

**Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting**

**WEDNESDAY, MAY 10, 2006**

**UN-APPROVED MINUTES OF THE  
SHOOTING RANGE COMMITTEE MEETING HELD**

May 10, 2006 – 4:00 p.m.

**STATE OF WISCONSIN)  
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE  
ELLSWORTH, WI**

**2006-1**

The Pierce County Shooting Range Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Paul Barkla, County Board Chair, called the meeting to order at 4:30 p.m. 1) **Meeting Convened**

The Chair acknowledged those present and established that there was a quorum:

1a) **Those Present**

Members present:	Paul Barkla	District #5
	Jerry Kosin	District #15
	Jeff Holst	District #16
	Greg Eaton	Citizen Member
Members absent:	Don Nellessen	District #9
	Tom Buckner	Citizen Member
Also present:	Mike Larson	District #6
	Jamie Feuerhelm	County Clerk
	Sgt. Tom Gunderson	Sheriff's Dept.

County Board chair P. Barkla called for nominations for temporary chairman. P. Barkla/J. Kosin nominated J. Holst. Motion by P. Barkla/J. Kosin to close nominations & cast unanimous ballot for J. Holst. Motion carried by voice vote with all in favor. P. Barkla left meeting. Temporary chair J. Holst called for nominations for permanent chairman. J. Kosin nominated J. Holst. Motion by J. Kosin/G. Eaton to close nominations & cast unanimous ballot for J. Holst. Motion carried by voice vote with all in favor. Chair J. Holst called for nominations for vice-chairman. J. Holst nominated G. Eaton. Motion by J. Kosin/J. Holst to close nominations & cast unanimous ballot for G. Eaton. Motion carried by voice vote with all in favor. 2) **Election of Officers**

Motion by J. Holst/J. Kosin to appoint County Clerk as secretary of Shooting Range Committee. Motion carried by voice vote with all in favor. 3) **Appoint Secretary**

Motion by J. Kosin/G. Eaton to approve minutes of Aug. 17, 2005. Motion carried by voice vote with all in favor. 4) **Minutes Approved**

Discussion on usage & possible changes. Motion by G. Eaton/J. Kosin to increase hours of the range by adding Tuesdays to the months of July & August for the same hours as Thursdays for those respective months. Motion carried by voice vote with all in favor. 5) **Hours of Operation**

Motion by J. Kosin/G. Eaton to authorize clerk to send out bid requests for service. Motion carried 6) **Satellite Facilities on**

by voice vote with all in favor

**Range**

Discussion on whether to advertise for bids. J. Feuerhelm stated that requests for bids could be sent out if there were at least three vendors. Motion by J. Kosin/G. Eaton to send out bid requests for mowing & grounds care. Motion carried by voice vote with all in favor.

7) **Maintenance & Grounds Care**

Sgt. T. Gunderson advised the committee that the Sheriff's Dept. does not have the staff to have someone work this position. He added that some things were not done last year that were typically done by the range officer, giving repairing targets & garbage disposal as issues that were not addressed. G. Eaton asked if trash disposal could be added to the maintenance & care of grounds service. Discussion on training for range officer. G. Eaton suggested sending a letter to local Rod & Gun clubs seeking interest. Motion by G. Eaton/J. Kosin to advertise for range officer & send letter to local gun clubs to solicit interest. Motion carried by voice vote with all in favor.

8) **Staffing of Range**

Next meeting set for Wednesday, June 21, 2006 at 5:00 p.m., Pierce County boardroom.

9) **Next Meeting Date**

- Review bids for satellite service.
- Review bids for lawn maintenance & care of grounds.
- Review staffing of range.
- Discuss/take action on combining Shooting Range with Parks Committee.

10) **Future Agenda Items**

Meeting adjourned at 4:53 p.m. by motion of J. Kosin/J. Holst. Motion carried by voice vote with all in favor.

11) **Adjournment**

Submitted by: Jamie R. Feuerhelm  
Pierce County Clerk

**UN-APPROVED MINUTES OF THE  
SHOOTING RANGE COMMITTEE MEETING HELD**

June 21, 2006 – 5:00 p.m.

