

## HIGHWAY COMMITTEE MINUTES

1/21/10 - The meeting was called to order at 8:33 a.m. by Chip Simones. Present were Chip Simones, Jerry Kosin, Mel Pittman, and Jim Camery. Ben Plunkett was absent. Staff present were Chad Johnson, Jim Harris, Al Thoner, Ray Dohm and Laurie Lundgaard. Others present were Brad Lawrence, Andy Pichotta, and Jeff Holst.

Chair called for public comments. The CTH "F" bridge project was discussed briefly and noted that it is scheduled for 2011.

Jim Camery moved, Jerry Kosin seconded to approve the minutes of the 12/17/09 meeting. Motion carried.

Jerry Kosin moved, Jim Camery seconded to approve vouchers dated 12/22/09 in the amount of \$137,315.39, vouchers payable dated 1/13/10 in the amount of \$136,442.39 and vouchers dated 1/13/10 in the amount of \$972.00. Motion carried.

Jim Camery moved, Jerry Kosin seconded to approve the payroll dated 12/31/09 in the amount of \$104,984.17 and the payroll dated 1/15/10 in the amount of \$91,144.27. Motion carried.

The issue of implementing a wheel tax in Pierce County was again discussed with several points of view offered. Though an additional source of revenue is needed and would help the department's budget, the issue is not popular with taxpayers. It was mentioned that the issue could be discussed again after the 2011 budget. Jim Camery moved, Jerry Kosin seconded to defer action until after the 2011 budget process is over. Motion carried.

Chad Johnson explained to the committee that the 6 job openings that were created when retirements took place were posted with the following results:

Paver Operator had no signers. The department would like to add the crackfilling machine duties to the job and repost it. If no one signs it, then we will have to advertise for a new hire.

Shop Foreman had six signers. The candidates were interviewed and the most senior employee, Brian Johnson, is eligible and qualified. Management recommends the job be awarded to Brian Johnson.

Dozer Operator had three signers. All three signers are eligible, qualified and have the same start date, so seniority goes alphabetically. Management recommends that the job be awarded to Matt Holcomb.

Crushing Plant Operator had only one signer, Jess Hass. He is eligible and qualified so management recommends the job be awarded to Jess Hass.

Facilities Maintenance Technician (formerly labeled Janitor I) had no signers. Chad informed the committee that he would like to have this position filled as soon as possible.

Tire and Yardman had three signers. Mark Larson, the most senior of the signers, is eligible and qualified so management recommends that the job be awarded to him.

Mel Pittman moved, Jerry Kosin seconded to award the positions as recommended as follows: Shop Foreman position goes to Brian Johnson, Dozer Operator position goes to Matt Holcomb, Crushing Plant Operator position goes to Jess Hass and Tire and Yardman position goes to Mark Larson. Motion carried.

Chad Johnson handed out the five-year plan that he has submitted to the State. He explained to the committee which projects were scheduled for the next five years. He stated that the CTH "J" project moved to the next year due to the flood damage repairs that needed to be done this last year. Jerry Kosin moved, Mel Pittman seconded to approve the five-year plan as presented. Motion carried.

Ray Dohm handed out the Machinery and Equipment Plan and went through the 2010 equipment needs with the committee. He said that he will get bid specs ready for the next committee meeting for the Patrol Superintendent's vehicle.

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Ray told the committee that there were some shop safety issues that he wanted to remedy. One is the level of noise in the shop. He explained that there is a way to install sound absorbing panels near the ceiling and he will get some numbers for the committee to look at. The other issue is the exhaust in the shop. It has been a concern for a long time and Ray would like to install an exhaust handling system for vehicle and welding fumes.

Mel Pittman moved, Jerry Kosin seconded to go into closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: for the purpose of discussing Corp. of Engineers dredge disposal at Stogdill Pit in Trenton Township, negotiation and strategy matters. Motion carried by roll call vote with all members voting yes.

Mel Pittman moved, Jerry Kosin seconded to go back in to open session. Motion carried by roll call vote with all members voting yes.

Future committee meeting agenda items will include the annual review of the highway commissioner.

The next two meetings were set for February 18, 2010 at 8:30 a.m. and March 18, 2010 at 8:30 a.m.

### Shop Superintendent's Report (Ray Dohm)

The new crack filler machine has arrived.

The bridge crew replaced the Co-Ray-Vac heating system in the main bay of the shop. It can be hooked up to the shop laptop computer for easy adjusting.

Several personnel changes took place in the shop last month. The shop foreman, janitor and tire/yardman retired. It will just take time to back to the normal flow of things.

We're working daily to keep the maintenance trucks running and on the road.

In 2012 the state maintenance trucks are scheduled for replacement.

Sweeper repairs are being done as well and working on the rollers and paver.

### Patrol Superintendent's Report (Al Thoner)

In January we haven't had many storms, just fighting some icing issues. We are winging back the shoulders/snow banks with graders as the banks are really hard and solid from the rain we had in December. The state maintainers are also working with brushing and patching. There is some 2009 RMA money left so we pre-bought some crushed rock.

### Construction Superintendent's Report (Jim Harris)

We are busy crushing rock at the Bisel quarry. We have sold some to El Paso that will be stockpiled for them. We're also busy making salt sand as it is needed. This time of year is too tricky to judge how much we'll need before the season is over, so we just try to make it as needed. The bridge crew is busy with building repairs.

### Office Manager's Report (Laurie Lundgaard)

Now that 2009 is over, we are busy compiling numbers and reports for the year end book closing which will take a good three months. We are also busy moving files and weeding out the storage places by shredding or recycling as much as we can.

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### Commissioner's Report (Chad Johnson)

With the latest retirements, we've gone over the job descriptions and updated some. Postings have been put up and there's some shifting around that will take place. We will be putting up more job postings to refill the positions vacated by Matt Holcomb, Mark Larson and Jess Hass. Chad has been working with SEH on the state aid projects on CTH "U" and "N".

Chad attended the winter WCHA conference last week and it was full of information and there was talk about the prevailing wage issue.

Jerry Kosin moved, Mel Pittman seconded to adjourn the meeting. Motion carried. The meeting adjourned at 10:55 a.m.

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2/18/10 - The meeting was called to order at 8:31 a.m. by Jerry Kosin. Present were Jerry Kosin, Ben Plunkett and Jim Camery. Chip Simones arrived at 8:35am and Mel Pittman arrived at 8:40 a.m. Staff present were Chad Johnson, Jim Harris, Al Thoner, Ray Dohm and Laurie Lundgaard. David Selissen arrived later.

Jerry Kosin called for public comments. None was received.

Jim Camery moved, Jerry Kosin seconded to approve the minutes of the 1/21/10 highway committee meeting. Motion carried.

Jerry Kosin moved, Ben Plunkett seconded to approve 2009 vouchers payable dated 1/26/10 in the amount of \$62,658.46, 2010 vouchers dated 1/26/10 in the amount of \$50,052.87 and 2010 vouchers dated 2/9/10 in the amount of \$87,335.23. Motion carried.

Jim Camery moved, Jerry Kosin seconded to approve the payroll dated 1/29/10 in the amount of \$86,676.11 and the payroll dated 2/12/10 in the amount of \$91,324.83. Motion carried.

Ben Plunkett moved, Jerry seconded to go into closed session pursuant to Sec. 19.85 (1)(b) Wis. Stats. for the purpose of considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; and Sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Sec. 19.85 (1)(g) Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and Sec. 111.70 Wis. Stats. to discuss/resolve questions arising under a collective bargaining agreement: Grievance 1-10. Motion carried by roll call vote: Simones – yes, Kosin – yes, Plunkett – yes, Camery – yes, and Pittman – yes.

Ben Plunkett moved, Jerry Kosin seconded to return to open session. Motion carried by roll call vote: Simones – yes, Kosin – yes, Plunkett – yes, Camery – yes, and Pittman – yes.

Mel Pittman moved, Jerry Kosin seconded to deny grievance 1-10 and forward it on to the next step, which is to be taken up by the Administrative Coordinator. Motion carried.

Ben Plunkett moved, Mel Pittman seconded to go into closed session pursuant to Sec. 19.85(1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Annual Review of Highway Commissioner. Motion carried by roll call vote: Simones – yes, Kosin – yes, Plunkett – yes, Camery – yes, and Pittman – yes.

Ben Plunkett moved, Jim Camery seconded to return to open session. Motion carried by roll call vote: Simones – yes, Kosin – yes, Plunkett – yes, Camery – yes, and Pittman – yes.

Mel Pittman moved, Jerry Kosin seconded to give Chad Johnson a satisfactory annual evaluation and a step increase. Motion carried.

Ray Dohm presented a bid spec form for the purchase of a 2010 ½ ton 4x4 4-door crew cab pickup for the patrol superintendent vehicle. Mel Pittman moved, Ben Plunkett seconded to approve the bid specs. Motion carried.

Ray Dohm presented a bid spec form for the purchase of a Scag Turf Tiger zero turn mower with 61” mower deck for mowing wayside parks and intersections. Mel Pittman moved, Jim Camery seconded to approve the bid specs. Motion carried.

Chad Johnson presented an organizational chart of the department’s employees showing where the job openings are right now. He explained that he has been in constant

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contact with the administrative coordinator regarding the openings, refill plans and public advertising.

Chad Johnson introduced David Selissen who is acquiring the right of way for the CTH N project #7885-07-00. Chad explained to the committee that there are some minor acquisitions needed for slope fills and presented a plat of the project to the committee for their approval. Jim Camery moved, Ben Plunkett seconded to approve the plat for the CTH N project #7885-07-00. Motion carried.

Chad Johnson presented the relocation order for the CTH N project #7885-07-00. This document needs to be signed and filed with the county clerk along with the plat. Mel Pittman moved, Jim Camery seconded to approve signing the relocation order. Motion carried.

Jerry Kosin moved, Jim Camery seconded to go into closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. for the purpose deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session : CTH N Project ID 7885-07-00 Nominal Payment Parcel Report. Motion carried by roll call vote: Simones – yes, Kosin – yes, Plunkett – yes, Camery – yes, and Pittman – yes.

