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**LAW ENFORCEMENT COMMITTEE
January 10, 2006 Meeting Minutes**

Meeting called to order at 5:03 p.m.

Present were Kerr, Kucinski, Barkla, Muhlhausen, Gulbranson, Sorenson, Knoll, and P. Feuerhelm. Simones arrived at 5:05 p.m. Kephart arrived at 5:05 p.m. Larson was excused.

Chair determined quorum was present.

Public comment was requested – there was none.

Adopt Agenda - Moved by Barkla/Kerr to adopt agenda as presented. Motion carried.

Approve minutes - Moved by Barkla/Kerr to approve minutes of the December 6, 2005 meeting. Motion carried.

Coroner - Moved by Barkla/Kerr to defer Coroner action until next meeting. Motion carried.

Clerk of Court - Video Conferencing was reviewed by Clerk of Court Feuerhelm. She explained to the committee that currently some judges use speakerphones. She informed the committee that if the individual is in jail or prison, there are no identification issues. She indicated there are some cases that can be done by videoconferencing and some that cannot. She indicated the Judge believes he has no problem with videoconferencing as long as the Public Defender agrees. She indicated videoconferencing has not been used in a lot of major type cases. She discussed that possibly it would be more appropriate for minor type cases. The committee was informed that it could be used in all misdemeanor cases if the defendant agrees to the use of videoconferencing. Feuerhelm was unsure where the equipment would fit into the present court arrangement. She indicated it would need to be a multi-camera set up. She also said that it would take additional funds to install such a system. She indicated several counties around the area currently have it, including Dunn, Polk, St. Croix. In talking with representatives from other court systems, it doesn't sound like other counties use their systems very often. It was estimated that it would cost \$35,000.00 to install such a system, and it would need to be updated every 4 to 6 years.

Sheriff informed committee that there are several times when people come back from prison for

smaller type hearings. Videoconferencing would prove very beneficial in minimizing costs for the Sheriff's Department. An issue with regard to attorney client privacy was discussed. Would the court stop and take a break so attorney and client could talk or would there be another way to handle the confidentiality issues.

Committee would like to see if there is somewhere they could go to see it in action. Committee was informed that Sacred Heart does not currently have a contract with Pierce County, thereby making it necessary to travel long distances in order to find room for mental health cases. Mendota, LaCrosse, Winnebago in Wisconsin and possibly United Hospital in the Twin Cities would be utilized. Committee asked Feuerhelm to check with other counties about how often they use videoconferencing and what type of cases take advantage of the system and get back to them with the information. It was suggested that the Administrative Coordinator check with the neighboring counties to see if a center could be set up and shared. Different options were discussed with regard to videoconferencing usage. Moved by Barkla/Kerr to defer action on this item. Kerr asked the Sheriff to advise other board members that due to the lack of a contract at Sacred Heart, it is going to cause additional strain on the Sheriff's Department budget. Question was called. Motion carried.

Sheriff's report. Invited all members to Prescott Malone Elementary DARE graduation, Thursday at 6:30. He informed the committee that next week Sorenson, Gulbranson, Knoll, and himself would be attending annual management training in Superior.

Sheriff informed the committee he received a check for \$13,568.72, which was for probation holds for the Department of Corrections. Statutes indicate counties should be reimbursed at the daily rate of \$40.00, but because the State has budget issues, they paid \$36.28 per daily hold this year. Pierce County had a total of 374 billable days.

Sheriff indicated that the department was in receipt of the new squad.

Sheriff informed the committee that there was an attempted hanging in the jail over the weekend. Staff intervened and the individual is now out of the hospital. Dispatch had multiple bookings going on and it was very busy at the time. Because staff was alert and aware they were able to handle the difficult situation. Those involved will be receiving a commendation letter. The committee wished to let all those involved know that they appreciated their good work on this situation. On the same note, Sheriff indicated that there is an officer of the year award given out annually. Lt. Knoll has been part of the jail training at the New Richmond Technical College and they are very appreciative of the fact that his knowledge comes from working in the field.

Lt. Sorenson gave an overview of investigations unit. Currently there are 5 investigators: 1 Juvenile officer, 1 drug officer, 1 child abuse and neglect investigator

and 2 general investigators. He gave a summary of all the cases generated in 2005. Currently there is an average of 47 cases per investigator. He explained the types of cases assigned. A 5-year review of cases assigned was handed out to all committee members. It was suggested that he provide a little more statistical information on few of the various crime categories.

Sheriff explained to committee he will be conducting an internal evaluation by interviewing all employees of the department to see if there are things that need to be done differently. The lack of hiring an additional drug officer is going to impact the number of drug cases handled. The lack of hiring another Dispatcher puts a burden on the employees already there. Concern was express that these are rally dual role positions and the workload keeps increasing. Huber Law is working with a different clientele and they need to be checked more often. Last year there were approximately 17000 calls for services. Drug Court is finding that people in the program need to be checked on more. The road officers need to have time to check on them. Prisoners are more violent and abusive creating the need more trained staff. Emergency Medical Dispatch protocol cannot be accomplished without additional dispatchers. Various EMS agencies have been requesting that EMD. For the Dispatchers there is more pressure for demands for service.

Sheriff indicated he is planning a department wide staff meeting to be held in April or May. Kerr asked for goals that he would like to be set or for how the department is to be judged. He informed the committee everyone needs to start thinking about the 2007 budget. It was suggested that a meeting be set for only departmental goals to be discussed. Sheriff informed the committee he believed the goals should be driven from inside the department.

Barkla renewed his request to have individuals from LaCrosse come to Pierce County to discuss the closing of their Huber facility. Sheriff indicated he was working on that issue. Barkla indicated he would like to see information on this by March.

Kerr indicated he thinks the Sheriff's Department needs to look at smaller squads such as a Malibu. Sheriff indicated if we were to make a change right now, no additional money was budgeted to transfer new equipment to a smaller squad. He believed a Chevy Malibu is difficult to work with. Many agencies are trying Dodge vehicles. It was estimated that it would cost approximately \$2,000 more for a large squad. On trade in you will get \$1,000 to \$1,500.00 per squad for the larger squad than the smaller squad, according to the dealer that buys the old squads. Barkla commented he believed the Sheriff's Department has become more open and forth coming with information and he appreciates it. Moved by Simones/Barkla to approve squad specs as presented. Motion carried.

Discussion was had with regard to animal control incidents. Kephart indicated a meeting was held last week with regard to this issue. Sheriff sent letters to various veterinary agencies to see

if they were interested in holding animals for the county. So far he has not received any responses to his letter. Public health plays a role. There are three steps that need to be done to deal with the animal control issue – 1)- need to create an ordinance, 2) designate humane officer and 3) designate an animal holding facility. Corporation Counsel has been provided ordinances from other agencies.

No action taken at this time.

Conducted jail tour at 6:43 p.m.

Returned from Jail tour.

Set next meeting for February 14, 2006 at 4:30 p.m.

Moved by Simones/Barkla to adjourn the meeting.

Meeting adjourned at 7:05 p.m.

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**LAW ENFORCEMENT COMMITTEE
MEETING MINUTES
FEBRUARY 14, 2006**

Meeting called to order at 4:32 p.m. by Chair Kucinski. Present were Larson, Dzubay, Kucinski, Barkla, Kephart, Feuerhelm, Ann Davey, Gulbranson, Muhlhausen, Kerr, O'Boyle, Sorenson. Simones arrived late.

Chair established a quorum was present.

Public comment was requested – none was given.

Moved by Barkla/Kerr to adopt agenda as presented. Motion carried.

Moved by Barkla/Kerr to approve minutes of January 10, 2006 meeting. Motion carried.

Coroner – discuss and take action on medical examiner update. Dzubay questioned as to where the process of determining medical examiner/coroner was. Filing for the next election is June 1. She was asking if the committee was willing to make a favorable recommendation to pursue with Finance and Personnel. Personnel and Finance had requested a letter from the LEC supporting the medical examiner position. Sharing the position with other agencies was discussed. Dzubay indicated the County had 3 options with regard to this position – share services, elect a coroner or create medical examiner position. With the creation of a medical examiner position it was hoped Pierce County would be able to set the standards for the position and be involved in the hiring process, allowing for more qualified individuals to be employed, rather than staying with the election process, which may not require a certain level of qualifications. The committee was informed that office space and equipment would need to be provided for the position. Proposals for medical examiner and coroner position had been submitted earlier. The committee was asked to sign a letter of support indicating change from coroner to medical examiner and have Finance and Personnel put together a position description and determine if the position would be a contracted/employee along with determining the wages to be paid. The individual would begin working just prior to January 1, 2007. Moved by Kerr/ Barkla to approve that the Medical Examiner position be forwarded to Finance/personnel along with yellow packet information as presented by Coroner, a draft resolution/ordinance and exhibit A, which is a letter. Motion carried.