**STATE OF WISCONSIN)  
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE  
ELLSWORTH, WI**

**2006-2**

The Pierce County Shooting Range Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chair Jeff Holst called the meeting to order at 5:05 p.m.

1) **Meeting  
Convened**

The Chair acknowledged those present and established that there was a quorum:

1a) **Those Present**

Members present:	Jerry Kosin	District #15
	Jeff Holst	District #16
	Greg Eaton	Citizen Member
Members absent:	Don Nellesen	District #9
	Tom Buckner	Citizen Member
Also present:	Curt Kephart	Admin. Coord.
	Jamie Feuerhelm	County Clerk
	Sgt. Tom Gunderson	Sheriff's Dept.

Motion by J. Kosin/G. Eaton to approve agenda as presented. Motion carried by voice vote with all in favor

1b) **Agenda  
Approved**

Motion by J. Kosin/G. Eaton to approve minutes of May 10, 2006. G. Eaton questioned language in the motion for hours of operation. He stated he thought that the motion was to open in the month of June for the same hours as July & August. Clerk J. Feuerhelm stated that the tape for the meeting wasn't clear. T. Gunderson indicated that he thought it was to add Tuesdays to the months of July & August as the motion indicates. Motion carried by voice vote with all in favor

2) **Minutes  
Approved**

Clerk J. Feuerhelm reported that the range report was not complete at this time & will be prepared for the next meeting. No action taken.

3) **Range Report**

Clerk J. Feuerhelm informed committee that there was only one bid submitted by Johnson's Sanitation for \$90.00 month. J. Kosin asked if it was the same price as last year. J. Feuerhelm stated the bid last year was \$85.00/month. Motion by J. Kosin/G. Eaton to approve bid from Johnson's Sanitation. Motion carried by voice vote with all in favor.

4) **Satellite Facility  
Bids**

Clerk J. Feuerhelm informed the committee that there were three bids submitted as follows: Rick's Repair & Lawn Care @ \$50.00/visit; Langer's Lawn Care @ \$48.00/visit; & James Albarado @ \$60.00/mowing. Discussion on definition of 'per visit'. J. Feuerhelm stated that the vendor would be notified that service would be performed on a per mowing basis. Motion by J. Kosin/G. Eaton to approve bid from Langer's Lawn Care. Motion carried by voice vote with all in favor.

5) **Maintenance &  
Grounds Care**

Clerk J. Feuerhelm informed the committee that two individuals applied for the position of Range Officer. Discussion on required training & possibility of waiving the requirement for those with military experience. Discussion on interview dates & possible insurance liability related to training or lack thereof. J. Holst asked A.C. Kephart to research insurance issue. Interviews set up for Thursday, June 29<sup>th</sup> at 5:00 p.m.

6) Staffing of Range

Chair J. Holst explained the purpose for considering transferring the responsibilities of the Shooting Range Committee to a different, already existing, committee to help streamline the committee process & increase functionality of the range. He stated that it would still be possible to have citizen member representation on that committee as well to address shooting range issues specifically. He added that he felt the Parks Committee would be a good fitting consideration. G. Eaton expressed the benefits of having citizen representation on the committee & that this type of representation continues. Motion by J. Kosin/ G. Eaton to recommend to the County Board the attachment of the Shooting Range Committee to the Parks Committee as a subcommittee thereof, with county supervisors appointed pursuant to the rules of the Parks Committee & the citizen member to be appointed pursuant to the current rules of an appointment to the Shooting Range Committee. Motion carried by voice vote with all in favor.

7) Committee Restructuring

Next meeting set for Wednesday, August 2, 2006 at 5:00 p.m., Pierce County boardroom.

8) Next Meeting Date

- Range Report.
- Review budget for 2007.
- Review ordinance for committee restructure.

9) Future Agenda Items

Meeting adjourned at 6:10 p.m. by motion of J. Kosin/J. Holst. Motion carried by voice vote with all in favor.

10) Adjourn

Submitted by: Jamie R. Feuerhelm  
Pierce County Clerk