

REVISED

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, February 11, 2005 – 8:00 a.m.

County Board Room

1 Call to order

2 Approve minutes of 1/17

3 Committee will accept public comment

4 Bob Moore, ICM, will provide an investment report and review cash flow analysis

5 Discuss and take action on allocation office space for IS Director

6 Discuss and take action on transferring jurisdictional responsibilities and vacating a portion of CTH “C”

7 The Committee will convene into closed session pursuant to §19.85((1)(b), Wis. Stats., for considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken, for the purpose of: Employee grievance AFSCME Courthouse Grievance No. 05-01.

8 Committee will reconvene into open session and take action on closed session items, if required.

9 Discuss and take action to adjust wage for temporary employee in Sheriff’s Dept.

10 Discuss and take action on wage for Interpreter in Public Health Department

11 Discuss and take action to increase hours for Document Clerk – Reg. of Deeds

12 Discuss and take action to increase hours for Land Management Secretary

13 Discuss and take action to increase hours for Public Health Secretary

- 14 Discuss and take action to increase hours for Human Services administrative support staff
- 15 Discuss and take action on non-rep employees below step 5
- 16 Discuss and take action to approve equipment purchase in excess of \$500 for Emergency Management
- 17 Discuss and take action on carryover of funds:
- Property Acquisition
 - Parks capital equipment and capital improvements
 - Communications System
 - Emergency Management
- 18 Discuss and take action to revise the 2004 Emergency Preparedness Budget
- 19 Discuss and take action on temporary wages
- 20 Discuss and take action to approve 184-7 Pierce County Code regarding retail food establishments and public accommodations
- 21 Discuss and take action to amend Resolution 01-32 fees for issuing permits and making inspections and investigations of certain types of establishments
- 22 Discuss and take action to approve position description for Administrative Coordinator
- 23 Discuss and take action on direction for non-rep pay plan procedure
- 24 Committee will convene into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and 111.70.(1)(a), Wis. Stats., for the purpose of review and discussion of contract matters under the collective bargaining agreements; and 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: CYF Supervisor
- 25 Committee will return to open session and take action on closed session items, if required
- 26 Interim Administrative Coordinator/County Board Chair report
- 27 Future agenda items

28 Set future meeting dates-set another meeting in February

29 Adjourn

NEGOTIATION SUB-COMMITTEE MEETING AGENDA

Wednesday, February 23, 2005 – 2:30 p.m.

County Board Room

Call to order

Committee will convene into closed session pursuant to Sec. 19.85(1)(e), 19.86, 111.70 (1)(a), Wis. Stats., for the purpose of collective bargaining with: L.A.W. – Community Health Association; and AFSCME Courthouse, AFSCME Human Services Support Staff and Teamsters Human Services Professionals

Committee will return to open session and take action on closed session items, if required

Adjourn

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, February 25, 2005 – 8:00 a.m.

County Board Room

- 1 Call to order
- 2 Approve minutes of 2/11
- 3 Committee will accept public comment
- 4 Treasurer's report
- 5 Discuss and take action on recommendations from Ad Hoc Performance Evaluation Committee
- 6 Discuss and take action on attendance at WCA Meeting
- 7 Committee will convene into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Lease with Nextel
- 8 Committee will return to open session and take action on closed session items, if required
- 9 Review and discuss 2004 budget overdrafts and take action to transfer funds:
 - Family Court Commissioner
 - Surveyor
 - Veterans Service
 - Library
 - Fairgrounds
- 10 Discuss and take action to approve equipment purchase in excess of \$500 for Emergency Management
- 11 Discuss and take action on carryover of funds:
 - Emergency Management

- 12 Discuss and take action to approve position description for Administrative Coordinator
- 13 Discuss and take action on direction for non-rep pay plan procedure
- 14 Committee will convene into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats, for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and 111.70(1)(a), Wis. Stats. for the purpose or review and discussion of contract matters under the collective bargaining agreements, and 19.85(1)(c), Wis Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Compensation for CYF Sup and Zoning Specialist/ Compliance Officer; performance evaluation for Corporation Counsel
- 15 Committee will return to open session and take action on closed session items, if required
- 16 Interim Administrative Coordinator/County Board Chair report
- 17 Future agenda items
- 18 Set future meeting dates
- 19 Adjourn

A quorum of county board supervisors may be present

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, March 11, 2005 – 8:00 a.m.

County Board Room

- 1 Call to order
- 2 Approve minutes of 2/25
- 3 Committee will accept public comment
- 4 Committee will to convene into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Nextel Wireless
- 5 Committee will return to open session and take action on closed session item, if required
- 6 Committee will meet with representatives of three consulting firms to gather information regarding personnel management/compensation plan for non-represented employees and take action to request proposals, if necessary
- 7 Committee will to convene into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and 111.70(1)(a), Wis. Stats., for the purpose of review and discussion of contract matters under the collective bargaining agreements; and 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Brekken, Regenhard, Bane-Bryant LLC v County of Pierce; and 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: compensation for Director/Health Officer and 2 Conservation Engineering Technicians
- 8 Committee will return to open session and take action on closed session items, if required
- 9 Interim Administrative Coordinator/County Board Chair report

10 Future agenda items

11 Set future meeting dates

12 Adjourn

A quorum of county board supervisors may be present

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, March 21, 2005 – 1:00 p.m.

