

**Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting**

**FEBRUARY 6, 2006  
LIBRARY BOARD MEETING MINUTES**

President Dorothy Ahlgren called the meeting of the PCLB to order at 4 P.M. on Monday February 6 in the Board Room of the Courthouse. Members present were, Sandra Weix, Ina Murray, Tom Gunderson, Loretta Wilbur and Kirstin Schilling. Connie Binkowski was excused. Joanne Baier, Librarian, was also present.

**Action items:** The minutes of the October 2005 PCLB meeting were approved on a motion from Tom and Sandra. Joanne reviewed the 2005 YTD financial report and also the current monthly vouchers. The vouchers were approved for payment on a motion from Kirstin and Loretta.

**Librarian's report:** Joanne reported the County Storyhour program is up and running with higher attendance than in previous years. Seven thousand BBM catalogs have arrived and will be mass mailed, and about a thousand new books have been added to the collection. The Elmwood Public Library has dropped out of the rotating collection, and Plum City will convert to the MORE software beginning in April. With the aging of the collection (videos vs. DVD's; audiotapes vs. CD's) and the incompatibility of the county software with the public library software, the PCLS will phase out the collection. All materials will be returned to the library that made the initial purchase. Tom mentioned, "It's the nature of what we've become," as befitting this situation quite well. The BBM contract with IFLS was reviewed and approved on a motion from Kirstin and Sandra. Joanne reported on recent department head meetings.

**Local Reports:** Elmwood is hosting an adult watercolor class; River Falls is coordinating the "community read" program again; Ellsworth has had great success with a knitting class they are offering; Plum City will convert to MORE in April.

**Next meeting** will be **Monday, March 6, 2006** in the Board Room of the Courthouse.

Respectfully submitted,  
Joanne Baier, Librarian  
PCLB approved 3/6/06

**MARCH 6, 2006**  
**MEETING MINUTES**

The regular monthly meeting of the PCLB was called to order on Monday, March 6 at 4 P.M. by Vice-President, Tom Gunderson. Other members present were Loretta Wilbur, Connie Binkowski, Sandra Weix and Ina Murray. Dorothy Ahlgren and Kirstin Schilling were excused. Librarian, Joanne Baier, was also present.

The February minutes were approved on a motion from Sandra and Loretta. The monthly vouchers were approved on a motion from Connie and Loretta.

Joanne reported that she e-mailed our County Clerk on Feb 1 and again on March 2 to please check with Dunn County regarding ACT 150 funds to the Elmwood Public Library. The DPI annual report was reviewed and approved on a motion from Sandra and Connie. Joanne gave a brief report of the February 9 department head meeting.

Sandra and Connie moved to table the evaluation of the library director until March, due to the absence of President Ahlgren and Supervisor Schilling. Motion carried.

Plum City's library is joining the MORE automated system in March. They are booking entertainers for their summer program in conjunction with our program. Elmwood is experiencing high attendance at our storyhour program and they too are planning summer programs with our instructor. Ellsworth has their annual elementary art shop in progress and their lap sit and preschool storyhours are doing well. About 80 individuals attended their recent free movie day, and another is planned during "spring break."

Due to vacation schedules the April Board meeting will be Thursday, April 6 at 4 P.M.

Respectfully submitted,  
Joanne Baier, Librarian

**APRIL 10, 2006**  
**LIBRARY BOARD MEETING MINUTES**

The regular monthly meeting of the Pierce County Library Board (PCLB) was called to order by President, Dorothy Ahlgren. Other members present were Sandra Weix, Connie Binkowski, Ina Murray, Tom Gunderson, and Kirstin Schilling. Loretta Wilbur was excused. Joanne Baier, Librarian, was also present.

The March minutes were approved on a motion from Connie and Sandra. The monthly vouchers and year to date figures were reviewed by Joanne and approved on a motion from Tom and Kirstin.

Joanne stated the main discussion at the monthly department head meetings has been the 2007 budget shortfall. With that concern in mind, she has been reviewing the budget, searching for possible actions to take. The Annual Report for Supervisors and a "Supervisor's Orientation" document has also been completed by Joanne.

We heard a report on the Teddy Bear Picnic conducted by our storyteller, Patricia Pickerign, for the storyhour children. Plum City finished a huge weeding project before they joined the MORE consortium. Their 3-on-3 fundraiser was a huge success with 46 teams participating. Their director has arranged a Spanish to English speaking class with teachers coming from CVTC. Prescott has an art show on display. Joanne reported Prescott did get ACT 150 funds from St. Croix County and Polk. They are waiting for Dunn's reimbursement, as is Elmwood.

