

MINUTES  
Pierce County ADRC Governing Board  
February 17, 2010

- Call To Order            President Eugene Kittilson called the meeting to order at 9:30 a.m.
- Roll Call                Members present were: Sue Gilbertson, Mary Jane Grebner, Jeff Holst, Jeanette Hovel, John Howard, Eugene Kittilson, Yvonne Kulow, Don Rohl and Tasha Schuh. Charlotte Bowen and James Robey were excused.
- Staff & Guest            Kathy Hass and Jane White, from the ADRC staff were present.
- Minutes                 Minutes from the October 21, 2009, meeting were mailed to the Governing Board Members for their review. John Howard made a motion to approve the minutes, seconded by Yvonne Kulow. **Motion carried.**
- Aging & ADRC  
2009 Annual Report    Kathy reviewed the ADRC's 2009 Annual Report which included the Office on Aging Financial Report and the ADRC's Financial Report through December 2009. Kathy mentioned that the ADRC is still receiving 2009 expenses and revenue, so the finalized version will be reviewed at the next ADRC Governing Board meeting in April.
- Kathy also mentioned that all the grant money for the Aging Unit was spent in 2009. There will be some donation funds carried over to help with the 2010 expenses.
- Discussion and comments from the ADRC Governing Board followed.
- Jeff Holst made a motion to accept the ADRC's 2009 Annual Report as presented, seconded by John Howard. **Motion carried.**
- ADRC Staff Reports    Kathy Hass reviewed the ADRC Monthly Statistics for work completed by the Options Counselors and the Benefit Specialists through December 2009.
- Kathy mentioned that the ADRC is still continuing to do well with the 100% time reporting that is being completed by the ADRC Staff.
- Kathy also reported that the Options Counselors and Benefit Specialists continue to distribute their Customer Satisfaction surveys to their clients and comments received have been very positive.
- Discussion and comments from the ADRC Governing Board followed.
- NACO Prescription  
Drug Discount Card    Jane White reported that the full County Board approved to authorize Pierce County to enter into an agreement with the National Association

Program	<p>of Counties (NACO) and Caremark PCS Health LP (Caremark) for the NACO Prescription Drug Discount Card program. The contract was signed by Paul Barkla and sent to NACO for processing. The ADRC is waiting for the final signatures by NACO and Caremark and the proofs for the discount card.</p> <p>Jane mentioned that it takes approximately 8-10 weeks from the date the contract is returned to the time that the ADRC receives the discount cards and can start distributing them. The ADRC is looking at a June 1, 2010, rollout of the program to the public.</p> <p>Discussion and comments from the ADRC Governing Board followed.</p>
COP Variance Approval	<p>Kathy Hass reported that there are no COP Variances to approve this month.</p>
Elder Abuse Reports	<p>Kathy Hass reported that Cathy Martin, the Community Behavior Health Social Worker, was not able to attend the meeting today.</p> <p>Kathy reported that as of December 2009, there have been a total of 112 reports of abuse compared to 22 reports last year. The increase is a result of the ADRC being allowed to count the 18-59 age group as vulnerable adults, however there is no funding available to help the 18-59 age group.</p> <p>Kathy stated that there were 47 referrals for the 18-59 age group and 65 referrals for the 60+ age group.</p> <p>Discussion and comments from the ADRC Governing Board followed.</p>
ADRC Regional Efficiencies with Surrounding Counties	<p>Kathy Hass reported that Pierce County, along with the surrounding counties, is suppose to look at ways to combine efforts such as marketing to help save money. Kathy mentioned that this may be hard to do since each county operates differently.</p> <p>Discussion and comments from the ADRC Governing Board followed.</p>
Update on the 2011 Federal Budget	<p>Kathy Hass reported that President Obama released the fiscal year 2011 budget, thus beginning the annual process of setting spending levels for all discretionary federal programs. For the Older Americans Act programs and services, it brings good news as Title IIIB – Supportive Services may see a 13% increase, Title IIIE – National Family Caregiver Support program may see a 31% increase. However, the Title IIIC – Nutrition programs will only see a 1% increase.</p> <p>Discussion and comments from the ADRC Governing Board followed.</p>

Re-Appointment of  
ADRC Governing  
Board Members

ADRC's Governing Board Members Mary Jane Grebner and Eugene Kittilson's first term has expired.

