

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES

Pierce County Board of Human Services

January 24, 2006

Pierce County Office Building, Meeting Room 245

- Call To Order The meeting was called to order at 4:30 p.m.
- Roll Call Members present were John Kucinski, Ogden Rogers, Rich Purdy, Ruth Suplick, William Gilles, Paul Barkla, and Scott Mulhern.
- Staff present were Reggie Bicha, Donna Robole, Greg Garves, and Jill Slaikeu.
- Guests present were Steve McCarthy from Lutheran Social Services Youth Enterprise for Success (YES).
- Minutes Motion by Dr. Rogers, seconded by Dr. Purdy, to approve the minutes of the December 15, 2005, meeting. Motion carried.
- Public Comments None
- Youth Enterprise for Success Mr. Steve McCarthy from YES and CYF Program Manager Greg Garves presented a synopsis of the work being performed with juveniles and their families through the YES program and how it could be applied to families served by the agency. Mr. Mulhern arrived. Motion by Dr. Purdy, seconded by Dr. Rogers, to support Pierce County Department of Human Services joining the 16-county Youth Enterprise for Success consortium. Motion carried.
- Presentation on 2005 Human Services Budget Business Manager Donna Robole provided the Board with an overview of the 2005 budget with respect to program funding changes during the year and the year-end reconciliation process. The department will close its 2005 fiscal year with the State at the end of March, and final payments from funding sources linked to provided services in 2005 will arrive at the end of June 2006.
- Citizen Representative Motion by Ms. Suplick, seconded by Dr. Rogers, to continue this item to February 9 at 5:00 p. m. to allow the Board to meet and dialogue with Citizen Representative candidates. Motion carried.
- Meeting with Legislators The Board's meeting with area legislators scheduled for Monday, February 27, was canceled and discussion occurred to advise rescheduling the meeting with legislators for a Thursday later in March.
- Policies – Second Reading Motion by Mr. Barkla, seconded by Dr. Rogers, to adopt policies B-D 06 Administrative Policies, and D-C 05 Security of Electronic Health Information. Motion carried.

- Financial Report Donna Robole presented the year-to-date financial report, and the Board received the report as presented.
- Director's Report
- Psychiatrist Dr. Renee Koronkowski will begin serving our clientele on March 8.
 - The agency is considering contracted treatment options due to unsuccessful recruitment attempts for an AODA counselor.
 - Interviews for the Community Behavioral Health program manager position were held and the department is considering second interviews with the candidates.
 - Pierce County Department of Human Services is included in a nine-county Long Term Care consortium that received \$250,000 to study and plan for the retooling of Long Term Care service provision in the region.
- Closed Session Motion by Dr. Purdy, seconded by Mr. Barkla, to defer action on the closed session items to February 9, 2006, following the citizen representative recruitment. Motion carried.
- Adjournment Mr. Barkla moved, Dr. Rogers seconded the meeting be adjourned. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES

Pierce County Board of Human Services

February 9, 2006

Pierce County Office Building, Meeting Room 245

- Call To Order The meeting was called to order at 5:05 p.m.
- Roll Call Members present were Ogden Rogers, Ruth Suplick, Scott Mulhern, and William Gilles. Paul Barkla, John Kucinski and Rich Purdy were excused.
- Staff present were Reggie Bicha, Donna Robole, and Kathy Hass.
- Citizen Representative candidates present were Larry Ribel, Joyce Borgerding, Yvonne Kulow, Robert J. Larson, Jessica Shafer, Angie Stockwell and Sue Gilbertson.
- Interview and
Recommend Citizen
Representative Each of the above-named citizen representative candidates provided the Board with a synopsis of their interest in serving on the Board. Each candidate was asked if they would be interested in serving on other Human Services committees should they not be chosen for this opening and each candidate answered, "Yes." After further discussion, motion by Dr. Rogers, seconded by Mr. Mulhern, to forward to the County Board their recommendation that Joyce Borgerding be appointed as a citizen member to the Human Services Board. Motion carried. Motion by Mr. Mulhern, seconded by Ms. Suplick, to recommend Sue Gilbertson's appointment to the Long Term Support Committee and Yvonne Kulow to the Council on Aging. Motion carried.
- Meeting with
Legislators The Board recommended the department pursue a meeting with area legislators for March 23 or March 30 at 5:00 p.m. Director Bicha will contact the legislative offices and provide the Board with a meeting date and time at the Board's next meeting.
- Closed Session Motion by Mr. Gilles, seconded by Mr. Mulhern, with unanimous roll call vote to convene into closed session pursuant to Section 19.85(1) (c) Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Human Services Director performance evaluation. Motion carried. Motion by Dr. Rogers, seconded by Ms. Suplick, with unanimous roll call vote to return to open session. Motion carried.
- Adjournment Dr. Rogers moved, Ms. Suplick seconded the meeting be adjourned at 7:31 p.m. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES
Pierce County Board of Human Services
February 16, 2006
Emergency Operating Center Room

- Call To Order The meeting was called to order at 7:45 p.m.
- Roll Call Members present were Ruth Suplick, Paul Barkla, Scott Mulhern, Rich Purdy and William Gilles. Ogden Rogers and John Kucinski were excused.
- Staff present were Reggie Bicha, Donna Robole and Curt Kephart.
- Closed Session Motion by Mr. Mulhern, seconded by Mr. Barkla, with unanimous roll call vote to convene into closed session pursuant to Section 19.85(1) (c) Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Human Services Director performance evaluation. Motion carried. Motion by Mr. Barkla, seconded by Dr. Purdy, with unanimous roll call vote to return to open session. Motion carried.
- Action on Closed Motion by Mr. Mulhern, seconded by Mr. Barkla, to adopt Director Bicha's Performance Session Items Goals 2005-2006. Motion carried.
- Adjournment Mr. Barkla moved, Mr. Mulhern seconded the meeting be adjourned at 8:10 p.m. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES

Joint Meeting of Pierce County Board of Human Services and Long Term Support Committee

February 16, 2006

Emergency Operating Center Room of the Courthouse

- Call To Order The meeting was called to order at 5:00 p.m.
- Roll Call Members present were John Kucinski, Rich Purdy, Ruth Suplick, William Gilles, Paul Barkla, Scott Mulhern, Kathy Hass, Naomi Silver, Kathy Hogberg, Caralynn Hodgson and Kathy Shafer. Ogden Rogers was excused. Joyce Borgerding was also present.
- Staff present were Reggie Bicha, Donna Robole, Chuck Balzer, Janet Huebner, Cathy Martin, Heather Conway and Curt Kephart.
- Guests present were Mr. and Mrs. Bernard Grant.
- Minutes Motion by Mr. Kucinski, seconded by Ms. Suplick, to approve the minutes of the January 24, 2006, meeting. Motion carried.
- Public Comments None
- Resolution
Commending Bernard Grant Chairman Gilles read to the Board the resolution commending Bernard Grant who has given a great deal of his time and efforts for the citizens of Pierce County and has served over 22 years on the Board of Human Services. Motion by Mr. Barkla, seconded by Dr. Purdy, to approve and forward to the County Board a resolution commending Bernard Grant. Motion carried.
- Presentation on West Central Wisconsin – Care Management Collaborative Director Reggie Bicha together with program manager Chuck Balzer narrated a 90-minute presentation on West Central Wisconsin – Care Management Collaborative (WCW-CMC).
- Action to participate in WCW-CMC Planning Motion by Mr. Barkla, seconded by Dr. Purdy, authorizing the Director to continue planning efforts on behalf of Pierce County in the West Central Wisconsin – Care Management Collaborative. Motion carried.
- Action to support Children's First Program through Workforce Connections Motion by Dr. Purdy, seconded by Mr. Barkla, to permit the department to support and cooperate with the Children's First Program administered by Workforce Connections, Inc. The agreement for the Director's signature is to be reviewed by Corporation Counsel before it is issued. Motion carried.
- Meeting with Legislators The Board's meeting with area legislators scheduled for Monday, February 27, was canceled and discussion occurred to advise rescheduling the meeting with legislators for a Thursday later in March. Motion by Dr. Purdy, seconded by Ms. Suplick, to schedule a meeting with area legislators for March 23, 2006, at 5:00 p.m. Motion carried.