County Board Room

- 1 Call to order
- 2 Approve minutes of 3/11
- 3 Treasurer's report
- 4 Discuss and take action on Commemorative Air Show Mass Assembly Permit Application
- 5 Discuss and take action to amend the Pierce County Outdoor Recreation Plan to include Town of Diamond Bluff Park and Recreation plan
- 6 Committee will convene into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats, for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Nextel contract and review of pay plan consulting proposals; and 19.85(1)(e) and 111.70(1)(a), Wis. Stats. for the purpose or review and discussion of contract matters under the collective bargaining agreements, and 19.85(1)(c), Wis Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: performance evaluation for Corporation Counsel
- 7 Committee will return to open session and take action on closed session items, if required
- 8 Interim Administrative Coordinator's report
- 9 Future agenda items
- 10 Set meeting dates
- 11 Adjourn

A quorum of county board supervisors may be present

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, April 8, 2005 – 8:00 a.m.

County Board Room

Call to order

Approve minutes of 3/11 and 3/21

Committee will accept public comment

Auditor Tracey will advise committee on budget issues

Discuss and take action to create position of .8 FTE social service aide/parent aide

Discuss and take action on request from Law Enforcement Dept. for authorization to purchase radios

Discuss and take action on outlawed checks for 2002

Discuss and take action to amend Res. 04-34 Establish 2005 Salaries and Benefits for Non-represented Employees

Discuss and take action to amend Chapter 13, Art. IV, §13-6 of the Pierce County Code regarding Administrative Coordinator general powers and duties

Discuss and take action to establish wage for Administrative Coordinator position and authorize refill

Discuss and take action to select a compensation proposal and consulting firm for non-represented employee pay plan

Committee will convene into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats, for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Nextel contract; and 19.85(1)(e) and 111.70(1)(a), Wis. Stats. for the purpose or review and discussion of contract matters under the collective bargaining agreements, and 19.85(1)(c), Wis Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: compensation for Assistant Health Director/Health Officer 2, and performance evaluation for Corporation Counsel

Committee will return to open session and take action on closed session items, if required

Interim Administrative Coordinator's report

Future agenda items

Set meeting dates

Adjourn

A quorum of county board supervisors may be present 4/5

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Thursday, April 14, 2005 – 1:00 p.m.

Emergency Operations Center

Courthouse Annex

This meeting has been cancelled - to be rescheduled.

1. Call to order
2. Committee will accept public comments
3. Discuss and take action on temporary assistance in the Office of Corporation Counsel
4. Discuss and take action on mileage reimbursement rates
5. Committee will convene into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and 111.70(1)(a), Wis. Stats. for the purpose of review and discussion of contract matters under the collective bargaining agreements
6. Committee will return to open session and take action on closed session items, if required
7. Interim Administrative Coordinator's report
8. Future agenda items
9. Set future meeting dates
10. Adjourn

A quorum of county board supervisors may be present

4/8

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Wednesday, April 27, 2005 –1:00 pm

County Board Room

Call to order

Approve minutes of 4/8/05

Treasurer's report

Committee will accept public comment

Discuss and take action to approve telephone use policy

Discuss and take action on mileage reimbursement rates

Discuss and take action on medical examiner position

Review and take action on Dental Program at Public Health Dept.

Set County Board meeting dates for 2005 – 2006

Update on Drug Court

Discuss and take action to hire coordinator for Drug Court

Discuss oversight of new Conservation Inspector

Discuss and take action on increase in wages for temporary Law Enforcement employees

Discuss concerns from Supervisor Purdy:

- Compensation for supervisors
- Minute taking policy
- Land Conservation Meeting cancellation
- Posting of meeting notices
- Transport of prisoners

Committee will convene into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Nextel contract; and 19.85(1)(e) and 111.70(1)(a), Wis. Stats. for the purpose of review and discussion of contract matters under the collective bargaining agreements, and 19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: compensation for Watershed Technician; compensation of Assistant Corporation Counsel.

Committee will return to open session and take action on closed session items, if required

Interim Administrative Coordinator's report

Future agenda items

Set meeting dates

Adjourn

A quorum of county board supervisors may be present

4/26

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, May 13, 2005 – 6:00 p.m.

County Board Room

Committee will convene to review and take action to authorize purchase of telephone equipment and to authorize transfer of funds from Contingency Fund into Information Services Budget for telephone equipment.

