Report	Chairman
14	Future Agenda Items	Chairman
15	Set Next Meeting Date	Chairman
16	Adjourn	Chairman

Questions regarding this agenda may be made to Teresa Rhiel at 715-273-6813

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A quorum of County Board Supervisors may be present.

*Amended 7/5/12 @ 4:00 p.m. MLS
***Amended 7/6/12 @ 12:00 p.m. MLS

LEC Committee Meeting Minutes from
Joint LEC / Building Committee Meeting
June 7, 2012

Joint Meeting Called to order by LEC Chair Ross and BC Chair Dan Reis at 4:00 p.m.

LEC Members Present: Jim Ross, Jon Aubart, Ken Snow, Scott Bjork

BC Members Present: Ron Bartels, Dan Reis, Ken Snow, Scott Bjork

Others Present: Sheriff Hove, Chief Deputy Neil Gulbranson, Lt. Mike Knoll, Lt. Jason Matthys, Lt. Mike Waltz, Jeff Holst, Bill Dravis, Terry Schafer, Scott Walker, Gary Brown, PC Herald-Jason Schulte, Administrative Coordinator Jo Ann Miller, Jamie Feuerhelm, Cliff Bukema and Mike Clark from KKE/DLR

Chair Ross turned discussion over to Cliff Bukema and Mike Clark from KKE/DLR regarding overview on Jail Needs Assessment and PC Justice Center/Facility.

Motion to receive Jail Needs Assessment and PC Justice Center/Facility Study;
Motion by Ken Snow, seconded by Scott Bjork, carried.

Adjourn: Motion to adjourn LEC joint meeting by Ken Snow, seconded by Scott Bjork, carried.

**JOINT MEETING
LAW ENFORCEMENT COMMITTEE AND BUILDING COMMITTEE
MEETING AGENDA**

**Thursday, June 7, 2012 at 4:00 p.m.
EOC Conference Room, Pierce County Courthouse Annex
124 N. Oak Street
Ellsworth, WI 54011**

#	Action	Presenter
1	Call to order	Chair
2	Discuss and take action on final report presentation by Mike Clark of DLR Group / KKE Architects on Jail Needs Assessment (authorized in Resolution 11-05) – Pierce County Justice Center / Facility Needs Review; Update and Comparative Analysis	Members
3	Adjourn	Members

Questions regarding this agenda may be made to Corporation Counsel Office at 715-273-6745.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.

A quorum of County Board supervisors may be present.

May 22, 2012 mls

Law Enforcement Committee Meeting Minutes-Approved

June 7, 2012

Meeting Called to order by Chair Ross at 4:40 p.m.

Members Present: Jim Ross, Jon Aubart, Scott Bjork, Ken Snow

Others Present: Sheriff Hove, Chief Deputy Neil Gulbranson, Lt. Mike Knoll, Lt. Jason Matthys, Lt. Mike Waltz, Gary Brown, PC Herald-Jason Schulte, Administrative Coordinator Jo Ann Miller, Jeff Holst, Bill Dravis, Terry Shafer, Derek Featherstone

Determine if Quorum Present: Yes

Adopt Agenda: Motion by Ken Snow, seconded by Jon Aubart, carried.

Approve Minutes from May 3, 2012 LEC Meeting: Motion by Jon Aubart, seconded by Scott Bjork, carried.

Public Comment: None

Training Requests: Request by Clerk of Court Peg Feuerhelm to attend annual Clerk of Court Conference in Lake Geneva June 13 - 15, 2012. Motion to approve by Jon Aubart, seconded Scott Bjork, carried.

Discussion on Aid to Firefighter Grant: Terry Shafer from Spring Valley Fire, Lt. Mike Knoll and Bill Dravis from Prescott discussed ATF Grant. Discuss brief overview of the grant to LEC Committee. Discuss the cost share of the grant is 90 / 10. \$1,000,000.00 was awarded and will need to seek a 10 percent cost share from the county. Committee request Shafer, Dravis and Knoll to come back with a definitive dollar amount of what will be requested from the county as the match to the ATF grant and will be presented at the July LEC Meeting. No action was taken as of this time.