Jim Camery moved, Jerry Kosin seconded to return to open session. Motion carried by roll call vote: Simones – yes, Kosin – yes, Plunkett – yes, Camery – yes, and Pittman – yes.

Jim Camery moved, Mel Pittman seconded to approve the Nominal Payment Parcel Report for CTH N Project ID 7885-07-00. Motion carried.

Future agenda items include the bid results on the patrol superintendent vehicle and the parks mower.

### Shop Superintendent's Report (Ray Dohm) – given by Al Thoner

The bridge crew has been busy with building maintenance and repairs and installing the sound baffles in the main shop.

### Patrol Superintendent's Report (Al Thoner)

There have been little consistent storms, but not too much on the weekends. Also some winds causing a few problems in areas and making little messes on roads. When the roads are dry the men are busy patching what they can.

We've been able to pick up some outside work plowing for El Paso Township while their maintainer is on vacation. We are also helping out Trenton Township while their maintainer is out on sick leave.

### Construction Superintendent's Report (Jim Harris)

Some of the construction crew is helping with town work as mentioned by Al, plowing and winging back the shoulders. We are currently in the Bisel quarry, but are getting ready to move to the Johnson quarry soon.

### Office Manager's Report (Laurie Lundgaard)

The office staff is very busy with year-end 2009 book closing. The auditor won't be here until April or May though.

### Commissioner's Report (Chad Johnson)

The WCHA is proposing changes to their committee structure and would like the county highway committees to voice their opinions on the proposed change from a 2 year term to a 1 year term for WCHA committee assignments. It should be noted that Pierce County is favorable to the changes proposed.

Farm Technology Days planning progress continues and if there is a profit from the event, the highway department is hoping for some reimbursement.

Mel Pittman moved, Jerry Kosin seconded to adjourn the meeting. Motion carried. The meeting adjourned at 10:20 a.m.

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3/18/10 – The meeting was called to order at 8:30 a.m. by Jerry Kosin. Present were Jerry Kosin, Jim Camery and Mel Pittman. Ben Plunkett arrived at 8:34 a.m. and Chip Simones arrived at 8:35 a.m. Staff present was Chad Johnson, Jim Harris, Al Thoner, Ray Dohm and Nancy Lundgaard.

Jerry Kosin called for public comments. None were received.

Mel Pittman moved, Jim Camery seconded to approve the minutes of February 18, 2010 Highway Committee meeting. Motion carried.

Jim Camery moved, Mel Pittman seconded to approve vouchers dated February 23, 2010 in the amount of \$40,984.84; vouchers dated March 9, 2010 in the amount of \$240,702.13; and voucher #169 dated March 15, 2010 in the amount of \$1700.00. Motion carried.

Mel Pittman moved, Jerry Kosin seconded to approve the payroll dated February 26, 2010 in the amount of \$91,679.36 and payroll dated March 12, 2010 in the amount of \$81,489.79. Motion carried.

Chad Johnson listed the last round of job postings, Grader, No. 141 with NO signers; Mechanic/Welder with NO signers; Truck Driver, Quad-axle with NO signers; and Skilled Bridge Worker with one signer. After meeting with the Union representatives, it was agreed to defer action on the Skilled Bridge worker posting until April, due to crew shortages at this time. With regard to the next job opening to be advertised, Chad requested that the Administrative Coordinator begin the hiring process for the Mechanic/Welder position. Motion by Mel Pittman seconded by Jim Camery. Motion Carried.

Motion by Mel Pittman, seconded by Jerry Kosin to abolish the position of Equipment Mover, and abolish the position of Truck Driver. Motion carried.

Motion by Jerry Kosin, seconded by Jim Camery to create one new position of Truck Driver (Class 5) / Equipment Mover (Class 4). Motion carried.

Ray presented the bid results for the Patrol Supt. Vehicle. Results are as follows:

<b>Vendor</b>	<b>Year, Make &amp; Model</b>	<b>Total Price</b>
<b>Cernohous Chevrolet</b>	2010 Chevrolet Silverado	27,277.00
<b>Ellsworth Ford</b>	2010 Ford F150	25,223.65
<b>Quinn Motors - Ellsworth</b>	2010 Chevrolet Silverado	27,699.00

Motion by Jerry Kosin, seconded by Jim Camery to accept the low bid of \$25,223.65 from Ellsworth Ford Mercury for a 2010 Ford F150, ½ ton 4X4, Four-door Crew Cab pickup. Motion carried.

Ray presented the bid results for the Parks mower. Only one bid was received. Bids for 2010 Scag Turf Tiger Model STT61V-29KA-DFI-SS with 61" Mower Deck & 29 HP Fuel Injected Gas Engine Zero Turn Mower were opened on Tuesday, March 16, 2010 at 2:00 P.M. by Ray Dohm, Al Thoner and Ruth Weinberg.

VENDOR	OUTRIGHT COST	TRADE VALUE	COST LESS TRADE
Hanson Mower Sales & Service	- NO BID		
Nicolai Repair	- NO BID		
St. Croix Sport & Power	11,136.00	5,100.00	6,036.00

Motion by Jim Camery seconded by Mel Pittman, motion carried.

Al Thoner informed the committee of the DOT's Traffic Maintenance Agreement Sign Program. Now Federal money (\$11,191.00) will be available for replacement of wood signs. WI State funds (\$4,890.00) will be available for aluminum sign replacements. Jerry Kosin motioned to approve the 2010 Discretionary Traffic Maintenance Agreement for both State and Federal traffic signing. Motion was seconded by Jim Camery; motion carried.

Chad requested funding for the noon meal at the April 30<sup>th</sup> Annual Safety Meeting. \$600.00 is the amount that is required for dinner expense. AFSCME will provide the rolls for the morning coffee break. Motion by Ben Plunkett, seconded by Jim Camery. Motion carried.

Chad advised the committee of the Spring Committee person's meeting on Friday May 7<sup>th</sup> at the Coachman Supper Club in Baldwin, WI. Arrangements will be discussed at the April meeting.

Highway Dept. employees Rick Kornmann and Jerry Baggenstoss presented information to the committee about Lobby Day in Madison on March 3, 2010. They left Pierce County at 4:00 a.m., got on a bus to Madison in Eau Claire, and returned home at 8:00p.m. They personally met with Senator Harsdorf (District 10); Senator Vinehout (District 31); Assemblyman Kitty Rhoades (District 30) and Assemblyman Chris Danou (District 91) to present the problems with the current Transportation Aids funding cuts and how it affects the County and Township taxpayers. The WI Counties were NOT included in the survey taken to support the "Prevailing Wage" legislation for road construction and the effect it will have on all taxpayers. Motion by Jerry Kosin, seconded by Ben Plunkett to pay 8 hours regular wage to both Rick and Jerry for their time. Motion carried. It was suggested that a "follow-up" letter be sent to all the legislators representing Pierce County, to keep the matter of the Transportation Aids budget at the top of the legislators agenda.

Future agenda items include job postings; Bridge Aids; Bids on large excavator; Surplus property sale; CTH "F" bridge construction schedule; and "VV" quarry.

**NOTE:** April meeting date will be held on the 4<sup>th</sup> Thursday; April 22 at 10:30 a.m. after the Land Conservation meeting. Both meetings will be held at the Highway Office.

Shop Superintendent's Report (Ray Dohm) The breaker-#220 is in the shop at this time, changing out the jaws and other miscellaneous repair. Also being worked on are truck #95-frame repair; paver #502- screed replacement; dozer #126-lift cylinder and exhaust manifold; and truck #84-highlift tailgate.

There has been a noticeable decrease in energy usage due to the new heating system. A savings of approximately \$500.00 was noted in a 31-day comparison (2009 –vs-2010) in the natural gas bill. We are waiting for approval of the Commerce Dept Energy Block Grant.

Patrol Superintendent's Report (Al Thoner) Winter maintenance has slowed down. Salt use is down about 1200 tons from last winter. We have started patching on state beats, and patching and brushing on county beats. The Prescott Bridge is scheduled to be manned on April 1<sup>st</sup>. Electricians and oil-hydraulic repairmen are meeting with the maintainers on March 25, 2010. Signing will begin on the 65/35 project soon; which will include a round-about at Cemetery Road and STH 65. This is scheduled to be usable by the 4<sup>th</sup> of July.

Construction Superintendent's Report (Jim Harris)

The Bridge crew is busy doing the bi-annual Township bridge inspections. We are currently clearing and reclaiming the Bisel Quarry. An unstable wall needs to be removed. Grading and seeding will be at a later date.

Culvert and Asphalt bids will be received in April.

Office Manager's report (Nancy Lundgaard) The office is definitely noticing the absence of our world traveler. Her parting words were "Ciao Italia"!

Commissioner's Report (Chad Johnson) Farm Technology Days traffic control plans are at 90% of being finished. Al and Chad have been discussing an "early" marking project on CTH "E" and CTH "FF" before the Farm Tech Days. There are no more scheduled meetings for this Committee.

The annual safety meeting will include a Truck Rodeo, and will encourage personal safety in and around the vehicles and equipment. We have had the help of Wanda Kinneman in coordinating this program.

R/W has been acquired through Timbers-Selissen for the "N" project. This project will be let out in May.

Motion by Jerry Kosin, seconded by Mel Pittman to adjourn. Meeting adjourned at 9:50 a.m.

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4/22/10 - The meeting was called to order at 10:30 a.m. by Commissioner Chad Johnson. Present were Jerry Kosin, Mel Pittman, LeRoy Peterson, and Rod Rommel. Chip Simones was absent. Staff members present were Chad Johnson, Jim Harris, Al Thoner, Ray Dohm and Laurie Lundgaard. Also present were Brad Lawrence, Andy Pichotta and Ron Overlien from Hoffman Construction Company.

Chad Johnson called for nominations for committee chairperson. Jerry Kosin nominated Chip Simones. The request for nominations was announced two more times. Mel Pittman moved, and Jerry Kosin seconded to close nominations and cast a unanimous ballot for Chip Simones for Committee Chairperson. Motion carried.