Adjourn

REVISED 5/11/05
FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA
Friday, May 13, 2005 – 8:00 a.m.
County Board Room

- 1 Call to order
- 2 Approve minutes of 4/27
- 3 Committee will accept public comment
- 4 Committee will convene into closed session pursuant to 19.85 (1) (c) Wis. Stats. For the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Employee grievances.
- 5 Committee will return to open session and take action on closed session item(s) if required
- 6 Committee will convene into closed session pursuant to Sec. 19.85(1)(c), Wis. Stats., for considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Information obtained during Corporation Counsel performance evaluation
- 7 Committee will return to open session and take action on closed session item(s) if required
- 8 Discuss and take action on position description for Drug Court Coordinator
- 9 Discuss and take action on memorial to Marge Baldwin
- 10 Discuss and take action on compensation for Board Supervisors
- 11 Discuss and take action on formulating a project committee for pay plan study
- 12 Discuss and take action on process for reviewing of county owned properties
- 13 Discuss and take action on transfer of funds to Dental Program budget
- 14 Set and confirm next meeting date
- 15 Treasurer's Report
- 16 Discuss procedure for performance evaluations
- 17 Interim Administrative Coordinator's report
- 18 Future agenda items
- 19 Adjourn

A quorum of county board supervisors may be present.

PROJECT COMMITTEE MEETING
Non-represented Employee Compensation Plan
Thursday, May 26, 2005 – 6:00 p.m.
County Board Room

Call to order

Review of compensation work plan

Discuss and take action on the philosophy of the County with respect to Human Resources

Discuss barriers to change and implementing findings of the study

Discuss and take action to identify desirable classification and compensation design features and criteria

Discuss and take action to determine committee responsible for the design of the performance management system

Discuss and take action to determine labor market for the County, jobs to be surveyed and organizations to be surveyed

Set meeting date

Adjourn

A quorum of County Board members may be present

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, May 27, 2005 – 8:00 a.m.

County Board Room

1. Call to order
2. Approve minutes of 5/13
3. Committee will accept public comment
4. Committee will convene into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and 111.70(1)(a), Wis. Stats. for the purpose of review and discussion of contract matters under the collective bargaining agreements; and 19.85(1)(c), for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administration staff employee
5. Committee will return to open session and take action on closed session items, if required
6. Bob Moore, ICM, will provide the investment update
7. Discuss and take action to proposal to address reduction in youth smoking
8. Discuss and take action to establish wage for temporary Seasonal Park Ranger
9. Discuss and take action to purchase a camping cabin for Nugget Lake Co. Park and expend funds from the Park Development Fund
10. Discuss and take action to amend the Pierce County Outdoor Recreation Plan to include the Town of Martell Park and Recreation Plan
11. Discuss and take action to approve position description and wage for Drug Court Coordinator and approve creation of position
12. Discuss and take action to adjust per diems for County Board Supervisors
13. Discuss and take action to set date for screening of Administrative Coordinator and identify screening committee members
14. Designate committee to prepare interview questions
15. Discuss and take action to set date for interviews for Administrative Coordinator
16. Interim Administrative Coordinator's report
17. Future agenda items
18. Confirm future meeting dates
19. Adjourn

A quorum of county board supervisors may be present

PROJECT COMMITTEE MEETING AGENDA
Non-represented Employee Compensation Plan
Tuesday, June 7, 2005 – 6:00 p.m.
County Board Room

Committee members will meet with Compensation Consultant Bjorklund to discuss and take action to identify survey jobs, survey participants and benefit items.

Set meeting date

Adjourn

A quorum of county board supervisors may be present.

2ND REVISED
FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA
Friday, June 10, 2005 – 8:00 a.m.
County Board Room

1. Call to order
2. Approve minutes of 5/27
3. Committee will accept public comment
4. Committee will convene into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Nextel contract, and Sec. 19.85(1)(e), Wis. Stats., for the purpose of review and discussion of contract matters under the collective bargaining agreements, and Sec. 19.85(1)(c), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Corporation Counsel performance evaluation; Sec. 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and Sec. 19.85(1)(c), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: temporary position in Public Health Dept.
5. Committee will return to open session and take action on closed session item(s) if required
6. Discuss with health insurance Third Party Administrators transition to Compcare Blue (BCBSWi)
7. Discuss and take action on 2006 budget guidelines
8. Discuss and take action on Statewide Voter Registration System (SVRS)
9. Review and take action on Grievance Form
10. Discuss and take action on memorial for Millard Nelson
11. Discuss and take action on procedure for evaluation of department head position questionnaires for compensation study
12. Discuss and take action on attendance to WCA Convention
13. Discuss recruitment for Administrative Coordinator
14. Interim Administrative Coordinator's report
15. Future agenda items
16. Adjourn

A quorum of county board supervisors may be present.

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Wednesday, June 22, 2005 - 8:30 a.m.

County Board Room

Committee will convene into closed session pursuant to Sec. 19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises authority: interviews for the position of Administrative Coordinator.

Committee will return to open session and take action on closed session items, if required.

A quorum of county board supervisors may be present

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, June 24, 2005 – 8:00 a.m.