Clerk of Court – Videoconferencing. Ann Davey from Public Defender was introduced. O’Boyle handed out statute dealing with telephone conferencing. O’Boyle believes that statute spells out what types of criminal cases can or can’t be held via videoconferencing. Discussion was had as to what types of hearings don’t need evidentiary material and would therefore fall under the ability to videoconference. It was believed basic hearings shouldn’t be any problem with videoconferencing as long as the other facility is set up for videoconferencing also. Davey indicated that if an attorney needs to talk to the defendant that might be an issue. Davey also indicated that there may be some issues with regard to not being able to talk confidentially to defendants. The statutes provide a right to confrontation. Davey indicated that the Eau Claire Public Defender’s office has been using videoconferencing for bail hearings. You need to have a good technical system in place to make it work. Possibly it would work where Chapter 51 have doctors giving testimony. Davey cited many statutory reasons why videoconferencing does not give fair representation to the defendant. The problem of transporting individuals for long distances for short hearings and then turning around and taking them back causes strain on the Sheriff’s Department. Feuerhelm indicated it would cost at least \$35,000.00 to install a system, plus there would need to be upgrades every 3 to 4 years. Currently the Prison system is using videoconferencing for hearings. Sheriff estimated that the Sheriff’s Department makes approximately an average of three transports to Winnebago and Mendota per month. According to Davey, the Mental Health statutes seem to suggest the client should be present in court. It was suggested Corp Counsel should research that issue a little further. Davey suggested she would do further research on mental health statutorily set representation. Moved by Barkla/Simones to defer this item until next meeting. Motion carried.

Chair Kucinski opened squad bids at 5:10 p.m.

Ellsworth Ford Mercury

4 2006 Crown Vics \$21,092.60 per unit

Quinn Motors – Elmwood

4 2006 Crown Vic \$86,734.40 or \$21,683.60 per unit

Quality Care- Roen Ford

Crown Vic \$21,940.00 per unit FOB River Falls

Moved by Simones/Barkla to purchase four squads from Ellsworth Ford Mercury for \$21,092.60 per unit. Motion carried.

Sheriff’s Report:

Sheriff informed the committee in 2004 the kitchen staff made 22,067 meals and in 2005 they made 26,825 meals for inmates.

Water patrol completed their annual paper work and sent in a request for funds totaling \$29,638.00. The actual amount received will be pro-rated on that amount. They wrote 65 citations last year, mostly to MN residents. The Committee was informed that one law firm is researching different counties, evaluating their strip search policies in place.

Corp Counsel is looking at ordinances for animal control.

Sheriff Muhlhausen has been informed that there is a and owner in the Estates of Diamond Bluff planning an auto show this summer and he believed the Commemorative Air Show would be planning their annual event.

Internal evaluations are in process. Sheriff indicated they had a meeting with Public Health on rabies. It appears Public Health will be taking over some of the rabies and dog bites procedures that had previously been performed by the Sheriff's Department.

At a major traffic accident Sheriff bought \$28.28 for food for officers staying at the scene. Discussed previous events where food had been provided. Moved by Barkla/Kerr to approve food bill that was provided at this emergency one time event.

Sjostrom informed the committee of the Sheriff's Department computer system, briefly going over the history of the system and the direction the Sheriff wants the system to take.

Sheriff is meeting with LaCrosse County Sheriff next week. Committee members asked if it would be possible to talk to them by phone at the next meeting and have LaCrosse County personnel be first on the agenda. Sheriff to let LaCrosse personnel know when the next meeting will be and to request them to do it by phone or videoconferencing.

Set next meeting for March 14 at 4:30 p.m.

Moved by Barkla/Simones to adjourn meeting.

Meeting adjourned.

Respectfully submitted: Kim J. Sjostrom
Official Recorder
Draft: 2/15/06

LAW ENFORCEMENT COMMITTEE MEETING MINUTES
March 14, 2006

Meeting called to order at 4:34 p.m. by Chair Kucinski.

Meeting convened

Chair acknowledged those present and established there was a quorum. Members present were Kucinski, Kerr, Simones. Larson and Barkla were excused. Also present were: Gulbranson, Knoll, Sorenson and Rhiel.

Public Comment

Public comment was requested. There was none.

Agenda revised

Moved by Kerr/Simones to move #10 Discuss and take action on 2005 budget to between #5 and #6. Motion carried.

Approve Minutes

Moved by Kerr/Simones to approve minutes of February 14 meeting. Motion carried.

2005 Budget

Discuss and take action on 2005 budget. Update as of 3/14/06 was handed out to committee. Over on total budget 81,750.23. Gulbranson gave explanations for overage on line items. Committee requested department to put together more information. Moved by Kerr/Simones to defer item until next meeting. The item was then up for discussion. The committee was informed there were several medical leaves, plus one retirement last year, which caused an unusual amount of overtime. Committee was informed of other line item overages, including gasoline over by \$35,000.00. Due to a retirement coming up in 2006, the committee requested an overview for any cost savings available if someone is hired and trained in while the other person is still in the position. Gulbranson to check with Corporation Counsel on acceptance of resignation letter, if that is a final decision. Sheriff's Department has a unique position in that more training is necessary than for an ordinary office type job. Discussion was had with regard to putting a part-time employee into jail position ahead of time when an opening comes up. State training is the same for all individuals throughout the state. The 12-week FTO training is departmental procedures individual to Pierce County. Suggestion was made for Dunn, St. Croix and Pierce counties to create a part-time officer pool from which each county could draw, thereby enabling the part-time employee to make more of a career out of the part-time position. Currently a generic FTO program has been developed with Jerry Southworth.

Curt Kephart arrived at 5:00 p.m.

Question was called. Motion carried.

Motion carried.

District Attorney: O'Boyle appeared by speakerphone and explained his request for out of state training. 2 child protection workers, Human Services, Prescott Police Department, River Falls Police Department and Sheriff Dept. would also like to attend training to be held 7/24/ - 7/28 this year in Florida. Funding through the Jim Dollahon memorial fund will cover airfare and the cost of the \$200.00 per person registration. He requested the committee approve his attendance at this training. Lodging is \$465.00 per week, plus meals. O'Boyle indicated that if the numbers worked out right they would be willing to share rooms in order to minimize county costs. Human Services may be sending 2 child protection workers. The question was asked if there is any other training equivalent to this that would be closer. O'Boyle indicated there is one in June in Texas. It is given by the National Center for Child Abuse and they move the course around the country each year. There is a shuttle from the airport. O'Boyle was asked what the need for this training was. He indicated this training has a very broad based curriculum. It is also a goal of the Pierce County team to get everyone in the task force to the same level of training. Pierce County is unique in that it has a team approach with the task force. O'Boyle and Sorenson indicated there was money in both the DA and Sheriff's budget for training.

Request for Out of State Training – District Attorney O'Boyle and Investigator Sorenson

Motion by Kerr/Simones to approve DA and Pierce County Sheriff Department Investigator to attend training in Florida, with the County to be responsible for room and board. Motion carried.

Motion carried.

Sorenson presented information with regards to training to be held in Maryland. A grant was applied for and awarded for one to attend at FEMA Fire and Arson investigation training. The grant will cover everything except for meals and a one-time meal ticket is available and will be good for the two weeks of training. Training will be held May 22 – June 2, 2006. Since 1999 the ratio of fire deaths to homicides is 5 to 1. Sorenson indicated this would be a good chance to bring more training to this department. After training is completed, the attendee can be qualified as an expert to give testimony on the stand with regard to fires. Moved Simones/Kerr to recommend to Finance/Personnel approve training and pick up the cost of meals. Motion carried.

Sheriff Department request for out of state training

Motion carried.

Due to the heavy snow on March 13, 2006, the Crown Vic squads were pulled off the road. They were useless. All four-wheel drive vehicles were utilized to get around. 4 Highway units slid in the ditch. I-94 closed, so more semis and traffic were coming into our county. There were 63 documented snow complaint calls and Gulbranson estimated that he saw at least 100 cars in the ditch.

Sheriff's Report

Audit of the Water Patrol by the DNR was handed out. The report indicated water patrol was doing a good job. There was a lot of enforcement in busy areas. Good quota of tickets to time spent on enforcement.

DNR Audit

The request for mass assembly for the Commemorative Air Show was discussed. Committee indicated it had been a success and handled well in the past. The Civil Air patrol provides it's own security. Sheriff's Department staff is on site in case of a problem. Last year there were two officers assigned to the show. If traffic backs up on the highway then they will call another officer in to aid in traffic control. Anything beyond the regular three officers out would be on overtime. Hammarback, representative for the Commemorative Air Show will be at Finance/Personnel and County Board meetings.