Chad Johnson called for nominations for committee vice-chairperson. Jerry Kosin nominated LeRoy Peterson. The request for nominations was announced two more times. Mel Pittman moved, and Jerry Kosin seconded to close nominations and cast a unanimous ballot for LeRoy Peterson for Committee Vice-chairperson. Motion carried.

LeRoy Peterson, vice-chairperson conducted the meeting in Chip's absence.

LeRoy Peterson asked for public comments. None was received.

Mel Pittman moved, Jerry Kosin seconded to approve the minutes of the 3/18/10 meeting. Motion carried.

Jerry Kosin moved, Rod Rommel seconded to approve vouchers dated 3/23/10 in the amount of \$84,375.74 and the vouchers dated 4/9/10 in the amount of \$87,276.19. Motion carried.

Mel Pittman moved, Jerry Kosin seconded to approve the payroll dated 3/26/10 in the amount of \$82,373.59, the payroll dated 4/9/10 in the amount of \$80,545.86 and the payroll dated 4/23/10 in the amount of \$81,592.52. Motion carried.

The closed session pertaining to grievance #2-10 was postponed per phone request by Larry Hoyer, Union President on April 19, 2010.

Jerry Kosin moved, Rod Rommel seconded to convene into closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: for the purpose of discussing Corps of Engineers/Hoffman Construction Co. dredge disposal at Stogdill Pit in Trenton Township, negotiation and strategy matters. Roll call vote: Peterson – yes, Rommel – yes, Pittman – yes, Kosin – yes. Motion carried.

Mel Pittman moved, Jerry Kosin seconded to return to open session. Roll call vote: Peterson – yes, Rommel – yes, Pittman – yes, Kosin – yes. Motion carried.

Chad Johnson requested that agenda #23 “Discuss “VV” Quarry” be taken up at this time. Jerry Kosin moved, Mel Pittman seconded to move item #23 up on the agenda to be taken up at this time. Motion carried.

There is some litigation in process at this time regarding the “VV” Quarry. Chad Johnson and Brad Lawrence gave the committee an update on the activity and litigation regarding the quarry.

Chad Johnson presented the committee with three job postings: Truck Driver/ Equipment Mover which is the newly created position was posted and signed by three employees. The most senior employee who signed is Jerome Johnson who has been performing the duties of the position for quite some time already. Mel Pittman moved, Jerry Kosin seconded to award the position of Truck Driver/ Equipment Mover, class 5 and class 4 respectively, to Jerome Johnson as he is the senior employee. Motion carried.

Skilled Bridge Worker position had only one signer, Jesse Hass. Jerry Kosin moved, Mel Pittman seconded to award the position of Skilled Bridge Worker, class 3, to Jesse Hass. Motion carried.

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Outside Foreman (Grading Foreman Primary) was signed by five employees. This is a class 2 position which requires that management conduct interviews to find the most qualified person for the position. Rod Rommel moved, Mel Pittman seconded to award the position to Brady Scharpen who received the highest score during the interview process. Motion carried.

Jim Harris presented a list of bridge projects that have been completed and qualify for bridge aids as follows:

<u>Township</u>	<u>Total Cost</u>	<u>Town Share</u>	<u>County Share</u>
Diamond Bluff	\$ 52,074.56	\$ 26,037.28	\$ 26,037.28
Ellsworth	\$ 30,084.24	\$ 15,042.12	\$ 15,042.12
Maiden Rock	\$ 20,318.07	\$ 10,159.04	\$ 10,159.03
Oak Grove	\$ 47,736.68	\$ 23,868.34	\$ 23,868.34
Rock Elm	\$ 11,718.60	\$ 5,859.30	\$ 5,859.30
Salem	\$ 41,715.25	\$ 20,857.63	\$ 20,857.62
Trimbelle	\$ 2,342.14	\$ 1,171.07	\$ 1,171.07
Union	\$149,594.00	\$ 74,797.00	\$ 74,797.00
Total of all projects	\$355,583.54	\$177,791.78	\$177,791.76

Mel Pittman moved, Jerry Kosin seconded to approve the bridge aid requests as presented. Motion carried.

Jim Harris explained the bid culvert bids and that in order to determine the lowest bidder, last year's usage was calculated with each vendors current bid prices and also as if we were to purchase one of each item. Mel Pittman moved, Rod Rommel seconded to award the 2010 culvert bid to Johnston Fargo as they were the low bidder. Motion carried.

Jim Harris presented the road oil bids to the committee. The only bidder for SC-800 and PG 58-28 was Monarch Paving. The CRS2 bids were so close that it was recommended to split the bid between the two bidders, Pearson Bros. and Henry G Meigs. Rod Rommel moved, Mel Pittman seconded to award the bid for SC-8 and PG 58-28 to Monarch Paving and the CRS2 oil will be split between Pearson Bros. and Henry G. Meigs. Motion carried.

Chad Johnson gave the committee an update on the CTH "F" bridge project which should be a 2011 project. Right-of-way still needs to be acquired.

Other projects in the works are CTH "U" with an environmental review; CTH "J" which is our own project and will start real soon this year; CTH "N" a bridge replacement project in El Paso; CTH "K" another self project for 2011; CTH "QQ" and USH 10 intersection a safety improvement project applied for this year; and an STP Rural Bridge Program project on CTH "U".

Al Thoner presented a driveway variance request on CTH "S". The proposed driveway is 430' from an existing driveway, less than the required 500', which is why a variance is required. Al explained that the sight distance is excellent and that the proposed driveway has no other place to be located and recommended the variance be granted. Rod Rommel moved, Jerry Kosin seconded to grant the driveway variance for the proposed driveway on CTH "S" to Jim Sabelko. Motion carried.

Ray Dohm went over the bids specs for a track excavator to replace our 2005 Cat 322CL #247. Ray stated that he will be modifying the specs to include an operator cab-controlled pattern changer. Mel Pittman moved, Rod Rommel seconded to send out the bids with control changes. Motion carried.

Ray Dohm informed the committee that he plans to sell the 2001 Crown Victoria vehicle #1007 on a consignment auction. He would also like to sell the 2006 Ford Expedition #1002 once the patrol superintendent gets his new vehicle. Mel Pittman moved, Rod Rommel seconded to declare these two units as surplus property so they can be sold. Motion carried.

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Chad Johnson informed the committee of the upcoming Spring WCHA commissioner's and committeemen's meeting in Baldwin on Friday, May 7, 2010. Mel Pittman, Rod Rommel and Jerry Kosin all said they were not able to attend.

Chad Johnson informed the committee of the Summer Highway Conference being held on June 7-9, 2010 in the Dells. The packet of information will be emailed to them if they are interested. May 14 is the registration deadline.

Chad Johnson handed out constitutional amendments that will be voted on at the Summer Highway Conference. This committee should take them home and look them over so they can approve the proposals at the May meeting.

Future agenda items will include equipment needs and plans, grievance #2-10, track excavator bid results and the constitutional amendments for the Summer Highway Conference.

The next meeting will be on Thursday, May 20, 2010 at 8:30 a.m.

Mel Pittman moved, Jerry Kosin seconded to adjourn the meeting. Motion carried. The meeting adjourned at 12:30 p.m.

## HIGHWAY COMMITTEE MINUTES

5/20/10 - The meeting was called to order at 8:30 a.m. by Chip Simones. Present were Chip Simones, LeRoy Peterson, Jerry Kosin, Mel Pittman, and Rod Rommel. Staff members present were Chad Johnson, Jim Harris, Al Thoner, Ray Dohm and Laurie Lundgaard. Brad Lawrence was present through the first two closed session parts of the meeting.

Chair called for public comments. None was received.

Jerry Kosin moved, LeRoy Peterson seconded to approve the minutes of the 4/22/10 meeting. Motion carried with Chip Simones abstaining.

Jerry Kosin moved, Rod Rommel seconded to approve vouchers dated 4/26/10 in the amount of \$551,872.11 and the vouchers dated 5/7/10 in the amount of \$92,201.15. Motion carried.

Rod Rommel moved, Mel Pittman seconded to approve the payroll dated 5/7/10 in the amount of \$82,008.69 and the payroll dated 5/21/10 in the amount of \$83,902.73. Motion carried.

Rod Rommel moved, Jerry Kosin seconded to convene into closed session pursuant to Sec. 19.85(1)(g) Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Olson Explosives, Inc. v Pierce County, Case No. 09 CV 463. Motion carried by a unanimous roll call vote.

Mel Pittman moved, Jerry Kosin seconded to return to open session. Motion carried by a unanimous roll call vote. No action was taken on the closed session item.

Rod Rommel moved, Jerry Kosin seconded to convene into closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: for the purpose of discussing Corps of Engineers/Hoffman Construction Co. dredge disposal at Stogdill Pit in Trenton Township. Motion carried by a unanimous roll call vote.

LeRoy Peterson moved, Jerry Kosin seconded to return to open session. Motion carried by a unanimous roll call vote. No action was taken on the closed session item.

Mel Pittman moved, LeRoy Peterson seconded to convene into closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Sec. 19.85(1)(g) Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and Sec. 111.70 Wis. Stats. to discuss/resolve questions arising under a collective bargaining agreement: Grievance #2-10. Motion carried by a unanimous roll call vote.

Mel Pittman moved, Jerry Kosin seconded to return to open session. Motion carried by a unanimous roll call vote.

LeRoy Peterson moved, Jerry Kosin seconded to accept the request from the union to defer this grievance until a future meeting if necessary. Motion carried.

Mel Pittman moved, Rod Rommel seconded to convene into closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Sec. 19.85(1)(g) Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and Sec. 111.70 Wis. Stats. to discuss/resolve questions arising under a collective bargaining agreement: Grievance #3-10-2010. Motion carried by a unanimous roll call vote

## HIGHWAY COMMITTEE MINUTES

Mel Pittman moved, Jerry Kosin seconded to return to open session. Motion carried by a unanimous roll call vote.

Rod Rommel moved, Jerry Kosin seconded to deny grievance #2-10. Motion carried.