Future Agenda Items: Personnel Request, DLR-KKE Report, ATF Grant, Training

Chair Ross gave brief Thank You to Chief Deputy Neil Gulbranson for his years of service to the Pierce County Sheriff's Department and well wishes in his retirement

Set Next Meeting Date: Thursday July 12, 2012 at 4:00 p.m.

Adjourn: Motion to adjourn by Ken Snow, seconded Scott Bjork, carried.

LAW ENFORCEMENT COMMITTEE MEETING

AGENDA

Thursday, June 7, 2012

4:30 p.m.

EOC Conference Room

124 North Oak Street

Ellsworth, WI 54011

#	Action	Presenter
1	Call to order	Chairman
2	Determine if Quorum is Present	Chairman
3	Adopt Agenda	Chairman
4	Approve minutes from May 3, 2012 meeting	Chairman
5	Public Comment	Chairman
6	Training request Clerk of Court Peg Feuerhelm to attend Clerk of Courts conference June 13 -15 Lake Geneva	Clerk of Court
7	Discuss and take action on Aid to Firefighter Grant	Chairman / Lt. Knoll
8	Future Agenda Items	Chairman
9	Set Next Meeting Date	Chairman
10	Adjourn	Chairman

Questions regarding this agenda may be made to Teresa Rhiel at 715-273-6813

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A quorum of County Board Supervisors may be present.

Law Enforcement Committee Meeting Minutes-Approved

May 3, 2012

Meeting called to order by current Chair Ross at 4:00 p.m.

Members Present: Jim Ross, Jon Aubart, Scott Bjork, Jerry Kosin

Others Present: Sheriff Hove, Chief Deputy Neil Gulbranson, Lt. Mike Knoll, Lt. Jason Matthys, Lt. Mike Waltz, Judge Boles, Clerk of Court Peg Feuerhelm, Medical Examiner Sue Dzubay, Administrative Coordinator Jo Ann Miller, Jason Schulte-PC Herald, Corporation Counsel Brad Lawrence by telephone

Determine if Quorum is Present: Yes

Motion to Elect Temporary Chair: Motion by Jon Aubart to elect Jim Ross, seconded by Jerry Kosin, carried

Election of New Chairman: Jon Aubart nominated Jim Ross, Jerry Kosin seconded, no other nominations cast, all in favor, carried

Election of New Vice Chairman: Jerry Kosin nominated Jon Aubart, Scott Bjork seconded, no other nominations cast, all in favor, carried.

Motion to Adopt Agenda: Motion by Jon Aubart/ seconded by Jerry Kosin, carried

Approve Minutes from April 5, 2012 LEC Meeting: Motion by Jerry Kosin to approve/ seconded by Jon Aubart, carried

Public Comment: None

Discussion by Judge Boles and Peg Feuerhelm regarding unbudgeted legal research expenses for Circuit Courts: Judge Boles informed LEC Committee the current free legal research done through Loislaw is no longer going to be provided to the Judge and Circuit Court for free. Judge provided information on legal research could be obtained also through Weslaw, which is currently being used by Pierce County Corporate Counsel which would cost an additional \$1500.00 to \$3000.00 to add 2 users. Judge advised to stay with Loislaw would be an annual \$1500.00 fee for up to 5 users. County Administrator Miller advised she would check with Julie Brickner regarding where funds could be obtained from to cover the expense to stay with Loislaw. Judge also request that possibly an extra computer could be obtained for the Court Law Library. Motion to approve recommendation to go forward to F&P made by Scott Bjork/seconded by Jon Aubart, carried.

Discuss and take action to authorize application for Byrne Criminal Justice Innovation Program Grant for Crime Prevention. Judge explained Linda Flanders has looked for additional grant monies and there is a 3 year grant for up to \$1,000,000.00, there is no request for any matching money or continued liability from the county after the 3 years, but would need a County Fiscal Manager for the monies if obtained. Judge requests approval for application. Motion to approve by Jerry Kosin, seconded by John Aubart, carried.

Discussion by Medical Examiner Sue Dzubay regarding a mass fatality mutual aide agreement between 5 regional counties comprised of St. Croix, Polk, Barron, Dunn and Pierce. There is a mandate that an agreement needs to be in place by the end of 2012 for such an agreement. After discussion the matter was tabled to be discussed again at June LEC meeting after further information is obtained.