Request to approve Mass Assembly application – Commemorative Air Show

Discussion was had about approving the contract with provisions spelled out in Corporation Counsel's memo. Discussion as how to determine overtime to be repaid was had.

Moved by Simones/ Kucinski to amend #11 in Corporation Counsel's memo to read, "Pierce County Sheriff's Department shall recoup the **actual** costs from the applicant law enforcement overtime resulting from the air show as determined by the Sheriff." Kucinski and Simones – aye; Kerr – nay. Motion carried.

Moved by Simones/ Kucinski recommend approval of the application for mass assembly permit for the Commemorative Air show, along with the memo from Corporation Counsel, and to forward it on to Finance/Personnel with the above approved amendment. Kucinski – Simones – aye; Kerr – Nay. Motion carried.

Motion carried.

Committee was informed that representatives from LaCrosse County had to cancel their appearance at this meeting. They requested that the committee choose a couple of dates so they can coordinate a meeting in the future. Committee members came up with the dates of April 3, 10 and 11 at 4:30.

LaCrosse County Huber Program

Committee suggested that a list of questions be compiled ahead of time to enable LaCrosse County to be better prepared for the discussion.

Next meeting set for either April 3 or 11 at 4:30 p.m.

Next meeting date

Moved by Kerr/Simones to adjourn meeting. Motion carried
Meeting adjourned at 6:10 p.m.

Motion to adjourn
Meeting adjourned

LAW ENFORCEMENT COMMITTEE MEETING MINUTES

April 11, 2006

Meeting called to order at 4:30 p.m. by Chair Kucinski.	Meeting convened
Chair acknowledged those present and established there was a quorum. Members present were Simones, Kucinski, and Barkla. Also present were Muhlhausen, Gulbranson, Knoll, Morris, O'Boyle, Slaikeu, Kephart, O'Keefe and Cartman. Larson arrives later. Kerr was absent.	Present
Public comment was requested. Committee Member Barkla indicated he would not be on the Law Enforcement Committee for the next term.	Public Comment
Moved by Barkla/Simones to move #8, Discuss and take action on part time wage increase to after #5 and to move item #7, Sheriff's Department report after number #8. Motion carried.	Agenda revised Approve Minutes
Moved by Barkla/Simones to approve minutes from March 14, 2006 meeting. Motion carried.	Increase in Temporary Employee Wages
Moved by Barkla/Simones to recommend to Finance/Personnel increase the wages of two temporary employees, Abby Krautkramer and Derek Featherstone, to the top of the temporary employee wage scale which is \$11.45 due to the fact they are now both certified officers. Motion carried.	Sheriff's Department Report
Sheriff Muhlhausen handed out monthly bills. He also informed the committee that the jail is undergoing some major maintenance which involves repainting of the cells. Sheriff Muhlhausen also indicated that he wrote a letter to Director Bicha regarding Chapter 51 detentions and the impact the long transports are having on staffing levels and the budget. Pierce County Sheriff Department has to backup the other smaller agencies when they are out on their transports. Slaikeu indicated that the department was going to look at the Crisis Intervention program at the Human Services level.	LaCrosse County Teleconference Regarding Closure of Huber Program
Gulbranson initiated the telephone conference between those present at the Law Enforcement Committee meeting and the representatives from LaCrosse County. Those present in LaCrosse were the Sheriff, Chief Deputy, District Attorney, Probation/Parole, Department of Corrections; District Attorney. The idea for justice sanctions began when the theory was adopted that if a prisoner could be trusted out on Huber, they could be trusted to be out on electronic home monitoring or sanctions. The original budget was \$89,000.00 and was staffed with 1 ½ - 2 people. This year the budget is 1.3 million, \$500,000.00 in revenue and a staff of 12, with the possibility of four more being added. Those present believed that the lack of accountability for those on justice sanctions was a major drawback in the program. Justice Sanctions is not able to check on clients because of staff shortages and other reasons. Sometimes people are violating up to 8 times before they are brought back into court. They have had a few major crimes occurring with those involved in Justice Sanctions or on home monitoring, including murder and sexual assault. LaCrosse County judges fully support the justice sanctions program. LaCrosse County is also looking at adding on to the present jail and is considering adding a Huber section, but that is only in the real early stages of planning. Justice Sanctions is under Human Services, not the Sheriff. The impact on the Sheriff's Budget was that they cut 12 positions - \$732,000.00, from the Huber Center when it was closed. They also lost \$220,000.00 in revenue and lost 3 workers	

for the kitchen, which increased their catering bills. As far as the economics of the new program, there doesn't appear to be any monetary savings for the county.

Moved by Barkla/Simones to defer action on this issue. Motion carried.

Larson arrived at 4:58 p.m.

Member arrives.

Sheriff Muhlhausen went over the highlights of the 2005 budget indicating where major overages were. The department had several medical leaves last year and one patrol retirement, causing additional overtime. The afternoon shift is extremely busy and the jail staff has had extra duties to perform in the way of drug court participants needing urine tests completed. This year he is trying to cut down on overtime by only allowing 3 officers to be gone at one time. This will cut down on the number of officers called out on overtime.

Sheriff's Department 2005
Budget

Discussion was had as to which direction to take to cover the deficit in the Sheriff's Department budget. Moved by Barkla/Larson to recommend to Finance/Personnel and then forward on to the county board the recommendation to cover the Sheriff's Department overage from the general fund due to costs incurred for operations in the Pierce County Sheriff Department including gas, the purchase of a replacement squad, prisoner boarding and overtime. Motion carried.

Moved by Barkla/Simones to adjourn the meeting. Motion carried.

Motion to adjourn.

Meeting adjourned at 6:20 p.m.

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LAW ENFORCEMENT COMMITTEE MEETING MINUTES

May 16, 2006

Meeting called to order at 5:20 p.m. by Chair Kucinski	Meeting convened
Chair acknowledged those present and established there was a quorum. Present were Sans, Plunkett, Simones, O'Boyle, Knoll, Muhlhausen, Gulbranson, Sorenson, Webb, Dzubay, Kucinski, Larson and Brown.	Present
Public comment was requested. There was none.	Public Comment
Move by Simones/Plunkett to elect John Kucinski chairman. Motion carried. Motion to close nominations and cast a unanimous ballot. Motion carried.	Election of Officers
Moved by Larson/Sans to approve Simones as Vice Chair. Motion carried. Moved by Plunkett/Sans to close nominations and cast a unanimous ballot. Motion carried.	
Moved by Simones/Plunkett to move #14, Scheduling second half of LaCrosse County Huber Center; i.e. presentation by LaCrosse Administrative Coordinator; Justice sanctions coordinator, and #15 Discussion of alternatives to incarceration to before #6 Approve Minutes of April 11, 2006 meeting. Motion carried.	Approval of Agenda
Kucinski explained previous information with regard to the closing of Huber Center in LaCrosse to those present. Pros and cons of not having Huber center open were reviewed. Want to have those involved in Justice Sanctions and AC to speak to our county. Sheriff asked if Judge Wing has been contacted regarding sentencing to Huber. Larson suggested waiting for six months before contacting LaCrosse county again to see if the program has been working out. Sheriff explained there were over 10 inmates in Huber at the present time, and they are working. If not working, not going to school or childcare responsibilities, then they may have to sit. Plunkett posed the question that if those on Huber would be on home monitoring of that would conceivably open up those cells for other inmates.	Discuss second half of LaCrosse County Huber Center project
Various sentencing options were explained to the board. Costs of home monitoring for users of the system were discussed. Home detention inmates make application to go out on electronic monitoring. Repeater drunk driving inmates do not go out. They pay the money up front for one week. \$20.00 per day. They are checked by police officers. The company is paid the money and then Pierce County is reimbursed a small stipend. Drug court people are required to report to Jail for testing. This costs the Sheriff Dept. more money and employee time as it takes at least 1/2 hour to deal with each individual. Kucinski went over various counties that have different programs to work with. He mentioned that the concern for Pierce County comes when the need for personnel to run the programs comes up. Problems with the physical jail were discussed. Knoll informed the committee that the jail and off site facilities are running at capacity. The question as to if money was no object what would the Sheriff's Department ultimate goal be. A new facility was the answer. 20 year projection for a facility would be 120 beds, but built so expansion would be easy. The proposal would be to build a facility that would be useable for the next 75 years. The ultimate jail facility would house up to 250 beds. O'Boyle informed the	Discussion of alternatives to incarceration

committee you should keep in mind what type of inmate is in jail. You need to examine why they are in the facility. Currently there are 3-4 people in the drug court system who might otherwise be in jail, but they are watched closely because they are high risk. In his opinion drunk drivers are more of a risk for the public than other violators.