Mel Pittman moved, Rod Rommel seconded to convene into closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Consideration of Quarry Land Purchase owned by Herbison Inc. described as a portion of the SW 1/4 of the SW 1/4, Section 16, T.25 N - R.15W, Town of Union. Motion carried by a unanimous roll call vote.

Jerry Kosin moved, LeRoy Peterson seconded to return to open session. Motion carried by a unanimous roll call vote.

Mel Pittman moved, Rod Rommel seconded to approve the concept of purchasing the quarry land. Motion carried.

The committee received the track excavator bid results as follows:

Vendor	Year, Make & Model	Outright Cost	Trade Allowance 2010 Buyback	Net Cost	Complete Warranty 5 yr/5000 hr Deductibles or Exemptions	2015 Buy Back 5 yr/5000 hr	Difference
<b>Aring Equipment</b>	2010 Volvo EC240CL	204,500.00	62,000.00	142,500.00	0	65,000.00	+77,500.00
			*109,000.00	95,500.00			+30,500.00
<b>Fabco Equipment</b>	2010 Caterpillar 324DL	205,667.00	109,000.00	96,667.00	0	88,000.00	+8,667.00
			*109,000.00	96,667.00			+8,667.00
<b>Miller-Bradford &amp; Risberg</b>	- NO BID -		*109,000.00				
<b>Nortrax</b>	2010 John Deere 240D	207,500.00	57,500.00	150,000.00	0	95,000.00	+55,000.00
			*109,000.00	98,500.00			+3,500.00
<b>Roland Machinery</b>	2010 Komatsu PC220LC8	200,287.00	75,000.00	125,287.00	Pipes, tubes, clamps & hoses	86,000.00	+39,287.00
			*109,000.00	91,287.00	0 24 months		+5,287.00

\*Using \$109,000 as a constant 2010 buy-back allowance for each vendor

Ray told the committee that he is still looking into the warranty issue with each vendor to verify that they all meet specs. Mel Pittman moved, Rod Rommel seconded to authorize the department to demo the two lowest vendors' machines that meet specs: Fabco's Cat 324DL and Nortrax's John Deere 240D. (Roland Machinery did not meet specs on the warranty.) Motion carried.

## HIGHWAY COMMITTEE MINUTES

Chad Johnson reminded the committee of the WCHA constitutional amendments that were handed out last meeting. The changes mainly involve some terms of office and representation language throughout. Rod Rommel moved, Jerry Kosin seconded to accept the WCHA constitutional amendments as proposed. Motion carried.

Al Thoner explained the driveway variance request on CTH CC from Todd Marks. A variance is required because the proposed site for the driveway request does not meet the 500' distance from an existing driveway, nor the seven second pull-out site distance rule. The proposed site is not ideal either, so the department looked at a site that is 75' further to the north which is the best of all possibilities. Mel Pittman moved, Jerry Kosin seconded to approve the site that the department deemed to be the best of all possibilities, 75' to the north of the applicant's requested site. Contingent upon the approval is the removal of the existing old driveway. Motion carried.

Committee reviewed the centerline and edgeline paint bid results as follows:

<b>Vendor</b>	<b>Yellow Paint (\$/per foot)</b>	<b>White Paint (\$/per foot)</b>	<b>Warranty</b>
<b>Fahrner Asphalt Sealers</b>	0.042	0.042	End of 2010 Season
<b>Taylor County Highway Dept.</b>	- NO BID -		
<b>Trempealeau County Highway Dept.</b>	0.06	0.06	2 Yrs.
<b>Twin City Striping</b>	0.054	0.054	Thru 2010 Season

Rod Rommel moved, LeRoy Peterson seconded to award the centerline and edgeline paint bid to Fahrner Asphalt Sealers as they are the low bidder. Motion carried.

Future agenda items will include equipment needs.

Committee set future meetings for the third Thursday of each month at 8:30 a.m.

### Shop Superintendent's Report (Ray Dohm)

Ray reported that the old commissioner's vehicle was sold at auction for \$2,625

### Patrol Superintendent's Report (Al Thoner)

County maintainers have been busy with spring work, shoulder maintenance and repair as well as patching. During the summer months we operate with five maintainers – one less than in the winter – as the county section 5 maintainer goes to the construction crew as rollerman.

On the state system, the same spring work is being done as well as a lot of projects that are to be done by the Farm Technology Days in July. The state is holding off on opening up the waysides until the

## HIGHWAY COMMITTEE MINUTES

27<sup>th</sup> of May. The Prescott bridge tenders went on duty April 1<sup>st</sup>, so there are 4 state maintainers working on the state system. The sign department was given a new TMA for 2010 which includes state and federal signs. The sign department is beginning to use the new prismatic signs.

### Construction Superintendent's Report (Jim Harris)

Many of the construction crew are working at the Farm Technology Days site getting it ready for the big event. Others are busy crack filling on county roads or screening sand when the weather doesn't cooperate.

### Office Manager's Report (Laurie Lundgaard)

A quarterly report was given to the committee showing the appropriated funds and their balances.

### Commissioner's Report (Chad Johnson)

Chad Johnson reported that the annual safety training day was a huge success. The day included a Rodeo, competition among the employees as well as local municipalities' employees. The winner of the competition, Mike Johnson, will go on to compete at the State's Rodeo competition in Wisconsin Dells in June.

Current and future projects include CTH F AND CTH U, Farm Technology Days preparation and the WCHA Conference.

Jerry Kosin, LeRoy Peterson seconded to adjourn the meeting. Motion carried. The meeting adjourned at 10:45 a.m. The next meeting will be June 17, 2010 at 8:30 a.m.

## HIGHWAY COMMITTEE MINUTES

6/17/10 - The meeting was called to order at 8:35 a.m. by Chip Simones. Present were Chip Simones, Jerry Kosin, and LeRoy Peterson. Mel Pittman and Rod Rommel were excused. Staff present were Chad Johnson, Jim Harris, Al Thoner, Ray Dohm and Laurie Lundgaard.

Chair called for public comments. None was received

Jerry Kosin moved LeRoy Peterson seconded to approve the minutes of the 5/20/10 meeting. Motion carried.

Jerry Kosin moved LeRoy Peterson seconded to approve the vouchers dated 5/24/10 in the amount of \$39,633.17 and the vouchers dated 6/10/10 in the amount of \$115,647.44. Motion carried.

Jerry Kosin moved LeRoy Peterson seconded to approve the payroll dated 6/4/10 in the amount of \$85,188.57 and the payroll dated 6/18/10 in the amount of \$84,936.63. Motion carried.

Jerry Kosin moved LeRoy Peterson seconded to convene into closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: for the purpose of discussing and taking action on proposal for Right of Way acquisition for CTH F project ID #7887-03-03, 73. Motion carried by a unanimous roll call vote.

LeRoy Peterson moved, Jerry Kosin seconded to return to open session. Motion carried by a unanimous roll call vote.

LeRoy Peterson moved, Jerry Kosin seconded to hire Timbers-Selissen to handle the acquisition of right-of-way for the CTH F project ID#7887-03-03, 73. Motion carried.

LeRoy Peterson moved, Jerry Kosin seconded to convene into closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: for the purpose of discussing and taking action on Corps of Engineers/Hoffman Construction Co. dredge disposal at Stodgill Pit in Trenton Township. Motion carried by a unanimous roll call vote.

Jerry Kosin moved LeRoy Peterson seconded to return to open session. Motion carried by a unanimous roll call vote.

Jerry Kosin moved LeRoy Peterson seconded to recommend that Finance and Personnel Committee as well as the County Board review and approve a resolution permitting and authorizing the Corps of Engineers and/or any contractor to dispose dredge materials on County owned property, commonly known as the Stodgill Pit located in the Town of Trenton, N1857 830<sup>th</sup> St. Hager City, WI. Further, that any disposal of dredge materials be consistent with and subject to terms and conditions agreed to, in writing, by the parties and consistent upon the final soil report being consistent with the draft soil analytical results. Motion carried.

Several documents were reviewed by the committee pertaining to the results of the field demonstrations of the two track excavators being considered for purchase, i.e. John Deere 240D from Nortrax and Caterpillar 324DL from Fabco. The committee allowed time for the representative from each company to speak about their machine. The major concern of the department and committee is the thumb on the John Deere unit as it is lighter and different in construction. The representative from John Deere said that his supplier could design the thumb to meet our needs at no extra cost. Discussion followed regarding efficiency, dependability, ease of operation, quality, cost and wait-time. Jerry Kosin moved, LeRoy Peterson seconded to defer action on this item until the next meeting to allow John Deere to get more specific information on the thumb to the department. Motion carried.

Future agenda items include Todd Mark's driveway variance and the track excavator purchase.

## HIGHWAY COMMITTEE MINUTES

### Shop Superintendent's Report (Ray Dohm)

Manufacturer of Mercedes engines is replacing cylinder liner, rings and gaskets on the engines in our big trucks to prevent the head gaskets from blowing. There is no cost to Pierce County.

The shop crew is busy keeping the mowers running as well as the other equipment.

Al's former vehicle was sold on an online auction for about \$9,500.00.

### Patrol Superintendent's Report (Al Thoner)

County maintainers have started with the first cut on the county system. We also are mowing for Clifton and Oak Grove Townships. They are also trying to keep up with the shoulder washes and downed trees from recent storms.

The state maintainers are holding off with mowing a little longer. They will be patching on STH 35 from USH 63 to Pepin County as it is needed.

Farm Technology Days preparations are taking precedence for projects. Shouldering and culvert installation on USH 10 will begin next week.

### Construction Superintendent's Report (Jim Harris)

Construction crew is busy laying rock onto the State road shoulders.

The bridge crew is getting ready to install the culvert on USH 10 near Plum City.

They'll be replacing culvert in Oak Grove after that.

### Office Manager's Report (Laurie Lundgaard)

Now that the auditors are finished with the book closings, they are conducting the annual audit and keeping the office busy by providing information for them.

Chad Johnson, Jim Harris and Laurie visited with St. Croix County's commissioner and office manager regarding the new prevailing wage law that went into effect 1/1/10.

Laurie attended the WCHA summer conference last week in place of Chad Johnson.

Laurie announced that she is retiring on August 30, 2010 to spend time with her family and travel.