County Board Room

1. Call to order
2. Approve minutes of 6/10/05
3. Committee will accept public comments
4. Committee will convene into closed session pursuant to:
 - Sec. 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Nextel; property acquisition and
 - 19.85(1)(e) and 111.70(1)(a), Wis. Stats. for the purpose of review and discussion of contract matters under the collective bargaining agreements; and
 - Sec. 19.85(1)(c), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Coordinator compensation
 - Sec. 19.85(1)(c), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Corporation Counsel performance evaluation
5. Committee will return to open session and take action on closed session items, if required
6. Discuss and take action to approve leave of absence for Teamsters Human Services Professional employee
7. Discuss and take action to approve leave of absence for AFSCME Human Services Support Staff employee
8. Discuss and take action on refill and funding of Economic Support Specialist
9. Discuss and take action to discuss creation of the Drug Court Program standing committee
10. Discuss and take action to create the classification and wage for Drug Court Coordinator
11. Discuss and take action to create position of Drug Court Coordinator
12. Discuss and take action to disallow claim for Brickner
13. Discuss and take action on open enrollment
14. Discuss and take action on request to increase wage for 4 temporary Law Enforcement employees
15. Discuss and take action to extend the term of the Ad Hoc Facility Planning Committee
16. Treasurer's report
17. Discuss and take action on request for overtime in Treasurer's Office for tax collection
18. Discuss and take action regarding payment of Corporation Counsel bar dues
19. Interim Administrative Coordinator's report
20. Future agenda items
21. Set future meeting dates
22. Adjourn

A quorum of county board supervisors may be present

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, July 8, 2005 – 8:00 a.m.

County Board Room

- 1 Call to order
- 2 Approve minutes of 6/24/05
- 3 Committee will accept public comments
- 4 Committee will convene into closed session pursuant to:
 - Sec. 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Nextel; property acquisition and sale of county property and
 - 19.85(1)(e), and 19.85(1)(g), Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: grievance arbitration
 - 19.85(1)(e) and 111.70(1)(a), Wis. Stats. for the purpose of review and discussion of contract matters under the collective bargaining agreements; and
 - Sec. 19.85(1)(c), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Coordinator compensation
 - Sec. 19.85(1)(c), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Corporation Counsel performance evaluation
- 5 Committee will return to open session and take action on closed session items, if required
- 6 Discuss and take action to establish health insurance rates for 2006
- 7 Discuss and take action to create position of Medical Examiner
- 8 Discuss and take action on purchase of file system for Family Planning/ Reproductive Health office
- 9 Discuss and take action to approve new positions for 2006
- 10 Discuss and take action on 2005 General Fund budgets
- 11 Discuss and take action to set Special County Board Session
- 12 Future agenda items
- 13 Interim Administrative Coordinator's Report
- 14 Set future meeting dates
- 15 Adjourn

REVISED
FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA
Friday, July 22, 2005 – 8:00 a.m.
County Board Room

1. Call to Order
2. Approve minutes of 7/8/05
3. Committee will convene into closed session pursuant to:
 - Sec. 19.85(1)(c), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Coordinator position and compensation; and Corporation Counsel performance evaluation
 - Sec. 19.85(1)(f), Wis. Stats. for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, could be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations: employee leave of absence
4. Committee will return to open session and take action on closed session items, if required
5. Committee will accept public comments
6. Discuss and take action on office improvement at Ingram Center for Public Health department
7. Discuss and take action to approve on family living agent attendance at NEAFCS Conference
8. Discuss and take action to approve adding name to war monument

9. Discuss and take action on request for overtime for 2 full time secretaries to work at county fair
10. Discuss and take action to approve new positions for 2006
11. Discuss and take action to advance funds for a temporary ATM for the fairgrounds
12. Future agenda items
13. Interim Administrative Coordinator's Report
14. Set future meeting dates
15. Adjourn

A quorum of county board supervisors may be present

7/20/05

PROJECT COMMITTEE MEETING AGENDA
Non-represented Employee Compensation Plan
Monday, July 25, 2005 – 5:00 p.m.
County Board Room

Committee members will meet with Compensation Consultant Bjorklund to discuss and take action regarding the non-represented employee compensation plan and performance evaluation system

Set meeting date

Adjourn

A quorum of county board supervisors may be present.

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, August 12, 2005 – 8:00 a.m.

County Board Room

1. Call to order
2. Approve minutes of 7/22/05
3. Committee will convene into closed session pursuant to:

A. Sec. 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: property acquisition; sale of county-owned property and

B. 19.85(1)(e) and 111.70(1)(a), Wis. Stats. for the purpose of review and discussion of contract matters under the collective bargaining agreements; and

C. Sec. 19.85(1)(c), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Corporation Counsel performance evaluation

4. Committee will return to open session and take action on closed session items, if required
5. Committee will receive public comment
6. Treasurer's report
7. Discuss and take action to approve leave of absence for non-represented employee
8. Discuss and take action to approve expenditure of Jail Maintenance funds for remodeling
9. Discuss and take action on requested new positions for 2006
10. Discuss and take action to create the Drug Court Program standing committee
11. Discuss and take action on Humane Society financial status
12. Administrative Coordinator's report
13. Future agenda items
14. Set future meeting dates
15. Adjourn

A quorum of county board supervisors may be present

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Wednesday, August 24, 2005 – 8:00 a.m.