Moved by Simones/Larson to approve minutes from April 11, 2006. 3 aye – Plunkett and Sans abstain. Motion carried.

Approve Minutes

Coroner Dzubay informed the committee she had sent out a monthly report showing departmental activities and accrued bills. Discussion on the history of the medical examiner position was discussed briefly. Coroner indicated she will be returning to the committee in the future to discuss the responsibilities of the position. She indicated it is outlined in Wisconsin statutes specifically what the duties of the position entail.

Medical Examiner Update

Fair Director Webb explained to the committee that the fair department has a great working relationship with the Sheriff's Department. Police presence is a must. Larson inquired why there was such a difference in the fair security amount paid by the Commemorative Air Show vs. the Fair. Sheriff indicated the air show was covered by officers for 2 ½ days, and only days, there was no night coverage. The fair is a 6 ½ day event, including the fair rodeo the weekend before the fair, and requires 24 hours per day coverage on some days. The Commemorative Air Force donated to the Sheriff's Dept. around \$800.00 the first year and \$1,000.00 the second year and had suggested increasing the donation incrementally over time. Board action has been taken on the Air Show. Webb explained that exhibitors are very appreciative to have 24 hour a day coverage. Before Pierce County Sheriff's department took over full security of the fair, they helped out the village of Ellsworth with fights at the demo derby and drinking incidents. There are generally several problems at the demo derby that are covered by law enforcement officers who make things safer. Last year 315 hours coverage was put in at the fair. Sheriff Muhlhausen indicated that the Command truck is very beneficial to have at the fair and takes a load off at the dispatch center. It is estimated that there will be approximately 5000 people per day at the fair. The question was asked if the officers at the fair booth were paid by the fair. Sheriff Muhlhausen explained they were not; they were there to answer questions for the general public and distribute crime prevention materials. It was also noted that the presence of the officers at the back gate had been of great help.

Discuss and take action on Fair Security.

Sheriff Muhlhausen explained to the committee the hierarchy of the department. The Sheriff reports to the constituents and works with Law Enforcement Committee. Sheriff Muhlhausen introduced the department members in attendance at the meeting and explained their job duties.

Briefing on Sheriff's Department

Chief Deputy Gulbranson explained the members of the patrol division and their job duties. He also informed the committee that patrol is currently short two officers, which will be causing additional overtime. Pierce County also has an Emergency Response Team that trains one day a month. Question was asked as to the number of reserve officers in the pool. It was explained that it is difficult to retain reserve officers once they are trained. They are looking for full time work. Those that retire don't want to work on a part time basis.

The committee was informed as to the current practice for replacing open positions. Sheriff Muhlhausen informed the committee that currently there are only two reserve officers who have completed the in-house FTO training and are qualified to work part time for the department.

Lieutenant Sorenson explained the positions and responsibilities in the Investigative Division. Sheriff Muhlhausen explained some of the duties of the Administrative Assistant.

Lt. Knoll explained the duties of dual role dispatcher/jailers. He explained to the committee the biggest issue facing the department is staffing levels and the aging physical plant. He also explained the County owns and operates a two- way radio system, with six remote sites, and is converting to digital operation for law enforcement.

Moved by Larson/Simones to recommend to Finance/Personnel to approve increase in wages to the top of the temporary pay scale, which is \$11.45, for temporary officer Denton Anderson, who is a fully certified policy officer. Motion carried.

Increase in Temporary Employee wages

Lt. Knoll gave a brief update on WCIA grant. A new granting opportunity had just recently become available. The deadline for electronic submission is June 2. Each county agency will apply for equipment grant individually.

Discuss and take action on Homeland Security Grant

One of the grant requirements is that any agency that receives funding must receive training. It was requested to roll some leftover funds from the first grant into the second grant that is being applied for. There are 150 radios left out in the field that could be reprogrammed and funds could come back to Pierce County if they are not all used up. Knoll believed Pierce County should consider using the leftover monies to help fund this training. No new money would be requested. He has talked with a consulting firm that would help put training together. If that money comes back to Pierce County, it could be available for next grant in which Pierce County could pursue collaboration to create training protocol.

Moved by Larson/Simones to have Pierce County request that left over funds from the Pierce County global reprogramming portion of HS-04-IC-0287 be designated for use in the 05-2970-05 Interoperability grant request. Motion carried.

Moved by Larson/Sans to explore setting up a training program with Communication Planning Consultants, Inc. Communication Planning Consultants explained what their goals are for building scenario based training. They have trained 12000 police officers in Minnesota. This is a prototype program that is to be developed as time goes on. Moved by Larson/Sans to withdraw motion. Motion carried. Moved by Plunkett/Sans to pursue the Homeland Security grant opportunity through collaboration with Communication Planning Consultants Inc. with any expenditure or revenue requests to go to Finance/Personnel. Motion carried.

Update on electronic monitoring. The committee was informed that on the average there are approximately 3 out.

Update on electronic monitoring

Sheriff will be inviting Jail Inspector to go before county board or a special law enforcement meeting and update the members on the jail status, to be used as an educational tool at the June or July meeting. Kucinski said to have some sort of plan if the jail inspector comes to point out problems with the jail. Some solutions or some sort of plan should be in place.

Jail Status

It was suggested that possibly the Sheriff's Department could have volunteers who are currently volunteering in the jail present to talk to the board. An overview of what's going on in Sheriff's Department would be beneficial. Possibly half could be discussed in July and half in August. Informing new County Board members on the jail status was discussed. If this type of discussion is had, it was discussed that then they could include Jail Inspector and Jail Volunteers.

Set next meeting for June 20, 2006 at 5:15 p.m.

Set next meeting

Moved by Simones/Sans to adjourn the meeting. Motion carried.

Motion to adjourn.

Meeting adjourned.

Meeting adjourned.

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UNAPPROVED MINUTES

LAW ENFORCEMENT COMMITTEE

June 20, 2006

Meeting called to order at 5:15 p.m. by Member Larson.

Meeting convened

Chair acknowledged those present and established there was a quorum. Present were Larson, Sans, Plunkett, Simones, Barkla, O'Boyle, Muhlhausen, Gulbranson, Sorenson, and Knoll and citizens Jim and Carrie Larson.

Quorum determined.

Public comment was requested. Carrie Larson informed the committee of a new law called Amie's Law which is being instituted in Wisconsin with regard to juvenile sex offenders. It allows the identities of juvenile sex offenders to be known to those who are in close locality to the offender. They have been working with Sheriff Muhlhausen to get this program established in Pierce County.

Public Comment

Committee Member Plunkett indicated that he had a criminal background and wanted to inform the committee of his past criminal record. He indicated he had completed probation for the offenses that required it.

Member Simones arrived at 5:31 p.m. and took over the Vice Chair duties.

Arrival of Member
Simones

Moved by Larson/Sans to approve the agenda as presented. Motion carried.

Approval of Agenda

Moved by Larson/Sans to approve minutes at the next meeting. Motion carried.

Approval of Minutes for
May 16, 2005 meeting

Knoll informed the committee of the State Patrol contract and the equipment that complies with their future switch over to the new system. State Patrol will be shutting off their system at the end of 2006, however, they have given a one time extension to Pierce County to comply with the new equipment by the end of 2007. It was discussed that Sheriff's Department will need to purchase replacement equipment in 2007 if Pierce County Sheriff's Department is to continue using the state system.

Sheriff Department Report

Knoll also informed the committee that the Wireless Phase II kickoff meeting was scheduled for Thursday of this week.

Sheriff informed the committee that patrol is extremely busy and informed the

committee of the various events that need law enforcement attendance such as the flood run that had 30,000 motorcyclists go through Pierce County in one day. He also summarized the number of events that were held on the weekend of June 10.

Sheriff indicated the Prairie Island nuclear exercise will be held in July and the Sheriff's Department will be deeply involved in it.

Bay City has hired a part-time officer who will put in several hours a week patrolling Bay City.

Recreation Safety is to receive funds for snowmobile patrol and ATV activities in the amount of approximately \$10,000.00.

Moved by Larson/Plunkett to increase Deputy Aaron Hansen and Deputy Mike Tinglehoff's wages to the top of the temporary employee wages scale which is currently \$11.45 due to the fact they are fully certified police officers. Motion carried.

Action for increase in Temporary Employee wages

Deputy Verges, who is currently the Recreation Safety Patrol officer briefed the committee on his duties and handed out documents relating to same.