On a motion from Tom and Kirstin, the Board convened into closed session pursuant to #19.83(1) (c) WI. Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Performance evaluation for Librarian. Roll call vote was unanimous "Yes." Tom and Connie moved to return to open session and the motion carried. Kirstin and Tom moved to recommend the step increase for the librarian, Joanne Baier. The motion carried.

Joanne explained that last fall the County Administrator, Curt Kephart, asked if any department head could assist him in creating positive public relations materials for the newspapers. Joanne asked the Board what they thought about her offering to assist -- as her work schedule allows. The PCLB thought it was a good idea and authorized her to pursue it further with Curt, on a

motion from Tom and Ina.

Respectfully submitted .....*Joanne Baier, Librarian*

**MAY 1, 2006**  
**LIBRARY BOARD MEETING MINUTES**

The monthly meeting of the Pierce County Library Board (PCLB) was called to order at 4 P.M. by President, Dorothy Ahlgren. Other board members present were, Connie Binkowski, Ina Murray, Tom Gunderson, and Linda Wilbur. Sandra Weix was excused. County Board Chair, Paul Barkla was also present as was Joanne Baier, Librarian.

The April minutes were approved on a motion from Connie and Loretta. Joanne reviewed the monthly vouchers and they were approved for payment on a motion from Tom and Connie.

The Librarian's report included the good news that SB 272 and 273 are on the Governor's desk. That legislation will require cross county ACT 150 payments to be at 70 percent, the same rate as in county. During the past five years, Joanne has earned more than 100 hours of continuing education, allowing for a renewal of her license, which the Department of Public Instruction has granted.

Kirstin Schilling will no longer serve on the library board due to restructuring of the County Board. Pamela Sans was appointed, however, she is unable to meet at 4 PM. The Board considered changing the time but prefers the earlier time to avoid driving in darkness during the winter. Joanne asked Paul if another person on the County Board might be interested. He said he'd like to serve on the library board. The PCLB was happy to hear that good news.

Joanne met with Curt about her offer to write news releases on various happenings in the county. He offered a few ideas for her to pursue. She also prepared a draft of a brochure, based on Curt's ideas, for a town meeting on the topic of "growth."

Joanne prepared ACT 150 papers for four libraries. She was excited to discover Elmwood and Prescott are illegible to file with four counties. Plum City is barcoding their books for the MORE union catalog which will go live in September. Pierce County's summer reading program begins the first week in June for 5 weeks.

Congratulations to Ina who will be signing autographs at her book sale later this month at the Ellsworth Public Library.

Respectfully submitted.....*Joanne Baier*, Librarian

**JUNE 5, 2006**  
**LIBRARY BOARD MEETING MINUTES**

The monthly meeting of the Pierce County Library Board (PCLB) was called to order at 4 P.M. by President, Dorothy Ahlgren. Other members present were Sandra Weix, Connie Binkowski, Ina Murray, Tom Gunderson, Loretta Wilbur and Paul Barkla.

The May minutes were approved on a motion by Tom and Connie. Joanne reviewed the monthly and yearly expenditure reports, and they were approved on a motion from Paul and Loretta.

A new board member list with addresses, phone numbers and e-mails was prepared by Joanne for the PCLB's reference. She reported on May's department head meeting, and distributed a draft copy of a brochure she created using Curt's text. The brochure was created for consideration and discussion only, with an ultimate goal of (some day) conducting "town meetings" for the public regarding county government activities. She is also working on a news release that will be sent to all five newspapers in the county.

Four counties were petitioned with ACT 150 papers, calculated and prepared by Joanne, for the Ellsworth Public Library, and three counties were petitioned for the Spring Valley Library. The four other libraries papers were prepared and sent last month.

Our summer reading catalog, for grade school children, has been created and is ready for distribution through the Books-By-Mail program. And, our summer program, at participating libraries, conducted by our temporary employee and storyteller, Pat Pickerign, begins June 14 and continues for five weeks.

Plum City Public Library has concluded their English – Spanish classes, and librarians from all over the county are visiting grade schools to advertise summer reading programs.

Next meeting will be Monday July 10 at 4 P.M.

Respectfully submitted.....*Joanne Baier*, Librarian

**JULY 10, 2006 – MEETING MINUTES**  
**LIBRARY BOARD MEETING MINUTES**

The regular monthly meeting of the Pierce County Library Board of Trustees (PCLB) was called to order at 4 PM by President, Dorothy Ahlgren. Other members present were Sandra Weix, Connie Binkowski, Tom Gunderson and Paul Barkla. Ina Murray and Loretta Wilbur were excused. Librarian, Joanne Baier, was also present.