Board Self Evaluation Motion by Mr. Barkla, seconded by Mr. Mulhern, to use the 2005 evaluation tool for the board's 2006 self-evaluation, with the process to begin immediately following the March 16 board meeting scheduled to begin at 4:30 p.m. Motion carried.

Financial Report Donna Robole presented the year-to-date financial report, and the Board received the report as presented. The Board has been apprised of the impending deficit for several months. Further discussion occurred regarding the forecasted deficit, noting the final state payments will arrive by June 2006 for the 2005 program.

Director's Report

- Director Bicha welcomed Joyce Borgerding, who was recently nominated to serve as a citizen representative on the Board of Human Services.
- Two social workers and a part-time psychiatric nurse have resigned their positions due to military relocation and new opportunities.
- Psychiatrist Renee Koronkowski will begin serving county clientele on March 8.
- The Department of Corrections has announced \$50,000 will be appropriated to Pierce County for drug court treatment.
- An off-site Board meeting and tour of the facility at PROACT will be coordinated for June.
- The recruitment process for a Community Behavioral Health Supervisor will be reopened and continued.
- The next Board of Human Services meeting is March 16 at 4:30 p.m.

Adjournment Mr. Barkla moved, Mr. Mulhern seconded the meeting be adjourned at 7:43 p.m. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES

Pierce County Board of Human Services
March 16, 2006
Room 245, Pierce County Office Building

- Call To Order The meeting was called to order at 4:30 p.m.
- Roll Call Members present were William Gilles, Scott Mulhern, Ogden Rogers and Joyce Borgerding. Ruth Suplick was present via speakerphone. John Kucinski, Rich Purdy, and Paul Barkla were excused. Rod Rommel was also present.
- Staff present were Reggie Bicha, Donna Robole, Jill Kvigne and Jill Slaikeu. John O'Boyle was also present.
- Minutes Motion by Mr. Kucinski, seconded by Ms. Suplick, to approve the minutes of the February 9 and February 16, 2006, meetings. Motion carried.
- Public Comments None
- Out-of-State Travel District Attorney John O'Boyle was present to request the Board's support for a contingent from Pierce County to attend training on prosecution and investigation of child maltreatment. The training will be held in Sarasota, Florida. The Jim Dollahon Memorial Fund will cover the majority of the costs including registration and airfare. The Department of Human Services would be expected to pay for the cost of lodging at \$93 per night and meals of \$35 per day per employee. Motion by Dr. Rogers, seconded by Ms. Borgerding to approve and forward to Finance and Personnel their recommendation that two social workers be approved for attendance. Motion carried.
- Program Management Assistant Jill Slaikeu presented information relative to a Methamphetamine Summit to be held in Los Angeles, California. Twelve neighboring counties are participating in the grant initiative. The full cost of the training will be covered by the initiative except for the employee's time. Motion by Dr. Rogers, seconded by Ms. Borgerding, to approve and forward to Finance and Personnel their recommendation that one AODA Counselor is approved for attendance. Motion carried.
- Meeting with
Legislators The Board reviewed proposed agenda submitted by the management team in preparation for the upcoming meeting with area legislators. The meeting will be held Thursday, March 23, at 5:00 in Meeting Room One on the first floor of the Pierce County Office Building. Topics for discussion will include Taxpayer Amendment Act (TABOR 2), Family Care and Long Term Care Reform Initiative, Wisconsin Senior Care, Children's Services Reform and Capacity in Wisconsin, State Commitment to Mental health and AODA Services, Housing Limitations for Low Income and Mentally Ill Persons in Pierce County and Impact of Federal Budget Reconciliation Act to Child Support Program.

Action to Revise Staffing Plan

Motion by Mr. Mulhern, seconded by Ms. Borgerding to approve and forward to Finance and Personnel their recommendation for revisions to the Human Services Staffing Plan. The plan includes modifications to several social workers positions within the Children, Youth and Families unit, as well as replacing a 35-hour per week social worker position with a 40-hour per week social services aide position at a cost savings to the county of \$10,000 per year in personnel costs. The motion carried, with Dr. Rogers voting no.

Financial Report

Donna Robole presented the year-to-date financial report, and the Board received the report as presented. The Board has been apprised of the impending deficit for several months. Further discussion occurred regarding the forecasted deficit, noting the final settlement and reconciliation from the State of Wisconsin usually occurs in late June 2006 for the 2005 program.

Director's Report

- Two social workers and a part-time psychiatric nurse have resigned their positions due to military relocation and new opportunities. Internal staff have been transferred into the vacant social worker positions and the psychiatric nurse has been able to maintain part-time hours here until her position can be refilled.
- The transportation attendant position has been filled effective March 20, 2006.
- A brunch and silent auction supporting Child Abuse Prevention Month will be held April 7 starting at 9:30.
- On April 20, Mr. Bicha will be speaking at the University of Wisconsin River Falls as part of the Health and Wellness dialogue.
- The Wisconsin County Human Services Association will hold their Spring Conference in Madison on May 17, 18 and 19.
- Director Bicha has accepted an invitation to serve on the River Falls Hospital Advisory Committee on Health and Wellness.
- The next regular vBoard of Human Services meeting is April 20 at 5:00 p.m.

The Board of Human Services thanked Scott Mulhern for his strong leadership and compassionate service, noting that he has been an invaluable asset to the Board of Human Services during his six years of service.

Board Self Evaluation

The Board of Human Services conducted the Board's self-evaluation facilitated by county board supervisor Rodney Rommel.

Adjournment

Dr. Rogers moved, Mr. Mulhern seconded the meeting be adjourned at 7:30 p.m. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES

Pierce County Board of Human Services Special Meeting

March 23, 2006

Meeting Room 1, Pierce County Office Building

- Call To Order The meeting was called to order at 5:00 p.m.
- Roll Call Members present were William Gilles, Ruth Suplick, Paul Barkla and Joyce Borgerding. John Kucinski, Rich Purdy, Ogden Rogers and Scott Mulhern were excused. Jeff Holst was also present.
- Staff present were Reggie Bicha, Donna Robole, Jane White, Kathy Hass, Chuck Balzer, Julie Raethke, and many other employees of the Department of Human Services.
- Guests present were Representative Kitty Rhoades and Senator Sheila Harsdorf. Several members of the community were also present.
- Public Comments Social Worker Margaret Hinrichs addressed the Board, making note of the waiting list for Long Term Support services and requesting funding for the necessary and needed services.
- Meeting with
Legislators Representative Rhoades and Senator Harsdorf dialogued with the Board, staff and guests present. Topics discussed were Family Care and Long Term Care Reform Initiative, Wisconsin Senior Care, Taxpayer Amendment Act, State Commitment to Mental Health and AODA Services, Children's Services Reform and Capacity in Wisconsin, and Housing Limitations for Low Income and Mentally Ill Persons in Pierce County.
- Benefit Specialist Jane White and Program Manager Kathy Hass from the Office on Aging spoke on the value of Wisconsin Senior Care versus the complicated Medicare Part D plan currently being marketed to the elderly by more than 45 insurance plans.
- Director Bicha requested that if the Taxpayer Amendment Act is approved, that the legislature change Chapters 48, 938, 51 and 55 of the Wisconsin Statutes to release counties of the broad mandates it has to serve the states' most vulnerable and needy citizens.
- Direct requests to the legislators included asking for a lift on the cap for the number of family care counties that can exist in Wisconsin, and for a commitment from the legislators to provide funding for services to the developmentally and physically disabled and to the adults and elderly on the waiting list. Concerns related to the high cost of long term care and housing for the mentally ill and those suffering from permanent brain disorders related to alcohol and drug abuse were also raised.
- Senator Harsdorf acknowledged the Department of Health and Family Services programs are the most complicated programs to deal with related to budgeting. They are complex and intertwined with other state and federal funding sources. Board members noted the impact on counties when no new funding has been issued, but new State mandates continue to come

forward. Director Bicha provided a recent example of this related to the new state requirements in child welfare since Wisconsin's child and family service review.