### Commissioner's Report (Chad Johnson)

Chad showed the committee the plaque he received from the FFA in appreciation for getting to use the department's wobble wheel at their event at the fairgrounds.

Future projects include CTH "F" bridge and the CTH "U" project which are progressing.

Applications for the STP rural and STP bridge programs are in the works.

Monday and Tuesday this week, Chad interviewed 20 applicants and selected five. They will be offered jobs once the reference checks have been made.

There is a pre-construction here tomorrow for the CHT "N" bridge project.

The CTH "P" project is ongoing. This is the project that we are doing with stimulus money.

Chip Simones reported on the WCHA summer conference meetings that he attended last week.

Jerry Kosin moved, LeRoy Peterson seconded to adjourn the meeting. Motion carried. The meeting adjourned at 10:37 a.m. The next meeting will be July 15, 2010 at 8:30 a.m.

## HIGHWAY COMMITTEE MINUTES

7/15/10 - The meeting was called to order at 8:35 a.m. by Chip Simones. Present were Chip Simones, LeRoy Peterson, Jerry Kosin, Mel Pittman, and Rod Rommel. Staff present were Chad Johnson, Jim Harris, Al Thoner, and Laurie Lundgaard.

Chair called for public comments. None was received

Peterson moved, Kosin seconded to approve the minutes of the 6-17-10 meeting. Motion carried.

Pittman moved, Rommel seconded to approve the vouchers dated 6-24-10 in the amount of \$18,551.42 and the vouchers dated 7-9-10 in the amount of \$77,312.78. Motion carried.

Peterson moved, Pittman seconded to approve the payroll dated 7-2-10 in the amount of \$86,780.77 and the payroll dated 7-16-10 in the amount of \$86,418.03. Motion carried.

Chad Johnson presented the committee with information regarding the excavator bid results and the fact that the warranty on the thumb from Central Fabricators meets the specs. Peterson moved, Kosin seconded to approve the purchase of the 2010 John Deere 240D with the Central Fabricators MC-4 thumb from Nortrax at a net cost of \$98,500 as this bid meets specs, is the lowest bid, and to forward this recommendation to the full county board for their approval. Motion carried.

Peterson moved, Kosin seconded to defer the item "Discuss/Take Action on Highway Equipment Needs" to a future agenda. Motion carried.

Al Thoner reminded the committee of the driveway variance that was approved at a previous meeting for Todd Marks on CTH "CC". The variance was granted with the stipulation that the existing driveway is removed. The Marks are present to state their case that the existing driveway should remain as there is nowhere to turn around on their property and large vehicles must back out or back into their existing driveway and such would be the case on any other single driveway on their property. Discussion followed regarding making one-way traffic or a no-left-turn exit on the southern driveway. This is due to poor visibility to the north. Pittman moved, Rommel seconded to approve the second driveway request with the stipulation that the southern existing driveway be posted with a sign reading "No Left Turn" when exiting onto "CC" which will be installed by landowner and at landowner's expense. Motion carried.

Peterson moved, Rommel seconded to go into closed session pursuant to Sec. 19.85 (1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Highway Accounting Manager candidate compensation recommendation. Motion carried by a unanimous roll call vote.

Kosin moved, Peterson seconded to return to open session. Motion carried by a unanimous roll call vote.

Rommel moved, Kosin seconded to offer the candidate, Barbara Breyer, grade 18, step 2. Motion carried.

Pittman moved, Rommel seconded to approve the Accounting Manager – Highway revised position description. Motion carried.

Peterson moved, Kosin seconded to convene into closed session pursuant to Sec. 19.85(1)(g) Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Olson Explosives, Inc. v Pierce County, Case No. 09CV463. Motion carried by a unanimous roll call vote.

Rommel moved, Peterson seconded to return to open session. Motion carried by a unanimous roll call vote.

## HIGHWAY COMMITTEE MINUTES

Rommel moved, Peterson seconded to turn down the proposed settlement offer from Olson Explosives. Motion carried.

Pittman moved, Peterson seconded to convene into closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Sec. 19.85(1)(g) Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and Sec. 111.70 Wis. Stats. to discuss/resolve questions arising under a collective bargaining agreement: Grievance #2-10. Motion carried by a unanimous roll call vote.

Rommel moved, Peterson seconded to return to open session. Motion carried by a unanimous roll call vote.

Pittman moved, Rommel seconded to defer action on this grievance. Motion carried.

Chad Johnson presented a resolution that would place an advisory referendum question on the November ballot regarding a segregated transportation fund for the State of Wisconsin. This resolution is being promoted statewide for all counties to consider. It is hoped that by passing this referendum, the state transportation fund would be used solely for transportation purposes. Pittman moved, Rommel seconded to approve the resolution and to forward it to the full county board for their approval. Motion carried.

Al Thoner presented the committee with a driveway variance request that actually meets the specs of the driveway requirements. Therefore no variance is necessary. Rommel moved, Peterson seconded to approve the driveway as requested. Motion carried.

Jim Harris presented the committee with the bid results for the 2010 LRIP Asphaltic Hot Mix Material. Results are that only one bid was received, Monarch Paving Co. at \$43.10 a ton for all roads on the bid. Rommel moved, Pittman seconded to accept and award the bid to Monarch Paving Co. for the 2010 LRIP season. Motion carried.

Rommel moved, Pittman seconded to approve up to five employees to attend the 69<sup>th</sup> annual Wisconsin County Highway Superintendent's and Foremen's Association Conference scheduled for September 15-16, 2010 at the Blue Harbor Resort and Conference Center in Sheboygan, WI. Motion carried.

Rommel moved, Pittman seconded to approve up to three employees to attend the annual CHEMS Training scheduled for October 21-22, 2010 at the Wilderness Glacier Canyon Lodge Conference Center in Wisconsin Dells, WI. Motion carried.

The next meeting is scheduled for August 19, 2010 at **8:00 a.m.** instead of at 8:30 a.m. and will include highway equipment needs on the agenda.

### Construction Superintendent's Report (Jim Harris)

Some of the crew has been busy with the preparation for the Farm Technology Days, building driveways, installing culverts and signing.

Paving crew is busy with sealcoat as well as crackfilling and oil injection.

The Oak Grove culvert project will start in August.

### Office Manager's Report (Laurie Lundgaard)

The office staff has been busy with documenting process and procedures related to each of their positions as well as keeping on track with the budget process for 2011.

## HIGHWAY COMMITTEE MINUTES

### Commissioner's Report (Chad Johnson)

Five new hires were started last week, Jeremy Kinneman, John Jensen, Jeremy Rouleau, Steven Elliott, and James Baier.

Applications for state aid projects are in the process.

Update give to the committee on the driveway in Plum City.

Kosin moved, Peterson seconded to adjourn the meeting. Motion carried. The meeting adjourned at 10:35 a.m.

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8/19/10 – The meeting was called to order at 8:03 a.m. by Vice Chairman LeRoy Peterson. Present were LeRoy Peterson, Jerry Kosin, Rod Rommel. Staff present were Chad Johnson, Jim Harris, Al Thoner, Ray Dohm, Laurie Lundgaard and Sue Gerdes. Mel Pittman arrived at 8:05, Chip Simones arrived at 8:30, and Attorney Brad Lawrence arrived for the closed session.

Vice Chair called for public comments. None were received.

Kosin moved and Rommel seconded to approve the minutes of the 7/15/10 meeting. Motion carried.

Kosin moved and Rommel seconded to approve the vouchers dated 7/23/10 in the amount of \$50,451.09 and the vouchers dated 8/05/10 in the amount of \$248,878.07. Motion carried.

Rommel moved and Kosin seconded to approve the payrolls dated 7/24/10 in the amount of \$102,755.09 and the payroll dated 8/7/10 in the amount of \$95,764.33. Motion carried.

Thoner presented a driveway variance request by Helgeson on CTH “B”. The variance is necessary due to the location being less than 500’ from the Spring Lake Township’s existing driveway. It was noted that visibility is good from either direction. Staff recommends approval. Rommel moved and Pittman seconded to approve the driveway variance for Helgeson on CTH B – motion carried.

Pittman asked about the Harmon driveway in Plum City.

The equipment and machinery plan was discussed. More information is needed regarding trade-in values and timing of purchases. Pittman moved and Rommel seconded to delay further action until the next meeting. Motion carried.

At 8:30 the floor was given to Chairman Chip Simones.

Bid Specs were presented for two fleet pickups. A regular cab and a crew cab. Number 1 & 11 will be traded in. Pittman moved and Rommel seconded to send out the bids. Motion carried.

Three bids for a shop pressure washer were presented. The low bid was not accepted due to the lack of references and any warranty repairs to the equipment would be done by a third party. Pittman moved and Rommel seconded to approve the bid from DWD Enterprises of \$5,600 with the trade. Motion carried.

Johnson reported on Winter Road Maintenance training he had attended. There is a county wide initiative for accountability for training expenses, Therefore, he recommends that we send four personnel to the next session, which will be in Eau Claire on September 16<sup>th</sup> at a cost of \$60 per person. All can travel in one vehicle. This year attendees should be Al Thoner, Doug Claflin, Gerald Baggenstoss and Bob Bohlsen. Peterson motioned, Rommel seconded to approve the education for these staff. Motion carried.

Rommel moved, Kosin seconded to go into a closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. For the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: for the purpose of discussing Corps of Engineers dredge disposal at the Stogdill Pit in Trenton Township. Motion carried by a unanimous roll call vote.

Pittman moved and Kosin seconded to return to open session. Motion carried by a unanimous roll call vote.

Rommel moves and Kosin seconds to approve the Corps of Engineers dredge disposal draft proposal – subject to the resolution of items 11 and 12. Motion carried with Pittman casting a “no” vote

Johnson reported that a 3.4% budget reduction has been requested. There are serious concerns regarding the cumulative effects in budget reductions. Awareness needs to be raised regarding the long term implications. Rommel suggested we explore the quality of our roads

## HIGHWAY COMMITTEE MINUTES

statistics and the need for further appropriations – similar to what Eau Claire County has done and to also consider a method of raising public awareness. Further action will be taken in September.