Recreation Safety Officer Duties

Sheriff explained the need for additional personnel even though he understood there were new guidelines established at Finance/Personnel the night before. Supporting documentation was given to committee members. Discussion was had as to various ways money could be saved when preparing the 2007 budget. Currently Patrol Sgts. Are working a power shift which gives them the flexibility to cover some of the open shifts when they occur. The amount of traffic is increasing greatly and one of the major complaints from citizens is erratic driving and high speed vehicles. Sheriff informed the committee he pulled one officer from water patrol to work patrol. Discussion as to the 15% cut directive from Finance/Personnel was discussed. Sheriff was asked to set priorities for new personnel. He indicated the two dispatcher jailer/floaters were first, investigator was second, with the Sergeant promotions and patrol officer coming after that. Moved by Plunkett that all personnel requests be placed on a referendum in November. Discussion with regard to a referendum was had. Motion withdrawn due to lack of second.

Discuss and take action on Request for New Personnel

Moved by Larson/Sans to forward to Finance/Personnel the request for 2 additional Dispatcher/Jailer Floaters and one investigator.

Moved by Sans for an Amendment that all personnel requests be forwarded minus the patrol officer. Further discussion was had with regard to that subject. Amendment died for lack of a second. Original motion carries.

Set next meeting for July 18 at 5:15 p.m. to be held at the Emergency Government room.

Moved by Sans/Plunkett to adjourn the meeting. Motion carried.

Meeting adjourned.

Set Next meeting

Motion to adjourn.

Meeting adjourned.

Respectfully submitted,
Kim J. Sjostrom
Sheriff's Confidential Administrative Assistant

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Approved August 15, 2006

LAW ENFORCEMENT COMMITTEE
July 18, 2006

Meeting called to order at 5:20 p.m. by Member Larson.	Meeting convened
Acknowledgement of those present and established there was a quorum. Present were Larson, Sans, Plunkett, Dzubay, Claflin, Knoll, Kephart, O'Boyle, Feuerhelm, Muhlhausen, Sorenson and Gulbranson.	Quorum determined.
Moved by Plunkett/Sans to approve Natalie Stockwell as the official minutes taker for this meeting.	Approval of Minutes Taker
No Public Comment requested.	Public Comment
Moved by Sans/Plunkett to approve the agenda as presented.	Approval of Agenda
Moved by Plunkett/Sans to approve minutes for May 16, 2005 and June 20, 2006 meetings. Motion carried.	Approval of Minutes for May 16, 2005 and Jun 20, 2006 meetings
Member Simones arrived at 5:22 P.M. and took over the Vice Chair duties.	Arrival of Member Simones
Dzubay presented and explained a reimbursement request for her providing transport of a body to Ramsey County in May, 2006. Supporting documentation was provided to committee members. Discussion was had as to the reimbursement resolution language for vendors and elected official status preventing reimbursement as a vendor.	Coroner Report

Moved by Plunkett to establish a rate for outside vendor transports.
Motion died for lack of second.

Moved by Larson/Plunkett to send the bill to Finance/Personnel for payment. Motion carried.

Action for Coroner
bill to be sent to F/P
for payment.

Coroner Dzubay updated the committee on the progress and process underway for the Medical Examiner's position, with supporting information from Kephart. A detailed accounting will be prepared for August meeting.

Medical Examiner
position update

Claflin presented documents addressing 15% budget cut proposal to committee members. Fees charged are based on state statutes from the early 1970's. Reducing staff or hours of operation would be the only way to cut 15%. Discussion was had as to the impact cutting staff or hours of operation would have to an increasing case load, service demands and that more help is needed.

Register in Probate
Report

Moved by Larson/Sans to accept 15% budget cut proposal to be forwarded to Finance/Personnel noting that services will suffer. Motion carried.

Action on 15%
Budget Cut Proposal

Feuerhelm explained Clerk of Court 15% budget cut proposal. Supporting documents had been previously sent and received by the committee. Feuerhelm informed the committee of the unpredictable scheduling demands and expenses for trials and court appointed attorneys. Some scheduling is already extended into 2008. There is no equipment request to eliminate which leaves cutting personnel. Work load from 2004 to 2005 increased by 359 cases. Some tax intercepts have been successful but time and personnel are needed in order to enter and collect. Discussion with regard to staff reduction was had. Feuerhelm explained \$18,000.00 was unused in the 2005 budget and an intern was utilized. An increase of staff hours of work from 7 to 8 hours per day has been requested.

Clerk of Court Report

Moved by Plunkett/Larson to accept and forward to Finance/Personnel the 15% budget cut as proposed, including 1.25 employee reduction with a caveat regarding the detriment in fee/fine collecting that may occur if staff is reduced. Motion carried.

Action on 15%
Budget Cut Proposal

Some discussion was had regarding the additional personnel request. No action was taken.

O'Boyle presented the District Attorney's Office 15% budget cut proposal. Supporting documents had been previously sent and received by the committee. O'Boyle explained that a 15% cut exceeded the entire operating budget. There is no new projected equipment requested and this leaves a cut in staff. They are facing estimated yearly case load increases around 10-15%. In the last 3 years felony cases have jumped. Some crimes would be permitted through prioritizing case prosecution.

District Attorney
Report

Moved by Larson/Plunkett to accept and forward to Finance/Personnel the 15% budget cut proposal noting the ramifications of a 15% cut to personnel that would mean we don't prosecute some people and only serious crimes will be prosecuted. Discussion was had as to the 10-15% work load increase and loss of 1/2 an attorney 3 years ago on the state level. Motion carried unanimously.

Action on 15%
Budget Cut Proposal

Sheriff informed the committee of current Jail staff and hospital guard duty issues. An inmate was transported to River Falls Hospital and then air-lifted to Luther Hospital causing huge manpower costs. Sheriff felt jail staff is at an all-time low, moral wise due to dealing with increasingly difficult, medically and mentally challenging inmates.

Sheriff Department
Report

Sheriff explained the need for and bids received for boat motor repair/replacement. Discussion was had as to the insurance category and the deductible. Committee Member Plunkett made a directive that either way we will need to come up with \$3,000.00.

Discuss and take
action on Request for
Boat Motor Repair/
Replacement

Judy Ortwerth, who is currently the Jail Nurse, briefed the committee of her duties, background and training. Ortwerth explained some of the specific medical challenges due to addictions, noting much sicker people are now coming to jail. She commended the Jail staff's professionalism and good assessments with the increasing challenges. She has obtained some grants for health care services in the jail. Ortwerth explained that our jail is a "no narcotic" jail and the withdrawal process involved. She was asked about licensing issues for the jail staff. She explained that jail staff distributes medications under her license. Prescriptions are delivered to the jail through the local pharmacy. Another question arose regarding liability with the "no narcotic" rule for an inmate with cancer. Option would be to send the inmate to Dunn County Jail after a check with the inmate's doctor is done.

Jail Nurse Duties

A break was taken from 7:12 P.M. to 7:20 P.M.

Sheriff presented the 15% budget cut proposal. Supporting documentation was provided to committee members along with a power point presentation. A presentation was given of a small portion of the numerous statutory requirements and duties of the Sheriff and Sheriff's Office. Two plans were presented addressing a 15% budget cut.

Sheriff's Department
15% Budget Cut
Proposal

Plan 1 proposed closing the jail. This would eliminate 3 positions, reduce food costs, eliminate housekeeping staff and jail supplies. Other reductions included in Plan 1 were no new equipment purchases.

Plan 1 ramifications were presented. They included the cost for inmates to be boarded at other jails based on the average daily population of 66 for the first 6 months of 2006, increased transport costs (addition of one transport officer), and loss of Huber and Home Monitor revenues. Future ramifications were included based on the 100% increase in inmate population in the past 5 years, expected raise of boarding costs/charges and need of an additional transport officer. Closing the jail would end up increasing costs instead of decreasing costs.

Sentences are already being reduced and Probation Officers are already lowering the number of clients being placed in jail for violations.

Plan 2 proposed downsizing by 9 positions. This would eliminate an average salary of \$63,000.00 (including benefits) per position. A question was addressed regarding the effectiveness of the D.A.R.E. position. He cautioned D.A.R.E. program criticism by those who have not attended a D.A.R.E. graduation or had any children in the D.A.R.E. program. Plan 2 cuts would include the Rec/Safety Patrol position, Deputy/Sec/Receptionist position, K9 position and supplies, and new equipment.

Plan 2 ramifications include revenue loss from the elimination of D.A.R.E., Recreation/Safety Patrol, Deputy/Secretary/Receptionist position and the Confidential Drug Fund. No new equipment purchases affect both public and officer safety and could result in increased liability exposure. The position elimination would cause 6 Patrol officers to be pulled back to Dispatch/Jail, leaving 6 officers in Patrol. The 6 Investigators would be assigned to Patrol which would dramatically impact investigations. Citizen impact includes no longer having a guaranteed response due to the necessity to prioritize patrol responses.

Sheriff summarized that a 15% cut would jeopardize the safety of both citizens and officers.