Adjournment

Mr. Barkla moved, Ms. Suplick seconded the meeting be adjourned at 6:30 p.m. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES
Pierce County Board of Human Services
April 20, 2006
Room 245, Pierce County Office Building

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| Call To Order | The meeting was called to order at 5:00 p.m. |
| Roll Call | Members present were William Gilles, Ogden Rogers, Ruth Suplick, Ben Plunkett, Pamela Sans, Rich Purdy, Dan Reis, and Joyce Borgerding. Paul Barkla was also present.

Several members of the staff were present, including director Reggie Bicha, Janet Huebner, Jill Kvigne, Kathy Hass, Kim Thompson, Jill Slaikeu, Chuck Balzer and Donna Robole. |
| Election of Temporary Chairperson | Paul Barkla was nominated temporary chairperson. No further nominations occurred, and Mr. Barkla was elected temporary chairperson. |
| Election of Chairperson | Bill Gilles was nominated for Board of Human Services Chairperson. Dr. Rogers moved and Ms. Suplick seconded to close nominations. Motion carried. Bill Gilles was elected Board of Human Services Chairperson. |
| Election of Vice Chairperson | Rich Purdy and Ruth Suplick were nominated for Board of Human Services Vice Chairperson. Dr. Rogers moved, Mr. Plunkett seconded to close nominations. Motion carried. Via ballot vote, Dr. Purdy was elected Board of Human Services Vice Chairperson. |
| Minutes | Motion by Dr. Rogers, seconded by Ms. Borgerding, to approve the minutes of the March 16, 2006 , meeting. Motion carried with Dr. Purdy abstaining. |
| Public Comments | None |
| Child Protective Services Presentation | This item was deferred to the May meeting. |
| CBH Staffing Plan and Position Refill | Program Manager Kim Thompson presented information related to the refill of a mental health therapist position. The vacancy was created when she was promoted to Program Manager. Motion by Dr. Purdy, seconded by Dr. Rogers, to approve the staffing plan and position refill. Motion carried. |
| Capital Equipment Purchase | Motion by Dr. Rogers, seconded by Dr. Purdy, to approve up to \$1,000 from Office on Aging program funding for the purchase and replacement of a steam table for the Ellsworth Senior Center. Motion carried. |
| May Board Meeting Date | The May Board of Human Services will meet on Monday, May 22, at 5:15 p.m. Consequent Board meetings are scheduled for the third Thursday of the month at 5:15 p.m. |

- Board Orientation The Board of Human Services New Board Member orientation will be held Thursday, May 4, beginning at 5:30 p.m.
- Financial Report Business Manager Donna Robole presented the year-to-date financial report, and the Board received the report as presented.
- Director's Report
- A brunch and silent auction supporting Child Abuse Prevention Month was held Friday, April 7 and \$1500 was raised. More than 50 people attended a community workshop entitled, "Why Children's Services Doesn't Do its Job." Other activities will continue throughout April, which is Child Abuse Prevention Month.
 - On April 20, Mr. Bicha spoke at the University of Wisconsin River Falls Health and Wellness dialogue.
 - The Wisconsin County Human Services Association will hold their Spring Conference in Madison on May 17, 18 and 19.
 - Director Bicha has been reappointed by Governor Doyle to the Children's Trust Fund Board.
 - Long Term Care Reform issues continue to be forthcoming, with counties struggling to get necessary data from the State. Director Bicha has been elected Chair of the Governing Board.
 - An AODA Request for Proposal process may be necessary due to the positive response from area vendors interested providing AODA outpatient treatment programming for the department.
 - The agency is pursuing all options related to community-based treatment for juvenile sex offenders. Recommendations will be brought to the Board for consideration.
 - Drug Court celebrated its first graduate. A request was made to the Board to finalize the drug court coordinator position and begin recruitment.
 - The children's area in the waiting room has been established following direction from the agency's strategic plan.
- Crisis Intervention Programming The department has received several requests from local law enforcement to develop crisis intervention programming. Jill Slaikeu presented information to the Board related to emergency detention and other AODA/MH placements. The Board encouraged the Department to continue this dialogue with Law Enforcement.
- Gavel Change Chairman Gilles and Vice Chairman Purdy transferred the gavel to Ms. Suplick at 6:10 p.m. when they left to attend another meeting.
- ADRC Development Kathy Hass and Chuck Balzer discussed the concept of an Aging and Disability Resource Center with the Board. The Board viewed a video prepared by Barron County that demonstrated service coordination at a Resource Center.
- Adjournment Dr. Rogers moved, Ms. Sans seconded the meeting be adjourned. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES

Pierce County Board of Human Services

May 22, 2006

Room 245, Pierce County Office Building

- Call To Order The meeting was called to order at 5:15 p.m.
- Roll Call Members present were William Gilles, Ogden Rogers, Ben Plunkett, Pamela Sans, Rich Purdy (via speakerphone), Dan Reis, and Joyce Borgerding. Paul Barkla was also present. Ruth Suplick was excused.
- Several members of the staff were present, including director Reggie Bicha, Janet Huebner, Greg Garves, Connie Granfors, Jill Slaikeu, Chuck Balzer and Donna Robole.
- Guests present were Mary Zimmerman.
- Minutes Motion by Mr. Plunkett, seconded by Dr. Rogers, to approve the minutes of the April 20, 2006, meeting. Motion carried.
- Public Comments None
- Coordinated Services Team Children, Youth and Families Program Manager Greg Garves, coordinator Connie Granfors and Mary Zimmerman of the Ellsworth school district presented the concept and outlined county progress of Coordinated Service Teams. The teams were created with state funding through the Department of Human Services and partners with Ellsworth and Prescott schools to work with at-risk youth and their families.
- Long Term Care Reform Long Term Support Program Manager Chuck Balzer presented a progress report on the West Central Wisconsin Care Management Collaborative. A verbal history of the Community Options and Medical Assistance Waiver programs was linked to a futuristic mode of service delivery modeling the HMO concept, called Care Management Organization (CMO). A regional or local Aging and Disability Resource Center must be created before the county can proceed with CMO partnership. The county will explore its options with an Aging and Disability Resource Center through a local planning and development group that will meet beginning May 30. Dr. David Trechter of the University of Wisconsin River Falls will lead the planning and development group.
- Request for Proposal AODA The Department had two unsuccessful ventures to refill an AODA counselor position, and has Treatment Services received letters from seven providers interested in contracting with the agency to provide the services. Motion by Mr. Reis, seconded by Mr. Gilles, to approve the release of request for proposals for contracted Alcohol and Other Drug Abuse treatment services. Motion carried.
- Capital Equipment Purchase Child and Economic Support Program Manager Janet Huebner discussed their need for a purchase of interior keys to the interior office door locks, and for a keyless entry mechanism on the interior alternative entrance at their leased location. A bid for the work was received from Gordies Lock and Key and the cost to have keys made, and for the keyless entry mechanism totaled \$567. Motion by Mr. Reis, seconded by Dr. Rogers, to recommend the department request in writing that the property owner provides keys for the interior door locks and then forward to the Building committee for consideration. Motion carried.

June Board Meeting Date The Board discussed a field trip to ProAct in Red Wing for July and will review the topic again in June. The June Board of Human Services will meet on Thursday, June 15, at 5:15 p. m. at the Pierce County Office Building.

Board Member Job Description Pamela Sans and Bill Gilles volunteered to work with Director Bicha on a Human Services Board member job description.

Financial Report Business Manager Donna Robole presented the year-to-date financial report, and the Board received the report as presented. Program Manager Greg Garves and Director Reggie Bicha presented additional information related to the out-of-home youth placements. Seventeen youth ages 12 to 18 are in placements with 2006 projected costs of \$22,350 to \$96,384 each. Ten of the placements were unforeseen, having occurred after the 2006 department budget was finalized, and as a result of a serious crime or delinquency. The Board received the information and stands informed.

Director's Report § Personnel Changes: Recruitment has to refill two upcoming vacancies, and three other full and part-time positions have been refilled.

§ Alternative Response Grant Proposal: Pierce County placed fifth in requests for this funding. The top four proposals were issued to Family Resource Centers.