Yvonne Kulow made a motion to re-appoint Mary Jane Grebner and Eugene Kittilson to serve for a second 3-year term as a Governing Board Member, seconded by Jeanette Hovel. **Motion carried.**

Jeff Holst will recommend the re-appointments to the County Chair.

Future Agenda Items

Kathy Hass reported that she will review the final version of the ADRC's 2009 Annual Report.

Next Meeting

The next meeting of this Governing Board will be held on **April 21, 2010.**

Adjournment

Don Rohl made a motion to adjourn, seconded by Mary Jane Grebner. **Motion carried.**

Respectfully submitted,  
Jane White

MINUTES  
Pierce County ADRC Governing Board  
April 21, 2010

- Call To Order            President Eugene Kittilson called the meeting to order at 9:30 a.m.
- Roll Call                Members present were: Charlotte Bowen, Sue Gilbertson, Mary Jane Grebner, Jeanette Hovel, Eugene Kittilson, Yvonne Kulow, James Robey, Don Rohl and Tasha Schuh. Jeff Holst and John Howard were excused.
- Staff & Guest           Kathy Hass and Jane White, from the ADRC staff were present.
- Minutes                 Minutes from the February 17, 2010, meeting were mailed to the Governing Board Members for their review. James Robey made a motion to approve the minutes, seconded by Yvonne Kulow. **Motion carried.**
- Aging & ADRC  
2009 Annual Report  
and 2010 Financial  
& Program Reports     Kathy reviewed the ADRC's 2009 Annual Report which included the Office on Aging Financial Report and the ADRC's Financial Report through December 2009. Kathy mentioned that the ADRC did have to use \$11,333 of the \$65,157 County Match for the construction and furnishing of the ADRC offices.
- Kathy reported that the Aging Unit was able to give back \$32,263 of County levy because of MA funds received for time reporting. These funds will vary from year to year depending on Benefit Specialist cases in the ADRC.
- Kathy also viewed the balances in the Nutrition Program equipment replacement fund and the Transportation vehicle replacement fund. The Aging unit is allowed to keep the balance that currently resides in the Nutrition Program equipment replacement fund. The Transportation vehicle replacement fund, however, is not to exceed the \$80,000 limit which the fund currently has a balance of \$85,118. Kathy stated the \$5,118 will be placed in the 85.21 Transportation program to provide after hour and weekend trips for our consumers.
- Kathy also reviewed the Aging Unit's Financial & Program Reports and the ADRC's Financial Report through March 31, 2010.
- Discussion and comments from the ADRC Governing Board followed.
- ADRC Staff Reports     Kathy Hass reviewed the ADRC Monthly Statistics for work completed by the Options Counselors and the Benefit Specialists through March 31, 2010.

Kathy mentioned that the ADRC is still continuing to do well with the 100% time reporting that is being completed by the ADRC Staff.

Kathy also reported that the Options Counselors and Benefit Specialists continue to distribute their Customer Satisfaction surveys to their clients and comments received have been very positive. Some of the comments mentioned that the East Parking lot is sometimes full and it would be nice to have a few parking spaces for the Senior Citizens.

Discussion and comments from the ADRC Governing Board followed and the ADRC Governing Board members directed Kathy Hass to ask the County if it would be possible to get three designated parking spaces for the Senior Citizens just north of the handicapped parking spaces in the East parking lot.

Review IRIS  
Consultant Agency  
Report

Kathy Hass reviewed the IRIS Consultant Agency Report stating that Wisconsin has a total of 94 IRIS Consultants throughout the state and that Pierce County now has one IRIS consultant. The IRIS consultant works with the consumer to plan for the supports and services that they will need, help them design their plan within their allocated budget, approve their plan when all requirements are met, and help them keep track of the paperwork, and other details as required by the Department of Health Services (DHS).

Discussion and comments from the ADRC Governing Board followed.

NACO Prescription  
Drug Discount Card  
Program

Jane White reported that we have received the NACO prescription drug cards for Pierce County as well as posters and press releases that can be used for the rollout of the program on June 1, 2010 to the public.

Discussion and comments from the ADRC Governing Board followed.