The next meeting is scheduled for September 16<sup>th</sup>, 2010 at 8:30 a.m. Agenda items will include: project updates, bid results on pickups, machinery and equipment plans, and bid specs for a rubber tire excavator.

### Commissioner's Report (Chad Johnson)

Flood “thank you” were received and have been passed on to the staff. Flood aid applications need to be worked on.

Other current items include personnel matters – grievances, budgeting and project updates

### Patrol Superintendent's Report (Al Thoner)

New flood damage to county roads continues to crop up. The State roads are in good shape. A glitch in the electrical at the Prescott Bridge needs to be fixed. The bridge will be operated manually until it’s fixed. There was some structural damage at the time of the malfunction, for which we are expecting to do the repairs.

### Shop Superintendent's Report (Ray Dohm)

The 80 foot conveyor is in the shop for major repair. DOT’s on winter maintenance trucks will include paint for frame, wheels, plow and boxes. This extends the useful life of the equipment.

### Construction Superintendent's Report (Jim Harris)

Crews are busy with flood damage. Regular work includes UWRF parking lot repairs, blacktop in Maiden Rock and working on other township projects. There is plenty of work coming up.

### Office Manager's Report (Laurie Lundgaard)

Sue Gerdes - the new Office Manager was introduced

The 2009 financial report was handed out.

Training and cross-training is in progress for the office manager duties

Prevailing Wage issue requirements were explained

Pittman moved and Kosin seconded to adjourn the meeting. Motion carried. The meeting was adjourned at 10:00 a.m.

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9/16/10 – The meeting was called to order at 8:35 a.m. by Chairman Chip Simones. Present were LeRoy Peterson, Jerry Kosin, Rod Rommel and Mel Pittman. Staff present were Chad Johnson, Jim Harris, Ray Dohm and Sue Gerdes.

Chairman called for public comments. None were received.

Kosin moved and Pittman seconded to approve the minutes of the 8/19/10 meeting. Motion carried.

Kosin moved and Rommel seconded to approve the vouchers dated 8/23/10 in the amount of \$261,441.78 and the vouchers dated 9/3/10 in the amount of \$22,144.35. Motion carried.

Rommel moved and Pittman seconded to approve the payrolls #1017 dated 8/27/10 for \$105,381.54 and #1018 dated 9/10/10 for \$95,881.41. Motion carried.

Johnson presented a driveway permit variance requested by Harmon for CTH S in the Town of Union. The variance is necessary due to the location being less than 500' from a neighbor's driveway. It was noted that drainage is a big concern for this location. The request was tabled pending further investigation of options.

Dohm updated the committee regarding the machinery and equipment needs. The purchase of a sweeper truck was deferred to the 2011 budget. March is the preferred time to receive this machine, so that it can be put to immediate use. The purchase of a bridge crew truck, a patcher and a patch trailer were moved from the 2011 budget to 2010. The current patcher is worn out as it has seen increased usage due to more roads being repaired versus replaced. The bridge crew truck has been patched and painted, but rust continues to appear and the motor is having issues. The following equipment was removed from the 2011 plan: #111 & 113 boom mower tractors and the #142 Grader. They were replaced with a request for a rubber tired excavator, which offers more capabilities than we currently have and does not require a trailer to be moved.

The revised 2010 plan, and the new 2011 plan were presented to the committee. The total expenditures were not changed from the previous plan. Pittman moved and Rommel seconded to approve the machinery and equipment plan. Motion carried.

Three bid results were presented for two fleet pickups. Staff recommends accepting the low bid from Ellsworth Ford for both. It will be six to eight weeks for delivery, at which time the items being replaced will be declared as surplus and sold. Peterson moved and Pittman seconded to accept the low bids. Motion carried.

Bid specs were presented for a rubber tired excavator. A draft of the specs was presented to the committee. Staff would like to demo machines this fall. Of concern is the warranty with respect to the brush cutter head and the quick attachment coupler, which are made by another vendor. Any potential damage from the attachments to the excavator may not be covered. The make/model of the attachments should be approved by the dealer to be compatible with the excavator and should be worded as such in the specs. The specs ask for a full five year/5000 hour warranty and whether there are any limitations. A separate section will be listed for issues surrounding the attachments. The equipment is needed in January, as that is when brush cutting is done. Rommel moved and Pittman seconded to approve the bid specs as noted above. Motion carried.

## HIGHWAY COMMITTEE MINUTES

Action was taken to establish a special meeting on October 11, 2010 at 4:00 p.m. to award the boiler bid. The boiler is part of an energy block grant with the courthouse. The bid opening is October 4<sup>th</sup>. However, due to the complexity of the bid, Dohm has requested a week to review the bids and have questions answered prior to awarding the bid. The boiler is for the Highway building at a cost of \$40,000. It will replace a single boiler with 2 modulating boilers and will also replace a water heater. All the products in this boiler have to be American made, per specifications from the grant. Pittman moved and Kosin seconded to approve the supplementary meeting date. Motion carried.

At 9:30 a.m. Rommel moved and Kosin seconded to go into a closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Sec. 19.85(1)(g), Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and Sec. 111.70 Wis. Stats. To discuss/resolve questions arising under a collective bargaining agreement: Grievance #2-10. Motion carried by a unanimous roll call vote.

At 9:37 a.m. Rommel moved and Kosin seconded to return to open session. Motion carried by a unanimous roll call vote.

Johnson reported on the excess piles of lime screenings, especially at the VV quarry. The county has no need for it and would like the space freed up. Pittman moved and Peterson seconded to declare the lime screenings as surplus. Motion carried.

Johnson reported on the problems with CTH - K reconstruction engineering contract with Steven's Engineering. The County has paid half of the contract (\$22,000), and the work done is of poor/unusable quality. The plat is not suitable to start the right of way acquisition process, which needs to be resolved to start the project. The committee decided one more effort should be made to work with Steven's, involving with legal as necessary, prior to rebidding the job. This could result in an additional cost of \$15,000 to \$19,000. Pittman moved and Kosin seconded to move forward by attempting to work out a satisfactory plan with Steven's over the next 30 days. Motion carried.

Johnson reported that the five new hires are required to attend MSHA New Miner training to work in the quarries. He also needs to attend. There is a free session being offered in Plover during October. The cost to the County would be for hotel, meal and travel expense. They will travel in one vehicle and no spouses will attend. Kosin moved with Peterson seconding to have the five new employees and Chad attend the training. Motion carried.

Johnson reported on a safety improvement project at the north leg of CTH – QQ at USH 10. A knob will be shaved down for better visibility. A letter explaining the need will be sent to the DOT traffic engineer. This enables Wis. Dot to apply for Federal funds, which if approved, will cover 90% of the project cost with the remaining 10% being split between Wis. Dot and Pierce County and also stipulates that the Counties portion not exceed \$12,500. Kosin moved with Peterson seconding that we should send the letter. Motion carried.

## HIGHWAY COMMITTEE MINUTES

Johnson explained the budget requested for 2011, noting that U and F are big projects. Increases are following areas:

- Fund 706 - \$20,000 increase in winter maintenance,
- Fund 707 - \$1,500,000 for reconstruction of CTH U, K (1/2) & F and to mill and pave CTH A & QQ,
- Fund 708 - \$200,000 reconstruct bridges on U & F.

The cumulative effects of the delaying road reconstruction/reconditioning were illustrated – with the mill and pave area lagging the farthest behind at -42.3 miles, cumulatively. The dollar value of the system deficit was estimated at \$19,254,000. A budget cut was requested by the County Board of 3.4%. Additional requests were denied with Pittman moving and Rommel seconding to approve the 3.4 % reduction from the 2009 highway committee appropriation amount with the reduction coming out of the area deemed most appropriate. The appropriation requested will be \$3,089,000. Motion carried with Simones casting a “no” vote.

Johnson reported that the fall Committeemen’s meeting is in Trempealeau County on October 22<sup>nd</sup>. He needs to know the committee’s availability, and if he hasn’t heard by the deadline, he will call the members. Cost is approximated at \$20 per person

Johnson reported that there are two more LRIP projects, which bids have been received from Monarch at the same unit price. Pittman moved and Kosin seconded to accept the bids. Motion carried.

### Commissioner’s Report (Chad Johnson)

CTH - K the Steven’s update was previously reported on, CTH - J the project is going well, in 3-4 weeks it should be complete, CTH - N the project is a little behind, but should be done in a couple of weeks, CTH – U the environmental review has been signed, the Right of Way acquisitions are in progress, CTH – F the environmental review is done and signing is estimated to be done in October by the DSR. The project is estimated to cost \$5.4M Letting is estimated for May 2011. If so, then the project can be completed next year. Future projects are: CTH - J. A small bridge will be replaced with a box in 2011. Pulverize and repave in 2012. CTH - DD is looking for the engineering to be done in 2011 and the construction in 2012/2013.

### Patrol Superintendent’s Report (Chad Johnson for Alan Thoner)

Crews are out mowing. However, one of the three mowers is currently in the shop for repairs.

### Shop Superintendent’s Report (Ray Dohm)

The shop is expecting a busy fall. There are three equipment items yet to be purchased.

### Construction Superintendent’s Report (Jim Harris)

Crews are still working on flood damage, in addition to the CTH – J project.

### Office Manager’s Report (Sue Gerdes)

The office is busy due to Staff vacations. Projects include developing new job descriptions to accommodate the upcoming retirements, budgeting and an implementation plan for the cost accounting software update.

## HIGHWAY COMMITTEE MINUTES

Future agenda items include: grievances, bids specs, bid results on the rubber tired excavator, update on the engineer for the CTH – K project.

The next regular meeting is scheduled for October 21<sup>st</sup>, 2010 at 8:30 a.m.

Pittman moved and Peterson seconded. Motion carried. The meeting was adjourned at 10:37 a.m.

## HIGHWAY COMMITTEE MINUTES

10/11/10 – The special meeting was called to order by Vice-Chairman LeRoy Peterson at 4:01 p.m. Present were LeRoy Peterson, Jerry Kosin, Mel Pittman and Rod Rommel. Chip Simones was absent. Staff present were Chad Johnson, Ray Dohm, Jim Harris and Sue Gerdes.