County Board Room

- 1 Call to order
- 2 Approve minutes of 8/12
- 3 Committee will convene into closed session pursuant to:
 - A. Sec. 19.85(1)(e) and 111.70(a), Wis Stats., for the purpose of review and discussion of contract matters under the collective bargaining agreement: Teamsters grievance, and
 - B. Sec. 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: property acquisition; sale of county-owned property
- 4 Committee will return to open session and take action on closed session items, if required
- 5 Committee will receive public comments
- 6 Discuss and take action on requests for new positions in the Sheriff's 2006 budget
- 7 Review and take action on 2006 budgets:
 - A. Corporation Counsel
 - B. County Clerk
 - C. Administration
 - D. Personnel
- 8 Discuss and take action on requested adjustment to the 2005 WIC budget
- 9 Discuss and take action on requested non-budgeted expenditure for roll-off containers
- 10 Administrative Coordinator's report
- 11 Future agenda items
- 12 Adjourn

A quorum of county board supervisors may be present

REVISED
FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA
Friday, September 9, 2005 – 8:00 a.m.
County Board Room

1. Call to order – Establish and Approve Agenda
2. Approve minutes of 8/24/05 meeting
3. Committee may convene into closed session pursuant to:
 - Sec. 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: property acquisition and sale of county-owned property
 - 19.85(1)(e) and 111.70(1)(a), Wis. Stats. for the purpose of review and discussion of contract matters under the collective bargaining agreements; and
4. Committee will return to open session and take action on closed session items, if required
5. Committee will receive public comments not related to agenda items
6. Treasurer's report
7. Discuss and take action on 2006 Treasurer's budgets
8. Discuss and take action on 2006 Register of Deeds budget
9. Discuss and take action on 2006 Corporation Counsel budget
10. Discuss and take action to revise/- establish 2006 property insurance deductibles
11. Discuss and take action on payment of Health Department Dental Program insurance
12. Discuss and take action on release of Contingency funds for Human Services Drug Court
13. Request authorization for analysis of General Development Plan Options
14. Discuss budget levy limits
15. Discuss and take action on Administration's Mission and Vision statement
15. Administrative Coordinator's report
16. Future agenda items
17. Set Finance and Personnel calendar for remainder of 2005
18. Adjourn

A quorum of county board supervisors may be present

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**Friday, September 16, 2005 - 8:00 a.m.****County Board Room**

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum 1b Establish and approve agenda 1c Approve minutes of 09/09/05 1d Committee will receive public comments not related to agenda items	Chair
2	Discuss and take action to amend the Pierce County Code – Chapter 4 regarding name change for Data Processing Department to Information Services Department	Janet Huppert
3	Discuss and take action on Health Department requests: Amend 2005 Fluoride Mouthrinse budget Amend 2005 Bioterrorism/Emergency Preparedness budget	Becky Johnson
4	Discuss and take action on release of Contingency funds for Human Services Wait List	Reggie Bicha
5	Review and take action on revised position description for Mental Health/AODA Supervisor	Reggie Bicha
6	Discuss and take action to revise/establish 2006 property insurance deductibles	Wanda Kinneman
7	Discuss and take action on mileage reimbursement rates	Sandy Langer
8	Administrative Coordinator's report	Curt Kephart
9	Future agenda items	Chair
10	Set future meeting dates	Chair
11	Adjourn	Chair
	<i>A quorum of County Board Supervisors may be present</i> 9/9	

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**Friday, September 30, 2005-8:00a.m.****Office Building - Multipurpose Room**

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum 1b Establish and approve agenda 1c Approve minutes of 9/16/05 & 09/09/05 1d Committee will receive public comments not related to agenda items	Chair
2	Present and review 2006 department & agency budget requests	Julie Brickner
	2a Discuss and take action on Humane Society request	Teresa Jonas
	2b Review all department & agency budget requests	Curt Kephart
	2c Select specific departments to discuss in greater depth	Committee
3	Recess – For lunch	
4	Reconvene with department key staff to review budget requests	Staff
	4a Selected departments meet with committee	Committee
	4b Take action on 2006 Budget recommendations to Board	Committee
5	Adjourn	
	<i>A quorum of County Board Supervisors may be present</i>	<i>9/20</i>

PROJECT COMMITTEE MEETING AGENDA
Non-represented Employee Compensation Plan
Thursday, October 6, 2005 – 3:00 p.m.
County Board Room

Committee members will meet to discuss and take action on the components of the compensation plan for non-represented employees

Set meeting date

Adjourn

A quorum of county board supervisors may be present.