§ Meeting with Law Enforcement: A crisis diversion program was discussed, and all local law enforcement agencies were invited to attend the next meeting May 24 at 9:00 a. m.

§ CYF Issues: With regard to the out-of-home care programming needs and recommendations, the agency is considering its community-based options, and talking with several private agencies to develop community-based treatment for juvenile sex offenders. Staff will continue searching for solutions.

§ WCHSA Conference was held in early May. Issues covered included TABOR, and information on county dollars in long term care reform. Don Percy's speech can be found on the WCHSA website.

Adjournment Dr. Rogers moved, Ms. Borgerding seconded the meeting be adjourned at 8:00 p.m. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES

Pierce County Board of Human Services

June 15, 2006

Room 245, Pierce County Office Building

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| Call To Order | The meeting was called to order at 5:15 p.m. |
| Roll Call | Members present were William Gilles, Ogden Rogers, Ben Plunkett, Pamela Sans, Dan Reis, and Ruth Suplick. Paul Barkla was also present. Rich Purdy and Joyce Borgerding were excused.

Staff present were Reggie Bicha, Kim Thompson, Julie Raethke and Donna Robole. |
| Minutes | Motion by Dr. Rogers, seconded by Ruth Suplick, to approve the minutes of the May 22, 2006, meeting. Motion carried. |
| Public Comments | None |
| Presentation on Encounter Reporting | Business Manager Donna Robole provided a PowerPoint presentation on the agency's progress in establishing Encounter Reporting for its data. The project was funded by a grant received in three counties, and brought together to benefit all eight counties using Netsmart software. The software program collects billable and nonbillable data, and will be programmed to extract, transfer and load to the DHFS Human Services Reporting System (HSRS). Data currently logged on paper and keyed into the HSRS database would be automated with this process. The eight-county group is writing the specifications that will be implemented for other counties beginning in January 2008. Testing for this project will begin in January 2007. |
| Presentation on Wisconsin Chapter 51 Requirements and Services | Director Reggie Bicha provided a PowerPoint presentation on county roles and responsibilities for Chapters 51 and 55 Wisconsin Statutes. Community Behavioral Health Program Manager Kim Thompson and Social Worker Julie Raethke assisted with narration of the county role and responsibility in the care of alcohol and other drug abuse and Mentally ill citizens and the protective services system. |
| CSP Social Worker Position Description | There was no action taken on this agenda item. |
| July Board Meeting Date | The Board discussed a field trip to ProAct in Red Wing for July 20, returning to Ellsworth afterward for their regular monthly Board meeting. Director Bicha will contact ProAct and provide more information to the Board before the end of June. |
| Financial Report | Business Manager Donna Robole presented the year-to-date financial report, and the Board received the report as presented. The Board also reviewed revenues to-date, noting that through April, \$4.2 million in funding has been received from state and federal funding sources, cost shares and other noncounty funds, and tax levy appropriation. The Board received the information as presented. |

Director's Report

§ Personnel Changes: Four full and part-time positions have been refilled, recruitment is beginning for the Therapist position, and a part-time administrative assistant has resigned. The refill of the position has been left open pending further review.

§ ADRC Planning Committee: Two meetings have been held to conduct assessment of the Aging and Disability Resource Center function, current services and potential gaps. Dr. David Trechter facilitated the meetings.

§ Meeting with Law Enforcement: A crisis diversion program was discussed, and all local law enforcement agencies were invited to attend a second meeting set for June 28.

§ Finance and Personnel Meeting June 19: Director Bicha will present information on Human Services budgeting, the 2005 deficit, and concerns with regard to the out-of-home care programming needs regarding community-based treatment for juvenile sex offenders.

Adjournment

Dr. Rogers moved, Ms. Sans seconded the meeting be adjourned at 7:16 p.m. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES
Pierce County Board of Human Services
July 20, 2006
Meeting Rooms 1-2-3, Pierce County Office Building

- Public Hearing A Public Hearing was held on Thursday, July 20, 2006, for the purpose of receiving the public's input relative to the 2007 Human Services Budget. Motion by Dr. Purdy, seconded by Ms. Borgerding to close the public hearing at 5:20 p.m. Motion carried.
- Call To Order Chairman Gilles called the regular monthly board meeting to order at 5:20 p.m.
- Roll Call Members present were William Gilles, Ogden Rogers, Ben Plunkett (via polycom), Pamela Sans, Dan Reis, Rich Purdy and Joyce Borgerding. Ruth Suplick was excused.
- Staff present were Reggie Bicha, Kim Thompson, Jill Kvigne, Chuck Balzer, Julie Krings, Janet Huebner, Jill Slaikeu, Megan Smith, Kathy Hass and Donna Robole.
- Minutes Motion by Dr. Rogers, seconded by Mr. Reis, to approve the minutes of the June 15, 2006, meeting. Motion carried.
- Public Comments None
- Action to Award AODA Contract Motion by Dr. Rogers, seconded by Ms. Sans, to defer action on this item to the August meeting. Motion carried.
- Action on Out of State Travel Request Motion by Ms. Sans, seconded by Dr. Rogers, to approve and forward to the Finance and Personnel Committee, the out-of-state travel request for AODA Counselor Gary Holden to attend a training in California on the Matrix Treatment Model, an evidence-based treatment program found to show benefit in treating individuals addicted to Methamphetamine and other chemicals. The full cost of this training, except for Mr. Holden's time, will be covered by a Methamphetamine grant. Motion carried.
- Action to modify staffing plan - Office on Aging Program Manager Kathy Hass presented a request to modify the staffing plan. A retirement in June opened a .8 FTE administrative assistant position. Ms. Hass requested the position be refilled using existing part-time staff. An Accounting Assistant in the Office on Aging who is a .5 FTE would work an additional 20 hours per week to become full time and cover the vacated duties. The Food Commodities Clerk would be transferred to the Office on Aging, which would provide additional coverage in the Office on Aging, fulfilling duties remaining from the Administrative Assistant position vacancy, with no added costs. Volunteers would be recruited to assist with operating the Food Pantry. These changes would reduce expenditures in the Office on Aging by \$9,000 per year. Motion by Dr. Rogers, seconded by Ms. Sans, to approve and forward to the Finance and Personnel Committee the Board's recommendation to modify the Office on Aging staffing plan as outlined above. Motion carried.

- Action to Accept Alternative Response Grant and Action on Parent Aide Position Motion by Ms. Sans, seconded by Dr. Purdy, to accept the Alternative Response Grant from the Children's Trust Fund. Motion carried. Motion by Ms. Sans, seconded by Ms. Borgerding, to modify the department's staffing plan to allow part-time parent aides' hours be expanded as needed to work with the families covered under this grant for as long as the funding is available and at no extra cost in county dollars. Motion carried.
- 2006 Budget Adjustments Business Manager Donna Robole presented a PowerPoint on the final revenue settlements that occurred from January through June, 2006, relative to the 2005 State/County budget and Long Term Support Program Manager Chuck Balzer presented information related to over expenditures in Long Term Support service areas to the elderly, developmentally disabled and mentally ill, along with a plan to realign the 2006 budget. The Board received the information as presented and stands informed.
- Action on 2007 Budget Directives The Board reviewed the department's list of revenue-generating and expenditure modifications to meet the county's directive to decrease the 2006 county allocation by 15 percent. Mr. Plunkett left the meeting at 7:10 p.m. Discussion occurred related to priorities and impact. Motion by Dr. Rogers, seconded by Ms. Sans, to finalize the priorities and impact, and forward the Board's approved list of revenue-generating and expenditure modifications to Finance and Personnel. Motion carried.
- New Position Requests Motion by Dr. Rogers, seconded by Ms. Borgerding, to approve and forward to Finance and Personnel the requests for new positions for Human Services, Child Support and Office on Aging. Motion carried.
- 2007 Staffing Plan Motion by Dr. Rogers, seconded by Mr. Reis, to approve and forward to Finance and Personnel the 2007 staffing plan for Human Services, Child Support and Office on Aging.
- Financial Report Donna Robole presented the year-to-date financial report, and the Board received the report as presented.
- Director's Report
- § Personnel Changes: The department successfully refilled the vacant Mental Health therapist position effective September 11.
 - § Aging and Disability Resource Center (ADRC): Pierce County met with Buffalo and Pepin Counties to discuss a regional Aging and Disability Resource Center that would serve the three counties.
 - § Several clientele were affected by a change in licensure for a guardianship agency and they are being transitioned to a new provider.
 - § The department has begun the recertification process for the CSP program.
 - § Electronic Case File Transfer: Beginning in September, economic support case files will be scanned and stored on the State's website. The State has provided the scanning equipment and the department will need to provide the other materials and labor hours to get the job done.
 - § A new Federal requirement involving Medical Assistance coverage now requires the department to verify identity and citizenship for its MA recipients. Some elderly are having difficulty locating their birth certificates.