Update on KKE/DLR Jail Needs Assessment; New committee members were briefed on the assessment being done by KKE/DLR. Final touches are being done on assessment with hopes of presentation at the next LEC meeting. Committee discussed that an annual tour of Jail be completed in the near future to bring members up to speed on issues in the assessment.

Update on plumbing assessment in jail; Sheriff Hove did obtain two bids on such assessment by Ahyres and also KKE/DLR. After discussion on costs to complete such assessment no action was taken.

Update on Aid to Firefighter's Grant; Lt. Knoll briefed new committee members on this grant and its current status

Personnel Update; Sheriff Hove informed committee that Mike Waltz has been awarded the Lieutenant Position and Molly Hines has been hired as a new Jail Cook. Sheriff Hove also informed committee that Chief Deputy Gulbranson has turned in his retirement letter and they will be moving forward to fill that position. Also informed committee they will be updating the job description for the Chief Deputy position from the 1995 version to the 2005 Bjorklund description.

Training Requests: Jon Aubart presented request from the Victim Witness Coordinator Jessie Dando to attend 2 day Victim Witness Conference in Door County on 05/16/12. Motion to approve by Jon Aubart / seconded by Jerry Kosin, carried.

Sheriff Hove request travel to Atlanta for International DARE Conference with Deputy Albarado. Trip is paid for with private money, request to take County vehicle for travel. Motion to approve Jon Aubart/seconded by Jerry Kosin, carried.

Next Meeting Date: June 7, 2012 at 4:00 p.m.

Motion to Adjourn: Motion by Jerry Kosin / seconded by Scott Bjork, carried

LAW ENFORCEMENT COMMITTEE MEETING
AMENDED AGENDA
Thursday, May 3, 2012
4:00 p.m.
EOC Conference Room
124 North Oak Street
Ellsworth, WI 54011

#	Action	Presenter
1	Call to order	Chairman
2	Determine if Quorum is Present	Chairman
3	Elect Temporary Chairman	Committee
4	Elect Committee Chairman	Committee
5	Elect Committee Vice Chair	Committee
6	Adopt Agenda	Chairman
7	Approve minutes from April 5, 2012 meeting	Chairman
8	Public Comment	Chairman
9	Discuss and take action to authorize unbudgeted legal research expenses for Circuit Courts	Judge Boles
10	Discuss and take action to authorize application for Byrne Criminal Justice Innovation Program Grant	Judge Boles
11	Discuss and consider recommendation regarding mass fatality mutual aide agreement between regional counties	Medical Examiner
12	Update KKE/DLR Jail Needs Assessment	Sheriff
13	Update on plumbing assessment in jail	Sheriff
14	Update on Aid to Firefighter's Grant	Sheriff
15	Personnel Update: Lt. Promotion, Jail Cook, Retirement of Chief Deputy	Sheriff
16	Training Requests	Sheriff
17	Next meeting Agenda Items	Chairman
18	Set Next Meeting Date	Chairman
19	Adjourn	Chairman

Questions regarding this agenda may be made to Teresa Rhiel at 715-273-6813

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851

A quorum of County Board Supervisors may be present.

*Amended 5/2/12 mls

**Amended 5/2/12 mls

Law Enforcement Committee Meeting Minutes-Approved

April 5, 2012

Meeting called to order by Chair Ross at 4:00 p.m.

Members present: Jim Ross, Jon Aubart, Ken Snow and Jerry Kosin

Other present: Sheriff Hove, Chief Deputy Neil Gulbranson, Lt. Mike Knoll, Lt. Jason Matthys, Gary Brown, Administrative Coordinator Jo Ann Miller and Teresa Rhiel

Determine if Quorum is present: Yes

Motion to Adopt Agenda: Motion by J. Aubart / seconded by K. Snow to adopt agenda. Carried.

Approve minutes from March 5, 2012 meeting. Motion by J. Aubart/seconded by K. Snow to approve the minutes of the March 5, 2012 Law Enforcement Committee meeting. Carried.

Public Comment: None

Discussion on KKE/DLR Jail assessment needs. Down to the final leg of assessment with one more meeting left in approximately one month

Discussion to take action on plumbing assessment in jail. After discussion on quote given by DLR to do an assessment, discussion was had regarding the possibility of combining the jail assessment with Ayres Associates who is doing the courthouse restroom renovations. After discussion it was decided Sheriff Hove would contact Ayres directly regarding this and get more information on that possibility. Action was tabled until further information is obtained.