PROJECT COMMITTEE MEETING AGENDA
Non-represented Employee Compensation Plan
Monday, October 10, 2005 – 5.00 p.m.
County Board Room

Committee members will meet with Compensation Consultant Bjorklund to discuss and take action on the components of the compensation plan for non-represented employees

Set meeting date

Adjourn

A quorum of county board supervisors may be present.

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, October 14, 2005-8:00a.m.

County Board Room

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum 1b Establish and approve agenda 1c Approve minutes of 9/30/05 1d Committee will receive public comments not related to agenda items	Chair
2	Treasurer's monthly report	Lee Skog
3	Discuss and take action on: 3a Revised 2005 Solid Waste Dept. capital improvements plan and authorize expenditures	Steve Melstrom
4	Discuss and take action on proposed: 4a Pre-Disaster Mitigation Plan 4b West Central Interoperability Alliance Grant	Gary Brown
5	Discuss and take action on: 5a Proposed resolution for non-represented employee 2006 salary adjustments	Greg Kerr
6	Discuss and take action to approve new positions for 2006: 6a .4 FTE LTS Resource Coordinator 6b .5 FTE Accounting Assistant 6c .4 FTE Transportation Attendant 6d Increase Elderly Benefits Specialist to 40-hr wk	Reggie Bicha
7	Discuss and take action to revise the 2006 Human Services Budget: Increase Mental Health Collections revenue	Reggie Bicha
8	Discuss and take action on: 8a Dog Damage Claims 8b Care of Soldier's Graves 8c Claims for Listing Dogs	Jamie Feuerhelm
9	Discuss and take action on recommendations from Policy Update Committee: 9a Travel & Personnel Policy on mileage/meals/lodging and insurance 9b Policy on re-imburement of personal cars for County business	Sandy Langer and Brad Lawrence
10	Administrative Coordinator's report	Curt Kephart
11	Future agenda items	Chair
12	Set future meeting dates	Chair
13	Adjourn	Chair
	A quorum of County Board Supervisors may be present	

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, October 28, 2005-8:00a.m.

County Board Room

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum 1b Establish and approve agenda 1c Approve minutes of 10/14/05 1d Committee will receive public comments not related to agenda items	Chair
2	Discuss and/or take action on: a. Funding request from Humane Society b. Consider dog license fee increase	Chair
3	Discuss and/or take action on: a. Claims for Listing Dogs	Jamie Feuerhelm
4	Discuss and/or take action on a. Increase in number of Board of Adjustment members	Brad Lawrence
5	Discuss and/or take action on: a. Non-represented employees compensation study and performance evaluation plan	Robert Bjorklund
6	Discuss and/or take action on a. Proposed resolution for non-represented employee 2006 salary adjustments	Greg Kerr
7	Administrative Coordinator's report	Curt Kephart
8	Future agenda items	Chair
9	Set future meeting dates	Chair
10	Adjourn	Chair
	A quorum of County Board Supervisors may be present	

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, November 4, 2005-8:00a.m.

County Board Room

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum 1b Establish and approve agenda 1c Approve minutes of 10/28/05 1d Committee will receive public comments not related to agenda items	Chair
2	Discuss/take action on compensation and performance evaluation study	
3	Discuss/take action on proposed resolution for non-represented employees 2006 salary adjustments	Greg Kerr
4	Discuss/take action on Mental Health Supervisor position description revisions and authorize refill per staffing plan	Reggie Bicha
5	Discuss/take action on amended 2005 WIC budget	Becky Johnson
6	Discuss/take action on grant disbursement for Dental Health Program	Becky Johnson
7	Committee will convene into closed session pursuant to Sec. 19.85 (1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: negotiate sale of a portion of the Stogdill quarry surplus property	Curt Kephart Brad Lawrence
8	Committee will return to open session and take action on closed session item, if required	
9	Discuss/take action to create land sales property fund	Chair
10	Administrative Coordinator's report	Curt Kephart
11	Future agenda items	Chair
12	Set future meeting dates	Chair
13	Adjourn	Chair
	A quorum of County Board Supervisors may be present	

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, November 18, 2005-8:00a.m.

County Board Room

#		Presenter
1	Call meeting to order	Chair
	1a Establish Quorum	Chair
	1b Establish and approve agenda	
	1c Approve minutes of 11/4/05	
	1d Committee will receive public comments not related to agenda items	
2	Treasurer's report	Lee Skog
3	Review and take action on special maintenance requisitions	Curt Kephart
4	Discuss and take action on window project in the Office Building	Curt Kephart
5	Discuss and take action on Drug Court Coordinator position	
	4a Supervision	
	4b wage	
	4c office space	
6	Committee will convene into closed session pursuant to Wis. Stats:	Curt Kephart
	a. §19.85(1)(c), for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Review department head performance evaluations pursuant to PC Code 4-20.P, Human Serv. Director, Land Cons. Director, Maintenance Supervisor, Fair Coordinator	
	b. §19.85(1)(e), Wis. Stats. for the purpose deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, 19.86, notice of collective bargaining negotiations, and 111.70(1)(a) for the purpose of review and discussion of contract matters under the collective bargaining agreements: L.A.W. Sheriff's Dept.	Curt Kephart

c. §19.85(1)(e), Wis. Stats. for the purpose deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Stogdill quarry