§ The department will present its recommendation on community-based programming for Juvenile Offenders at its August Board of Human Services meeting.

§ The next Board of Human Services meeting is August 17 at 5:15 p.m.

Adjournment

Mr. Reis moved, Ms. Sans seconded the meeting be adjourned at 8:15 p.m. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES
Pierce County Board of Human Services
August 17, 2006
Room 245, Pierce County Office Building

- Call To Order Chairman Gilles called the regular monthly board meeting to order at 5:20 p.m.
- Roll Call Members present were William Gilles, Ogden Rogers, Ben Plunkett (arrived at 5:50), Pamela Sans, Dan Reis, Rich Purdy (via speakerphone), Joyce Borgerding and Ruth Suplick (arrived at 5:45).
- Staff present were Reggie Bicha, Kim Thompson, Jill Kvigne, Chuck Balzer, Julie Krings, Jill Slaikeu, Kathy Hass and Donna Robole. Several other agency employees were also present.
- Guests present were Sharon Metcalf, Karen Bullock and Paul Cook.
- Minutes Motion by Dr. Rogers, seconded by Ms. Borgerding, to approve the minutes of the July 20, 2006, meeting. Motion carried.
- Public Comments None
- Presentation by Sharon Metcalf of Turninpoint, Inc., shared information with the Board about Turningpoint's Turninpoint, Inc. program. In 2005, the facility served 3000 people. They advocate safety, support, and healing.
- West Central Wisconsin Care Community Health Partnership CEO Karen Bullock and area director Paul Cook provided the Management Collaborative Board with an overview of Community Health Partnership. (Ms. Suplick and Mr. Plunkett Status Report arrived) The company serves 940 people in Dunn, Eau Claire, and Chippewa Counties and emphasizes consumer choice and participation while managing quality and cost-effectiveness. The discussion branched out to include preliminary information from the State on their expectation to use county dollars to help fund a reformed long term care system and issues relative to state mandates.
- Community Based Services for Youth Returning from Residential Care Program Managers Jill Kvigne and Julie Krings presented recommendations for new programming that, if implemented, could reduce the county's out-of-home care budget. Community-based services could be developed to support the transition of youth back to the community and provide the county with a cost-effective, community-based alternative for new youth requiring treatment. Dr. Purdy voiced his support for this plan, and Dr. Rogers moved, seconded by Ms. Suplick, instructing Ms. Kvigne and Ms. Krings to proceed with planning and development of community-based programming for children in or at risk of residential care. Motion carried. (Dr. Purdy left the meeting at 7:25 p.m.)

Action on Budget Directives for Human Services, Child Support and Office on Aging Budgets

Director Bicha presented the Board with several handouts and talking points with significant relevance to the Human Services Budget. In context, at least ten staff positions have been deleted from the department since 1999; and court-ordered youth and adult placements are driving a majority of the deficit. Motion by Ms. Suplick, seconded by Ms. Sans, directing the department to proceed with the following budget directives:

§ Assume no change in state and federal funding allocations from 2006 levels unless the 2007 allocation notification has been received.

§ Include in the budget proposal the strategies identified to the Finance and Personnel Committee in the 15% county levy reduction for Human Services.

§ Do not include these strategies in the budget proposal for Child Support or Office on Aging, unless directed so by the Finance and Personnel Committee.

§ Identify staff reductions necessary to meet the 15 percent levy reduction in Human Services.

§ Include anticipated costs to deliver services that have been ordered by the Court for children in out-of-home care, protective placements in community behavioral health, and protective placements in long term support.

§ Return to the Board of Human Services with recommendations for deeper programming and staffing reductions beyond the 15% reduction required by Finance and Personnel, to reduce impact on county tax levy and provide impact statements on the identified reductions.

The motion carried, with Mr. Gilles, Mr. Plunkett, Ms. Sans, Mr. Reis, Ms. Borgerding, and Ms. Suplick voting for, and Dr. Rogers voting against.

A separate board meeting to review the above impact was scheduled.

Financial Report

Donna Robole presented the year-to-date financial report, and the Board received the report as presented. Since the last board meeting, the department has received \$130,310 in new program-specific funding from the following revenue sources: \$60,000 Meth grant for 2006; \$2,400 from state tax refunds intercepted and applied toward county debt; \$18,000 rebate from Mendota/Winnebago State Mental Hospital; \$49,910 in Coordinated Services Initiative Expansion 3 for 2006 – 2009.

Director's Report

Aging and Disability Resource Centers: Buffalo County will join the LaCrosse consortium and Pepin County will be meeting with Pierce later in August.

KinnicFalls will end Mental Health and Substance Abuse outpatient treatment services September 8. They withdrew their proposal to provide primary outpatient group services.

Economic Support staff will move to a group application process for Home Energy Assistance beginning in September, and hold application meetings one day per week on Tuesdays. The change may cause some inconvenience for the public, but it is necessary to effectively manage this program.

Staff from the Department of Health and Family Services will be on site August 29 and 30 to provide safety training for children, youth and families and other related staff.

The 2006 budget strategies have been implemented as follows:

§ Select clientele were retired from ProAct as of July 31

§ All Waiver requests have been filed with the State for authorization to move clientele

from CIP1A to COP-W funded programming

§ Functional screens have been completed to allow the agency to receive one-time funding of up to \$1800

§ A request has been filed with Administration to use Pierce Transportation vehicles as agency fleet vehicles

§ Clientele receiving clinical services will be required to pay their copayment at the time of service effective September 18

§ A social worker vacancy in Long Term Support as of July 17 will continue vacant

§ An employee has been reassigned to the Office on Aging pending Finance and Personnel approval of the modified staffing plan

§ An agency subcommittee has been working on collection procedures with the Assistant Corporation Counsel and when completed, with Board approval, the agency will proceed with securing a collection agency for the purpose of transitioning accounts to a collection agency

The Director's performance evaluation is due in September.

Adjournment

Dr. Rogers moved, Ms. Sans seconded the meeting be adjourned at 8:45 p.m. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES
Pierce County Board of Human Services
September 6, 2006
Meeting Rooms 1-2-3, Pierce County Office Building

Call To Order

Chairman Gilles called the meeting to order at 5:20 p.m.

Roll Call

Members present were William Gilles, Rich Purdy, Ogden Rogers, Ben Plunkett, Dan Reis, Joyce Borgerding and Ruth Suplick. Pamela Sans was excused.

Staff present were Reggie Bicha, Kim Thompson, Jill Kvigne, Chuck Balzer, Julie Krings, Jill Slaikeu, Janet Huebner, Kathy Hass and Donna Robole. More than 45 other members of the department and community were also present.

Public Comments

Fran Renn-Malcheski of Prescott addressed the Board relative to the ongoing collaboration and community work between the county's Human Services department and the Prescott schools, and asked that funding be sustained to continue efforts on behalf of Pierce County's young people.

Renee Koronkowski, M.D., who provides psychiatric services for the Department of Human Services in Ellsworth, provided commentary on the need to continue services in Ellsworth for county residents who are severely mentally ill and/or indigent, stating that community outpatient services keeps people out of more expensive hospital placements. She requested continued funding for Community Support and Community Behavioral Health services in Ellsworth.

Collette Sakschek of River Falls spoke of the need for funding so that a family member who is on the county's waiting list can receive services.

Joe Traynor of Maiden Rock spoke in support of the social workers and other agency personnel who were there to help his family when a family member became injured and was unable to care for himself. He asked the Board to please not take away from people who cannot speak for themselves.