BadgerCare+ Basic  
Plan

Jane White reported that the BadgerCare+ Basic plan that was scheduled for a rollout on April 1, 2010, has been postponed because the program has not been approved by the State Legislature.

Jane mentioned that the BadgerCare+ Basic plan is a limited benefit health care plan and only individuals who are on the BadgerCare+ Core Plus plan waitlist can enroll in the BadgerCare+ Basic plan.

Discussion and comments from the ADRC Governing Board followed.

Update on Federal  
Health Care Reform  
for Medicare

Jane White reported that with the Federal Health Care reform passing, Medicare beneficiaries will see lower costs starting with the “donut hole” for Medicare Part D being eliminated completely by 2020. This year, any Medicare beneficiary that falls into the “donut hole” will receive a \$250

rebate. In 2011, they will receive a 50 percent discount on brand name drugs.

Jane also reported that starting in 2011, Medicare will eliminate deductibles, copayments, and other cost-sharing for preventive care, and will provide free annual wellness check-ups.

Jane mentioned that Medicare Advantage plans will receive a decrease in payments from the Federal Government to help bring them more in line with the costs in the original Medicare program. As a result, Medicare Advantage plans may decide not to continue their health care coverage for Medicare beneficiaries in 2011 and the Medicare beneficiary will have to find another Medicare health plan to cover their services.

Discussion and comments from the ADRC Governing Board followed.

COP Variance  
Approval

Kathy Hass reported that there are no COP Variances to approve this month.

Information on  
Commodity  
Supplemental Food  
Program

Jane White reported that WestCap has created a new program called the "Commodity Supplemental Food Program" which will improve the health of low income adults age 60+ years by supplementing their diets with nutritious foods. To be eligible for the program, they must have a gross monthly income that is less or equal to \$1,174 for an individual or \$1,579 for a couple. Food items include canned fruit & vegetables, dry or canned milk, cheese, canned meat, peanut butter or dried beans, cereal & grains, rice, instant potatoes or pasta. Consumers may register for the program at the Ellsworth Senior Center the first Wednesday of the month or at the Plum City Food Pantry the first, third or fourth Thursday of the month.

Discussion and comments from the ADRC Governing Board followed.

Next Meeting

The next meeting of this Governing Board will be held on **June 24, 2010.**

Adjournment

Sue Gilbertson made a motion to adjourn, seconded by Don Rohl.  
**Motion carried.**

Respectfully submitted,  
Jane White

MINUTES  
Pierce County ADRC Governing Board  
June 24, 2010

- Call To Order            President Eugene Kittilson called the meeting to order at 9:30 a.m.
- Roll Call                Members present were: Sue Gilbertson, Mary Jane Grebner, Jeff Holst, Jeanette Hovel, Eugene Kittilson, Yvonne Kulow, James Robey, Don Rohl and Tasha Schuh. Charlotte Bowen and John Howard were excused.
- Staff & Guest            Kathy Hass and Jane White, from the ADRC staff were present.
- Minutes                 Minutes from the April 21, 2010, meeting were mailed to the Governing Board Members for their review. James Robey made a motion to approve the minutes, seconded by Don Rohl. **Motion carried.**
- ADRC & Aging  
Financial Reports        Kathy reviewed the ADRC's Financial Report through April 2010 and the Office on Aging's Financial Report through May 2010. Kathy mentioned that the ADRC did have to use \$11,333 of the \$65,157 County Match for the construction and furnishing of the ADRC offices. Kathy felt that if the ADRC staff continues to do well with their 100% time reporting that we may not need the County Match for 2010.
- Discussion and comments from the ADRC Governing Board followed.
- ADRC Staff Reports     Kathy Hass reviewed the ADRC Monthly Statistics for work completed by the Options Counselors and the Benefit Specialists through May 2010. Kathy stated that the Option Counselors have been busy with functional screens for everyone currently on the waitlist to see if they meet the eligibility requirements and if they still require services.
- Kathy also reported that the Options Counselors and Benefit Specialists continue to distribute their Customer Satisfaction surveys to their clients and comments received have been very positive.
- Discussion and comments from the ADRC Governing Board followed.
- ADRC Location &  
Physical Plant  
Survey                    Diana Adamski, from DHS Office of Resource Development, reported that DHS developed a survey regarding what's working well at the ADRC and what could use improvement from interviewing customers who have visited the ADRC. Diana asked the ADRC Governing Board if they would fill out the survey and return it back to her within the next 4-6 weeks. Eugene Kittilson, Yvonne Kulow and Tasha Schuh volunteered to help fill out the survey.
- Discussion and comments from the ADRC Governing Board followed.