Curt Kephart

d. §19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved:
Compensation study

Curt Kephart
Brad Lawrence

7 Committee will return to open session and take action on closed session items, if required

8 Administrative Coordinator's report

Curt Kephart

9 Future agenda items

Chair

10 Adjourn
A quorum of County Board Supervisors may be present

Chair

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**Friday, December 2, 2005-8:00a.m.****Courthouse - County Board Room**

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum	Chair
	1b Establish and approve agenda	
	1c Approve minutes of 11/18/05	
	1d Committee will receive public comments not related to agenda items	
2	Discuss and take action on Assessor's Plat Survey Order Notice: County Trunk Highway "U"	Ross Christopherson
3	Discuss and take action on Dog Pound designation and license fees	Chair
4	Discuss and take action to release funds for Hazard Mitigation Plan contractor	Gary Brown
5	Discuss and schedule Strategic Planning Board Workshop	Greg Kerr
6	Discuss and take action to accept wireless grant award	Lt. Knoll
7	Discuss and take action on status of contingency funds for wireless grant	Lt. Knoll
8	Discuss and take action on proposed legislation to change sunset provision in wireless law	Lt. Knoll
9	Committee will convene into closed session pursuant to §19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Prescott Tower site agreement, Stogdill quarry	Lt. Knoll Brad Lawrence Ross Christopherson
10	Committee will return to open session and take action on closed session items, if required	

- 11 Discuss and take action to extend term of Ad Hoc Policy Update Committee Chair
- 12 Administrative Coordinator's report Curt Kephart
- 13 Future agenda items
- 14 Adjourn

A quorum of County Board Supervisors may be present

11/29 – 3:30

REVISED 12/14/05
FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA
Friday, December 16, 2005-8:00 a.m.
County Board Room

#		Presenter
1	Call meeting to order	Chair
	1a Establish Quorum 1b Establish and approve agenda 1c Approve minutes of 12/2/05 1d Committee will receive public comments not related to agenda items	M/S
2	Discuss and take action to establish health insurance stop loss for 2006	Wanda Kinneman
3	Discuss and take action 2006 Compensation Study and performance evaluation system	Curt Kephart
4	Discuss and take action to establish nonrepresented wage/benefit adjustments for 2006	Greg Kerr
5	Discuss and take action on additional BCC reviews	Sandy Langer
6	Discuss and take action on Glass Express unbudgeted bill for Human Services wall	Al Huppert
7	Discuss and take action on proposed legislation regarding mental health placement costs	Reggie Bicha
8	Discuss and take action on Drug Court Coordinator: 8a position classification and wages 8b Extend temporary status	John Kucinski
9	Treasurer's report	Lee Skog
10	Discuss and take action on request to purchase passport photo equipment	Jamie Feuerhelm
11	Discuss and take action on Dog Damage Claim	Jamie Feuerhelm
12	Committee will convene into closed session pursuant: a. §19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiation the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Stogdill Quarry, and b. §19.85(1)(e) and 111.70(1)(a), Wis. Stats. for the purpose of review and discussion of contract matters under the collective bargaining agreements: L.A.W. Community Health	Curt Kephart

13	Committee will return to open session and take action on closed session items, if required	
14	Administrative Coordinator's report	Curt Kephart
15	Future agenda items	Members
16	Set future meeting dates	Members
17	Adjourn	M/S
	A quorum of County Board Supervisors may be present	

FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, December 30, 2005-8:00a.m.

County Board Room

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum 1b Establish and approve agenda 1c Approve minutes of 12/16/05 1d Committee will receive public comments not related to agenda items	Chair
2	Discuss and take action on rescinding authorization to transfer \$60,000 from contingency for wireless E-9-1-1 system	Curt Kephart
3	Discuss and take action on recommendation from Law Enforcement Committee for replacement of squad car	Sheriff Muhlhausen
4	Discuss and take action to adjust wage for Law Enforcement temporary employee	Sheriff Muhlhausen
5	Discuss and take action to create eligibility list for the Sheriff's Department	Sheriff Muhlhausen
6	Discuss and take action on bidding process for county funds	Lee Skog
7	Discuss and take action on contingency funds for dredging project at Nugget Lake Park	Scott Schoepp
8	Discuss and take action on Land Conservation Dept. request to carry over funds 8a Capital Outlay-Nugget Lake grade stabilization 8b Sundry Contractual-Land & Water Resource Management Plan	David Sander
9	Discuss and take action on Solid Waste Dept. request to carry over funds	Steve Melstrom
10	Discuss and take action on position description for Transportation Attendant/Bus Driver	Reggie Bicha
11	Discuss and take action to establish nonrepresented wage/benefit adjustments for 2006	Curt Kephart