Lynette Traynor of Maiden Rock spoke in support of the county's team and daily assistance provided to a family member with special needs.

Vickie Bowen of Prescott spoke in support of funding for special needs adults, especially for those who could live together in a group home.

Alicia and Joanne Nesse of Prescott together requested that funding currently supporting services to the developmentally disabled be continued.

Kyle Johnson of Prescott asked that the Board please not cut funding. Children and young disabled adults in Pierce County who receive care can survive in the community, with their families, as long as they have caregiver services. The delicate balance of county funding

providing these services supports the moral test of government.

Pat Rynda of Prescott works with community programs in Pierce County and families with special needs. She told the Board of disabled children who are staying in the school systems until they are age 21 because there are no county services for them afterward, only waiting lists. She asked that funding continue and more funds be made available for individuals with care needs.

Bob Larson of Plum City asked the Board to prepare its budget so that it can continue its funding for services to the county's disabled.

Nora Reid of River Falls told the Board how funding supports for children and families of children and young adults with disabilities affects everyone in the county, not just the individual family. The funding serves the greater good, and it should continue.

Delvina Larson of Plum City told the Board that spending money on the most needy and vulnerable is the best use of county tax dollars.

Mary Maier-Abel of Plum City pleaded with the Board for continued funding for county services for children with disabilities and mental illness.

Charlotte Vick of Plum City spoke on behalf of all parents of children and young adults with special needs, noting that funding for in-home and community supports is more cost-effective than foster care expenses.

Maurine Huppert of Hager City told the Board the long term support services county families receive help them keep their households in tact.

Monica Laust of Prescott commented on services for adults, and asked for funding to support community group home needs and the continuance of workshop services for the disabled. Young adults are good candidates for a long term group home experience.

Linda Flanders of Bay City told the Board she supports continued county funding for long term support services to youth and adults in Pierce County.

Cally Fuchs, a therapist employed by the department, spoke to the Board as the voice of mental health therapy clientele served in this county. She said the county funding is doing a good thing now for poor people who really need local services.

The Board thanked the public for their comments, and notified them of County Finance and Personnel Committee meetings scheduled for September 11 and 25, and of a County Board meeting scheduled for September 26, encouraging them to keep their voice strong by attending these meetings.

Action on Budget Directives for 2007 Human Services Director Reggie Bicha gave a PowerPoint presentation on county levy reduction options as requested by the Board in their August meeting. Program Managers Kim Thompson, Julie Krings, Jill Kvigne and Chuck Balzer spoke of the nonmandated programs and services that are supported with county dollars. Following this two and one-half hour discussion, Mr. Gilles moved, and Mr. Reis seconded tabling action on deeper cuts to the Human Services budget. Motion carried. The Board clarified budget directives for the final budget proposal to include all budget directives approved on August 17, 2006, with no deeper program or staffing reductions than those proposed in the 15% strategies.

Adjournment Ms. Suplick moved, Dr. Purdy seconded the meeting be adjourned at 8:40 p.m. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES

Pierce County Board of Human Services

September 21, 2006

Room 245, Pierce County Office Building

- Call To Order Chairman Gilles called the meeting to order at 5:20 p.m.
- Roll Call Members present were William Gilles, Rich Purdy, Paul Barkla, Dan Reis, Ben Plunkett, Pamela Sans, Joyce Borgerding. Ruth Suplick was excused.
- Staff present were Reggie Bicha and Curt Kephart.
- Closed Session Motion by Ms. Borgerding, seconded by Mr. Plunkett, to move the closed session scheduled for the end of the Board of Human Services meeting to now, joining it with the closed session scheduled for 5:15 p.m. Motion carried. Motion by Dr. Purdy, seconded by Ms. Borgerding, with unanimous roll call vote, to move to closed session pursuant to §19.85(1)(c) Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and pursuant to §19.85(1)(f) Wisconsin Statutes for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies which, if addressed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations: Human Service employees performance matters and preliminary consideration of personnel problems; and secondly, the Board will convene into closed session pursuant to Section 19.85(1)(c) Wisconsin Statutes, for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Human Services Director's annual performance evaluation. Motion carried. Dr. Rogers arrived at 5:40 p.m. Jeff Holst arrived at 6:20 p.m. Motion by Dr. Rogers, seconded by Ms. Sans, with roll call vote to return to open session. Mr. Plunkett voting against and all others for, the meeting returned to open session.
- Adjournment There being no further action, the meeting was adjourned.

Respectfully submitted,

Donna Robole

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MINUTES

Pierce County Board of Human Services

September 21, 2006

Meeting Rooms 1-2-3, Pierce County Office Building

- Public Hearing** Chairman Gilles opened the Public Hearing regarding the 2007 Human Services, Child Support and Office on Aging budgets at 6:45 p.m., with Board members Dan Reis, Ben Plunkett, Pamela Sans, Joyce Borgerding, Rich Purdy, Ogden Rogers and William Gilles present. Ruth Suplick was excused. The Board received no public hearing comment. Motion by Dr. Rogers, seconded by Dr. Purdy to close the Public hearing at 6:47 p.m. Motion carried.
- Call To Order** Chairman Gilles called the regular monthly board meeting to order at 6:48 p.m.
- Roll Call** Members present were William Gilles, Dan Reis, Ben Plunkett, Joyce Borgerding, Pamela Sans, Ogden Rogers, and Rich Purdy. Ruth Suplick was excused.
- Staff present were Reggie Bicha, Kim Thompson, Jill Kvigne, Chuck Balzer, Julie Krings, Jill Slaikeu, Janet Huebner, Joyce Barker, Kathy Hass and Donna Robole. Intern Breanna Johannsen and several other agency employees were also present.
- Minutes** Motion by Dr. Rogers, seconded by Ms. Borgerding, to approve the minutes of the August 17, 2006, meeting. Pamela Sans abstained. Motion carried.
- Public Comments** Reggie Bicha announced Janet Huebner and the Economic Support Staff received a Certificate of Achievement signed by Department of Health and Family Services Secretary Helene Nelson for their work in Food Share Payment Accuracy. He also shared with the Board a message of thanks from a family that, during a time of need, were helped by the Economic Support staff.
- Capital Improvement Budget** The Board reviewed the Department's 2007 capital improvement budget, comprised of software upgrades needed to move the department to Microsoft 2003 which is currently being used by the rest of the county, and hardware upgrades for computers that are five years old and older. Also declared was office equipment for an Aging and Disability Resource Center that may become state-funded in 2007. Motion by Dr. Purdy, seconded by Dr. Rogers, to approve the capital improvement budget. Motion carried.
- Five-Year Plan** After reviewing the five-year plan, a lengthy discussion about county growth, population increases and demand for services occurred. The Board discussed consideration of a three-year plan over a five-year plan and asked for greater direction from the County relative to county growth, program demand and anticipated needs and costs to serve the citizens of Pierce County. Forecasting need based on the assumption of budget decreases offers an inaccurate picture. Motion by Dr. Purdy, seconded by Mr. Plunkett, to deny the five-year plan and request further direction from the Finance and Personnel Committee relative to a three-year plan. The Board, through Chairman Gilles, will send a memo to the Finance and Personnel Committee explaining the above position. Motion carried.