The Vice-Chairman called for public comments. None were received.

Shop Superintendent Dohm presented the boiler bid results noting that the Ryan's Mechanical bid is significantly lower. Staff recommends going with the low bid and including the loop pump option. Pittman moved, Kosin seconded to award the boiler bid to Ryan Mechanical. Motion carried.

Kosin moved and Pittman seconded to adjourn the meeting. Motion carried. The meeting adjourned at 4:15 p.m. The next meeting will be October 20<sup>th</sup> at 8:30 a.m.

## HIGHWAY COMMITTEE MINUTES

October 20, 2010

The meeting was called to order at 8:35 a.m. by Vice Chair Peterson. Present were Jerry Kosin, Mel Pittman. Absent were Chip Simones and Rod Rommel. Staff present were Chad Johnson, Al Thoner, Ray Dohm and Jim Harris. Brad Lawrence, Corporation Counsel and Nancy Lundgaard, acting secretary.

Vice Chair called for public comments. None were received.

Pittman moved and Kosin seconded to approve the minutes of the 9/16/10 and 10/11/10 meetings. Motion carried.

Kosin moved and Pittman seconded to approve vouchers totaling \$672,601.80 dated September 24, 2010; vouchers totaling \$118,900.97 dated October 7, 2010 and voucher totaling \$26,961.60 dated October 12, 2010. Motion carried.

Pittman moved and Kosin seconded to approve payrolls of September 24, 2010 in the amount of \$96,281.41; October 8, 2010 in the amount of \$100,620.89 and October 22, 2010 in the amount of \$94,726.61. Pittman inquired if "prevailing wages" were ever applied to overtime? Chad explained that on prevailing wage projects, overtime is paid based on the prevailing wage rate (1.5). Motion carried.

Driveway Permit Variance on CTH "S" (Mike Harmon). Chad explained that more information was required before any decision could be made on this driveway. The slope of the property requires a drainage capacity of 50 sq. ft. (10'x 5' box culvert). The land owner and adjacent property owner need to be consulted about a shared driveway. The scope of the ditch at this site is scheduled to be amended this year by the Highway Dept., which may make a driveway slab a possibility. Chad will report back on this at the November Highway Committee meeting. No action was taken at this time.

Ray explained the equipment needs to complete our 5 year plan. The Patch Trailer (#705) needs replacing due to metal fatigue from the high heat of the oil burners. The newer models have an oil jacket, which heats the material more efficiently. Ray requested that we give general specs to the vendors to get pricing quotes with specific detail on each make to determine which is best for our operation. The Rosco Patcher (#484) takes pea gravel and emulsion oil (tack) and coats the material and surface area to be patched. This material does not "pop" out like regular blacktop patches. It holds up at bridge approaches and does not seem to be bothered by plows. Ray has located two used units from rental fleets. He would like to DEMO these units. With older equipment, the manufacturer is not always still in business. He will check on parts availability for these units. Also, the purchase of a 1000 gallon tank trailer to hold the emulsion oil would allow us to spray tack oil on the approximate 6 miles of road we do annually and supply oil to the spray patch trailer that we now travel to the St. Croix Hwy Dept to fill. Ray is checking on the budget amount for the 1000 gallon tank trailer. Bridge Truck (cab & chassis separate) specs will be presented to the next Highway Committee meeting. Motion by Kosin, seconded by Pittman to send out for Bridge Truck bids and to Demo the Rosco machines. These items will be paid for by 2010 equipment funds as outlined in the 5 year plan. Motion carried.

Pittman moved; Kosin seconded to delay item #8 until after the closed session. Motion by Kosin, seconded by Pittman to go in Closed Session, pursuant to Sec. 19.85(1)(e) Wis. Stats., for the purpose of deliberating Grievance #2-10. Motion carried by unanimous Roll Call vote.

Motion by Kosin, second by Pittman to return to open session. Motion carried by unanimous Roll Call vote.

Motion by Pittman, seconded by Kosin to take no action at this time, in agreement with Local 556 AFSCME stewards, on Grievance #2-10. Motion carried by unanimous Roll Call vote.

Motion by Pittman, seconded by Kosin to go into Closed Session pursuant to Sec. 19.85(1)(g) Wis. Stats. for conferring with legal counsel. (Re: Olson Explosives, Inc. –v- Pierce County, Case No. 09 CV 463.) Motion carried with unanimous Roll Call vote.

Motion by Pittman, seconded by Kosin to return to open session. Motion carried with unanimous Roll Call vote.

Motion by Pittman, seconded by Kosin, to resolve the matter with Olson (Olson Explosives, Inc. v Pierce County, Case No. 09 CV 463) by paying \$9,126.02 reflecting the unpaid principle balance, and subject to the conditions set forth in Attorney Caya's letter of October 19, 2010, and further that each party be responsible for their own costs and fees. Motion carried.

Bid sheets were distributed on the Rubber Wheel Excavator bid. John Deere Tractor and Boom-mower are to be traded in. Discussed letter received from Fabco Equipment Peterson suggested a letter from the Highway Committee be sent to Fabco Equipment, explaining our intention to keep them on our list of bid recipients. Ray will schedule demonstrations of this equipment from Volvo and John Deere dealers and report back to this Committee at the November meeting. No action was taken at this time. This purchase will be submitted for the December County Board agenda.

The Night Maintenance job posting for the 3pm-11pm shift was signed by John Jensen. The job posting for the 10pm – 6am remains unsigned. Chad will assign someone to fill this position. Motion by Kosin and seconded by Pittman to approve the 3pm-11pm posting by John Jensen and to authorize Chad to fill the other post as he determines. Motion carried.

Chad has researched other areas that allow snowmobiles on roads and bridges. He suggested that the bridge over Plum Creek (CTH "S") be photographed at the beginning and end of the season. Then compare the photographs. We would have to work out a percentage of wear that is determined to be from snowmobiles, contact the Snowmobile Council and mutually agree upon the percentage of an amount to cover the cost of resealing the deck. Pittman moved, Kosin seconded a motion to allow the use of the county "S" bridge by snowmobilers, with the conditions set by the Highway Commissioner of paying for a percentage of the annual bridge deck sealing. Motion carried.

The 2011 Winter Highway Conference at Kalahari in the Wisconsin Dells is set for Monday, January 10<sup>th</sup> thru Wednesday, January 12, 2011. Registration forms should be completed as soon as possible.

On September 2<sup>nd</sup>, Ruth Weinberg informed the Highway Dept. of her plan to retire as of November 10<sup>th</sup>. Chad immediately sent the letter over to Sandy Langer. In order to make this transition in a timely manner, Chad wrote a letter to AC Barkla on October 7<sup>th</sup>, requesting permission to begin the process of posting this vacancy on Monday October 11<sup>th</sup>, allowing a little time for training before November 10. Chad also enclosed a revised position description; adding clerical duties for Commissioner Johnson and Construction Supt. Harris. At this date there has been no written correspondence from the Personnel Dept concerning this matter.

**Project Updates:** Chad reported that the “N” project has been completed, and Al has done the walk-thru. The “K” project; need to meet with Stevens Engineering, will report at the next committee meeting.. Miner Safety training class was offered by MSHA in house. (Saving time, travel and lodging monies)

**Staff Reports:**

Jim Harris reported this week will see a shim coat on “C”, Hartland Twp box culvert, Clifton Twp Box culvert, Trimbelle Twp box culvert, Martell Twp box culvert, Union Twp 10 pipes and 16 pipes on CTH “A”, will begin to pave “J”, and grading in Clifton, Oak Grove and Diamond Bluff.

Al Thoner reported State mowing is done. We will continue to patch as needed. Bridge tending ends on November 1st. CTH “E” mowing right-of-way. Brushing will continue as required.

Ray Dohm reported we will keep equipment records on loaders. For a cost per hour calculation over the life of the machine. State maintenance trucks are currently being painted, due to salt damage. These units are scheduled for replacement in 2012.

Nancy Lundgaard reported that Sue Gerdes is doing a great job, but we are swamped. Ruth will be leaving and her jobs will be put on the back burner until help arrives.

The next Highway Committee meeting is scheduled for Thursday, November 18, 2010 at 8:30 a.m. Motion by Pittman and seconded by Kosin to adjourn. Motion carried at 11:15.

## HIGHWAY COMMITTEE MINUTES

11/18/10 – The meeting was called to order at 8:30 a.m. by Vice Chair LeRoy Peterson. Present were Jerry Kosin, Rod Rommel and Mel Pittman. Staff present were: Chad Johnson, Jim Harris, Ray Dohm, Alan Thoner and Sue Gerdes. Lance Vogler from Aring Equipment was present through the discussion of the Rubber Tired Excavator.

Vice Chairman called for public comments. None were received.

Kosin moved and Pittman seconded to approve the minutes of the 10/20/10 meeting. Motion carried.

Kosin moved and Rommel seconded to approve the vouchers dated 10/25/10 in the amount of \$400,856.78 and the vouchers dated 11/8/10 in the amount of \$71,663.3. Motion carried.

Rommel moved and Pittman seconded to approve the payrolls #1022 dated 11/5/10 for \$96,494.76 and #1023 dated 11/19/10 for \$104,246.03. Motion carried.

Dohm presented the bid results for the Wheeled Excavator. The two low bids were Aring Equipment & Nortrax. Aring was low bid, and their Volvo unit that was demonstrated was well received by our operators. Nortrax did not provide a demo unit, as per bid specifications. Dohm introduced Lance Vogler from Aring Equipment who spoke about the company and their commitment to service. He also mentioned that Buffalo Co and Trempealeau Co have purchased this machine. When all is done, both boom mowers and the brush cutting attachment will be replaced by the excavator. Rommel moved and Kosin seconded to approve the purchase of the Volvo Wheeled Excavator, and to forward the recommendation to the County Board for their approval. Motion carried.

Dohm updated the committee regarding the machinery and equipment needs. The new pickups should be arriving any day. A replacement for the Roscoe Patcher is being demonstrated. A recommendation will be made at a future meeting. Quotes for the asphalt patching trailer should be ready by the next meeting, as well a 1,000 gallon storage tank.