Discussion and take action on requests to purchase items from Jail Assessment fund:

Water Softener, decision made to purchase direct versus rental.

SCBA Gear, purchase of 2 full sets of refurbished equipment

Huber Lockers, 10 plastic Huber lockers to be purchased

Cabinets for jail administration area, 3 new cabinets with file drawers

Refrigerators for jail, one for medication and one for Huber meals

Counter tops for jail administration area to be purchased from Fullerton

New flooring in jail garage to eliminate water leakage into basement of Sheriff's Department. Bid from Osseo Plastic was accepted.

\$26,000.00 of Jail Assessment is requested for the discussed items

Motion to approve by K. Snow / seconded by J. Aubart, carried

Discussion on Aid to Firefighters Grant. Chair Ross explained he would be meeting with Spring Valley Fire on the 1.2 million dollar grant for upgrade of radio transmission.

Gary Brown advised the EOC Wireless connectivity has been completed and is installed and operational. Network information will be provided in the EOC at the time of need.

Jon Aubart discussed request from City of River Falls Municipal Court in regards to amount paid per bed. Request made to set fee at \$30.00 per day which is in accordance to what other jails charge for such incarceration and being the days of the incarceration is very limited. Motion by J. Aubart/seconded by K. Snow. Carried.

Training Request: None

Next meeting Agenda Items: Update on KKE/DLR Jail Needs Assessment, Update on Aid to Firefighter Grant and Update on Jail Plumbing Assessment. Discuss other mandated items.

Set next meeting date: May 3, 2012 at 4:00 p.m., in EOC meeting room.

Adjourn; Motion made by K. Snow/seconded by J. Aubart to adjourn. Carried at 5:10 p.m.

Respectfully submitted by : Teresa Rhiel

LAW ENFORCEMENT COMMITTEE MEETING

AMENDED AGENDA

Thursday, April 5, 2012

4:00 p.m.

EOC Conference Room

124 North Oak Street

Ellsworth, WI 54011

#	Action	Presenter
1	Call to order	Chairman
2	Determine if Quorum is Present	Chairman
3	Adopt Agenda	Chairman
4	Approve minutes from March 5, 2012 meeting	Chairman
5	Public Comment	Chairman
6	Discuss KKE/DLR Jail Needs Assessment	Sheriff
7	Discuss and take action on quote from DLR for plumbing assessment in jail	Sheriff
8	Discuss and take action on request to purchase items from Jail Assessment Fund a.) Water Softener b.) SCBA Gear c.) Lockers for Huber d.) Cabinets e.) Refrigerators f.) Counter Tops g.) New Floors in garage areas	Sheriff
9	Discuss Aid to Firefighter's Grant	Sheriff
10	Update on EOC Wireless Accessibility	Sheriff
11	Discuss and take action on request from City of River Falls Municipal Court on price reduction for housing prisoners	Sheriff
12	Training Requests	Chairman
13	Next meeting Agenda Items	Chairman
14	Set Next Meeting Date	Chairman
15	Adjourn	Chairman

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A quorum of County Board Supervisors may be present.

Law Enforcement Committee Meeting Minutes March 5, 2012, 7:00am

Meeting called to order by Chair Ross at 7:00 am.

Members present: Ken Snow, Cullen Peterson, Jon Aubart, Jim Ross.

Others present: Sheriff Hove, Chief Deputy Neil Gulbranson, Lt. Jason Matthys, Administrative Coordinator Jo Ann Miller.

Determine if quorum is present: Yes

Adopt Agenda: Motion made to adopt agenda by K. Snow/ seconded by C. Peterson. Carried.

Approve minutes from February 2, 2012 meeting: Motion to approve minutes of February 2, 2012 meeting made by C. Peterson/ seconded by J. Aubart. Carried.