Discussion was had regarding food contracts. Contracts are ineffective for small jails, better meals without contracting. More discussion was had as to neither plan reaching \$740,000.00 reduction and that the budget from 2005 to 2006 was cut \$96,000.00. Gulbranson added that the Sheriff's Department is totally tax levied. Our purpose is to enforce the law, not for revenue generating.

Moved by Larson to send the report with recommendation to Finance/Personnel that an attempt to cut 15% would greatly increase the danger to the citizens of Pierce County. He recommended no more than a budget freeze and that a 15% cut was not obtainable. Discussion was had as to the effect 2 new positions taken to Finance/Personnel last night may have against overtime. No action was taken.

Moved by Plunkett to increase the budget, giving 3% for increases in insurance and contract issues/wages. Discussion followed. No second received.

Moved by Larson/Sans to forward the 15% cut proposal to Finance/Personnel highly recommending against it, and to include the split in the committee recommendations. One being to raise the budget 3% and the other a budget freeze/no increase, adding that anything else would affect public safety. Motion carried unanimously.

Action on 15%
Budget Cut Proposal

Set next meeting for Tuesday, August 15th at 5:15 P.M. to be held at the Emergency government room.

Set Next Meeting

Moved by Larson/Sans to adjourn the meeting. Motion carried

Motion to adjourn

Meeting adjourned at 8:20 P.M.

Meeting adjourned

Respectfully submitted,
Natalie Stockwell/Investigator
Pierce County Sheriff's Department

UNAPPROVED MINUTES

LAW ENFORCEMENT COMMITTEE

August 15, 2006

Meeting called to order at 5:17 p.m. by Chair Kucinski.	Meeting convened
Chair acknowledged those present and established there was a quorum. Present were Kucinski, Plunkett, Simones, Muhlhausen, Gulbranson, Sorenson, and Knoll.	Quorum determined.
Public comment was requested. There was none.	Public Comment
Moved by Simones/Plunkett to approve the agenda as presented. Motion carried.	Approval of Agenda
Moved by Larson/Sans to approve minutes of the July 18, 2006 meeting. Motion carried.	Approval of Minutes for July 18, 2006 meeting
Sheriff informed the committee of the drowning in Prescott and advised of the different agencies that aided at the scene; Pierce County Sheriff Department Recreational Safety Officer and other personnel; Prescott Police Department, Dakota County Sheriff Department; Hennepin County Sheriff Department; Ellsworth First Responders, and Prescott Fire and Ambulance. They were able to locate the body with the help of Hennepin County's sonar equipment.	Sheriff Department Report
Committee member Sans arrived at 5:21 p.m.	Arrival of Member
Sheriff indicated that we had housed an inmate in July who needed round the clock guards at the hospital in Eau Claire, generating overtime.	Sheriff Department Report continued
Sheriff explained that the current electronic monitoring company has had some internal problems and had not been very reliable. Kucinski indicated he believes there are ways to make electronic monitoring work and this option needed to be looked at more closely. Sheriff explained the guidelines that must be met in order to place an inmate on electronic monitoring. A list of the different types of inmates currently incarcerated was read to the committee along with the reason each inmate was currently being incarcerated. Kucinski indicated he would like to receive jail population reports. Programs in the jail were discussed as a way to reduce jail sentences. Knoll advised the committee that some programs were already taking place in the jail. Knoll also informed the committee on how Huber prisoners are monitored daily by law enforcement officers. They are also on a restrictive schedule for traveling back and forth to work so as not to have time to go somewhere else, and that the employers are	

randomly called to make sure that the inmate is at the work site. Kucinski indicated that if a new jail needs to be built in the future, he would like the public to know that all options for handling inmates had been exhausted first.

Moved by Simones/Plunkett to recommend to Finance/Personnel to approve the following temporary employees wages to the top of the temporary employee wage scale, currently \$11.45; Henrich, Pollack and LaMore. Motion carried. Take action on temporary employee wage increase

Discussion was had with regard to the funds for the St. Croix Valley Drug task force. No action was necessary at this time. St. Croix Valley Drug Task Force funds

Discussion was had with regard to the 2007 budget guidelines. Discussion with regard to the use of temporary employees, adding new personnel and priorities were discussed. Sheriff indicated his first priority would be the 2 Jailer/Dispatch positions. Sheriff commended the Transport officer for the fine job he does on organizing and transporting numerous inmates. 2007 Budget guidelines

Sheriff indicated he will put together a realistic budget for 2007. The directive was given by the committee that new money would include the raises. Health insurance and new personnel were to be included in the 0% increase budget. The directive was given for the Sheriff to prepare a budget within the 0% to 3% increase guideline.

Jail telephone revenue placement was discussed. Sheriff indicated that collect phone calls are made from the jail and the department is reimbursed a certain amount for each call made. Sheriff indicated he believed those funds should be placed in an account where the funds could be used directly for the benefit of the inmates. Moved by Simones/Sans to recommend to Finance/Personnel to transfer revenue from jail revenue to an expenditure line item per DOC documentation. Motion carried. Discuss and take action on Jail phone revenue

Next meeting set for September 12, 5:15. Set next meeting.

Moved by Simones/Sans to adjourn meeting. Meeting adjourned at 7:21 p.m. Meeting adjourned.

Committee then conducted jail tour.

Respectfully submitted,
Kim J. Sjostrom
Sheriff's Confidential Administrative Assistant

LAW ENFORCEMENT COMMITTEE

September 5, 2006

Meeting called to order at 5:30 p.m. by Chair Kucinski.

Meeting convened

Chair acknowledged those present and established there was a quorum. Present were Kucinski, Plunkett, Simones, Barkla, Muhlhausen, Gulbranson, Sorenson, and Knoll. Sans and Larson were excused.

Quorum determined.

Public comment was requested. There was none.

Public Comment

Discuss and take action on 2007 Budget

Chair/Sheriff

Sheriff Muhlhausen indicated that one way to alleviate strains on officer time and budget concerns would be to begin a video conferencing program in Pierce County. It was agreed that there are many different parties that need to come together to use that as a viable option for court hearings. It was suggested that a letter be sent to Judge Wing and D.A. O'Boyle to ask for their views on such a system. There is the possibility that some of the equipment could be tied in with what is being installed this year in the courts. All prison systems have video conferencing available, and there are a few surrounding counties that also use it. Suggestions about having other agencies help defer costs were discussed.

Sheriff informed the committee of the ramifications that would result from the Jail Nurse position being transferred from Public Health to the Sheriff's Department. Through Public Health there is backup coverage for when the Nurse is gone, along with trained staff that handle medical records. New monies would need to be added to the program to cover the costs when hiring additional personnel to perform those backup functions. When the position was originally created, Public Health believed it to be very important that the position remain under their umbrella.

Sheriff indicated that the Department had been negotiating gas contracts and believed that there would be a savings by fueling at CENEX.

Sheriff indicated he is restructuring the Recreation/Patrol position so that teaching snowmobile safety classes will no longer be part of the duties. The position will be used to cover shifts. Estimated savings were discussed.

It was suggested that the Rec/Safety Officer check with various outside organizations to see if they would be able to take over the teaching of the safety classes.

With regard to training of new individuals before the position is vacated was discussed. Gulbranson was asked to follow up on the legal aspect of resignations

The D.A.R.E. position will be covering open shifts and attendance is being examined.

It was requested that the D.A.R.E. officer be present at the next LEC meeting.

Sheriff indicated he is reevaluating the Home Detention program. He will be looking closer at Huber population. Various sentencing tools were discussed. The committee was informed that they believe Judge Wing is willing to shorten sentences of inmates if programs are completed, but the programs need to be defined and it would take time, effort, space and funds to be able to do this. Having volunteers teach classes in the jail was suggested. The Judge would need to be contacted to see which types of classes would qualify such as anger management; chemical dependency; etc.

Currently the Ellsworth School system is providing High School Diploma classes to those who want to participate.

Different Huber holding ideas were discussed. There are regulations that must be met and staff that need to be on site. Zoning issues of placement of a Huber facility would need to be addressed. Huber standards are not as strict as jail

standards.

Objective classification is coming up in 2008. That will cause more hardship on the jail when it is mandated.

With regard to the Transport officer position, utilizing temporary staff was discussed. It was asked if a meeting between Pierce County representatives and the Union be organized. Sheriff indicated that with the number of transports conducted, it is necessary to have a full time deputy available in order to do efficient scheduling. Having consistent temporary help is a hurdle. Officer safety is also an issue.

Several budget scenarios were discussed. The 3%, 5% and 10% cuts included no new equipment for the department. That includes no purchase of new squads. Sheriff was instructed that it would be best to purchase a couple of replacement squads. Laying off of individuals was also in the proposed scenarios and it was the committee's view that laying off of employees was not what they wanted done.