NACO Prescription Drug Discount Card Program

Jane White reported that the NACO prescription drug program was rolled out on June 1, 2010. The discount cards are available at the following county offices: ADRC, Human Services and Public Health as well as the county's food pantries, pharmacies and medical clinics.

Jane also mentioned that the Director of Membership & Marketing for NACO, Andrew Goldschmidt, sends an email out each month announcing the program results for the previous month. Jane will give an update as to how Pierce County is doing with the program at our meeting in August.

Discussion and comments from the ADRC Governing Board followed.

BadgerCare+ Basic Plan

Jane White reported that the BadgerCare+ Basic plan started enrolling members into their program as of June 1, 2010, with benefits to begin on July 1, 2010.

Jane mentioned that the BadgerCare+ Basic plan is a limited benefit health care plan and only individuals who are on the BadgerCare+ Core Plus plan waitlist can enroll in the BadgerCare+ Basic plan.

Discussion and comments from the ADRC Governing Board followed.

Farm Technology Days

Jane White reported that the ADRC will have a booth in the Family Living Tent at Farm Technology Days. The booth will be staffed by the Pierce County ADRC as well as other ADRC staff members from the St. Croix, Dunn, Pepin and Buffalo County.

Discussion and comments from the ADRC Governing Board followed.

Future Agenda Items

Kathy Hass mentioned that we will be discussing the draft for the 2011 ADRC and Aging Unit's Budget.

Next Meeting

The next meeting of this Governing Board will be held on **August 18, 2010.**

Adjournment

Sue Gilbertson made a motion to adjourn, seconded by Mary Jane Grebner. **Motion carried.**

Respectfully submitted,  
Jane White

MINUTES  
Pierce County ADRC Governing Board  
August 18, 2010

- Call To Order County Board Member & ADRC Governing Council member Don Rohl called the meeting to order at 9:30 a.m.
- Roll Call Members present were: Charlotte Bowen, Mary Jane Grebner, Jeanette Hovel, John Howard, Yvonne Kulow, James Robey, Don Rohl and Tasha Schuh. Sue Gilbertson, Jeff Holst, and Eugene Kittilson were excused.
- Staff & Guest Kathy Hass and Jane White, from the ADRC staff were present.
- Minutes Minutes from the June 24, 2010, meeting were mailed to the Governing Board Members for their review. James Robey made a motion to approve the minutes, seconded by Yvonne Kulow. **Motion carried.**
- ADRC & Aging Financial Reports Kathy reviewed the ADRC's Financial Report through May 2010 and the Office on Aging's Financial Report through July 2010.  
  
Discussion and comments from the ADRC Governing Board followed.
- ADRC Staff Reports Kathy Hass reviewed the ADRC Monthly Statistics for work completed by the Options Counselors and the Benefit Specialists through July 2010.  
  
Kathy mentioned that the ADRC is still continuing to do well with the 100% time reporting that is being completed by the ADRC Staff.  
  
Kathy also reported that the Options Counselors and Benefit Specialists continue to distribute their Customer Satisfaction surveys to their clients and comments received have been very positive.  
  
Discussion and comments from the ADRC Governing Board followed.
- Review, Discuss and Take Action to Approve the Draft Aging Plan and Budget for 2011 Kathy Hass reviewed the Draft of the ADRC & Aging Budget for 2011.  
  
Kathy reported that they were able to move some of the administration costs to the s85.21 State Transportation Grant to allow more Title III-B money to be used for chore service.  
  
The State Senior Community Services (SSCS) grant was used for Home Delivered meals and Title III-B Chore Service. Now it has been decided that those funds will be used for Title III-D Lifeline Services.  
  
Kathy also mentioned that eventually the State Alzheimer's Family and Caregiver Support Program grant will be phased out because it's already a part of Family Care. With the \$5765 amount that Pierce County

receives we are able to serve 3 people at \$1900 each.

