

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting

**FEBRUARY 7, 2005
LIBRARY BOARD MEETING MINUTES**

President, Dorothy Ahlgren, called the meeting to order at 3:30 P.M. on Monday February 7, 2005. Other members present were Sandra Weix, Connie Binkowski, Tom Gunderson, Linda Keefe and Kirstin Schilling. Joanne Baier, Librarian, was also present. The candidate from the Ellsworth Public Library Board, Loretta Wilbur, was unable to attend the meeting.

The November minutes were approved on a motion from Tom and Sandra. Election of officers resulted in Linda and Connie moving to approve the same slate of officers: Dorothy as President, Tom as Vice President, and Sandra as Treasurer. Motion carried.

Joanne handed out a list of the bills for the month and the year-to-date figures. The bills were approved for payment on a motion from Connie and Kirstin.

The Librarian's report included a report on the November and December department head meetings; the January Conflict Management workshop, correspondence, new books and catalogs available, story hour begins, rotating video update, and answering questions for the new director at Plum City and an opening for a Director at Prescott.

Local library reports included an update on Elmwood's settling in, and Plum City's change in personnel and their increased daily circulation count.

On a motion from Sandra and Tom the Board adjourned into closed session per 19.85 (c), performance evaluation for the librarian. Roll call vote was unanimous "Yes." Tom and Kirstin moved to go back into open session and the motion carried. Kirstin and Linda moved to recommend the step increase for the librarian, Joanne Baier. The motion carried.

The 2005 Books-by-Mail contract was reviewed and approved on a motion from Sandra and Kirstin. Tom has been reappointed to the IFLS Board and a brief report of their January meeting was given.

Next meeting will be Monday March 7 at 4 P.M. in the Court House Boardroom.

Respectfully submitted,

Joanne Baier, Librarian

APRIL 11, 2005
LIBRARY BOARD MEETING MINUTES

President, Dorothy Ahlgren called the meeting to order at 4 P.M. in the Courthouse Board room. Other members present were Linda Keefe, Kirstin Schilling, Sandra Weix, Loretta Wilbur and Connie Binkowski. Tom Gunderson was absent and excused. Also present was guest Ina Murray.

The March minutes were approved on a motion from Sandra and Linda. Joanne reviewed the monthly bills and the year to date report. The bills were approved on a motion from Connie and Kirstin.

Librarian's report included an updated Board member list with phone numbers and e-mail addresses. A copy of the annual report to the County Board of supervisors was also reviewed. Joanne reported she has coordinated a librarian's meeting to take place in Elmwood on April 21. This week is National Library week and many libraries have special events planned to draw the public into their libraries. The System's annual workshop will be Thursday April 28. Workshop details were not available at this time.

Local library reports were given, and we discussed with Ina the vacancy that will occur in June when Linda resigns her position on the Board.

The meeting was adjourned at 4:50 P.M.

Respectfully submitted, Joanne Baier, Librarian

MAY 2, 2005

LIBRARY BOARD MEETING MINUTES

President Dorothy Ahlgren called the meeting to order at 4 P.M. in the Courthouse Board Room. Other members present were Linda Keefe, Sandra Weix, Loretta Wilbur, Connie Binkowski and Tom Gunderson, and Librarian Joanne Baier. Kirstin Schilling was absent and excused.

The April minutes were reviewed and approved on a motion from Sandra and Tom. Monthly vouchers were reviewed and approved on a motion from Connie and Linda.

Joanne reported on the Books-By-Mail meeting and also on state funding proposals to the DPI. We agreed to write individual letters to Representative Kitty Rhodes, as she sits on the joint finance committee, and they make up the budget recommendations.

Linda must resign her position on the PCLB effective May 31, due to family commitments. The Board thanked Linda for her years of service and dedication to county library services.

Joanne informed the Board that Ina Murray has agreed to accept this position. Sandra and Connie moved to forward Ina's name to the County Board for appointment.

Local reports included the news that Elmwood is still adding new shelves, Prescott is still in limbo, Plum City is rearranging furniture, and Ellsworth celebrated National Library week with several programs for the public.