Public Comment: None

Discuss and take action on request of expenditures of 2012 K-9 Fund for purchase of K-9 and for K-9 Handler training: Sheriff Hove informed the committee last year the Department raised \$9080 from donations to cover the purchase of a K-9 dog and training for the new handler. Our present dog was retired the first of the year for medical reasons. The new dog is a black German shepherd. The cost of the new dog and training for the new handler is \$9000 in Coon Rapids Minnesota. We have money in our regular Sheriff's Budget in the amount of \$3000 to cover other K-9 expenses. Sheriff reported Chuck and Don's store in Red Wing donates food for the dog. Motion was made to authorize the donated money of \$9000 to pay for the K-9 dog and training which is also on the agenda for F&P tonight by K. Snow/ seconded by C. Peterson. Carried.

Discuss KKE/DLR update: Personnel from KKE/DLR were in the County last week to gather further information for the study which is nearing completion.

Discuss and take action on unbudgeted equipment purchase from Federal Forfeited Seizure funds from 2011. Gulbranson explained the Sheriff's Department has received \$3492 in 2011 from the Federal Government which came from seized funds from illegal activity from individuals in which the Sheriff's Department worked with Federal Agents on the case. This is non- tax money. These funds are governed by rules from the Federal Government which require the Sheriff's Department to spend the funds on "non-budgeted equipment". We are audited each year from the US Department of Justice on how the money is spent.

The Sheriff's Department is requesting to spend the funds on a \$2500 camera with software and \$992 to convert two 1970's M-16 A-1 rifles, which we obtained free, with conversion kits which include new barrels, upper receiver and collapsible stock and other equipment which includes installation. We have already converted five of these rifles and are slowly converting the rest when we get funds. Motion made by K. Snow/ seconded by C. Peterson to authorize the purchase and send the request on to F&P. Carried.

Discuss Port Security Grant. Sheriff Hove informed the committee she received written notification the Port Security Grant in the amount of approximately \$650,000 with no match was awarded to Pierce County. The award includes a fire boat for Prescott Fire and one for Ellsworth Fire, sonar equipment, radio equipment and other items. Sheriff said she is trying to work it so the bills can be directly paid by Federal Government first and not having to be paid by Pierce County and then Federal Government reimbursing Pierce County.

Discuss Personnel update: Sheriff Hove reports Lt. Dennis Sorenson retired and the Department is testing and interviewing four people from within the Sheriff's Department and two people from outside the Department at the end of the month for the position of Lieutenant. She hired a new female dispatcher/jailer who starts Tuesday. A long time Jail cook, Betty Nelson, has retired and she is in the process of filling that position.

Update on Excel Energy Bill: Gulbranson reports he spoke to Emergency Management Director Gary Brown on Friday and he said he is working with Excel on making the EOC room wireless and will update us when and if this happens.

Discuss and take action on purchase of used vehicles: Mathtys informed the board we have two used vehicles we would like to purchase. One is from Dick's Auto in Hager City which is a 2011 Dodge Crew cab V-6 with 27,000 miles with a 2002 trade in of a Mercury at a cost of \$18,000. The second one is from Moody's in River Falls which is a 2009 Pontiac Torrent with 22,400 miles V-6 with a trade of a 2004 Crown Vic at a cost of \$18,000. J. Aubart said he was confused from the last meeting on how we handled these purchases. He recently learned Lt. Mathtys was doing the purchasing and he felt at ease with this procedure for these two vehicles. He felt there were advantages to the County by purchasing used vehicles but since we will be asking again in 2013 to repeat this process we need to find a long term solution. Not only for the Sheriff's Department but maybe other Departments might follow. We are asking JoAnn Miller to sign off on the process since we are not following the normal process. He stated he has no problem with these two vehicles if this committee approves the purchases. J. Ross stated he felt the Sheriff's Department has done a fantastic job in buying these and past vehicles. J. Miller stated if the committee is ok with these two purchases this year she has no problem going outside the process this time and signing off. She felt it should go to the F&P if the process will continue next year because they have written guidelines to follow. They should develop a written process for any future exemptions. Committee members agreed. J. Ross wanted to give credit to both the Sheriff's Department and JoAnn Miller for their professionalism in handling this situation. Administrative Coordinator is just doing her job. Motion made by J. Aubart/ seconded by C. Peterson to grant an exemption on buying these two used vehicles and authorize the purchases and for the Sheriff at a future time to put it on the F&P agenda to request a process for any future purchases of used vehicles. Carried.