12	Discuss and take action on BCC position descriptions	Curt Kephart Sandy Langer
13	Discuss and take action on performance evaluation process	Curt Kephart
14	Committee will convene into closed session pursuant to §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Coordinator evaluation; review department head performance evaluations pursuant to PC Code 4-20: Veteran Service Officer, Emergency Management Director, IS Director, Highway Commissioner	
15	Committee will return to open session and take action on closed session items, if required	
16	Administrative Coordinator's report	Curt Kephart
17	Future agenda items	Members
18	Set future meeting dates	Chair
19	Adjourn	Chair
	A quorum of County Board Supervisors may be present	

Account Name	2005 Net Co. Budget Recom'd
County Board	68,660
Codification of Ordinances	3,000
Other Legal	20,000
Administration	272,105
Personnel	84,003
Other General Admin & Postage	6,836
Indirect Cost Study	7,100
Independent Accounting & Auditing	26,000
Illegal Taxes & Refunds	-
Property Tax	-
Liability Insurance	107,500
Cafeteria Insurance	3,700
Public Safety Commission	1,453
West Cap	-
Mississippi River Parkway	500
Regional Planning	21,624
Economic Development	37,310
Pierce Co. Historical Society	5,440
Partners in Tourism	26,000
Circuit Court	480,000
Law Library	9,000
Register in Probate	102,480
Family Court Commissioner	35,445
Coroner	29,018

County Clerk	105,640
Elections	12,445
Telephone	49,657
Telephone Outlay	-
Tax Deed Expenses	1,500
Care of Soldiers Graves	5,742
Data Processing	472,430
Central Duplication	28,637
Treasurer	168,980
Assessment of Property	52,278
District Attorney	139,501
Victim Witness	56,514
Corporation Counsel	252,751
Register of Deeds	212,234
Land Records Modernization	-
Surveyor	126,779
Land Mangement & Records	212,514
Geographic Information System	84,593
Land Information Grant	-
Zoning	263,745
Courthouse & Buildings	471,460
Land Outlay	15,327
Property Acquisition/Development	-
Fairgrounds	160,646
Building Rental-M & I	49,375
Building Outlay (NL)	128,200
Sheriff	2,859,176
Law Enforce Equip Replace (NL)	-
D.A.R.E.	48,689
Boat & Snowmobile Safety Patrol	90,784

Emergency Communications	562,857
Communication Center/911 Wireless	60,000
Correction / Detention / Jail	1,142,536
Correct / Detent / Training Aids	13,417
Canteen Fund (NL)	10,000
Jail Nurse	31,499
Local Emergency Planning	24,505
Emergency Management	46,735
XCEL Energy Reimbursement	-
Bio-Terrorism Grant	-
Emergency Medical Services	1,900
Public Health	598,169
Andersen Breast Cancer (NL)	-
C.V.S.O.	128,647
Veteran's Relief (NL)	950
County Fair	201,859
County Park	262,400
Park Development (NL)	-
Pesticide Certification	3,200
Cooperative Extension	306,270
Land Conservation	373,093
Cost Sharing (NL)	60,000
Land/Water Practice (NL)	325
Watershed Maintenance (NL)	4,000
Deer Damage	-
Soil Survey Update	-
Kinnickinnic Watershed Proj (NL)	-
Kinnickinnic Cost Sharing	-
Eau Galle Watershed	-
Fish & Game (NL)	3,185

Shooting Range	7,253
Solid Waste	72,379
Recycling Center	758,450
Clean Sweep Program	86,400
Revolving Loan	-
Community Development-Housing	-
Human Services	1,278,861
Human Service-new positions	72,810
Child Support	384,972
Home Care/Personal Care (NL)	45,164
Home Care-deficit through 2003	150,622
E P S D T (NL)	-
Teaching Homemaker	21,510
Reproductive Health (NL)	27,121
Birth to Three Program	40,290
WIC	-
TANFF Immunization	-
Seal A Smile	-
Fluoride Mouthrising Program	-
Radon-Environmental Health	-
DNR-Environmental Health	-
Consolidated Health Grant (CG)	15,686
March of Dimes-Folic Acid	-
Tobacco Coalition	-
Bio-Terrorism Grant	-
FACTS-Family & Community	-
WI WINS	-
Nutrition Leadership	-
Programmatic Innovation	-
Indoor Air Quality	-

Vitamin Settlement Grant	-
Dental Health	-
Car Seat	-
Office on Aging	153,940
Office on Aging Grant Funds	-
Snowmobile Trails	-
Jail Maintenance Fund	-
Data Processing Equipment Fund	-
Highway Administration	2,809,030
Dog License Trust	-
WI Fund-Zoning Aids	-
Contingency Fund	496,618
Solid Waste Facility	-
SUB-TOTAL	17,673,424
Library	393,731
Bonding Payment	-
County Aid for Bridges	200,000
TOTAL	18,267,155