Next meeting will be Monday June 6 at 4 P.M.

Respectfully submitted,
Joanne Baier, Librarian

June 6, 2005

LIBRARY BOARD MEETING MINUTES

President Dorothy Ahlgren called the meeting to order at 4 P.M. Members present were: Sandra Weix, Connie Binkowski, Ina Murray, Kirstin Schilling, and Loretta Wilbur. Tom Gunderson was absent. Joanne Baier, Librarian, was also present.

The May minutes were approved on a motion from Sandra and Connie. The monthly bills were reviewed and approved for payment on a motion by Kirstin and Sandra.

The Librarian's report included:

- Ø Discussion on letters to Kitty Rhodes and state funding to the DPI.
- Ø New board member list
- Ø Review of an "Assistive Technology" workshop at IFLS.
- Ø Review of the Department head meeting on May 12.
- Ø Kid's supplements are ready for BBM.
- Ø Joanne completed Act 150 forms for 5 libraries – some to numerous counties.
- Ø Our County Summer Reading Programs start this month.
- Ø An update on the revised formula used to charge libraries in the MORE system.

Local library reports included Ellsworth's librarians presented skits at the grade schools to advertise their summer reading programs, and we heard their special event with WW II memorabilia bus was a successful program. Prescott moved back into their facility today. Elmwood is working on new signage and awnings.

Our next library board meeting will be Wednesday, July 6, 2005, due to the holiday on Monday.

Respectfully submitted, *Joanne Baier*, Librarian

JULY 6, 2005
LIBRARY BOARD MEETING MINUTES

President, Dorothy Ahlgren called the meeting to order at 4 P.M. on Wednesday, July 6, 2005. Members present were: Sandra Weix, Ina Murray, Connie Binkowski, Kirstin Schilling, Loretta Wilbur and Tom Gunderson. Also present was Librarian, Joanne Baier.

The June minutes were approved on a motion from Sandra and Tom. The monthly vouchers and year to date report were presented by Joanne and approved on a motion from Kirstin and Connie.

Librarian's report included:

- ✓ Information on the budget process.
- ✓ The Librarian's job description was reviewed and approved on a motion from Tom and Connie.
- ✓ An update on the Dunn County ACT 150 funds.
- ✓ Clarification on the assistive technology software at public libraries.
- ✓ The Librarian has prepared a news release and new brochure.
- ✓ The System received good news on their budget for '06 and '07 and we should write letters thanking Kitty Rhodes for her support.

Attendance at our summer reading programs have been high with an average of 60 children at Elmwood and Plum City. Elmwood's new facade should be finished this month. Spring Valley is planning another Harry Potter party, and they had a summer story time for younger children during June and July. Their reading program for upper grades will be from August 1 to 22. Ellsworth has conducted a lap-sit program and also summer reading programs for upper grades. Prescott has moved back into their building. Plum City has had a "book bingo" contest and magic show, which was attended by 70 people.

Next meeting will be August 1 at 4 P.M. Meeting adjourned at 4:40.

Respectfully submitted,

Joanne Baier, Librarian

AUGUST 1, 2005
LIBRARY BOARD MEETING MINUTES

President Dorothy Ahlgren called the meeting to order at 4 P.M. on Monday, August 1, 2005 in the Court House Boardroom. Other members present were: Sandra Weix, Connie Binkowski, Ina Murray, Kirstin Schilling, Tom Gunderson and Librarian Joanne Baier. Loretta Wilbur was absent and excused.

Kirstin and Tom moved to approve the July minutes, and the motion carried. Joanne reviewed the monthly invoices and advised Dunn County has reimbursed Elmwood at 50% of their costs. Tom and Connie moved to reimburse Menomonie at the same rate, and motion carried. The invoices were approved for payment on a motion from Kirstin and Sandra.

Librarian's report included the review of:

- Ø 2006 Public Library request for services form (sent to public's 7/20 – due 8/15).
- Ø Five-year budget and staffing summary form
- Ø Program worksheet
- Ø 2006 proposed budget sheets
- Ø And a newly completed brochure

Tom informed the Board the IFLS meeting was held at the new Clear Lake Public Library on July 27, and the meeting was informational only.

