

**Local Emergency Planning Committee
MINUTES
September 5, 2012 at 3:30 p.m.
EOC Room located at 124 N. Oak Street
in the Pierce County Courthouse Annex**

The Pierce County Local Emergency Planning Committee met in the Pierce County EOC Room of the Pierce County Courthouse, Ellsworth, WI. Chair Lansing called the meeting to order at 3:32 p.m.		Meeting convened
Quorum was established and Shafer/Fry made a motion to adopt agenda. <i>Motion passed.</i>		Establish quorum
Members present	Gary Brown J. Mike Lansing Blake Fry Dale Auckland Nancy Hove Melissa Thoen Terry Shafer Sue Galoff Rob Bowen Jon Aubart	Those present
There were no members from the public present.		Public comment
Motion by Shafer/Fry to approve minutes from September 22, 2010 meeting. <i>Motion passed.</i>		Approve minutes
Change by-laws so that appointment dates all expire on even numbered years in April. Meeting will be held minimum of once/year on the first Wednesday of April. Motion by Hove/Shafer to change meeting date 1 st Wednesday in April and have all terms end in April of even numbered years. <i>Motions passed.</i>		Update Bylaws
Motion by Hove/Auckland to reappoint all members whose terms expire and to send letter to all Senators and Representatives in Pierce County to serve on LEPC. <i>Motion passed.</i>		Update membership list
Motion by Galoff/Hove to designate the State as the LEPC Compliance Inspector. <i>Motion passed.</i>		LEPC Compliance Inspector
Brown went over list of both active and inactive plans. No changes or corrections are needed.		Review/Correct EPCRA Database
FEMA approved rates were discussed. Motion to accept HazMat Response with correction from statute 323 to 323.71. Also, change rate for EMS from \$100/hr to \$150/hr. Also, two pages were added to end of document, including a breakdown and recording sheet. Motion to approve changes by Fry/Shafer. <i>Motion passed.</i>		Update HazMat Response Expenditures
Any site tours? It was discussed that we could hold a future meeting at one of the site locations. This will be decided at a later date.		Open forum for discussion
Basically same, unless something comes up.		Future Agenda Items
April 3, 2013		Next meeting date
Motion by Hove/Galoff to adjourn meeting at 4:11. <i>Motion passed.</i>		Adjourn

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MEETING AGENDA
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#	Action	Presenter
1	Call to order	Chair
2	Establish Quorum and Adopt Agenda	Chair
3	Public Comment: The Local Emergency Planning Committee will receive public comment on any issue. Discussion by committee members may take place, but no action will be taken on any item.	Chair
4	Approve Minutes from January 2011 meeting.	Chair
5	Update LEPC Bylaws	Chair
6	Update LEPC membership list	Chair
7	Review designation for LEPC Compliance Inspector	G. Brown
8	Review/Correct EPCRA Database Report	G. Brown
9	Update procedures for review of Hazmat Response Expenditures	G. Brown
10	Open Forum for Discussion	Members
11	Future agenda items	Members
12	Next meeting date	Members
13	Adjourn	Members

Questions regarding this agenda may be made to Gary Brown at 715-273-6751.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.

A quorum of County Board supervisors may be present.

(8/16/12)