- 2007 Budget for Human Services and Child Support Motion by Dr. Purdy, seconded by Ms. Borgerding, to accept the Human Services and Child Support budget as presented. Discussion followed. A friendly amendment by Dr. Purdy, seconded by Ms. Borgerding, to replenish the cell phone amount of \$4,032 was made. More discussion followed. Mr. Plunkett moved, seconded by Dr. Rogers, to call the question. Motion carried and \$4,032 agency cell phone contract was restored to the Human Services budget. In the 2007 budget process, the department cut staff by not refilling a social worker position, a transportation attendant, reducing a contract for medical services, cutting parent aide hours in Independent Living Skills, and eliminating a manager position. The department will cut travel payments to employees by expanding fleet-vehicle use, and has increased fee charging for daycare certification, state tax refund intercept and through planned contracting of a collection agency for unpaid receivables. Dr. Rogers, mindful of the county's constraints, given the State and Federal mandates on the department, stated he believed the 2007 Human Services and Child Support budget as presented will not be a service to the county citizens and may cause the county to incur potential liability. There being no further discussion, the motion to accept and forward to Finance and Personnel the Human Services and Child Support budget including a friendly amendment to restore \$4,032 for cell phones passed. Motion carried.
- Action on Budget for Office on Aging Program Manager Kathy Hass presented the Office on Aging budget. Motion by Dr. Rogers, seconded by Ms. Sans, to approve and forward to Finance and Personnel the Office on Aging budget as presented. Motion carried.
- Financial Report Donna Robole presented the year-to-date financial report, and the Board received the report as presented.
- Director's Report
- § Three BSW interns are working in the department this fall, along with an Americorps Volunteer.
 - § The Aging and Disability Resource Center (ADRC) planning committee will include a meeting with Pepin County.
 - § The Department of Health and Family Services released its budget proposal, which fully funds Aging and Disability Resource Centers.
 - § Long Term Care Reform is picking up steam. It is time to involve county Board supervisors and Rich Purdy and Dan Reis have agreed to serve on the reform effort.
- Adjournment Dr. Rogers moved, Ms. Sans seconded the meeting be adjourned at 9:10 p.m. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES
Pierce County Board of Human Services
October 19, 2006
Pierce County Office Building, Meeting Room 245

- Call To Order The meeting was called to order at 5:15 p.m.
- Roll Call Members present were Dan Reis, Ben Plunkett, Rich Purdy and Pamela Sans. Paul Barkla was present by speakerphone.
- Staff present were Reggie Bicha, Kathy Hass, Karen Rickard, Kim Thompson, Jill Slaikeu, Margaret Hinrichs and Donna Robole.
- Also present were University of Wisconsin River Falls Social Work students Abigail Kubly, Bethany Vanderburg, Megan Fallon and Leigha Scholtz.
- Minutes Motion by Mr. Plunkett, seconded by Mr. Reis, to approve the minutes of the September 21 meeting. Mr. Barkla abstained. Motion carried.
- Public Comments None
- 85.21 Grant Motion by Mr. Barkla, seconded by Mr. Reis, to approve application for Section 85.21 Assistance for the Elderly and Handicapped Transportation Grant. Motion carried.
- Presentation on Supportive Home Care Services Office on Aging Program Manager Kathy Hass and Long Term Support social worker Karen Rickard presented an overview of supportive home care services provided by county and private providers in the area.
- Ruth Suplick arrived at 5:35 p.m.
- Office on Aging and Long Term Support staff work together to serve eligible populations in Pierce County.
- Paul Barkla left the meeting at 5:45 p.m., immediately following the above presentation.
- West Central Wisconsin Care Management Collaborative Director Reggie Bicha presented a PowerPoint on the West Central Wisconsin Care Management Collaborative, with scenarios on service array categories when proceeding in a Family Care setting including home and community based waiver services, Medicaid Card - Long Term Care Services, Medicaid Card with Acute and Primary Care and a Medicare Advantage Special Needs Plan with Medicare card services. The Board noted they would be looking for information on what areas are in need of further study and how the collaborative will develop time lines to help the Board and county with its decision process.
- Financial Report The Board postponed review of the year-to-date financial report until the next meeting.

Director's Report

- A mental health therapist and a child support specialist have resigned.
- Authorization was received to begin the search for the Economic Support Child Support Supervisor position due to an upcoming retirement.
- The Community Support Program has achieved a two-year recertification.
- The ADRC Planning Committee is on hold pending a decision on the Care Management Organization.
- Foster Care PACE training began October 17, 2006.
- The Foster Parent Recognition Event will be held November 13 at Rodli Commons.
- A special Board meeting will be held October 25 at 5:15 p.m. to review options and a recommendation needed to reduce the department's county budget request by \$319,651 for 2007.

Adjournment

Ms. Sans moved, Mr. Reis seconded the meeting be adjourned at 7:35 p.m. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES
Pierce County Board of Human Services
October 25, 2006
Pierce County Office Building, Meeting Room 245

- Call To Order The meeting was called to order at 5:15 p.m.
- Roll Call Members present were Bill Gilles, Joyce Borgerding, Rich Purdy, Pamela Sans, Dan Reis and Ogden Rogers. Ruth Suplick was excused. Paul Barkla was also present.
- Staff present were Reggie Bicha, Kathy Hass, Julie Krings, Chuck Balzer, Jill Slaikeu, Kim Thompson, Chuck Balzer, Donna Robole and several other employees.
- Also present was Erik Anderson from the Prescott Journal.
- Public Comments None
- Discuss and Take Action on The Pierce County Finance and Personnel Committee directed cuts totaling \$319,651 from the
2007 Budget Department of Human Services 2007 Budget request. The Board of Human Services called a special meeting to review options for cutting the Department's request to meet the directive.
- Director Reggie Bicha presented several slides of data relative to general state funding that has remained stagnant for more than 10 years. The data showed that if the state had included only a two-percent annual increase, the department's state allocation for 2007 would have covered the \$319,651 cut from county funds.
- Mr. Plunkett arrived at 5:25 p.m.
- The Board reviewed numerous options and discussed impacts for areas to cut, and then reviewed a recommendation from Director Bicha including a series of cuts that would deliver the department to the \$319,651 mark. The board thanked the entire department for their effort in preparing a list of proposed cuts. During the presentation, a variety of discussions took place amongst and between the Board and the employees in attendance.
- Motion by Mr. Plunkett, seconded by Mr. Reis, to recommend cuts as presented of \$319,651 from the Human Services budget request are approved if the County Board approves no other alternatives on November 14, 2006. Ms. Borgerding, Mr. Reis and Mr. Gilles voting yes, and Ms. Sans, Dr. Purdy, Mr. Plunkett, and Dr. Rogers voting no, the noes having it, the motion was lost.
- Chairman Gilles left the meeting at 5:30 p.m., handing the gavel to Vice Chairman Purdy.
- Administration: Motion by Ms. Borgerding, seconded by Ms. Sans, to approve the administration, overhead and support expenditure cuts of equipment software, labor negotiations, computer equipment, cellular phones, and one administrative support position to be ended as a result of attrition. Motion carried.

Children, Youth and Families: Motion by Mr. Reis, seconded by Ms. Borgerding, to approve the Children, Youth and Families expenditure cuts reducing the county-funded share of the Community Service program, the county-funded share of the Parent Aide program, day treatment, foster care recruitment and retention, noncaregiver assessments, and recognizing \$25,000 in Alternative Response Grant funding may be issued from July 2007 to December 2007. Motion carried.

Mental Health Outpatient Services: Motion by Ms. Sans, seconded by Ms. Borgerding, to approve the Mental Health Outpatient Services expenditure cuts for the medical doctor services, the psychologist services, and ending one Mental Health Therapist position as a result of attrition. Motion carried.

Community Support Program: Motion by Mr. Plunkett, seconded by Mr. Reis, to approve the funding cuts to the Community Support Program. The Board noted that the value of CSP is to keep people out of hospitalization and residential care. With a roll call vote, Mr. Plunkett and Mr. Reis voting yes, Ms. Sans and Ms. Borgerding voting no, and Dr. Rogers abstaining; a tie vote occurring, the motion was lost.

Motion by Ms. Sans, seconded by Mr. Plunkett, to keep the CSP program, and cut one day of ProAct services for 43 people, and another Mental Health Therapist position. The motion was lost.

Motion by Mr. Reis, seconded by Mr. Plunkett, to approve the Community Support Program expenditure cuts ending one clinical coordinator position, one .4 FTE nurse position, reducing the psychiatrist hours, and including other associated costs. The motion was lost. The Board asked for a revote, Dr. Rogers abstaining, and the motion carried.

Capital Equipment Purchases Motion by Ms. Sans, seconded by Dr. Rogers, to approve the purchase of up to 46 licenses upgrading the department from Office Professional '97 to Office Professional 2003. The licenses are \$296 each. Motion carried.

December Meeting The Board of Human Services rescheduled their December meeting from December 21 to December 14, 2006, at 5:15 p.m.