Discuss 2011 budget: Sheriff explained she is working with Julie Brickner on the 2011 budget. Preliminary figures show we are over on line items of overtime and vehicle repairs. Overtime is over \$63,000 and repairs \$30,000 over. There were several retirements which helped cause the overage and two engine replacements and 7 car deer squad accidents with \$500 deductible on each. We are still playing catch up on squads with no warranty. We were over \$11,000 in prisoner holdings. J. Brickner is looking at a possible grant for personnel which might have to be added yet. Overall the total 2011 budget preliminary numbers look like we might be over \$32,000 on the total Sheriff's budgets without the grant included. More information to follow.

Training requests: Sheriff presented training request for K-9 Deputy training in Coon Rapids Minnesota.

A request from D.A's office to send the three D.As to annual training at Green Lake Wisconsin at \$135 for each plus mileage. Committee Chair Ross signed both requests.

Next meeting agenda items: KKE update and Excel Bill with wireless update.

Set Next meeting date: April 5, 2012 at 4:00 pm in EOC.

Adjourn: Motion made by K. Snow/ seconded by C. Peterson to adjourn meeting at 7:38 am. Carried.

Respectfully submitted,
Chief Deputy Neil Gulbranson

LAW ENFORCEMENT COMMITTEE MEETING

Amended AGENDA

Monday, March 5, 2012

7:00 a.m.

EOC Conference Room

124 North Oak Street

Ellsworth, WI 54011

#	Action	Presenter
1	Call to order	Chairman
2	Determine if Quorum is Present	Chairman
3	Adopt Agenda	Chairman
4	Approve minutes from February 2, 2012 meeting	Chairman
5	Public Comment	Chairman
6	Discuss and take action on request of expenditures of 2012 K9 Fund for purchase of K9 and for K9 and Handler training	Sheriff
7	Discuss KKE/DLR Update	Sheriff
8	Discuss and take action on unbudgeted equipment purchase from Federal Forfeited Seizure funds from 2011	Sheriff
9	Discuss Port Security Grant	Sheriff
10	Discuss Personnel Update	Sheriff
11	Update on Excel Energy Bill	Sheriff
12	Discuss and take action on purchase of used vehicles**	Sheriff
13	Discuss 2011 Budget**	Sheriff
14	Training Requests	DA
15	Next Meeting Agenda Items	Chairman
16	Set Next Meeting Date	Chairman
17	Adjourn	Chairman

Questions regarding this agenda may be made to Teresa Rhiel at 715-273-6813

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A quorum of County Board Supervisors may be present.

Law Enforcement Committee Meeting Minutes

February 2, 2012, 4:00pm

Meeting called to order by Chair Ross at 4:00 pm.

Members present: Ken Snow, Cullen Peterson, Jon Aubart, Jim Ross.

Others present: Sheriff Hove, Chief Deputy Neil Gulbranson, Lt. Mile Knoll, Administrative Coordinator JoAnn Miller, and Medical Examiner Sue Dzubay.

Determine if quorum is present: Yes

Approve minutes of January 5, 2012 meeting: Motion to approve minutes of January 5, 2012 meeting made by C. Peterson/ seconded by K. Snow. Carried.

Public Comment: At the Sheriff's request K. Snow asked to move agenda items 12 up to agenda item 9 and it was approved by the committee. No public comment.

Update on KKE/DLR Study: None at this time.

Discuss Emergency Vehicle Driver Training Mandate: CD Gulbranson explained to the group in 1997 the State of Wisconsin required all law enforcement officers in the State of Wisconsin be trained in some type of Emergency Driver Training. The training had to be four hours long every two years. In past years we had a certified teacher from Chippewa Valley Technical College come to Pierce County and hold a classroom session and that satisfied the mandatory requirement. Beginning July 1, 2011 the State of Wisconsin changed the requirement to include two hours of classroom training and two hours of actual driving. This new mandate will require the Sheriff's Department to have hands on training for all members of the Department including dispatcher/jailers because of their sworn status. We will be looking for some location to do the actual driving which will meet the instructor's needs. We need to have our training completed by July 1, 2012.