It was asked if some of the options suggested could be implemented by January 1, 2007. It was suggested to cut \$110,000.00 and work on restructuring programs to aid in reductions of over time.

Motion by Plunkett to prepare 2007 budget with 5% reduction from 2006 budget, without increase in wages or health insurance. Motion dies for lack of second.

Directive was given by Chair Kucinski to prepare the proposed budget cuts with the understanding 2007 wage and insurance increases would come from new monies.

Motion by Simones/Plunkett to defer action on the budget until the September 12, 2006 regular Law Enforcement Committee meeting. Motion carried.

Motion by Simones/Plunkett to adjourn. Motion carried.

Motion for 5% budget reduction. Dies for lack of second.

Motion to defer action on 2007 budget.

Motion to adjourn.

Meeting adjourned.

Meeting adjourned at 8:28 p.m.

Respectfully submitted,
Kim J. Sjostrom

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Unapproved minutes

Law Enforcement Committee Special Meeting Minutes September 12, 2006 at 5:15 p.m.	
Meeting called to order by Chair Kucinski at 5:17 p.m.	Call to Order
Present were Kucinski, Barkla, Plunkett, Muhlhausen, Gulbranson, Knoll, Sorenson, Sans, Claflin, O'Boyle, Dzubay, Feuerhelm and Sjostrom. Larson was excused. Simones arrived at 5:26 p.m.	Members present
Quorum was determined.	Quorum established
No public comment.	Public Comment
Motion by Plunkett/Sans to adopt agenda as presented. Motion passed.	Adopt Agenda
Moved by Plunkett/Sans to approve minutes of August 15, 2006 meeting. Motion carried.	Approve August 15 minutes
Moved by Plunkett/Kucinski to approve September 5, 2006 minutes. Motion carried. Sans abstains.	Approve September 5 minutes
Coroner 2007 proposed budget was presented. Not completed as waiting for classification of position decision. Discussion of new equipment was had. New computer equipment requested due to mandates by the state for on-line medical records manipulation. Information regarding each line item was discussed.	Medical Examiner 2007 proposed budget
Moved by Simones/ Plunkett to approve Medical Examiner budget as presented.	
Clerk of Court presented 2007 proposed budget. Salary increases were included. Justification of increases in various line items was given to the committee, otherwise the budget was pretty much the same as last year. Request for 5 additional hours for each person	Clerk of Court proposed 2007 budget

was discussed, being approximately \$5,100.00 each. Budget was prepared on 7 hour days. The benefits of an additional hour per position were explained. Priorities of additional hours were discussed. Those with the most experience would be the ones that would be dealt with first. Collections suffer when not enough time to work on low priority duties. Moved by Simons/Sans to approve budget as presented on 8/16/06. Discussion as to if additional hours would create more revenue was had. Motion carried.

Register in Probate proposed 2007 budget

Register in Probate presented proposed 2007 budget. Increases were due to salaries and benefits, but operating line items total remained the same. Income summary was given. Moved by Simones/Sans to approve budget as presented. Motion carried.

District Attorney proposed budget

DA presented proposed 2007 budget. Only increases were due to salary increases and benefits. Moved by Sans/Simones to approve budget as presented. Motion carried.

Sheriff's report

Sheriff report was given. Medical leaves were discussed, three out at one time. Using temporary officers to fill shifts to save on overtime, but temporary salary lines items are over.

Lots of burglaries and thefts ongoing. Due to funeral lots of mutual aiding going on. Chili feed lots of cycles, Prescott daze, stolen car found in river. Events cause lots of coverage. This weekend extending shifts for the flood run. Several calls from citizens with complaints from event.

D.A.R.E. officer presentation

DARE officer Ortwerth was present for the meeting. DARE new program covers drugs, alcohol, peer pressure, picking friends, dos and don'ts and how to stay out of trouble. This is 10 week program. Teaches 10 schools in a year, and may be adding another school this year. Enables an officer to know what goes on in the community through students. Sexual abuse, suicides, have been reported through DARE officer. Teachers have come up with funds to help pay for program. Teaches K-5/6. If DARE was cut in half would have to cut out younger students, and keep 5th grade classes going. Schools like to have the presence of the officer. COUNTER ACT is taught by an officer in RF.

Training grant discussed

Discuss and take action on creating a budget line item for grant funds. Interoperability grant previously applied for. Equipment grant then came out and Pierce County agencies applied to receive radio equipment. Training for use of the new radios was required. Training grant was applied for by the County. Want to use PC as a model county to implement training. The 25% county match will be covered by the vendor hoping to implement this training throughout the agenda. Homeland Security line items already in place. No action necessary for line item, but need action to refer on to F/P and documentation needs to be signed and mailed before the end of the month. Moved by Simones/Sans to approve grant funds and forward to F/P for approval. Motion carried.

Motion to approve grant funds

Motion to approve adopting resolution

Motion by Simones/Sans to approve resolution creating fees to be charged for non-criminal/non Pierce County residents and to go to

Sheriff Department 2007 proposed budget

F/P. Motion carried.

2007 proposed budget was discussed. Discussion as to replacement of squads was had. Some spares to cover for school and/or cover for squad repair to keep one on the road. Replacing squads and length of services was discussed. When buying fewer squads next year more would have to be replaced. Overtime will be reduced by have no snowmobile safety, boater safety, ATV safety classes. Sheriff was instructed to take out K9 equipment, and night vision goggles out of new equipment requests. DARE and Sheriff need to work out less than a full time schedule. Try more monitoring. Need to look for getting more people in some kind of classes and that have value and would reduce sentences. Need to meet with Union. Need to look at Probation/Parole. DOC is getting more monitoring. Is there some way we can tap into that. Moved by Simones/Sans to approve 2.5% budget reduction with reductions suggested. Motion carried.

Set next meeting for October 10, 2006 at 5:15 p.m.

Moved by Simones/Plunkett to adjourn. Motion carried.

Meeting adjourned at 7:20 p.m.

Respectfully submitted

Kim J. Sjostrom

Set next meeting

Meeting adjourned.



LAW ENFORCEMENT COMMITTEE MEETING
October 9, 2006
Minutes

<p>The Law Enforcement Committee meeting was called to order at 6:01 p.m. by Chair Kucinski</p> <p>Present were Sans, Kucinski, Larson, Muhlhausen, Kephart, Gulbranson, and Knoll. Simones was excused. Plunkett arrived later.</p> <p>Quorum was determined.</p> <p>Chair Kucinski asked for public comment. Administrator Kephart indicated he had been at the construction site at Highways 10 and 63 with traffic severely backed up. A Sheriff's Department deputy showed up to help with the traffic congestion and he wanted to let the Department know he appreciated their efforts.</p> <p>Motion by Sans/Larson to adopt agenda as submitted. Motion carried.</p> <p>Motion made by Sans/Kucinski to approve the minutes of the September 12, 2006 meeting. Motion carried. Larson abstains.</p> <p>Sheriff's Report: Sheriff Muhlhausen reported to the committee that currently the department has four people out on medical leave. Temporary reserve officers are being utilized to fill some shifts. One officer is still in field training.</p> <p>Sheriff gave a summary and update on the animal shelter situation</p> <p>Gulbranson gave a summary of sick leave, worker's comp absences and the shifts that were filled with overtime.</p> <p>Gulbranson gave summary of minimum staffing showing that out of 2736 shifts there were 112 shifts (4%) where 4 cars were working. He also gave a summary of overtime that had been avoided for a one year period, In addition, there were 117 shifts filled by 1 Sgt.; 117 shifts filled with temporary employees, Recreation Safety Officer filled 15 shifts and the</p>	<p>Meeting called to order</p> <p>Members Present</p> <p>Determination of Quorum</p> <p>Public Comment</p> <p>Motion to adopt agenda</p> <p>Meeting minutes from 9/12/06 approved.</p> <p>Sheriff's report</p>
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DARE Officer filled 32 shifts. Sheriff suggested that the hiring process be more proactive to get the replacement employees into place sooner. Various suggestions and problems were discussed with regard to the current hiring process.

Prisoner contracts were brought up. It was suggested that Judge Wing should be invited to the meeting to discuss sentencing guidelines.

DARE position status. Moved by Sans/Plunkett to defer action. Motion carried.

Discuss Jail Objective classifications. Lt. Knoll informed the committee that there are regulations in place now. Assessment of each inmate will be done when admitted to the jail. The challenge for this facility is that there are not enough spaces to make an objective classification. DOC sent out a survey and it has been submitted with regard to this issue. Still early in the process. In effect 1/1/08. Sheriff gave a brief summary of the types of inmates currently incarcerated.