Our summer reading program concludes this month, with Elmwood reporting 60 or more children in attendance and Plum City's very close to that amount as well. Spring Valley's program starts in August. Our storyhour program will start in September.

Due to Labor Day Holiday, our next meeting will be --- WEDNESDAY – September 7 – 4 PM in the Court House Boardroom.

Respectfully submitted,

Joanne Baier, Librarian

"Books may well be the only true magic."

- Alice Hoffman

**PIERCE COUNTY LIBRARY BOARD MEETING
SEPTEMBER 7, 2005**

President Dorothy Ahlgren called the meeting to order at 4 P.M. in the Courthouse Board Room. Member present were: Sandra Weix, Connie Binkowski, Tom Gunderson, Loretta Wilbur, and Kirstin Schilling. Ina Murray was absent and excused. Librarian, Joanne Baier, was also present.

The August minutes were approved on a motion from Kirstin and Connie. Sandra and Tom moved to approve the monthly vouchers and the motion carried.

Librarian's report: The 2006 Budget: Joanne received a request from the RF public librarian regarding the fact their county funding (ACT 150 funds) has gone down (the funding formula is based on municipal funding), yet the circulation from county residents has gone up. The result is more work with less compensation. This has occurred, in part, due to the municipality decreasing their library budgets. Ellsworth is experiencing the same result, as are others in the system.

Nancy requested the county increase their funding to 75% to make up for the increased county usage. Joanne worked up a budget based on that request. The result would create a 7% increase in our budget. The PCLB did not favor the 7% increase as we were instructed to stay at zero increase. Joanne also worked up a "hold-harmless" budget wherein the county would fund RF and Ellsworth at the amount they were funded last year. The PCLB did not favor that approach either, because it would change the percent of funding at just two libraries.

Joanne will remind the librarians Pierce County also provides story hour services, book leasing, rotating collections, and summer reading programs. These additional services should not be overlooked when considering funding levels. The 2006 budget proposal as presented last month was approved on a motion from Tom and Kirstin.

Our storyhour program started this month. A new director was hired at Plum City and Joanne will meet with her as soon as possible. Plum City also celebrated their 25th anniversary recently (PCLS sent a plant). Joanne will get Connie a copy of their ACT 150 expenditure report. Spring Valley's summer reading program was held in August, and Doris borrowed the castle project and detailed instructions from Joanne as she created the project during her public library after school programs. Ellsworth has started their lap-sit program.

Due to vacation schedule, the PCLB will meet on Thursday, September 29 at 4 PM at the Elmwood Public Library. The meeting will be held in the PCLS after touring the EPL.

Respectfully submitted*Joanne Baier, Librarian*

LIBRARY BOARD MEETING MINUTES OCTOBER, 2005

The October meeting of the Library Board was held on September 29 due to vacation schedules. President Dorothy Ahlgren called the meeting to order at the County Library in Elmwood, after a brief tour of the new Elmwood Public Library facility. Members present were Ina Murray, Dorothy Ahlgren, Sandra Weix, Connie Binkowski and Tom Gunderson. Loretta Wilbur was absent and excused. Joanne Baier, Librarian was also present.

The September meeting minutes were approved on a motion from Tom and Connie. After a review of the monthly bills and year to date totals, the financial report was approved on a motion from Sandra and Tom.

The Librarian's report included:

- A report on the budget hearing.
- A report on the Department Heat meeting.
- A Librarian's meeting is scheduled for October 20.
- A meeting with the new Plum City Librarian has taken place.
- Story Hour programs are in session.
- New BBM catalogs are being mailed.
- A thank you note from the Plum City Public Library was read.
- The Librarian will be away on vacation in October.

The Ellsworth Public Library welcomed 73 new patrons in just two months! Their summer reading program recorded attendance of 435 children during six weeks! An author visit will take place on October 20. The Plum City library is reviewing their materials selection and gift policy and welcoming their new director.

Respectfully submitted,
Joanne Baier, Librarian

"Books may well be the only true magic."
- Alice Hoffman