Discuss and take action on Xcel Energy Bill: Sheriff Hove reported the Sheriff's Department sent a bill to EM Director Gary Brown so he could submit it to Xcel for our costs from the January 5, 2012 actual "Alert" at the Prairie Island Nuclear Plant. Several Sheriff's Dept. employees chose not to charge for any extra time they worked. G. Brown will be compiling a list of all County bills occurred that day. There was discussion from the participants in the incident which showed the need for wireless access in the Emergency Management Center during this event. It was stated to the group G. Brown had some discussion with Excel about paying for costs to make the EOC wireless. He is working with the County IT Department to make this happen. No action taken at this time although the committee felt the County should get some type of reimbursement for its costs.

Discuss and take action on buying used cars: Sheriff Hove explained the Sheriff's Department's process during the past years on how we purchased used vehicles for some members of the Department. She explained she sets guidelines, such as six cylinder or AWD, and sends the officer out to look at area lots for some vehicle which would meet our needs and was in the price range. The officer also shows the

dealer the trade in vehicle. On the last vehicle purchase the Administrative Office wanted to see a “Kelly Blue Book “comparison of like vehicles. Discussion from committee members on other ways to possibly bid out for used vehicles. River Falls was used as an example on a possible way to handle it. Sheriff said she liked all the options and will work it out so the County gets a good value and will always include some comparisons with Blue Book pricing included when it goes to Administration.

K.Snow made a motion/ seconded by C. Peterson for the Sheriff’s Department to forgo the County purchasing policy by exception when buying used vehicles but also sending the purchases first through the Administrative Department. Carried.

Discuss and take action on training requests: None.

Committee will convene into closed session pursuant to 19.85(1)(c) Wis. Stats. For the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Medical Examiner performance evaluation: Motion made by J. Aubart/ seconded by Peterson to go into closed session. Carried.

Committee will return to open session and take action on closed session item, if required: Motion by K. Snow /seconded by C. Peterson to return into open session. Carried.

Future agenda items: KKE Study, Xcel Energy Bill

Next meeting date: March 1, 2012 at 4:00 pm in EOC Room.

Adjourn: Motion made by C. Peterson /seconded by K. Snow to adjourn at 5:19 pm. Carried

Respectfully submitted by:
Chief Deputy Neil Gulbranson

**AMENDED
LAW ENFORCEMENT COMMITTEE
MEETING AGENDA
Thursday, February 2, 2012 at 4:00 p.m.
EOC Conference Room
124 North Oak Street
Ellsworth, WI 54011**

#	Action	Presenter
1	Call to order	Chair
2	Determine if quorum is present	Chair
3	Approve minutes of January 5, 2012	Members
4	Public Comment	
5	Update on KKE/DLR Study	Sheriff
6	Discuss Emergency Vehicle Driver Training Mandate	Sheriff
7	Discuss and take action on Xcel Energy Bill	Sheriff
8	Discuss and take action on buying used cars	Sheriff
*9	Discuss and take action on part time position and wage	Sheriff
10	Committee will convene into closed session pursuant to §19.85(1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Medical Examiner performance evaluation	Members
11	Committee will return to open session and take action on closed session item, if required	Members
12	Discuss and take action on training requests	Members
13	Future agenda items	Members
14	Next meeting date	Members
15	Adjourn	Members

Questions regarding this agenda may be made to Teresa Rhiel at 715-273-6813.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.

A quorum of County Board supervisors may be present.

January 18, 2012 mls

*Amended January 19, 2012

Law Enforcement Committee Meeting Minutes

January 5, 2012 4:00 pm

Meeting called to order by Chair Ross at 4:00 pm.

Members present: Ken Snow, Cullen Peterson, Jon Aubart, Jim Ross.

Others present: Sheriff Nancy Hove, Chief Deputy Neil Gulbranson. Lt. Jason Matthys, Lt. Mike Knoll and Gwen Swanson.

Determine if Quorum is present: Yes

Approve minutes of December 1, 2011 meeting. J. Aubart made motion/ seconded by C. Peterson to approve minutes of the December 1, 2011 Law Enforcement Committee meeting. Carried.

Public Comment. Sheriff Hove reported on the accident which happened at the Prairie Island Nuclear Plant this morning which activated the Emergency Operations center because the plant went to an "Alert" status. There were some communications issues with the Ellsworth and Prescott school districts which will get worked out with future meetings. When asked what was learned it was explained Emergency Management Director Brown gathered a list from the participants and he will be working on it. One example was the need for wireless network access during this actual event.