The number of beds included in each of the jail contracts was discussed. Currently Dunn has 14 beds, Pepin has 8. The cons of having fewer beds were discussed. Without a contract there could be the possibility of having to travel quite a distance as most local jails are full. Want to consider the possibilities if there would be a need for more beds in 2008 as a result of the new objective classification. Sheriff's opinion was that we should keep the contracts the same as they currently are.

Having programs available for inmates which will reduce sentencing at our facility and other jails was discussed. Is there the possibility that programs in the contract counties could be used towards time off sentencing if completed. Committee was informed that Judge Wing may have different guidelines and requirements than what is available at other locations. Supplies, tracking and personnel was discussed as possibly adding more expenses, it will require more resources, more services and will possibly incur costs. It was believed that having one person reduce 10 days of their sentence would pay for the programs. Further conversation was carried regarding these issues. It was decided there would be future discussion on this item. The committee wanted to check with other counties to see how their classes are run, how they are functioning and get opinions from those involved with the process such as the Judge and District attorney and Administrators from other counties. It was suggested that an estimate be obtained from St. Croix county personnel on what it would cost to run the programs. It was also asked that Human Services from Pierce County, AODA and AA be invited. Sheriff was asked to invite the people mentioned in this process.

Problems with home monitoring were discussed. The problems before were due to an irresponsible employee. Things have improved since that time.

Next meeting set for Tuesday, November 14 at 4:30 p.m.

Gulbranson will check further with Corp. Counsel regarding streamlining the hiring process. It was suggested this be on the next agenda.

Moved by Sans/Larson to adjourn. Meeting carried.

Discuss and take action on D.A.R.E. position status

Discuss 2008 Jail Classification Objectives

Discuss Educational Opportunities for Inmates

Discuss Home Monitoring & 5 out

Set next meeting

Motion to adjourn.

Meeting adjourned.

Meeting adjourned at 8:10 p.m.

Respectfully submitted,
Kim J. Sjostrom
Official Recorder

LAW ENFORCEMENT COMMITTEE MEETING

November 14, 2006

Minutes

The Law Enforcement Committee meeting was called to order by Chair Kucinski at approximately 4:40 p.m.

Present were Kucinski, O'Boyle, Barkla, Gulbranson, Sorenson, Gilles, Muhlhausen, Judge Wing, Kephart, and Plunkett. Sans was excused.

Pierce County Board Chair Barkla appointed Gilles to establish a quorum, as Barkla indicated he would be leaving early.

Larson arrived late. Simones arrived late.

Chair Kucinski asked for public comment. Administrator Kephart expressed his appreciation on behalf of the County to Sheriff Muhlhausen for his years of service in his capacity as Sheriff.

Knoll presented request for funds to be spent out of the inmate canteen account for the replacement of an exercise bike in the jail. He presented the price for a commercial exercise bike of \$1,699.00. Moved by Larson/Plunkett to recommend to Finance/Personnel to approve request for purchase of commercial exercise bike for \$1,699.00 and for it to be purchased out of the inmate canteen account. Motion carried.

Judge Wing and District Attorney O'Boyle were present to go over alternative sentencing procedures currently in effect. At this time approximately 81% of those sentenced for Operating While Under the Influence already benefit from sentence reduction. Judge Wing also indicated that in 2005 alone, his sentence reductions saved over 2400 jail days where an individual would have served time in jail. Judge Wing indicated that his philosophy was that if an individual was to take an alternative class, if attendance at such class was to reduce sentence it needed to be something that would change the person, hopefully reducing recidivism in the process. If he is to consider other types of educational opportunities, it would need to be something that could be

Meeting called to order

Members Present

Determination of Quorum

Public Comment

Request to replace exercise bike

Discuss and take action on educational/alternative sentencing opportunities

tracked/tested to show progress. There would need to be someone knowledgeable to execute the program. He believed if reduced sentences encourage inmates to take other programs than those currently in place and they would benefit the community, he was willing to consider them. He then went over the various types of inmates that would or would not benefit from programs.

District Attorney O'Boyle gave a snapshot of the inmates incarcerated on November 13, 2006. Only one was serving a straight sentence after sentencing.

Drug Court is currently handling felony level DWI offenders. Judge wing indicated Drug Court participants are the difficult cases, they are those who are in the program as kind of a last chance program. Most of these individuals would face a prison sentence if they failed in the program, rather than being a county jail inmate. There are successes in drug court.

Moved by Plunkett/Larson to approve October 14, 2006 minutes.
Motion passed.

Updated committee on final approved budget. Met budget target by reducing 2 prisoner beds and removed purchase of new squads. Sheriff indicated the 2007 budget is going to be extremely difficult to work with. Sheriff went over the various actions that are being taken in the department to cut down on expenses, including not teaching ATV/Snowmobile/Boat safety classes. Sheriff indicated that the numbers of inmates housed off site were over the contracted amounts for the last two weeks.

Sheriff presented to the committee the list of improvements for the Department that had occurred during his tenure.

Sheriff was complimented on his years of service to the Department.

Kucinski stressed to Committee Members that each of the Committee members need to do more legwork on issues.

Discussion was had with regard to an unexpected inmate medical

Meeting minutes from
10/14/06 approved.

Sheriff's report

Discuss and take action

expense of \$13,123.77. Moved by Larson/Simones to recommend to Finance/Personnel that \$13,123.77 be transferred from contingency to Law Enforcement to pay said medical bill. Motion carried.

on Inmate Medical Bill

Gulbranson gave update on streamlining process. He indicated there will be more information in the upcoming months with regard to resignation acceptance window.

Discuss and take action on streamlining process

Chair Kucinski gave out assignments to the Committee members.

Committee Member Assignments

Next meeting set for December 5, 2006 at 5:15 p.m.

Set next meeting

Moved by Simones/Larson to adjourn. Meeting adjourned.

Adjourn Meeting

Respectfully submitted,
Kim J. Sjostrom
Official Recorder

Revised 11/27/06

AW ENFORCEMENT COMMITTEE MEETING MINUTES

December 5, 2006

5:15 p.m.

<p>Meeting called to order at 5:20 p.m. by Acting Chair Larson.</p> <p>Present were: Plunkett, Sans, Larson, Knoll, Gulbranson, Sorenson, Feuerhelm, Kephart, O'Boyle and Sheriff Elect Hove. Absent were Kucinski and Simones.</p> <p>It was determined a quorum was present.</p> <p>There was no public comment.</p> <p>Moved by Sans/Plunkett to adopt agenda with items #6 and #9 being treated as one agenda item. Motion carried.</p> <p>Moved by Plunkett/Larson to approve November 14, 2006 meeting minutes. Motion carried.</p> <p>Agenda item #9, Sheriff Department request to discuss and take action to contract with a collections agency is included in this discussion. Clerk of Court discussed contracting with collections agency to collect accounts that are past due. A group of employees had met with two different agencies: H. E. Stark and PPS for information gathering purposes. Both agencies work on percentages of amounts collected. Clerk of Court also mentioned a collection agency out of Texas. Clerk of Court believed PPS would work better with her department as they are using the same software as the Clerk of Court. Sheriff's Department indicated that either of the companies who presented to the County would work for their department.</p> <p>Moved by Sans/Plunkett to forward to Finance/Personnel the request that the Clerk of Court and Sheriff's Department contract with a collections agency to collect unpaid accounts, with the decision left to the department head on which company they would utilize. Motion carried.</p> <p>Knoll informed the group that a grant has been applied for with regards</p>	<p>Meeting called to order</p> <p>Members Present</p> <p>Determination of Quorum</p> <p>Public Comment</p> <p>Motion to adopt agenda</p> <p>Meeting minutes approved</p> <p>Request to contract with Collections Agency</p>
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to implementing the TraCS system countywide, except for the city of River Falls. The Department was successful in receiving grant awards in 2006 and equipment has been deployed in the field with those funds. The 2007 grant application was completed in hopes of receiving additional funding for the project in 2007.

Sheriff Report

Knoll informed the group that after many years of planning the CAD portion of the wireless 9-1-1 project went live today. Trainers were on site to help personnel with the system through this transitional period.

Sorenson informed the committee that the Department had been successful in receiving a grant award for digital video surveillance equipment. The equipment is worth approximately \$7,500 and will have no cost to the county. An individual does need to be trained on the equipment and the grant will cover everything except some meals, wages and possibly parking fees.

Request to accept
equipment grant

Motion by Sans/Plunkett to recommend to Finance/Personnel that the equipment grant award be accepted, the officer's wages be paid during training, permission be granted for out of state travel and incidental expenditures be paid. Motion carried.

Set next meeting

Next meeting was set for January 9, 2007 at 5:15 p.m.

Motion to adjourn

Motion by Plunkett/Sans to adjourn the meeting. Motion carried.

Meeting adjourned

Meeting adjourned.

Respectfully submitted

Kim J. Sjostrom
Official Recorder