The bid specifications for the cab and chassis portion necessary to replace the bridge crew truck were presented. The current bridge crew truck has been patched and painted, but rust continues to appear and the motor is having issues. The trade value of the old truck is \$3,000. Staff recommends that, due to the low value, we do not trade, but rather sell it outright after the new truck is in service. Rommel moved and Kosin seconded to send out the bid specs. Motion carried

Chairman Simones arrived at 9:03 am, assuming leadership of the meeting.

Johnson gave an update on the status of the Harmon Driveway Permit Variance on CTH “S”. A low-cost, temporary, solution to the drainage problem has been found, which will take us through until next year at which point a permanent design can be finalized.

Johnson reported on more training necessary to fulfill a MSHA requirement. This training, called Train the Trainer, will permit the current staff to train any new staff. The training is in Stevens Point. There is no cost for the seminar itself. However there will be costs associated with the travel. This training will result in future savings. Peterson moves and Rommel seconds to send two staff to the training. Johnson also reported that this year’s winter conference is January 10-12<sup>th</sup> in Wisconsin Dells. The registration deadline is December 10<sup>th</sup>. At this time, the following four people plan on

## HIGHWAY COMMITTEE MINUTES

attending: Peterson, Pittman, Simones and Johnson. Simones moved with Pittman seconding to send Johnson to the conference.

There has been no communication from the administration regarding refilling the vacant Office Assistant's position. Staff is requesting some temporary help – possibly from a college or high student that is studying office occupations. The committee recommends pursuing temporary help from a student or agency.

Johnson reported on the 2011 RMA (Routine Maintenance Agreement with the State). The agreement is similar to the 2010 agreement. Pittman moved with Kosin seconding to approve the 2011 RMA agreement as presented from Wis-DOT. Motion carried.

Johnson reported on the CTH K reconstruction project. A resolution has been reached with Steven's Engineering to move forward. Timbers-Selissen Land Specialist, Inc has the contract for Right of Way acquisition. They have been contacted to determine the changes necessary, as their contract is from 2008. A new sales study will need to be done, due to the time lag, but will be done at the same contract rate. Other rates will be held to original contract amounts. However, the appraiser will change. Kosin moved with Rommel seconding to approve the revision to the contract will allow another sales study. Motion carried.

### Commissioner's Report (Chad Johnson)

CTH – J is done, except for mulch, CTH - K has progressed, CTH – U and F remain in the environmental review stages, which is in the hands of the DOT management consultant. If necessary, the CTH -K project can precede the CTH - F project for next year. CTH - A will be the pulverize/repave project for 2011.

### Patrol Superintendent's Report (Alan Thoner)

The mowers are still in demand. County right-of-way mowing is done. All center lines that were planned have been painted. The trucks that were painted are back in operation. The high winds made for lots of tree removal. Crews are trying to complete the shouldering prior to the freeze, mowing behind the guardrails and ditch cleaning, etc. The mail box damage procedure was reviewed as follows: If we don't hit it directly, we don't replace it. Otherwise, the customer complaint is reviewed by AI, who forwards it to the insurance coordinator – if appropriate.

### Shop Superintendent's Report (Ray Dohm)

The state maintenance trucks have all been painted, as well as a conveyor. The first snow plow went well. There were only minor repairs to be done. The new employees have completed fork lift training.

### Construction Superintendent's Report (Jim Harris)

Construction and paving on CTH – J and C are done. CTH – C still needs shouldering. Projects are in progress for Hartland and Rock Elm Townships. Town of Union and 620<sup>th</sup> will be after that – weather permitting.

### Office Manager's Report (Sue Gerdes)

## HIGHWAY COMMITTEE MINUTES

Three educational events occurred this month: Year end reporting for the State Auditor, training for the new Cost Accounting software (Chemspro) and the Northwest Regional bookkeepers meeting. The office continues to be very busy due to the vacancy of the Office Assistant position. Items of interest include efficiency updates such as: a new afterhour's telephone message prompt and a generic email account, so that emails are not held up due to staff time off. We are encouraging invoices and other correspondence to be emailed to: highwaydept@co.pierce.wi.us.

Future agenda items include: bridge truck, sweeper and asphalt patching trailer bid specifications/results.

The next regular meeting is scheduled for December 16th, 2010 at 8:30 a.m.

Pittman moved and Rommel seconded to adjourn the meeting. Motion carried. The meeting was adjourned at 10:37 a.m.

## HIGHWAY COMMITTEE MINUTES

12/16/10 – The meeting was called to order at 8:32 a.m. by Chairman Chip Simones. Present were LeRoy Peterson, Jerry Kosin, Rod Rommel and Mel Pittman. Staffs present were: Ray Dohm, Alan Thoner and Sue Gerdes. Judd Genereaux from MacQueen Equipment was present through the discussion of the sweeper.

Chairman called for public comments. Two were received. Rommel stated that he received a positive comment regarding the good job by the snow removal crew on the November snowstorm and that positive comments were received regarding the recent article in the Pierce County Herald outlining the process for snow removal on our roads.

Peterson moved and Rommel seconded to approve the minutes of the 11/18/10 meeting. Motion carried.

Kosin moved and Rommel seconded to approve the vouchers dated 11/24/10 in the amount of \$925,714.35, 12/08/10 for \$54,787.00, 12/14/10 for \$140,890.16 and the vouchers dated 12/16/10 in the amount of \$26,021.05. Motion carried.

Rommel moved and Kosin seconded to approve the payrolls #1024 dated 12/3/10 for \$98,721.95 and #1025 dated 12/17/10 for \$149,168.30. Motion carried.

Dohm recommended that Units 1 & 11 (1998 Chevrolet pickup trucks) and the drill rig from the old sign truck be declared as surplus. Rommel moved and Kosin seconded to declare Units 1 & 11 and the drill rig as surplus. Motion carried

The bid results for the Bridge Crew Cab & Chassis were presented. Ten bids were requested. Six responses were received, of which two did not meet specifications. Pittman moved and Rommel seconded to accept the low bid. Motion carried. Specifications for the truck box will be presented at a future meeting.

<u>COMPANY</u>	<u>MAKE/MODEL</u>	<u>YEA R</u>	<u>BID SUBMITTED</u>	
WISC KENWORTH	KENWORTH KWT270	2012	\$93,345.00	
ASTLEFORD	INTERNATIONAL IH4400	2012	\$73,990.00	
BOYER	FREIGHTLINER M2	2012	\$72,912.00	
BOYER	INTERNATIONAL IH4400	2012	\$70,910.00	<b>LOW BID</b>
ASTLEFORD	INTERNATIONAL IH4300	2012	\$73,000.00	DOES NOT MEET SPECS
RIVER STATES	FREIGHTLINER M2	2012	\$71,650.00	DOES NOT MEET SPECS

## HIGHWAY COMMITTEE MINUTES

The used Spray Patch Trailers have been demonstrated. The pump failed during the demo of the Rosco unit from Ruffridge-Johnson. The asking price was \$5,200. Pierce Co. offered to purchase it, as is, for \$2,500 to be used as a storage tank for emulsion oil. A 2004 SP10 Wildcat Spray Patcher from MacQueen Equipment was also demo'd. It was well received by the crew. MacQueen was asking \$19,000. Pierce Co. offered \$17,500. The offer was accepted and MacQueen also agreed to supply a new aggregate hopper tarp, valued at \$500, for no additional charge. Plans were explained to the committee to make a 500 gallon capacity emulsion oil storage tank and tach oil spray bar unit out of our old Rosco spray patcher and the Rosco unit being purchased from Ruffridge-Johnson for \$2,500 making a unit capable of storing 500 gallons of emulsion/tach oil. It is estimated that the cost, including the labor to retrofit, will be a fraction of the cost of new machines. Kosin moved and Rommel seconded to purchase both pieces of equipment.

Pittman moved with Kosin seconding to defer discussion/action on the replacement of the asphalt patching trailer to the next meeting.

Two bids were presented for a replacement sweeper for Unit 496. Elgin's bid was for \$159,175 and Tymco's was for \$151,265. Salesmen from both companies told us about their operation and machines. Peterson moved and Kosin seconded to approve the purchase of the Tymco sweeper and to forward the recommendation to the County Board for their approval. Motion carried.

### Commissioner's Report (Chad Johnson)

The Commissioner was away for another commitment.

### Patrol Superintendent's Report (Alan Thoner)

Safety was a big concern for this storm. Saturday, staff was allowed to take off a few hours in the afternoon, before making the next round. The high winds were again an issue. The crews are now pushing the snow back in preparation for the next storm.

### Shop Superintendent's Report (Ray Dohm)

The shop was very busy with the recent snow storm. Three trucks were down over the weekend, but the repairs have been done and all trucks are now in service. Only one of the pickup trucks that were ordered from Ellsworth Ford has arrived. Delivery was scheduled for November, and it is unknown when the other will arrive.

### Construction Superintendent's Report (Jim Harris)

The Construction Superintendent was away for another commitment.

### Office Manager's Report (Sue Gerdes)

The office was very busy with telephone calls from the recent snow storm. Early on there were no complaints. Later in the week there were, but the roads in question were mainly township. The State Auditor paid a visit to the office last week. He spent some time with the Director of Finance and Budget, in addition to answering questions for the Highway Staff. The union workers were treated to an appreciation tea by the Management and office staff. Current projects include: working on an import feature for the FuelMaster software interface to the CHEMS cost accounting software, preparation to count inventory, and transitioning the sick leave from a paper process to the paycheck

## HIGHWAY COMMITTEE MINUTES

stub. A new vehicle maintenance software package was previewed that contains many desired options for the Shop. The office continues to be very busy due to the vacancy of the Office Assistant position.

Future agenda items include: bridge truck body, asphalt patching trailer, surplus equipment and bid specifications/results.

The next regular meeting is scheduled for January 20th, 2011 at 8:30 a.m.

Pittman moved and Rommel seconded to adjourn the meeting. Motion carried. The meeting was adjourned at 10:03 a.m.