Open Squad Bids at 4:00 pm. Discuss and take action on bids. Chair Ross opened bids.

Ellsworth Ford:

2012 Ford V-6 All-Wheel Drive Taurus, \$24,214.36. 2012 Ford 150 4x4 Crew Cab V-6 Eco boost \$29,057.36. 2012 Ford 150 4x4 Crew Cab V-8 5.0L \$28,341.36. 2012 Ford Explorer V-6 All-Wheel Drive \$26,470.36.

Quinn Motors:

2012 Chevrolet Rear Drive Caprice V-8, \$27,579

Cernohous Chevrolet:

2012 Chevrolet Caprice Rear Drive V-8 \$27,584. 2012 Chevrolet 1500 4WD V-8, \$27,500. 2012 Chevrolet Tahoe 4WD 4Dr V-8. \$31,900.

Committee had considerable discussion on the size of the new Taurus, benefits of all wheel drive, V-6 vs. V-8 engines; trade in price of pickups and used squads and gas mileage of the new Eco boost engine. Motion made by J. Aubart/ seconded by C. Peterson to purchase 3 Ford Taurus Squads from Ellsworth Ford for \$24,214.36 each and because of the gas mileage on the Ford Eco Boost V-6 engine purchase one Ford F150 Eco Boost V-6 from Ellsworth Ford for \$29,057.36. Carried.

Discuss KKE Update: J. Ross went to Minneapolis today and met with DLR Architects who are doing the updated study on the Jail and Sheriff's department. There will be another meeting in the near future. They will meet with Judge Boles. He said they do not want a beautiful building but a frugal building which meets the needs, not the wants. Jail Inspector will be meeting more with Pierce County and having input on the study. J. Ross wanted in the record the information the recently purchased computer system for the Jail and Sheriff's Department will work in a new or remodeled building. The

State Jail Inspector will be meeting with Pierce County on how to proceed with fixing or replacing plumbing in the present Jail. Something has to happen soon. K. Snow stated he serves on the building committee and there are problems monthly which they deal with in all the buildings. Discussion on whatever is done it should be done right.

Discuss and take action on Training requests: Sheriff requested training for management at Superior WI. January 9-12, 2012 and for management of risk in WI. Dells February 5-8, 2012. Motion made by K.Snow/ seconded by J.Aubart to approve both requests. Carried.

Discuss and take action on Sheriff's Department Flex Secretary Position: Sheriff Hove reported to the committee she would like to try and use a part time temporary certified person to fill this need for one year. She has a person who is qualified, knows our computer system, is a certified officer, agreed to be flexible and has worked for us before. She will work at part time wages with no benefits. This is not a union position. This will save the Department money. After one year the Sheriff would reassess the position. The committee stated they don't get involved when the Sheriff hires part time Deputies. K. Snow directed the Sheriff to proceed as she sees fit with full support from this committee on this issue.

Next meeting agenda items: Committee needs to do an evaluation on the Medical Examiner at the next meeting. We will have Corporation Council draft that agenda because of closed session. KKE/DLR study and a mandate.

Set next meeting date: February 2, 2012 at 4:00 pm in EOC.

Adjourn: Motion by J.Aubart/ seconded by C. Peterson to adjourn at 5:01 pm. Carried.

Respectfully submitted by:
Chief Deputy Neil Gulbranson

LAW ENFORCEMENT COMMITTEE MEETING

Amended AGENDA

Thursday January 5, 2012

4:00 p.m.

EOC Conference Room

124 North Oak Street

Ellsworth, WI 54011

#	Action	Presenter
1	Call to order	Chair
2	Determine if Quorum is Present	Chair
3	Approve minutes of December 1, 2011 meeting	Chair
4	Public Comment	Chair
5	Open Squad Bids at 4:10 p.m. Discuss and take action on bids	Chair
6	Discuss KKE Update	Sheriff
7	Discuss and take action on Training Requests	Sheriff
8	Discuss and take action on Sheriff Department Flex Secretary Position	Sheriff
9	Next Meeting Agenda Items	Chairman
10	Set Next Meeting Date	Chairman
11	Adjourn	Chair

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