The June minutes and vouchers were approved as submitted. Joanne reported she recently submitted her (second) county-wide news release which explained automated voting machines and the fall election. She hopes to compile her news releases into a brochure which could be used as handouts in the courthouse, at various public places, and for mailing to the Books-By-Mail (BBM) patrons. Our summer reading program has ended, and a discarded book sale will be held the last Friday of July.

Instructions for the 2007 budgeting process were reviewed. Joanne reported on her ideas to generate some revenue, first by selling withdrawn materials on the Internet (determined unprofitable) and doubling the price of books at the upcoming book sale.

A preliminary budget is due to Administration on August 1, so Joanne prepared two budgets for discussion and review by the Board. On a motion from Paul the PCLB approved combining the major proposals of the two presentations in an attempt to meet the restrictions set about by the Finance Committee.

The Administrative Coordinator is encouraging departments to collaborate on various issues. In an effort to comply with that request, Joanne checked into the possibility of mailing the Recycling and Land Management brochures and surveys. Upon investigation, she found a savings of \$775 if the Library (instead of Helmer Printing) mailed the recycling brochures. She is awaiting figures from Land Management before making that determination.

Paul reported Kirstin will remain on the IFLS Board. The next meeting is set for August 7, 4 PM, in the Court House, Board room.

Respectfully submitted.....*Joanne Baier*, Librarian

## **AUGUST 7, 2006 --- MEETING MINUTES**

The regular monthly meeting of the Pierce County Library Board (PCLB) was called to order at 4 P.M. by President, Dorothy Ahlgren. Other members present were Tom Gunderson, Sandra Weix, and Paul Barkla. Librarian, Joanne Baier was also present. Excused members were Ina Murray, Connie Binkowski and Loretta Wilbur. Ned Walz of Plum City attended in Connie's absence.

The July minutes were approved on a motion from Paul and Tom. The monthly vouchers were approved on a motion by Tom and Paul.

The Librarian's report included:

- ✓ The fact that the annual book sale was not successful due in part to the extreme heat. Remaining books will be donated to the Veteran's hospital or to libraries affected by Katrina.
- ✓ Plum City Public Library graciously agreed to host the Supervisor's planning session in July.
- ✓ Clean sweep brochures are being distributed to the Books-By-Mail patrons and multiple copies were sent to the six public libraries for distribution as well.
- ✓ Joanne interviewed Steve Melstrom, of the Recycling department, for her next news release.
- ✓ Last month's news release, on new voting machines, was printed in 3 of the 4 news papers and will be included in the senior's news paper this month.

The budget was reworked (again) because the Maintenance of Effort Law (43.15) prevents the library budget from being decreased more than the average of the last 3 years of funding. In this case it amounts to \$15,343 or a 3.74% decrease. If the budget is cut more than 3.74%, we will be removed from the 10 county library system. Such action would be crippling to say the least, as we would lose our revenue and all system services. Interlibrary loan alone is worth hundreds of thousands of dollars. Joanne handed out a detailed budget showing 8 of 21 line items reduced – some by 100%. The PCLB approved that budget on a motion from Paul and Sandra.

Due to the Labor Day Holiday, the PCLB will meet on Wednesday, September 6, at 4 PM, in the Board room of the Court House.

Respectfully submitted.....Joanne Baier, Librarian

## SEPTEMBER 6, 2006 – MEETING MINUTES

The regular monthly meeting of the Pierce County Library Board (PCLB) was called to order at 4 PM on Wednesday, September 6 in the Court House - Board room by President Dorothy Ahlgren. Other members present were Sandra Weix, Connie Binkowski, Ina Murray, Tom Gunderson, Paul Barkla, and librarian, Joanne Baier. Loretta Wilbur was absent.

On a motion from Paul and Tom the August minutes were approved as read. Joanne distributed the list of bills and year to date balances, and the bills were approved on a motion from Tom and Paul.

The budget was discussed, with special attention to the MOE (maintenance of effort) state law which disallows any cut greater than the average of the last three years of budgets. Dorothy and Joanne have an appointment to present the budget to the County Administrator and financial director on Monday, September 11. The budget was approved on a motion from Paul and Sandra.

The county's storyhour program starts on September 13 and continues for 10 weeks. Seven thousand new catalogs are in transit from the printers to the Library for the fall/winter BBM program. Joanne has another (the third) county courthouse news release ready for the newspaper on the recycling center and their numerous grants and activities.

Elmwood Public Library recently received an LSTA grant which was used to purchase large print books for the nursing home residents, and also an entertainer to perform the "good old days" songs for the residents and visitors. Plum City went "live" on the MORE catalog recently.

The next meeting will be Monday, October 2, at 4 PM in the Court House, Board room.

Respectfully submitted,

*Joanne Baier*, Librarian