Discussion and comments from the ADRC Governing Board followed.

John Howard made a motion to approve the Draft Aging Plan and Budget for 2011, seconded by Jeanette Hovel. **Motion carried.**

Quality Assurance  
Feedback

Kathy Hass asked the Governing Board members what they have heard in regards to how the ADRC of Pierce County is doing and if there are any services that could be provided or improved on. John Howard mentioned that he has heard complaints about the River Falls Taxi Service (that the ADRC of Pierce County has a contract with for subsidized trips) in regards to the wait time when one calls for a taxi ride which is approximately 30 minutes and some times longer. The other complaint is that the taxi service hours end at 8:00 pm. Kathy stated that she will talk to the taxi service about these issues when she renews the contract with them.

Discussion and comments from the ADRC Governing Board followed.

Future Agenda Items

Kathy Hass mentioned that she will give the ADRC Governing Board members an update on the transportation services that are provided through the ADRC of Pierce County.

Next Meeting

The next meeting of this Governing Board will be held on **October 20, 2010.**

Adjournment

Yvonne Kulow made a motion to adjourn, seconded by Charlotte Bowen. **Motion carried.**

Respectfully submitted,  
Jane White

MINUTES  
Pierce County ADRC Governing Board  
October 20, 2010

- Call To Order County Board Member & ADRC Governing Council member Don Rohl called the meeting to order at 9:30 a.m.
- Roll Call Members present were: Charlotte Bowen, Sue Gilbertson, Mary Jane Grebner, John Howard, Yvonne Kulow, James Robey, Don Rohl and Tasha Schuh. Jeff Holst, Jeanette Hovel, and Eugene Kittilson were excused.
- Staff & Guest Kathy Hass and Jane White, from the ADRC staff were present.
- Minutes Minutes from the August 18, 2010, meeting were mailed to the Governing Board Members for their review. Yvonne Kulow made a motion to approve the minutes, seconded by Mary Jane Grebner. **Motion carried.**
- ADRC & Aging Financial Reports Kathy reviewed the ADRC's Financial Report through August 2010 and the Office on Aging's Financial Report through September 2010.
- Discussion and comments from the ADRC Governing Board followed.
- ADRC Staff Reports Kathy Hass reviewed the ADRC Monthly Statistics for work completed by the Options Counselors and the Benefit Specialists through September 2010.
- Kathy mentioned that the ADRC is still continuing to do well with the 100% time reporting that is being completed by the ADRC Staff.
- Kathy also reported that the Options Counselors and Benefit Specialists continue to distribute their Customer Satisfaction surveys to their clients and comments received have been very positive.
- Discussion and comments from the ADRC Governing Board followed.
- 2011 Changes for Medicare Part D Jane White mentioned that Medicare Part D for 2011 is changing quite drastically. They were 19 plans that were available to WI residents in 2010 that will not be continuing in 2011. The average monthly premium for the 2011 plans is \$35.00 and a majority of those plans are going away from a straight copayment to a percentage copayment.
- Discussion and comments from the ADRC Governing Board followed.

Review and Take  
Action to Approve  
the §85.21  
Transportation Grant

Kathy Hass reviewed the §85.21 State Transportation Grant for 2011. A public hearing has been scheduled for October 27, 2010, at 3:00 pm in the basement meeting room of the Pierce County Office Building and ADRC Board Members were encouraged to attend.

Discussion and comments from the ADRC Governing Board followed.

John Howard made a motion to approve the 2011 §85.21 grant, seconded by Yvonne Kulow. **Motion carried.**

Review of  
Transportation  
Services Provided in  
Pierce County

Kathy Hass reviewed the transportation services that are provided for Pierce County residents who are Elderly, Disabled, or on Medical Assistance. She pointed out the cost difference between someone who was self-pay versus a Medical Assistance client who required a specialized motor vehicle (wheelchair accessible).

Discussion and comments from the ADRC Governing Board followed.

Next Meeting

The next meeting of this Governing Board will be held on **January 26, 2011 at 9:30 am.**

Adjournment

Mary Jane Grebner made a motion to adjourn, seconded by Yvonne Kulow. **Motion carried.**

Respectfully submitted,  
Jane White