Adjournment Dr. Rogers moved, Ms. Borgerding seconded the meeting be adjourned at 8:00 p.m. Motion carried.

Respectfully submitted,

Donna Robole

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MINUTES

Pierce County Board of Human Services

November 16, 2006

Pierce County Office Building, Meeting Room 245

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| Call To Order | The meeting was called to order at 5:15 p.m. |
| Roll Call | Members present were Ruth Suplick, Joyce Borgerding, Ben Plunkett, Rich Purdy, Dan Reis and Bill Gilles. Pamela Sans was excused.

Staff present were Reggie Bicha, Kim Thompson, Jill Slaikeu, Janet Huebner, Joyce Keenlyne, Chuck Balzer and Donna Robole. Curt Kephart was also present. |
| Minutes | Motion by Dr. Purdy, seconded by Dr. Rogers, to approve the minutes of the October 19 and October 25 meetings. Motion carried. |
| Public Comments | None |
| Director's Performance Evaluation | Curt Kephart handed out forms and gave instructions to the Board to review and complete page 2, returning it to him by December 7. They should also give thought for the upcoming year relative to page 3. The Board received a written goals recap from the Director for their review. |
| Presentation on Child Support Services | Program Manager Janet Huebner and Lead Worker Joyce Keenlyne spoke about their work in establishment of child support orders. They provided case samples and examples of the multitude of court documents that are created in processing a case. The county's Child Support office serves 1125 families. |
| Mental Health Crisis Diversion | Program Management Assistant Jill Slaikeu presented a conclusion of research relative to crisis diversion programming in Pierce County. Due to the county's budget constraints, no further action was taken. |
| Elder Adult-at-Risk and Adult-at-Risk Resolution | Motion by Dr. Rogers, seconded by Ms. Suplick, to approve and forward to the County Board the Resolution on the Designation of Elder Adult-at-Risk and other Adults-at-Risk agency. Motion carried. |
| Modification of Position Description: Economic Support/Child Support Supervisor | Motion by Dr. Purdy, seconded by Dr. Rogers, to approve and forward to the Finance and Personnel Committee the modified position description for the Economic Support/Child Support supervisor. Motion carried. |
| Action to Adopt Policy – First Reading | The following policies received a first reading:
<ul style="list-style-type: none"> § DC-06 Equal Opportunity/Nondiscrimination § CYF – Noncaregiver Maltreatment Investigation |

Financial Report

The Board reviewed the year-to-date financial report, and Business Manager Donna Robole noted the department has collected \$464,095 to date in cost shares and copayment toward services purchased or provided by the agency. The Board received the report as presented.

Director's Report

- Chairman Gilles, who serves on the WestCAP board informed the Board of WestCAP's work with TEFAP food shelters, and noted that area low-cost housing is at capacity.
- The Board received a WCHSA Fall Conference Brochure and was encouraged to attend.
- The County Board approved the 2007 Budget earlier this week. It included an additional \$40,000 to restore the CSP psychiatric nurse. The agency is beginning the process of implementing the budget, including staff reductions.
- Program Manager Kim Thompson spoke to the Board about the 2007 budget. Letters were sent to 150 patients Dr. Jonas sees at the agency, telling them that his position was eliminated as part of the budget process. The department is providing referral information for these patients. Letters have been sent to area providers notifying them that the department will have one less doctor, no psychologist, one less therapist, and that the CSP program will be reduced in scope. Letters have also been sent to clientele informing them that if they have the ability to pay for services through insurance or medical assistance, they may need to seek services from another provider, allowing the county agency to focus on serving the indigent.
- The December Board meeting has been moved to December 14 at 5:15 p.m.

Adjournment

Dr. Rogers moved, Ms. Borgerding seconded the meeting be adjourned at 6:30 p.m. Motion carried.

Respectfully submitted,

Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES

Pierce County Board of Human Services

December 14, 2006

Pierce County Office Building, Meeting Room 245

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| Call To Order | The meeting was called to order at 5:15 p.m. |
| Roll Call | Members present were Ruth Suplick, Joyce Borgerding, Ben Plunkett, Rich Purdy, Dan Reis, Ogden Rogers, Pamela Sans and Bill Gilles.

Staff present were Reggie Bicha, Donna Robole, Julie Krings, Megan Smith, JoAnn Larson, Jill Slaikeu, Kim Thompson and Chuck Balzer. Curt Kephart was also present. |
| Minutes | Motion by Dr. Rogers seconded by Ms. Borgerding, to approve the minutes of the November 16 board meeting. Motion carried with Pamela Sans abstaining. |
| Public Comments | None |
| Presentation on
Community Response
Program | Children, Youth and Family Services program manager Julie Krings and program staff Megan Smith and JoAnn Larson shared information about their work with the River Falls School District throughout the fall to implement the Community Response program. The program, funded by an alternative response grant, has been well received by the families referred to the program. |
| Modification of
Staffing Plan | Motion by Ms. Sans, seconded by Ms. Suplick, to approve modification of the staffing plan to reflect the reduction in staff that occurred through the budget process and to approve the transfer of a social worker position from the Long Term Support unit to the Children, Youth and Family Services unit to enhance services to Seriously Emotionally Disturbed (SED) children under the age of 22 served by CYF. Motion carried. |
| Action to approve SED
Social Worker Position
Description | Motion by Ms. Sans, seconded by Mr. Reis, to approve and forward to the Finance and Personnel committee the SED Social Worker position description as presented. Motion carried. |
| Modification of 2007
Operating Budget | Motion by Dr. Rogers, seconded by Ms. Suplick, to approve modification to the 2007 operating budget for Human Services to replenish \$40,000 in county funding as granted by the county board. The funding restored the psychiatric nurse position and related psychiatrist hours necessary to serve the serious and persistent mentally ill population. Motion carried. |
| Action to Authorize
Contract for Collection
Services | Motion by Dr. Purdy, seconded by Ms. Borgerding, to approve and forward to the Finance and Personnel committee the Board's recommendation to contract with Professional Placement Services (PPS) to collect unpaid accounts receivable, and for the department to pursue necessary authorization from the state Department of Health and Families Services. Motion carried. |

Action to Adopt Policy The following policies received a second and final reading:
 – Second Reading § DC-06 Equal Opportunity/Nondiscrimination
 § CYF – Noncaregiver Maltreatment Investigation

Motion by Dr. Rogers, seconded by Dr. Purdy, to amend DC-06 adding sexual orientation, and approve the policies as amended. Motion carried.

Action to Consider The Board heard more information relative to long term care reform choices. Two options
 Long Term Care include Implementation A, a private managed care model with Community Health Partnership
 Reform Options as the managed care organization, and Implementation B, a public managed care organization
 model. Motion by Mr. Reis, seconded by Dr. Purdy, to approve moving forward with
 Implementation A. Motion carried with Dr. Rogers abstaining.

Action to Approve The Board set its 2007 meeting schedule for the third Thursday of each month starting at 5:15
 2007 Meeting Schedule p.m.

Financial Report The Board reviewed the year-to-date financial report and received the report as presented.

Director's Report

- Interviews for the Economic Support/Child Support Supervisor position will be held December 15.
- Chemical Dependency Counselor applications are ready for screening.
- The January board meeting will be held on January 18 at 5:15 p.m.

Closed Session Motion by Dr. Purdy, seconded by Ms. Sans, with a unanimous roll call vote to convene into closed session at 7:36 p.m. pursuant to Section 19.85(1) (c) Wisconsin Statutes, for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction of exercises responsibility: Human Services Director's annual performance evaluation. Motion carried. Motion by Ms. Sans, seconded by Ms. Suplick, to return to open session at 8:04 p.m. Motion carried.

Return to Open Session Motion by Dr. Purdy, seconded by Ms. Sans, to award director Reggie Bicha a favorable performance evaluation and step increase which meets standards. The director is to formulate potential goals for 2007 which will be established at the January 2007 Board of Human Services meeting. Motion carried.

Adjournment Ms. Sans moved, Dr. Rogers seconded the meeting be adjourned at 8:06 p.m. Motion carried.

Respectfully submitted,

Donna Robole